

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – May 7, 2026
4. RCMP Reports
 - 4.1. Quarterly Report for April to July 2026
 - 4.2. Town of Middleton Q2 Statistics
5. New Business
 - 5.1. Process for Appointing a DOJ Rep on Police Advisory Boards (PABs)
 - 5.2. Training for PAB Members
6. Anything by Members
7. Next Meeting Date – TBD
8. Adjournment

A meeting of the Police Advisory Board (PAB) was held in person on Thursday, May 7, 2026 starting at 6:00pm.

PRESENT

Chairing the meeting: Chief Administrative Officer Ashley Crocker, Mayor Gail Smith, Councillors Jonathan Archibald and Bernadette Knapp, S/Sgt. Grant Ryland, Cpl. Pascal Boudreau, RCMP; Citizens-at-large, Jo-Ann Hightower, Janet Davis, and Recording Secretary, Sara Marceau.

Also in attendance: Brenda Ford and one (1) citizen

1. CALL TO ORDER

CAO Crocker called the meeting to order at 6:01pm.

2. APPROVAL OF THE AGENDA

260507.01 It was moved and seconded to approve the agenda as circulated. **Motion carried.**

3. NEW BOARD WELCOME

3.1. Welcome to New Members

CAO Crocker welcomed everyone to the new Police Advisory Board, and introductions were made.

3.2. Swearing in Ceremony

Recording Secretary Marceau from the Town of Middleton facilitated the Swearing in Ceremony as a Commissioner of Oaths.

- Citizen Jo-Ann Hightower was sworn in and then signed the Oath of Office.
- Citizen Janet Davis was sworn in and then signed the Oath of Office.
- Councillor Jonathan Archibald was sworn in and then signed the Oath of Office.
- Councillor Bernadette Knapp was sworn in and then signed the Oath of Office.
- Mayor Smith was sworn in and then signed the Oath of Office.

3.3. Appointment of Chair

CAO Crocker called for nominations and Janet Davis was nominated and accepted the nomination.

- CAO Crocker called for nominations a 2nd time and there were no nominations
- CAO Crocker called for nominations a 3rd time and there were no nominations
- Janet Davis was acclaimed as Chair of the Police Advisory Board for a one-year term.

3.4. Appointment of Vice Chair

Chair Davis called for nominations and Mayor Gail Smith was nominated and accepted the nomination.

- Chair Davis called for nominations a 2nd time and there were no nominations
- Chair Davis called for nominations a 3rd time and there were no nominations
- Mayor Gail Smith was acclaimed as Vice Chair of the Police Advisory Board

4. **APPROVAL OF THE MINUTES**

4.1. Approval of the Previous Meeting Minutes

November 13, 2025

No errors or omissions were noted, and the minutes were considered approved.

5. **NEW POLICE ADVISORY BOARD POLICY REVIEW**

CAO Crocker gave a brief overview of the new Police Advisory Board Policy and decorum of the Robert's Rules of Order.

- Jo-Ann Hightower asked whether training would be provided for new members and when it would take place.

ACTION: CAO Crocker will contact the Department of Justice to inquire about upcoming training opportunities in this area.

- Councillor Archibald mentioned that at one of the recent Police Advisory Board meetings, there had been discussion about holding six (6) meetings per year, as the current number of meetings was not considered sufficient.
 - o CAO Crocker noted that this was a discussion at Council and no formal decision had been made.
- Councillor Archibald asked whether the working group arrangement would be directed by Council or implemented by the Board, and CAO Crocker responded that the policy allows the Board to make that recommendation. Councillor Archibald also asked about procedures for businesses to attend meetings and whether business owners could present concerns via a presentation.

ACTION: CAO Crocker will review the *Police Act* to determine what is permitted.

6. **RCMP REPORTS**

6.1. Quarterly Report for January to March 2026

S/Sgt. Grant Ryland gave a brief overview of the Quarterly Report for January to March 2026.

- o The RCMP has recently made changes to shift times to ensure more coverage at nighttime.

6.2. Town of Middleton Q1 Statistics

S/Sgt. Ryland gave a brief overview of the Q1 Statistics.

- o Councillor Archibald asked whether the statistics were specific to Middleton, and CAO Crocker advised that S/Sgt. Ryland had been asked to provide reports specific to Middleton.

There was discussion regarding Q1 statistics, where Cpl. Boudreau noted that a series of robberies and break-and-enters from the previous year resulted in investigative work leading to one arrest, and the same individual was later charged with those offences earlier this year.

