

COMMUNITY CENTRE & FIRE HALL COMMITTEE

Wednesday, February 23, 2022

A meeting of the Community Centre & Fire Hall Committee (CCFHC) was held at the Town Hall and via ZOOM on Wednesday, February 23, 2022, starting at 6:01 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Councillors Clayton MacMurtry and Gary Marshall; Middleton Fire Department Members, Chief Mike Toole and 1st Deputy Scott Veinot; Chief Administrative Officer, Jen Boyd; Director of Finance, Lisa Buchan (via ZOOM); Director of Recreation and Community Development, Andy Kerr (via ZOOM); and Recording Secretary, Sharon McAuley.

Regrets: 2nd Deputy Jody Spidle, Middleton Fire Department.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 6:01 p.m.

2. APPROVAL OF THE AGENDA

220223.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. APPROVAL OF THE MINUTES

Councillor Marshall stated that the following changes should be made to the minutes:

- Funding Update (item 6):
 - Provincial Government should read \$1,000,000;
 - Federal Government should read \$1,137,980.

220223.02: It was moved and seconded that the minutes of the Community Centre & Fire Hall Committee meeting of February 23, 2022, be approved as amended. Motion carried.

4. DESIGN MEETING UPDATE

CAO Boyd stated that a number of meetings have taken place regarding the design of the building and shared the proposed design.

The Committee agreed:

- to the six gender-neutral washrooms which include two barrier-free washrooms;
- the kitchen will be moved to the back of the building to accommodate the stove hood and will shorten the travel distance for the delivery of supplies;

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- the mezzanine level which includes a club room, training room and kitchenette will be added to the tender as a provisional item.

5. FUNDING UPDATE

Fundraising total to date:

• Provincial Government	\$1,000,000
• Federal Government	1,137,980
• AC Fire Services	100,000
• In the Town account	333,484
• Land Donation	17,000
• Fire Department	233,000
• Town of Middleton	650,000
• Cavendish	15,000
• Rotary Club	50,000
• Other Committed	<u>25,000</u>
Total to date	\$ 3,571,464

Amount still to be fundraised is \$585,308 which will have to be raised prior to the tender being awarded.

CAO Boyd informed the Committee:

- an extension to the end date of the federal grant was requested and was informed to apply in November/December.

Next steps:

- staff will verify that the number of washrooms meet code;
- staff will verify the accessibility requirements for the mezzanine;
- in consultation with Jost, the Committee will determine if the project will be tendered as one tender or if it will be tendered with provisional phases for the interior of the fire hall and the mezzanine level;
- staff will contact Efficiency Nova Scotia to determine eligibility for funding;
- the next meeting will be March 9 at 6 p.m. and Recording Secretary McAuley will send out the invitation.

6. ADJOURNMENT

220223.03: It was moved and seconded that the Committee adjourn at 6:36 p.m. Motion carried.

Minutes Approved by Committee Motion 220309.02, March 9, 2022.