

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held in person and on YouTube Live on Monday, June 1, 2026 following the Special Council meeting.

PRESENT

Chairing the meeting, Mayor Gail Smith, Deputy Mayor Gary Marshall, Councillors John Bartlett, Dan Smith, Bernadette Knapp, Darren Boates and Jonathan Archibald; Chief Administrative Officer, Ashley Crocker, Director of Finance, Leah Profitt and Recording Secretary, Sara Marceau.

Also in attendance: One (1) citizen

1. CALL TO ORDER

Mayor Smith called the meeting to order at 6:51pm.

2. APPROVAL OF THE AGENDA

260601.01: It was moved and seconded to approve the agenda, as circulated. **Motion carried.**

3. PROCLAMATION

Mayor Smith proclaimed June 2026 as Recreation Month in the Town of Middleton.

Mayor Smith proclaimed June 2026 as National Indigenous Month and June 21, 2026, as National Indigenous Peoples Day in Middleton.

4. APPROVAL OF THE MINUTES

Approval of the Previous Meeting Minutes

4.1 Committee of the Whole Meeting Minutes – May 4, 2026

Councillor Archibald provided clarification regarding the biker club, noting that members were revving their engines at 2:00am following a party.

Deputy Mayor Marshall stated that under item 6.1 – Brenda Ford, an “a” needs to be added to the name.

The minutes were considered approved as amended.

5. **ANYTHING BY CITIZENS**

Nothing to report.

6. **INFORMATION/DISCUSSION ITEMS**

6.1 Community Concerns/Complaints as of May 2026

CAO Crocker stated that the Community Concerns/Complaints as of May 2026 has been circulated to all members.

Councillor Smith noted that EFR had been issued tickets by Vehicle Compliance.

- Deputy Mayor Marshall asked whether the Town's Master Transportation Plan includes provisions for large and commercial truck traffic.
 - CAO Crocker stated that she would need to review the Master Transportation Plan and noted that it may contain recommendations related to commercial truck traffic.

6.2 Town General and Water Utility Financial Report as end of April 30, 2026

DOF Profitt gave a brief overview of the Town General and Water Utility Financial Report as end of April 30, 2026.

6.3 2026-2027 Capital Projects Update

DOF Profitt gave a brief overview of the 2026-2027 Capital Projects Update.

- Councillor Bartlett asked whether there had been any updates regarding the tariff remission for the reservoir.
 - CAO Crocker reported that she had received a response from Chris D'Entremont's office indicating that the application now has everything required and the Town can expect a decision before mid-July.

7. **CORRESPONDENCE**

7.1 May 15, 2026, Letter from Minister of the Department of Emergency Management, Kim Masland re: Update on 12 Months' Notice - NSFM and AMANS

8. **ANYTHING BY MEMBERS**

Councillor Knapp reported that she assisted the firefighters with their chicken barbecue fundraiser and participated in a recreational slow-pitch game on Sunday. She noted that all community members are welcome to join.

Councillor Boates expressed his gratitude for being sworn in and for the opportunity to serve as a member of Council.

Deputy Mayor Marshall welcomed Councillor Boates to Council. He also noted that all crosswalk lights are operational; however, the streetlight at 352 Main Street is not working.

Councillor Smith welcomed Councillor Boates to Council. He noted that the outreach program has closed and remarked on the significant work it had done in supporting unhoused individuals. He expressed concern that there are currently limited services focused on marginalized members of the community and emphasized the need for additional volunteers and the restoration of support services within the town.

Councillor Bartlett noted that the Middleton Collaborative Practice will be losing two doctors. He also mentioned that a local business has closed and understands that another business is expected to occupy the location. Councillor Bartlett reported witnessing a motor vehicle accident involving a car and a dirt bike. He commended the emergency services personnel for their quick response.

Councillor Archibald welcomed Councillor Boates to Council and raised questions regarding the Magee Drive waiting list, the frequency of Police Advisory Board meetings, community safety initiatives, and development permit requirements related to a shed and a one-time easement request.

CAO Crocker advised that inquiries regarding the Magee Drive waiting list should be directed to Heather McCormick. She also indicated that she would consult with Brighter Community Planning regarding the development permit and easement matters.

CAO Crocker provided an update regarding the announced closure of the Middleton Library. She noted that five of the eleven library branches are scheduled to close on July 20th, with the Middleton branch identified as one of the affected locations. CAO Crocker advised that the Town has not received any additional information beyond what has already been communicated publicly. She stated that the Town is committed to working with the library to explore a path forward.

A citizen commented that he has been a library user since elementary school and expressed disappointment regarding the planned closure, noting the library's long history of serving the community for approximately 70 years.

9. ADJOURNMENT

The Mayor declared the meeting adjourned at 7:28pm.

MAYOR

RECORDING SECRETARY

DRAFT