

COMMITTEE OF THE WHOLE
Monday, February 3, 2025, at 7:00 pm

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held in person, via ZOOM and on Facebook Live on Monday, February 3, 2025.

PRESENT

Chairing the meeting, Mayor Gail Smith; Deputy Mayor Gary Marshall, Councilors John Bartlett, Dan Smith, Bernadette Knapp, Jonathan Archibald and Sandra Fournier; Chief Administrative Officer, Ashley Crocker, and Recording Secretary, Sara Marceau

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00pm.

2. APPROVAL OF THE AGENDA

250203.01: It was moved and seconded to approve the agenda, as circulated. **Motion carried.**

3. APPROVAL OF THE MINUTES

Approval of the Previous Meeting Minutes

December 2, 2024

4. PROCLAMATIONS

Mayor Smith read aloud the proclamation and proclaimed February 2025 African Heritage Month in the Town of Middleton.

5. PRESENTATIONS

Economic Development Officer Daniela Siggia Beasant provided a concise overview of the Economic Development Progress Report. Some key takeaways from her presentation are:

- Business & Community Engagement
- Investment Attraction & Marketing
- Business Support & Training
- Infrastructure & Economic Growth Planning

6. ANYTHING BY CITIZENS

Nothing to report.

7. NEW BUSINESS

7.1 RFD 007-2025 Reservoir Project Management – Change Order #1

CAO Crocker gave a high-level summary of the Reservoir Project Management – Change Order #1.

Councillors raised questions regarding the agreement with CBCL.

250203.02 It was moved and seconded that Town Council authorize and approve the QA Testing Proposal from CBCL for an amount not exceeding \$19,480 plus HST. **Motion carried.**

7.2 RFD 008-2025 Reservoir Construction – Change Order #1

CAO Crocker gave a brief overview of Change Order #1, Reservoir Construction.

There was a lengthy discussion regarding the RFD. Councillors had various questions that the CAO will take to CBCL.

250203.03 It was moved and seconded that Town Council authorize and approve the list of Change Orders for the New Reservoir Project as presented, totaling \$7,495.00 plus HST. **Motion carried.**

250203.04 It was moved and seconded that Town Council authorize and approve \$20,000 plus HST in additional spending for future Change Orders to the Reservoir Project. **Motion denied.**

250203.05 It was moved and seconded that Town Council authorize up to \$20,000 plus HST with no single change order exceeding \$5,000 plus HST. **Motion carried.**

7.3 RFD 009-2025 Appointment List Update

250203.06 It was moved and seconded that Council, on recommendation from the CAO, appoint Patricia Leslie and John Thompson as Town citizen representatives to the Joint Police Advisory Board. **Motion carried.**

250203.07 It was moved and seconded that Council appoint Councillor Fournier and Councillor Bartlett to the Joint Police Advisory Board. **Motion carried.**

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250203.08 It was moved and seconded that Council approve the Appointment list, as presented. **Motion carried.**

8. INFORMATION/DISCUSSION ITEMS

8.1 Dangerous and Unsightly Status Report for January 2025

8.2 Community Concerns/Complaints for January 2025

8.3 Joint Council Letter: re Annapolis Valley Regional Library

8.4 Accounting Activities Report as of end of December 2024

Mayor Smith noted that the above reports were circulated to Council members with the agenda package and called for questions/discussion. No comments or questions were made by Council members.

9. ANYTHING BY MEMBERS

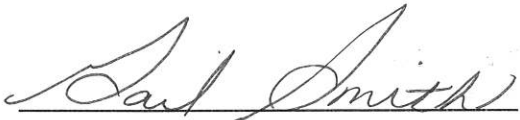
Councillor Knapp acknowledged that Public Works has been doing an excellent job during the recent snowfalls.

Councillor Smith read aloud a letter from the Arena regarding the Rink Rally on February 22, 2025 at 1:00pm at the arena and provided information on the nomination process.

Councillor Archibald acknowledged that Economic Development Sigga Beasant did a great job on her Economic Development presentation.

10. ADJOURNMENT

250203.09: It was moved and seconded to adjourn the meeting at 8:38pm. **Motion carried.**


MAYOR


RECORDING SECRETARY