

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, August 18, 2014, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, and Marc Britney; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Melinda den Haan.

Also in attendance were: Director of Recreation & Community Services, Jennifer Coolen; Jeanne Saulnier and Janet Knox, Soldiers' Memorial Hospital.

1. CALL TO ORDER

Mayor Eddy called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

140818.01: It was moved and seconded to approve the agenda as amended. Motion carried.

3. PRESENTATION**3.1 Soldiers' Memorial Hospital Update – Jeanne Saulnier & Janet Knox**

Jeanne Saulnier and Janet Knox provided an update to Council on Soldiers' Memorial Hospital (SMH) including:

- There were six applicants for the two physician vacancies.
- There is a commitment by the applicants to work in the emergency department.
- There was a closure on the evening of August 15th due to a nursing shortage brought on by staff illness.
- Annapolis Valley Health (AVH) has hired twenty-six nurses from this year's graduating class.
- Nova Scotia Community College is working with AVH and increasing the enrollment in the Licensed Practical Nurse (LPN) program.
- They have been approved for the schematic design phase for the new primary care unit which would house a team consisting of physicians, nurse practitioners, nurses, dietitians, and other key professionals.

- The transitional care unit and the acute care unit have exchanged locations. Although there is the same total number of beds, there are now more transitional beds and an enhanced program.
- They will be placing more articles in the local newspaper as a way of better communicating with the public.
- They are working on having more resident physicians at SMH.
- Continuing to update Council on events happening at SMH.

Jeanne Saulnier and Janet Knox left the meeting at 7:16 p.m.

4. APPROVAL OF MINUTES

140818.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of June 16, 2014, be approved as circulated. Motion carried.

5. ACTION ITEMS

5.1 Ratification of Transfer to Surplus

140818.03: It was moved and seconded that Committee of the Whole recommend to Council, that Council approve a transfer of \$112,444.51 to Special Reserve Fund General Operating Account. Motion carried.

5.2 RFD # 017-2014 – Occupational Health and Safety Policies

- a. Notice to Amend Occupational Health and Safety Policies
- Policy E.4.1 – Workplace Inspection

140818.04: It was moved and seconded that Committee of the Whole recommend that, further to the seven day notice, Town Council amend *Policy E.4.1 Workplace Inspection* as circulated. Motion carried.

- b. Notice to Add Occupational Health and Safety Policies
- Policy E.1.4 – Emergency Policy

140818.05: It was moved and seconded that Committee of the Whole recommend that, further to the seven day notice, Town Council add *Policy E.1.4 Emergency Policy* as circulated. Motion carried.

- Policy E.1.5 – Environmental Policy

140818.06: It was moved and seconded that Committee of the Whole recommend that, further to the seven day notice, Town Council add *Policy E.1.5 Environmental Policy* as circulated. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Management Reports

The Management Reports were circulated to all Committee members.

6.2 Planning Services Reports – July 2014

The Planning Services Report for the month of July 2014 was circulated to all Committee members.

6.3 RCMP Reports – June and July 2014

The RCMP Reports for the months of June and July 2014 were circulated to all Committee members.

On request of Council, CAO Turner will contact Cpl. Cornect regarding adding a narrative to the current statistical report and what is feasible for them to provide.

6.4 Accounting Activities Report – July 2014

The Accounting Activities Report for the month of July 2014 was circulated to all Committee members.

7. ANYTHING BY MEMBERS

Councillor Himmelman reported that he had attended the Valley Chamber of Commerce breakfast with the Premier at the Capital Pub.

Councillor Britney stated that this year's Century Ride had approximately four hundred participants and that Director of Recreation & Community Services Coolen and her staff did a phenomenal job.

Mayor Eddy reminded members of the Council meeting on Tuesday, September 2.

8. IN-CAMERA (Personnel)

140818.07: It was moved and seconded that Committee adjourn to in-camera at 7:41 p.m., to discuss matters relating to Personnel. Motion carried.

At 7:41 p.m., Director of Finance Daine, Recording Secretary McAuley and Director of Recreation and Community Services Coolen left the in-camera session.

The in-camera session ended at 8:00 p.m.

140818.08: It was moved and seconded that Council return to regular session at 8:00 p.m. Motion carried.

9. ADJOURNMENT

140818.09: It was moved and seconded that the Committee adjourn at 8:01 p.m. Motion carried.


MAYOR


RECORDING SECRETARY