

A Special meeting of Middleton Town Council was held in-person at the Town Hall and via YouTube Live, on Wednesday, July 29, 2026.

PRESENT

Chairing the meeting, Mayor Gail Smith; Deputy Mayor Gary Marshall, Councillors John Bartlett, Bernadette Knapp, and Dan Smith; CAO, Ashley Crocker, Director of Public Works, Adam Verran and Recording Secretary, Sara Marceau.

Regrets: Councillor Darren Boates, Councillor Jonathan Archibald.

1. **CALL TO ORDER**

Mayor Smith called the meeting to order at 4:38pm.

2. **APPROVAL OF THE AGENDA**

260729.01 It was moved and seconded that Council approve the agenda as circulated.
Motion carried.

3. **NEW BUSINESS**

3.1 RFD 057-2026 Budget Increase for Patch Paving to Fix Potholes

CAO Crocker gave a brief overview of the Budget Increase for Patch Paving to Fix Potholes.

Council discussed the need to address potholes and road repairs in Middleton, focusing on available funding and future paving plans.

- Councillor Smith sought clarification on the proposed funding, asking whether the discussion was about approving \$13,000 in new work, given that the roads budget is already \$7,000 over budget, and whether that amount would address all significant potholes in town.
 - CAO Crocker clarified that staff could find \$7,000 within the existing budget, but not the full \$20,000 that had been discussed.
- Deputy Mayor Marshall asked whether the province's road maintenance responsibilities fall under the operating budget, and it was confirmed that they do. Deputy Mayor Marshall also requested details on the planned paving along Commercial Street, with staff noting the work would extend from Happy Trails approximately 350 meters north.
- Deputy Mayor Marshall expressed disappointment that the Town had missed the opportunity to pave up to Bentley this year, suggesting Council focus on future paving plans if the work can no longer proceed this season.

- Councillor Smith recommended increasing the Town's paving budget next year and leveraging provincial funding to complete a larger paving project.
 - CAO Crocker agreed this could be incorporated into next year's provincial grant application.
- Councillor Knapp raised concerns about the risk of the province not providing matching funding.
 - DPW Verran explained that the Town submits a five-year capital plan to support funding requests.
- Councillor Bartlett asked whether the Town would face any penalty if the full \$150,000 project could not proceed.
 - CAO Crocker explained that the program operates on a reimbursement basis, with the Town submitting invoices to the province and receiving reimbursement for eligible costs.

260729.02 It was moved and seconded that Town Council approve a transfer of \$30,000 from the General Operating Reserve Fund to the Town's General Operating Fund to complete the remaining asphalt patching and pothole repairs throughout the Town in 2026-2027. **Motion carried.**

4. ADJOURNMENT

The Mayor declared the meeting adjourned at 5:04pm.

Mayor

Recording Secretary