

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, November 19, 2012, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors John Himmelman, Marc Britney and Melinda den Haan; Chief Administrative Officer, Clayton MacMurtry; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Councillors Darren Boates and Gail Smith

Also in attendance were: Director of Recreation and Community Services, Jennifer Coolen; Working Foreperson, Norbert Richard; and Jeff Hanshaw of Custom Page Media & Consulting Inc.

1. CALL TO ORDER

Mayor Eddy called the meeting to order at 7:00 p.m.

2. CHANGES TO THE AGENDA

The CAO advised of the following changes to the agenda:

- add item 3 - Presentations to the agenda;
- add item 3.1 – Jeff Hanshaw - Custom Page Media & Consulting Inc.;
- renumber remaining agenda items accordingly.

3. PRESENTATION**3.1 Jeff Hanshaw - Custom Page Media & Consulting Inc.**

Jeff Hanshaw conducted a detailed presentation on SharePoint and its application and benefits for the Town of Middleton including its use by staff and Council. He will be submitting a proposal to CAO MacMurtry by November 23, 2012 on various upgrades to the Town's IT system.

Jeff Hanshaw left the meeting at 8:01 p.m.

4. APPROVAL OF MINUTES

It was moved by Councillor Himmelman, seconded by Councillor Britney, that the minutes of the regular Committee of the Whole meeting of October 15, 2012, be approved as amended. Motion carried.

6. INFORMATION/DISCUSSION ITEMS**6.4 Rotary Club of Middleton Splash Pad**

CAO MacMurtry will write a letter to the Rotary Club of Middleton explaining the Town's position on the Rotary Club Splash Pad Initiative: that the Town supports the project in principle and that additional information will be required prior to monies being committed by the Town.

Director of Recreation and Community Services Coolen left the meeting at 8:25 p.m.

5. ACTION ITEMS**5.1 Water Meter Write-offs**

It was moved by Councillor den Haan, seconded by Councillor Britney that Committee of the Whole recommends to Council, that they approve the write-off of the attached list of old water meters and that they be disposed of for the best possible revenue return. Motion carried.

5.2 School Street, Meadow Lane, Sunset Crescent and Spring Garden Road

CAO MacMurtry advised Committee that the various paving projects conducted this year were over/under budget as follows:

- School Street was over budget by \$19,143 due to asphalt volumes being hard to estimate, extremely poor condition of the street and an increase in the price of asphalt;
- Meadow Lane was over budget by \$12,981.00 due to the need for more gravel, increase in price of asphalt and increase time requirements;
- Spring Garden Road was under budget by \$13,410.00 as the road did not need to be recapped.

CAO MacMurtry is recommending that the street light conversion be postponed to next year. This amount along with the savings on Spring Garden Road will cover the cost overruns. The Town will ensure that estimates for future paving projects are thoroughly reviewed prior to being submitted for budget.

It was moved by Deputy Mayor Smith, seconded by Councillor den Haan that Committee of the Whole recommends to Council, that the \$32,124.00 over-budget amount on the School Street, Meadow Lane/Sunset Crescent be financed from the Special Reserve Fund borrowing. Motion carried.

5.3 Transit

It was moved by Councillor Britney, seconded by Councillor Himmelman that Committee of the Whole recommends to Council, that Middleton continue to fund transit at the same level it has in the past and pay an annual public transportation grant in the amount of \$20,000.00 for 2013/2014 and that the grant will be reviewed annually, in conjunction with the Town's budget; that partners will be advised of the amount for that fiscal year; that any changes to the routes or bus stops will trigger an automatic review of the grant and possible pro-rated changes; and that the Town will continue to issue bus passes and collect and remit fares on behalf of King's Transit. Motion carried.

5.4 Bills

It was moved by Deputy Mayor Smith, seconded by Councillor Britney, that Committee of the Whole recommends to Council, that Council approve the payment of the bills for November 2012 in the amount of \$316, 126.11. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Management Reports

The Management Reports were circulated to all Committee members. CAO MacMurtry will follow up with Chief Barker on submitting monthly Management Reports for the Fire Department.

Committee members stated that the signs posted for the crosswalk pushbuttons seem to be working and asked if similar signs could be posted at the lighted crosswalk signs located throughout Town. CAO MacMurtry advised Committee that two seconds will be added to the lights to give people more time to cross.

6.2 Planning Services Report - October

The Planning Services Report for the month of October was circulated to all Committee members.

6.3 Planning Services Report – November 2011 to October 2012

The Planning Services Report for the period November 2011 to October 2012 was circulated to all Committee members. The report shows that the Town's estimates for time spent on Planning Services and Building/Fire Inspections were accurate.

6.4 Rotary Club of Middleton Splash Pad

This item was dealt with earlier in the meeting.

7. ANYTHING BY MEMBERS

Councillor Himmelman advised Committee that there seems to be confusion concerning the cancelled meeting on November 27, 2012 between Annapolis County and the Town. The invitation from the County was for a transit meeting but some County Councillors thought it was a meeting to discuss various issues other than transit. Mayor Eddy will contact Warden Ritchie regarding setting up a meeting between the two Councils.

Deputy Mayor Smith advised Committee that sports activities are now being posted on the Middleton Regional High School's Facebook page and that he had heard that Aliant was taking another look at the MTT building in Middleton to determine what to do with it.


Councillor Britney advised Committee that:

- if the server was to be installed prior to Christmas, a decision will have to be made prior to the next Council meeting;
- the terms of reference for the Hospital committee have been developed and he will email them to Committee members.

Mayor Eddy reminded Committee that the Christmas Tree Lighting will be taking place on November 30 and that all activities will be taking place in Centennial Park.

8. ADJOURNMENT

It was moved by Deputy Mayor Smith, seconded by Councillor den Haan, that the Committee adjourn at 9:14 p.m. Motion carried.


MAYOR


RECORDING SECRETARY