

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, July 4, 2016, starting at 7:40 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Also in attendance were: Director of Public Works, John Pearson; Kelly Ells and Lori Cox, Valley Regional Enterprise Network; John Thompson and Justin Westcott, Middleton Fire Department; Neil Mitchell, Neil C. Mitchell Sales and three (3) citizens.

1. CALL TO ORDER

Mayor Eddy called the meeting to order at 7:40 p.m.

2. APPROVAL OF THE AGENDA

160704.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. PRESENTATIONS**3.1 Valley Regional Enterprise Network (VREN) – Kelly Ells & Lori Cox**

Kelly Ells and Lori Cox, Valley Regional Enterprise Network provided an overview of the Valley Regional Enterprise Network (VREN) including:

- the history;
- core activities;
- strategic vision;
- highlights of 2015-16;
- organizational structure;
- the mandate;
- Valley Business Leaders Initiative, goals and four month quick start plan.

Kelly Ells and Lori Cox left the meeting at 8:05 p.m.

4. APPROVAL OF MINUTES

160704.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of June 6, 2016 be approved, as circulated. Motion carried.

5. ACTION ITEMS**5.1 Request for MPS/LUB Amendment – Neil C. Mitchell Sales**

Councillor Boates declared a conflict of interest and removed himself from the table, all discussion and voting on the matter of the Neil C. Mitchell Sales' request for a MPS/LUB amendment.

CAO Turner informed Committee that Neil C. Mitchell Sales has requested an amendment to the MPS/LUB to allow for a small car lot at 159 Commercial Street and reviewed the options available to Council including:

- initiating an amendment to the Municipal Planning Strategy and Land Use Bylaw and directing the Planning Services Public Advisory Panel to conduct the necessary public consultation and prepare a recommendation for Council's consideration;
- recommending that the request from Neil C. Mitchell Sales, to amend the Municipal Planning Strategy and Land Use Bylaw, be referred to the Planning Services Public Advisory Panel for consideration as part of the current Municipal Planning Strategy review process.

On question from the Committee, Neil Mitchell stated that the renovations would take place in the new year and agreed that the request could be reviewed as part of the Municipal Planning Strategy Review.

160704.03: It was moved and seconded to recommend that the request from Neil C. Mitchell Sales, to amend the Municipal Planning Strategy and Land Use Bylaw, be referred to the Planning Services Public Advisory Panel for consideration as part of the current Municipal Planning Strategy review process. Motion carried.

Neil Mitchell and two (2) citizens left the meeting at 8.29 p.m.

Councillor Boates returned to the table.

5.2 Valley Waste Resource Management: Approval of Municipal Guarantees for TBR # 16/17-1

160704.04: It was moved and seconded, to recommend that Council approve to guarantee the Town of Middleton's share of the Valley Region Solid Waste-Resource Management Authority borrowing in the amount of \$7,776. Motion carried.

5.3 RFD 018-2016: Notice to Amend Policy G.2.1 Fees: Building and Planning

160704.05: It was moved and seconded, to recommend that Council amend *Policy G.2.1 Fees: Building and Planning* as presented. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Accounting Activities Report – June 2016

The Accounting Activities Report for the month of June 2016 was circulated to all Committee members.

7. ANYTHING BY MEMBERS

Mayor Eddy informed the Committee he had attended the Valley Waste Resource Management Committee meeting and the following items were discussed:

- Dillon Consulting Group had performed an operations audit on the organization and many areas could be improved. As a result, a committee was struck of board members and staff to review and implement the recommendations.
- The financial audit was completed and it was a clean audit.
- The organization is recruiting a Manager of Policy and Planning.

Mayor Eddy reminded Committee of the following event:

- Council Meeting on July 18 at 7 p.m.

8. ADJOURNMENT

160704.06: It was moved and seconded to adjourn the meeting at 8:36 p.m. Motion carried.


MAYOR


RECORDING SECRETARY