

COMMUNITY CENTRE & FIRE HALL COMMITTEE

Wednesday, March 9, 2022

A meeting of the Community Centre & Fire Hall Committee (CCFHC) was held at the Town Hall and via ZOOM on Wednesday, March 9, 2022, starting at 6:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Councillors Clayton MacMurtry (via ZOOM), and Gary Marshall; Middleton Fire Department Members, Chief Mike Toole and 2nd Deputy Jody Spidle (entered at 6:04 p.m.); Chief Administrative Officer, Jen Boyd; Director of Finance, Lisa Buchan (via ZOOM); Director of Recreation and Community Development, Andy Kerr; and Recording Secretary, Sharon McAuley.

Regrets: 1st Deputy Scott Veinot, Middleton Fire Department.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 6:00 p.m.

2. APPROVAL OF THE AGENDA

220309.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. APPROVAL OF THE MINUTES

220309.02: It was moved and seconded that the minutes of the Community Centre & Fire Hall Committee meeting of February 23, 2022, be approved as circulated. Motion carried.

4. DESIGN MEETING UPDATE

CAO Boyd stated that a meeting of the design team had taken place and shared the revised design:

- the kitchen has been moved to the back of the building and reviewed by the Fireflies;
- IT requirements for the building needs to be discussed;
- development of the final design is underway;
- recommendation is for two phases with the second phase being the mezzanine level;

2nd Deputy Jody Spidle entered the meeting at 6:04 p.m.

- schedule has been condensed for the design phase and the tender date is still on time;
- efficiency rebates are available but not in significant amounts;

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- staff met with Clayton Dauphinee and the Accessibility Advisory Committee, and both made recommendations to increase accessibility which have been passed onto the design team;
- the Accessibility Advisory Committee is recommending that the entire building be accessible including the mezzanine level even though the mezzanine level will be for private use and, under the building code, accessibility to the mezzanine level is not required;
- committee debated whether a lift was required, adding a bump to the building or increasing the footprint to include the mezzanine space and referred the matter back to the design team for options.

5. FUNDING UPDATE

Fundraising total to date:

• Provincial Government	\$1,000,000
• Federal Government	1,137,980
• AC Fire Services	100,000
• In the Town account	334,838
• Land Donation	17,000
• Fire Department	233,000
• Town of Middleton	650,000
• Cavendish	15,000
• Rotary Club	50,000
• Other Committed	<u>25,000</u>
Total to date	\$ 3,562,818

Amount still to be fundraised is \$583,954 which will have to be raised prior to the tender being awarded.

CAO Boyd stated that the letter to Annapolis Council requesting funding needs to be done prior to the tender being issued as per their policy. Until this is completed the funding is not considered secure. Chief Toole and CAO Boyd will meet to draft the letter.

Andy Kerr left the meeting at 6:57 p.m.

Committee discussed the state of fundraising.

Mayor Atkinson advised the Committee that the fundraising component has to be ramped up as the Town is not going to call or issue the tender with that amount of money outstanding (\$583,954) as it will bankrupt the town.

Committee agreed to meet on March 23, 2022 at 6:00 p.m.

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6. ADJOURNMENT

220309.03: It was moved and seconded that the Committee adjourn at 7:24 p.m. Motion carried.

Minutes Approved by Committee Motion 220323.02, March 23, 2022.