

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, June 15, 2015, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman and Melinda den Haan; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Marc Britney.

Also in attendance were: Jeanne Saulnier, Susan Lamb and Angie Hunter, Soldiers' Memorial Hospital; and Kristen Stallard, Paul Wills and William Dale, NS Municipal Finance Corporation.

1. CALL TO ORDER

Mayor Eddy called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

150615.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. PRESENTATION

3.1 Soldiers' Memorial Hospital Update – Jeanne Saulnier

Jeanne Saulnier, Site Manager at Soldiers' Memorial Hospital (SMH), provided an update to Committee on SMH:

- emergency services are a priority for the Nova Scotia Health Authority;
- there are no scheduled closures for June, July and August;
- the schematic design for the new Primary Health Centre (PHC) is expected to be completed in late June;
- the construction phase has not yet been approved by the Province;
- the next step is to gain project approval from the Province;
- the new PHC will enable:
 - all primary care providers to be located together;
 - proper space to recruit health care professionals;
 - continued support for the family residency program;
 - wheelchair access;
 - an increase in space from two thousand square feet to eight thousand square feet;

- there will be two new physician starting in the fall, with training taking place at SMH and they will work out of the Greenwood/Kingston area;
- the ambulatory care clinic opened in the new year with positive patient feedback;
- the emergency room area will be reviewed after the PHC is operational.

Public Health Nurse, Susan Lamb and Community Home Visitor, Angie Hunter provided an update on baby friendly programs in the Annapolis Valley to support breastfeeding in the community by:

- establishing policies and procedures that will help support women in the workplace who are breastfeeding;
- displaying the breastfeeding friendly poster or sticker to show that breastfeeding is welcome;
- having a place for parents to change diapers;
- providing a private area for moms to breastfeed;
- promoting breastfeeding on websites.

The Town agreed to support this program.

In addition, they will be promoting: breastfeeding to local businesses; and World Breastfeeding Week in the fall.

Jeanne Saulnier, Susan Lamb and Angie Hunter left the meeting at 7:10 p.m.

4. APPROVAL OF MINUTES

4.1 Committee of the Whole Meeting – May 19, 2015

150615.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of May 19, 2015 be approved, as circulated. Motion carried.

4.2 Special Committee of the Whole Meeting – May 25, 2015

150615.03: It was moved and seconded that the minutes of the Special Committee of the Whole meeting of May 25, 2015 be approved, as circulated. Motion carried.

5. ACTION ITEMS

5.1 RFD 015-2015: Multi-Year Capital Plan Policy

Kristen Stallard and Paul Wills, NS Municipal Finance Corporation (MFC), provided an overview of the Multi-Year Capital Plan Policy, which formalizes the current process and ensures the Town is reviewing and updating its capital plan. The proposed policy includes:

- a description of a multi-year capital plan;
- the value of having a multi-year capital plan;
- criteria for evaluation of the multi-year capital plan;
- planning period;
- oversight and approval of the multi-year capital plan.

150615.04: It was moved and seconded to recommend to Council the approval of the *Multi-Year Capital Plan Policy*, as presented. Motion carried.

Kristen Stallard, Paul Wills and William Dale left the meeting at 7:21 p.m.

5.2 Recommendation from the Annapolis Partnership Steering Committee - Recreation

150615.05: It was moved and seconded, on recommendation of the Annapolis Partnership Steering Committee, to recommend Council instruct staff to investigate further collaboration among the Annapolis County municipal units around the efficient and effective delivery of recreation services. Motion carried.

5.3 Temporary Borrowing Resolution – Town General Operations

150615.06: It was moved and seconded to recommend Council approve a Temporary Borrowing Resolution for Town General Operations for the fiscal year 2015/16 in the amount of \$1,422,498.82. Motion carried.

5.4 Appointment – Middleton Fire Department

: It was moved and seconded, on recommendation of the Middleton Fire Department, to recommend Council appoint Kevin Redden as a member of the Middleton Fire Department. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Management Reports

The Management Reports were circulated to all Committee members.

6.2 Planning Services Reports – May 2015

The Planning Services Report for the month of May 2015 was circulated to all Committee members.

6.3 Accounting Activities Report – May 2015

The Accounting Activities Report for the month of May 2015 was circulated to all Committee members.

7. **ANYTHING BY MEMBERS**

Councillor den Haan informed Committee that the Heart of the Valley Festival:

- is receiving more sponsorships than anticipated;
- she is working on the golf carts for Council members;
- is still looking for volunteers;
- the tent will be on the basketball court instead of on the grass.

Mayor Eddy reminded Council of the following events:

- official opening of the splash pad on July 1;
- Canada Day celebrations at the Macdonald Museum on July 1;
- Town Council meeting on July 6.

CAO Turner informed Committee that the Middleton Fire Department is working with the High School, other partners and the Town to produce a safe grad event next year which showcases the consequences of drinking and driving.

8. **ADJOURNMENT**

**08: It was moved and seconded to adjourn the meeting at 7:47 p.m.
Motion carried.**

MAYOR

RECORDING SECRETARY