- o Councillor Archibald raised concerns about public frustration with “catch and release” perceptions and communication of outcomes, with S/Sgt. Ryland explaining the limitations of fully conveying the legal process, while also acknowledging shared frustration.
 - o CAO Crocker noted that an update and potential press release would need to follow RCMP communications procedures.

ACTION: CAO Crocker to follow up with the RCMP every few weeks.

7. **2026 Policing Priorities for Town of Middleton**

1. Increased Intelligence Led Policing
2. Reduction of Property Crime
3. Increased Road Safety and Reduction of Impaired Driving
4. Increased Police Visibility and Community Engagement
5. Reduction of Domestic Violence Cases
6. Reduction of Drug Related Offences

8. **ANYTHING BY MEMBERS**

- Councillor Archibald stated that some residents are not reporting incidents due to fear and a perception that previous reports were not acted upon.
 - o S/Sgt. Ryland encouraged residents to continue reporting, noting that circumstances can change and reporting is important, and reiterated the need for people to call and report any incidents.

9. NEXT MEETING DATE

The next meeting will take place on Tuesday July 14, 2026 at 6:00 pm

10. ADJOURNMENT

Chair Davis declared the meeting adjourned at 7:42pm.

CHAIR

RECORDING SECRETARY

Annapolis RCMP Detachment

Town of Middleton Police Advisory Board Report



**July
2026**



HUMAN RESOURCES

The present Annapolis District complement of staff includes the following:

- 1 - Staff Sergeant (District Commander)
- 4 - Corporals (Detachment Supervisors)
- 18 (soon to be 20)- General Duty Constables
- 1- Cpl and 2 Cst Street Crime Enforcement Unit
- 1- General Investigation Section Officer (GIS)
- 1 – Community Programs officer
- 1 - Senior Safety Coordinator
- 3 - Detachment Assistants

ACTIVITIES/EVENTS

Adam Burns continues to participate in several Youth related activities and has provided presentations to different groups within the jurisdiction.

CRIME PICTURE

Investigations/calls for service take up most of the member's time during a scheduled shift. The members continue to respond and investigate a variety of incidents/occurrences.

List of incidents for the 2026 2nd quarter is as follows;

Mental Health

Middleton RCMP responded to **46** calls for Mental Health. We are happy to report that there has been progress in the manner which the court assists in the process of having people mentally assessed.

Utilization of the Mental Health Mobile Crisis Team remains a major part of our service which results in a reduction of time spent in the emergency department.

Drugs

Members within the Detachment continue to focus on the drug trade and prolific offenders in Middleton. The detachment has active drug targets that are being investigated through different means of investigation.

There has been **14 Drug possession/Trafficking** files in this quarter. These files are in different stages of investigation where charges and seizures in some, and investigation continuing on others. Unfortunately, I cannot divulge details as in some instances as it may compromise the investigation.

Prolific Offenders

To reduce crime committed by chronic repeat offenders the Detachment continues to identify, apprehend and charge those who disregard the Court imposed conditions. Members regularly perform checks of offenders on Conditional Sentence Orders (CSO) and Court orders to ensure compliance.

Persons Crimes / Criminal Code

The RCMP responded to **6** total instances of Assault causing Bodily Harm / Assault with a weapon, **4** of which resulted in charges. There were **16** “common assaults” for the reporting period, where **6** instances resulted in charges. **21** files of uttering threats against a person, and **3** uttering threats against a property or animal.

During this year there are **1** sexual assault related investigations where the investigation is continuing. **1** file of sextortion, which had not resulted in charges.

This is a common type of occurrence and can be further explained during the PAB meeting.

Property Offences

There were 4 break and enter files to a business, 10 to a residence, 2 to places consider as other (Church, shed, etc.) during this quarter. There have been 10 frauds reported. As previously stated with internet crimes, these take a little longer to deal with. There were 59 reported thefts. These range from shoplifting to motor vehicles. 44 mischief related incidents.

Training/Resources

Training both online and in person continues with members attending mandatory training sessions on a regular basis.

Fleet is almost back to full strength with most of the vehicles being replaced in the last two months.

Forward looking Infared (FLIR) unit and 2-night vision units were obtained for the district.

DJI Mavic 3T Drone has been acquired through the RCMP and will be “stationed” at the Middleton Detachment. We have two of the few trained Advanced Pilot Operators from Yarmouth to Windsor. The province has supplied a new Parrot UKR GOV Remotely Piloted Aircraft System (RPAS) to be stationed at Middleton.

