POLICE ADVISORY BOARD
Town Hall – Council Chambers
Tuesday, November 17, 2026
6:00pm

AGENDA

1. Call to Order

2. Approval of Agenda

3. Approval of Minutes – September 29, 2026

4. New Business
   - 4.1. Review Visitors
   - 4.2. Policing Priorities
   - 4.3. November 24, In-Camera Session

5. Anything by Members

6. Next Meeting Date

7. Adjournment

A meeting of the Police Advisory Board (PAB) was held in person on Tuesday, September 29, 2026 starting at 6:00pm.

PRESENT

Chairing the meeting: Janet Davis, Mayor Gail Smith, Councillors Jonathan Archibald and Bernadette Knapp, S/Sgt. Jim Gilmour, Cpl. Pascal Boudreau, RCMP; Citizens-at-large, Jo-Ann Hightower, Brenda Ford, Interim Chief Administrative Officer Kevin Matheson, and Recording Secretary, Sara Marceau.

Also in attendance: One citizen

1. CALL TO ORDER

Chair Davis called the meeting to order at 6:00pm.

2. APPROVAL OF THE AGENDA

260929.01 It was moved and seconded to approve the agenda as circulated. **Motion carried.**

3. APPROVAL OF THE MINUTES

3.1. Approval of the Previous Meeting Minutes

July 14, 2026

No errors or omissions were noted, and the minutes were considered approved.

Councillor Knapp asked for someone to follow up on Dane Berringer as NS Justice representative.

ACTION: Staff to follow up with NS Department of Justice

4. RCMP REPORTS

4.1. RCMP Service Recipient Agreements and Costs Information for Municipalities

Interim CAO Matheson gave a brief overview of the Recipient Agreements and Costs Information for Municipalities.

4.2 RCMP Stats Report
S/Sgt Gilmour gave a brief overview of the RCMP Stats Report.

5. ANYTHING BY MEMBERS

- Councillor Archibald referenced the previous meeting and asked about notification procedures and what the Town does during a crisis. A crisis communication plan was discussed.

- Chair Davis raised concerns from residents about speeding and accidents, particularly near the school and along North/School Street.

- Interim CAO Matheson noted that requests for speed bumps would fall under the Traffic Authority.

- Mayor Smith indicated that speed bumps have worked well elsewhere and suggested that the Town could benefit from having a couple installed.
    - Interim CAO Matheson said the location may be eligible for consideration.

- Chair Davis raised concerns about ATVs and motorcycles and the amount of traffic on School Street.

- Cpl Boudreau explained that off-highway vehicles are generally not permitted in these areas under the *Off-highway Vehicle Act*, although some activity may be tolerated when operators are being responsible.

- Residents are encouraged to report concerns.

- Councillor Archibald advised that concerns involving these areas can be reported to Lands and Forestry. Residents should provide information or photographs when possible so the department can investigate. The more reports the department receives, the better. Contact number provided: 1-800-565-2224.

- Cpl Boudreau explained that police have partnered with Natural Resources because DNR officers have capabilities that police members in patrol vehicles may not have.

- Councillor Knapp described an incident involving a young person at a workplace where the RCMP were contacted but reportedly did not attend to obtain video footage.
    - Cpl Boudreau said a file was started and indicated that it was understood the complainant did not want further action.

- Councillor Archibald asked whether businesses can retain their own surveillance images and use them for their files and staff education.
    - S/Sgt Gilmour confirmed that businesses can do so.

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6. NEXT MEETING DATE

November 17th at 6:00pm.

7. ADJOURNMENT

Chair Davis declared the meeting adjourned at 6:49pm.

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CHAIR RECORDING SECRETARY

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