

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, November 06, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Councillors Michael Fairn, Clayton MacMurtry, Gary Marshall, Brad Reid and Gail Smith; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Deputy Mayor, Melinda den Haan.

Also in attendance were: Peter Smith, Eagle Project Management Inc.; Chief Mike Toole, Captain Jody Spidle, Middleton Fire Department; and one (1) citizen.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

Mayor Atkinson advised Committee of the following change to the agenda:

- Item 7: add Labour Relations.

171106.01: It was moved and seconded to approve the agenda as amended. Motion carried.

3. APPROVAL OF MINUTES

171106.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of October 02, 2017, be approved, as circulated. Motion carried.

4. ACTION ITEMS**4.1 Fire Hall Status Update: Eagle Project Management Inc. – Peter Smith**

Peter Smith provide Committee with a status update of the New Fire Hall and Community Centre project including:

- the tender documents will be completed this week and shared with Council at the November Council meeting;

- the tender for the design and construction of the building will be issued at the beginning of December with a decision expected in early March;
- infrastructure funding will be used to bring the services (water, sewer and storm) the last 150 feet to the property line;
- funding can be applied for once the final numbers are determined;
- an application to Efficiency Nova Scotia should be submitted for funding;
- it is estimated that the new fire hall/community centre will cost \$42,000/year to operate (the cost to run the current fire hall is \$34,000/year).

4.2 Appointments – Middleton Fire Department

171106.03: It was moved and seconded, on recommendation of the Middleton Fire Department, that Council appoint Robert Hovey and Jaimie Penney as members of the Middleton Fire Department. Motion carried.

4.3 Correspondence: John MacEachern

Committee acknowledged receipt of the letter from John MacEachern regarding vehicles driving through the three-way stop at the intersection of King and George Streets.

Committee agreed to forward Mr. MacEachern's letter to the RCMP and to advise Mr. MacEachern to continue to contact the RCMP when vehicles are driving through the three-way stop.

Peter Smith left the meeting at 7:33 p.m.

4.4 RFD 014-2017: Workplace Health & Wellness Policy

171106.04: It was moved and seconded to recommend that Council approve the *Workplace Health and Wellness Policy* as presented. Motion carried.

4.5 Service Capacity Review – Final Report

171106.05: It was moved and seconded to recommend that Council adopt the Service Capacity Review Final Report as presented. Motion carried.

4.6 MPS/LUB Review – Update & Next Steps

An update, including the next steps to be taken, for the Municipal Planning Strategy and Land Use Bylaw Review was circulated to all Committee members.

5. INFORMATION/DISCUSSION ITEMS**5.1 Accounting Activities Report – October 2017**

The Accounting Activities Report for the period of October 2017 was circulated to all Committee members.

5.2 Annual Appointment List

The Appointment List was previously circulated to all Committee Members for review and to determine on which Committees the members wished to participate. Members were asked to bring their recommendations to the November Council Meeting.

The Town is advertising for citizen members for the Committees.

5.3 Correspondence: Minister Mombourquette

Committee acknowledged receipt of the letter from Minister Mombourquette regarding notice of an increase in expenditures for municipalities that participate in the workers' compensation system as a result of Bill No. 7 creating a presumption respecting causation of post-traumatic stress disorder for front-line or emergency-response workers who are diagnosed with this condition.

5.4 Necessity/Requirement for an Economic Development Committee

Committee agreed to review the necessity/requirement for an Economic Development Committee during the budget process.

6. ANYTHING BY MEMBERS

On questions from Committee, CAO Turner advised Committee:

- there has not been a response from Annapolis County in response to the letter sent from Mayor Atkinson to Warden Habinski;
- the potholes in the parking lots behind the Pharmasave, Home Hardware and Subway are being looked at for repair.

Committee members agreed to coordinate this year's Christmas celebration which will take place on December 8 with Councillors MacMurtry and Marshall taking the lead.

7. IN-CAMERA (SALE OF MUNICIPAL PROPERTY AND LABOUR RELATIONS)

171106.06: It was moved and seconded that Committee adjourn to in-camera at 8:03 p.m. to discuss matters relating to the sale of municipal property and labour relations. Motion carried.

Chief Mike Toole, Captain Jody Spidle and one (1) citizen left the meeting at 8:03 p.m.

Recording Secretary McAuley left the meeting at 8:18 p.m.

The in-camera session ended at 8:35 p.m.

171106.07: It was moved and seconded that Committee return to regular session at 8:35 p.m. Motion carried.

171106.08: It was moved and seconded to recommend that Council approve the sale, in the amount of \$3,500, of lot # 3 Marshall Drive (PID 0503019) in the Middleton Industrial Park to River Valley Trucking Limited per agreement drawn up by the Town's Solicitor. Motion carried.

8. ADJOURNMENT

171106.09: It was moved and seconded to adjourn the meeting at 8:36 p.m. Motion carried.

Minutes Approved by Committee Motion 171205.02, December 5, 2017.