I have requested we train more members from Annapolis County District to properly cover the calls and needs within this area.

Road Safety

Road safety continues to be an important strategic priority for detachment members. For the review period, RCMP responded to 38 collisions. There were 5 non-fatal injury collisions where there was some sort of injury to an occupant of one of the vehicles.

Continued partnerships with the Department of Natural Resources, SouthWest Nova Traffic Services, and Commercial Vehicle Compliance, when possible, to concentrate in the areas where we were receiving complaints where. We have also been on patrols using our side-by-side to ensure trail and Wildlife Act safety is being adhered to in some of the more remote parts of the detachment area.

Traffic Violations

Annapolis County/Middleton RCMP issued a total of **70** Summary Offence Tickets and **62** warnings for this reporting period. I did not separate the statistics between the County and Middleton town, so this is in its entirety.

Impaired drivers:

In **2026**, during this reporting period, **2** drivers were arrested and charged for impaired driving. This total includes Alcohol and Drugs.

This reporting period there have been **11** calls for service relating to impaired operation incidents with **1** still awaiting toxicology results.

3 people charged Driving while disqualified or license suspension.

Street Crime Enforcement Unit

The Street Crime Enforcement Unit (SCEU) position has benefited our jurisdiction. The team has been working hard to maintain an impact on combatting the drug trafficking issue being faced in this area.

Senior Safety Coordinator

Sharon Elliott continues to be very active with monthly Caregiver Support Group and aids seniors dealing with mental health issues. She continues to work hard and communicates with her partners to ensure the best care possible is offered to seniors. Sharon has completed countless presentations and seminars to the Seniors in the area. RCMP are included on many of these presentations.

Thank you,

S/Sgt. Grant Ryland
Detachment Commander, Digby RCMP
District Commander – Annapolis District RCMP





PROS Occurrences

Contract & Indigenous Policing, RCMP

Nova Scotia

Location

H (Division) + Annapolis County (Detachment)

Division(s)

H

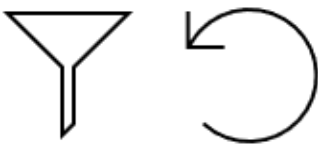
Detachment(s)

