

We're hiring a Summer Recreation Programmer



The Town of Middleton is a beautiful community located in the Annapolis Valley, Nova Scotia. Full of small-town charm and known as the “Heart of the Valley”, Middleton serves as a regional centre for business, education, health, and recreation services. Our community is a delightful town with immense potential, complemented by strong values in diversity and accessibility. To learn more about Middleton, please visit www.discovermiddleton.ca

Our Opportunity

The Town of Middleton is seeking a motivated and energetic Recreation Programmer to join our Recreation Department for the summer season. This position will support the planning, coordination, and delivery of a variety of recreation programs designed to promote active living, healthy lifestyles, and community engagement for residents of all ages. The ideal candidate should possess excellent communication and organizational skills, as well as time management and attention to detail.

Why work with us?

We truly value our people, which means you will join an incredible team in a supportive and positive environment. We are passionate about the roles we play in providing superior service within our community, and we take considerable pride in the goals we accomplish together. We invest in our people through supporting and encouraging professional development, so you have the tools to succeed in your role safely. Our core values of trust, respect and accountability are extremely important in all we do, and we build our team to share and model these values. Best of all, we like to have fun! We prioritize having fun while we work hard as a team; we enjoy connecting with each other, and we genuinely care about one another.

Job Duties & Responsibilities

The applicant is responsible for the creation, planning and execution of multiple town recreation programs and events for people of all ages. These recreation programs and events include, but are not limited to: movie nights, concerts in the park, and sports activities. This position will assist the Active Living Coordinator to plan and host large cycling and run events. The applicant should have self-confidence and be able to work alone. Working nights and weekends is mandatory for this role – some of the programs and events we offer are in the evenings or on the weekend!

Responsibilities:

- Assist in planning, organizing, and delivering summer programs, including adventure programs, sports activities, and community events
- Encourage active living and healthy lifestyle choices through recreational programming
- Supervise and engage program participants, ensuring a safe, inclusive, and enjoyable experience
- Set up and take down equipment and materials required for programs and events
- Support budgeting, including tracking expenses and ensuring resources are used efficiently
- Collaborate with Recreation staff to develop creative activities and manage program schedules
- Help promote programs and events to the community
- Ensure all programs and activities comply with safety protocols and accessibility standards

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What we're looking for:

Qualifications:

- Between 15 and 30 years of age at the start of employment and legally eligible to work in Canada
- Strong organizational, communication, and interpersonal skills
- Energetic, reliable, and comfortable working with children, youth, and community members
- Ability to work independently and as part of a team in a fast-paced environment
- Interest in recreation, health, wellness, or fitness programming
- First Aid/CPR is mandatory, but training is offered if needed
- Criminal Record/ Vulnerable Sector Check (Town will provide a letter)
- Driver's License

Preferred Qualifications:

- Previous work experience in recreation settings or current schooling in a related program
- Experience with budgeting, program planning, or event coordination is an asset
- Knowledge of health, safety, and inclusion practices in recreational settings

What you will learn in this role:

- Regular mentoring to hone skills in leadership, time management, problem solving
- How to communicate with customers, members of the public, and other staff
- Work as part of a team to execute recreation programs and events put on for the public
- How to budget revenue and expenses for major projects, programs and events
- How to be creative to make programs work for people of all ages and diverse backgrounds

You have a choice in your career. Why not choose Middleton to join, stay and thrive in your career!

Middleton is an equal opportunity employer. We are committed to recruiting a diverse workforce and supporting an equitable and inclusive environment.

Job Type: Seasonal Summer Position, Full Time Hours, Non-Union

Salary Range: \$18.25 / hour for 35 hours a week

Dates: May 11, 2026 to August 28, 2026

To Apply: Please send a cover letter and resume as one document to:

Email: hr@town.middleton.ns.ca

Closing Date: The job posting will remain active until a successful candidate is hired.

Inquiries: 902-825-4841 (ext. 107)