A meeting of the Police Advisory Board (PAB) was held in person on Thursday, May 7, 2026 starting at 6:00pm.

PRESENT

Chairing the meeting: Chief Administrative Officer Ashley Crocker, Mayor Gail Smith, Councillors Jonathan Archibald and Bernadette Knapp, S/Sgt. Grant Ryland, Cpl. Pascal Boudreau, RCMP; Citizens-at-large, Jo-Ann Hightower, Janet Davis, and Recording Secretary, Sara Marceau.

Also in attendance: Brenda Ford and one (1) citizen

1. CALL TO ORDER

CAO Crocker called the meeting to order at 6:01pm.

2. APPROVAL OF THE AGENDA

260507.01 It was moved and seconded to approve the agenda as circulated. **Motion carried.**

3. NEW BOARD WELCOME

3.1. Welcome to New Members

CAO Crocker welcomed everyone to the new Police Advisory Board, and introductions were made.

3.2. Swearing in Ceremony

Recording Secretary Marceau from the Town of Middleton facilitated the Swearing in Ceremony as a Commissioner of Oaths.

- Citizen Jo-Ann Hightower was sworn in and then signed the Oath of Office.
- Citizen Janet Davis was sworn in and then signed the Oath of Office.
- Councillor Jonathan Archibald was sworn in and then signed the Oath of Office.
- Councillor Bernadette Knapp was sworn in and then signed the Oath of Office.
- Mayor Smith was sworn in and then signed the Oath of Office.

3.3. Appointment of Chair

CAO Crocker called for nominations and Janet Davis was nominated and accepted the nomination.

- CAO Crocker called for nominations a 2nd time and there were no nominations
- CAO Crocker called for nominations a 3rd time and there were no nominations
- Janet Davis was acclaimed as Chair of the Police Advisory Board for a one-year term.

3.4. Appointment of Vice Chair

Chair Davis called for nominations and Mayor Gail Smith was nominated and accepted the nomination.

- Chair Davis called for nominations a 2nd time and there were no nominations
- Chair Davis called for nominations a 3rd time and there were no nominations
- Mayor Gail Smith was acclaimed as Vice Chair of the Police Advisory Board

4. APPROVAL OF THE MINUTES

Approval of the Previous Meeting Minutes

November 13, 2025

No errors or omissions were noted, and the minutes were considered approved.

5. NEW POLICE ADVISORY BOARD POLICY REVIEW

CAO Crocker gave a brief overview of the new Police Advisory Board Policy and decorum of the Robert's Rules of Order.

- Jo-Ann Hightower asked whether training would be provided for new members and when it would take place.

ACTION: CAO Crocker will contact the Department of Justice to inquire about upcoming training opportunities in this area.

- Councillor Archibald mentioned that at one of the recent Police Advisory Board meetings, there had been discussion about holding six (6) meetings per year, as the current number of meetings was not considered sufficient.
    - CAO Crocker noted that this was a discussion at Council and no formal decision had been made.
- Councillor Archibald asked whether the working group arrangement would be directed by Council or implemented by the Board, and CAO Crocker responded that the policy allows the Board to make that recommendation. Councillor Archibald also asked about procedures for businesses to attend meetings and whether business owners could present concerns via a presentation.

ACTION: CAO Crocker will review the *Police Act* to determine what is permitted.

6. RCMP REPORTS

6.1. Quarterly Report for January to March 2026
S/Sgt. Grant Ryland gave a brief overview of the Quarterly Report for January to March 2026.

- The RCMP has recently made changes to shift times to ensure more coverage at nighttime.

6.2. Town of Middleton Q1 Statistics

S/Sgt. Ryland gave a brief overview of the Q1 Statistics.

- Councillor Archibald asked whether the statistics were specific to Middleton, and CAO Crocker advised that S/Sgt. Ryland had been asked to provide reports specific to Middleton.

There was discussion regarding Q1 statistics, where Cpl. Boudreau noted that a series of robberies and break-and-enters from the previous year resulted in investigative work leading to one arrest, and the same individual was later charged with those offences earlier this year.

- Councillor Archibald raised concerns about public frustration with "catch and release" perceptions and communication of outcomes, with S/Sgt. Ryland explaining the limitations of fully conveying the legal process, while also acknowledging shared frustration.
    - CAO Crocker noted that an update and potential press release would need to follow RCMP communications procedures.

ACTION: CAO Crocker to follow up with the RCMP every few weeks.

7. 2026 Policing Priorities for Town of Middleton

1. Increased Intelligence Led Policing
2. Reduction of Property Crime
3. Increased Road Safety and Reduction of Impaired Driving
4. Increased Police Visibility and Community Engagement
5. Reduction of Domestic Violence Cases
6. Reduction of Drug Related Offences

8. ANYTHING BY MEMBERS

- Councillor Archibald stated that some residents are not reporting incidents due to fear and a perception that previous reports were not acted upon.
    - S/Sgt. Ryland encouraged residents to continue reporting, noting that circumstances can change and reporting is important, and reiterated the need for people to call and report any incidents.

9. NEXT MEETING DATE

The next meeting will take place on Tuesday July 14, 2026 at 6:00 pm

10. ADJOURNMENT

Chair Davis declared the meeting adjourned at 7:42pm.

CHAIR RECORDING SECRETARY