Annapolis County

Reported date

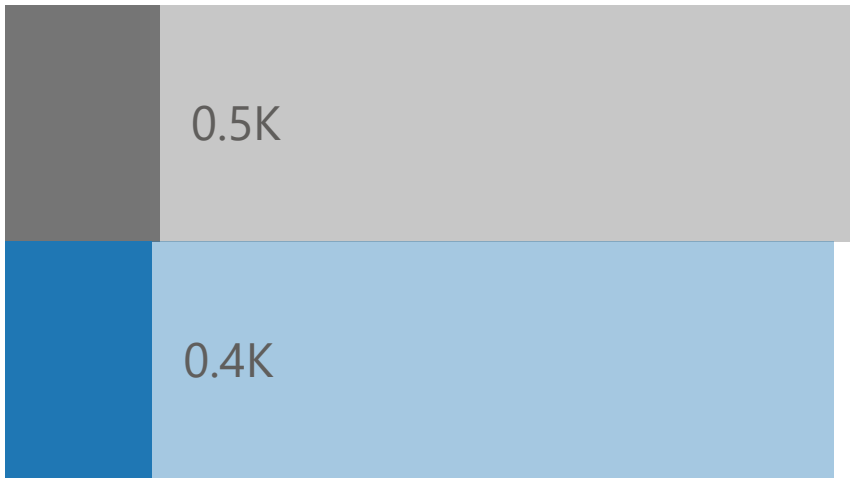
07/07/202407/07/2026

Advanced Filters Applied



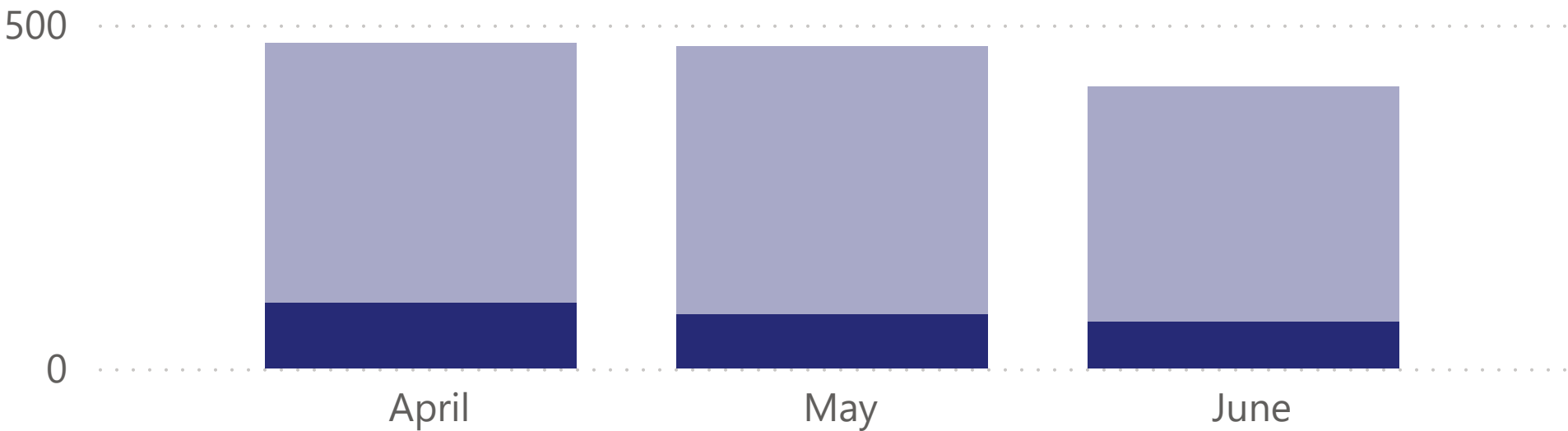
Occurrence count by year

Last year to dateYear to date

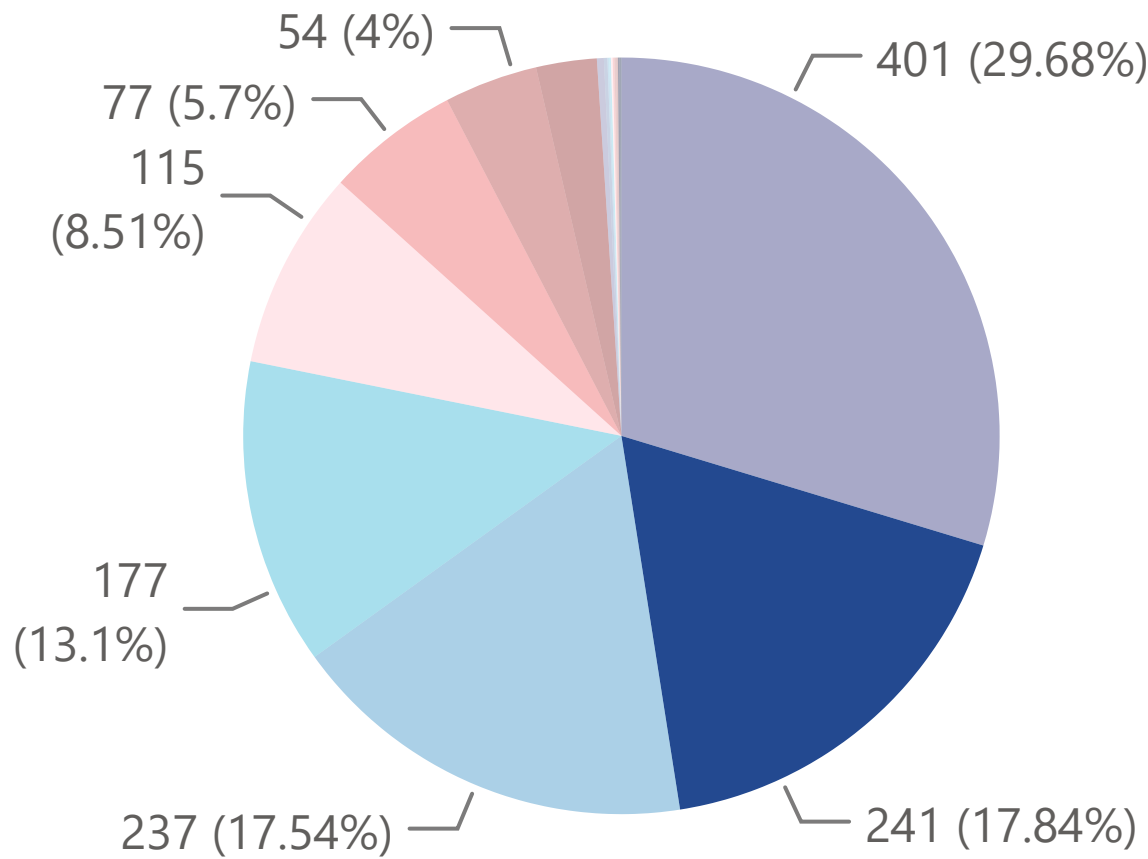


Occurrence count by month and year

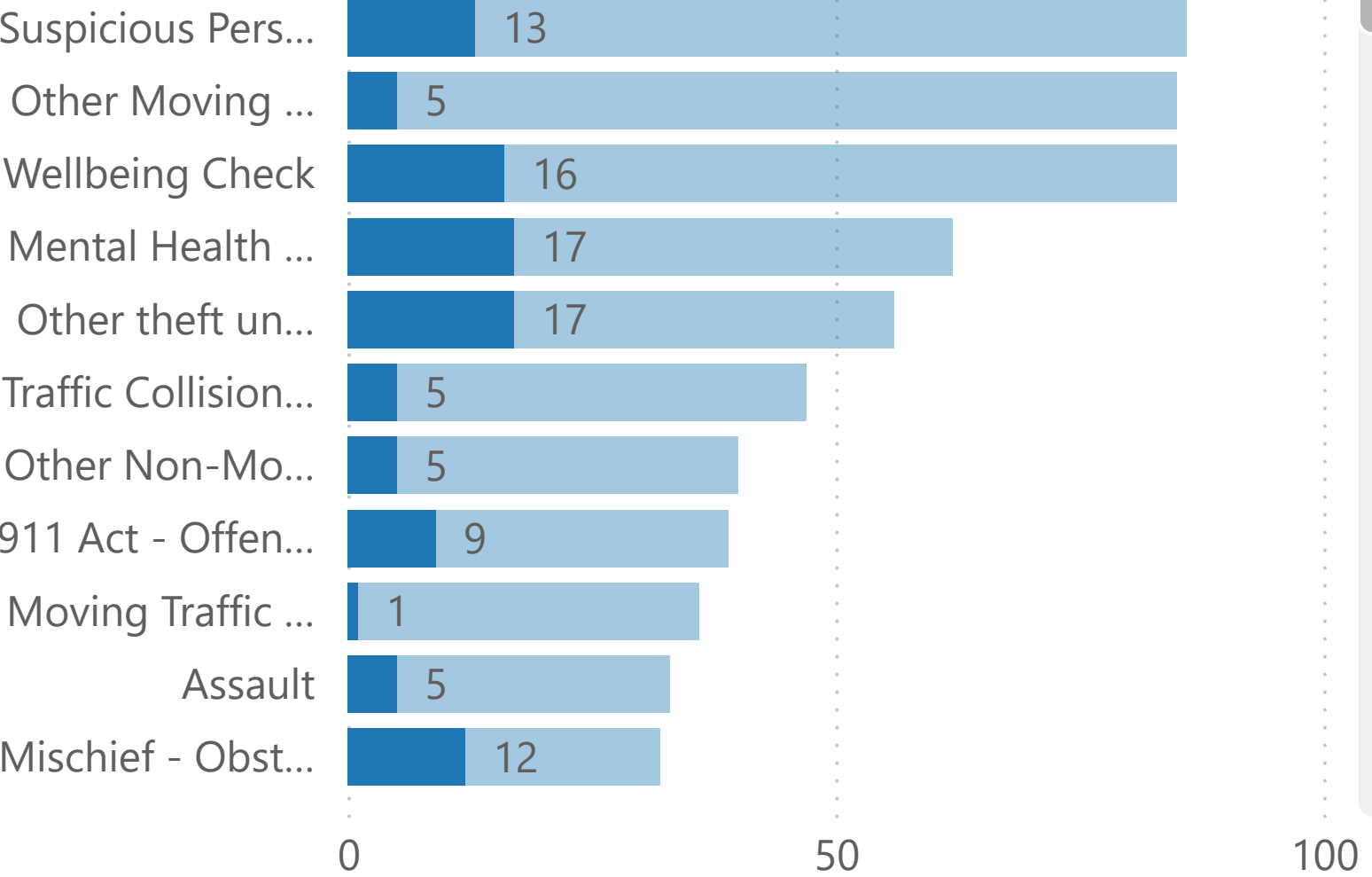
year2026



Occurrence count by zone



Occurrence count by violation



Day and hour of calls

hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
0	1	1	1	1			
1	1	1	1				
2			1	1	2		
3							2
4		3		1			1
5		1	1				
6				1	2	2	
7	1		3		2		1
8	1	1	2		2		1
9		1	1	5	1	2	2
10		2	4	3	8	1	3
11	3	2	2	2	3	2	1
12		1	3	1		2	2
13	2	2	3	4	2	2	4
14		3	1	1	4	1	
15	3	8	3	1	4	2	1
16	2	3		2	1		1
17	1	3		1		2	
18	2	2	2	2	3	1	1
19	4		4	1	2	3	2
20	2		1	4	1	4	6
21		1		1			5
22	2	2	2	5	1	2	1

