

COMMITTEE OF THE WHOLE

Tuesday, September 3, 2024, at 7:00 pm

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held in person, via ZOOM and on Facebook Live on Tuesday, September 3, 2024.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Gail Smith, Councilors John Bartlett, Michael Fairn (via ZOOM), Bernadette Knapp, Chad LeBlanc and Gary Marshall; Director of Finance Brigitte Stennett (via ZOOM), Chief Administrative Officer, Ashley Crocker, and Recording Secretary, Sara Marceau

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

240903.01: It was moved and seconded to approve the agenda, as amended. **Motion carried.**

3. APPROVAL OF THE MINUTES

3.1 Council Meeting Minutes

240903.02: It was moved and seconded to approve the minutes, as circulated. **Motion carried.**

3.2 Special Council Meeting Minutes

240903.03: It was moved and seconded to approve the special council minutes of July 9, 2024, as circulated. **Motion carried.**

4. PROCLAMATIONS

Mayor Atkinson proclaimed September 2024 as Fetal Alcohol Spectrum Disorder (FASD) Awareness Month in Middleton.

5. ANYTHING BY CITIZENS

No comments at this time.

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6. INFORMATION/DISCUSSION ITEMS

6.1 Dangerous and Unsightly Status Report for August 2024

CAO Crocker stated the Dangerous and Unsightly Status Report was circulated.

6.2 RFD 043-2024 Fire Protection Area Rate for 2024-2025

CAO Crocker stated that the RFD is attached. Council is not required to make a motion for approval; it is presented for informational purposes only.

6.3 High Risk Action Plan Update

CAO Crocker stated that the High-Risk Action Plan has been circulated and provided a brief overview of the update.

7. ANYTHING BY MEMBERS

Deputy Mayor Smith requested an update from CAO Crocker on the issue of vandalism. CAO Crocker provided an overview of the current vandalism situation and suggested reporting issues to the RCMP. She will follow up with the Sergeant regarding the new police officer.

Councillor LeBlanc reminded everyone that school resumes on Thursday, September 5, 2024.

Councillor Marshall requested that Public Works check the crosswalk flags before Thursday. He also noted that there is currently no police presence in Middleton and emphasized the need for Council to address this issue.

Councillor Bartlett mentioned that cameras were previously investigated and inquired whether there are any improved options available. He suggested consulting with a professional company about camera systems and access to video footage. He emphasized the importance of taking this issue seriously. CAO Crocker or another staff member will explore potential solutions. Since there is no money allocated in the budget, Council approval will be required for any expenditure.

Councillor Knapp noted that the reservoir is taking shape and looks great. She inquired about the status of the water meters. CAO Crocker stated that the water meter installations are approximately halfway completed.

Councillor Fair raised a citizen complaint about the loss of the three parking spaces in front of the Post Office and suggested considering the possibility of making the first spot, heading north on School Street, accessible.

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Councillor Bartlett noted that there is a desire for more accessible parking throughout the town. Specifically, he pointed out that the parking area behind Pharmasave needs to be repainted. Although it is privately owned, he suggested that a recommendation be made to the drug store to maintain the painting.

CAO Crocker introduced Brigitte Stennett as the new Director of Finance.

Mayor Atkinson reported receiving a letter from a citizen expressing concerns about their safety in their home.

Mayor Atkinson asked how we can get the town clock fixed. DRCD Kerr had engaged a company to address the issue at one time. CAO Crocker will discuss the matter with staff.

Councillor Knapp mentioned there is a new four-way stop at Victoria and Marshall Streets.

8. IN-CAMERA

It was moved and seconded to adjourn the meeting and move to in-camera at 7:32p.m. **Motion carried.**

240903.04 It was moved and seconded to move out of in-camera at 8:17pm. **Motion carried.**

9. ADJOURNMENT

240903.05: It was moved and seconded to adjourn the meeting at 8:18p.m. **Motion carried.**



MAYOR



RECORDING SECRETARY