From: [Marchand, Charcy](#)
To: [Ashley Crocker](#); [Desjardins, Danielle](#); [Crichton, Hayley](#)
Subject: Re: DOJ Appointed PAB Members
Date: Wednesday, May 20, 2026 1:28:12 PM
Attachments: [image001.png](#)

Caution

This email comes from an outside sender. Verify the sender and use caution with any requests, links or attachments.

Hello,

The current process is as followed:

- Current and upcoming ministerial vacancies are advertised twice a year (Spring and Fall).
- Applications must be submitted to the Governance and Accountability Unit (GAU) of the Executive Council Office (ECO) through the online application system at: [Applying for Agencies, Boards and Commissions \(ABCs\) | novascotia.ca](#) – Applications sent in via email or by mail will not be accepted.
- The Provincial Screening Committee will review the applications to determine eligibility based on the criteria set out in the board profile.
- GAU creates a selection package with all qualified candidates for the Minister.
- The Minister chooses who to appoint or recommend for appointment.
- Cabinet submissions are prepared by the GAU based on the who the Minister selects.
- Appointment submissions are reviewed by Cabinet.
- The House of Assembly's Standing Committee on Human Resources reviews the appointments after they have been approved by Cabinet.
- Once approved, Order in Councils or Ministerial Appointments are prepared for signature by the LG or Minister and sent to the Department by ECO/GAU for distribution.

It is important to note that the advertising of the Ministerial Appointee is the responsibility of the municipality, however, the municipality does not screen, select or interview candidates that are applying through the ministerial appointment process.

Please let me know if you have any further questions.

Charcy Marchand

Director, Public Safety & Policing
Chief Firearms Officer
Public Safety and Security Division
Department of Justice
Government of Nova Scotia

T: 902-424-3178

From: Ashley Crocker <ACrocker@town.middleton.ns.ca>

Sent: May 20, 2026 11:07 AM

To: Marchand, Charcy <Charcy.Marchand@novascotia.ca>; Desjardins, Danielle <Danielle.Desjardins@novascotia.ca>; Crichton, Hayley <Hayley.Crichton@novascotia.ca>

Subject: RE: DOJ Appointed PAB Members

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How does that process actually work?

Ashley Crocker, MBA, CPA

Chief Administrative Officer

Town of Middleton

131 Commercial Street, PO Box 340

Middleton, NS B0S 1P0

Ph: 902-825-4841 ext. 105

e: acrocker@town.middleton.ns.ca | www.discovermiddleton.ca



From: Marchand, Charcy <Charcy.Marchand@novascotia.ca>

Sent: Wednesday, May 20, 2026 11:04 AM

To: Ashley Crocker <ACrocker@town.middleton.ns.ca>; Desjardins, Danielle <Danielle.Desjardins@novascotia.ca>; Crichton, Hayley <Hayley.Crichton@novascotia.ca>

Subject: Re: DOJ Appointed PAB Members

Caution

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Hello,

We unfortunately haven't received any applications for the Town of Middleton PAB.

Charcy Marchand

Director, Public Safety & Policing

Chief Firearms Officer

Public Safety and Security Division

Department of Justice

Government of Nova Scotia

T: 902-424-3178

From: Ashley Crocker <ACrocker@town.middleton.ns.ca>

Sent: May 19, 2026 8:14 PM

To: Marchand, Charcy <Charcy.Marchand@novascotia.ca>; Desjardins, Danielle <Danielle.Desjardins@novascotia.ca>; Crichton, Hayley <Hayley.Crichton@novascotia.ca>

Subject: DOJ Appointed PAB Members

**** EXTERNAL EMAIL / COURRIEL EXTERNE ****

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Hi,

Is there any update on when the DOJ will be appointing a member to our PAB?

Thank you

Ashley

Ashley Crocker, MBA, CPA

Chief Administrative Officer

Town of Middleton

131 Commercial Street, PO Box 340

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