

TOWN OF MIDDLETON	
CODE C - COMMUNITY & ECONOMIC DEVELOPMENT	
Subject: Facility Rentals	Number: 2.2
Coverage: Staff & Public	Approved by: Council & CAO
Effective Date : May 7, 1990	Revision Date: April 1, 1991, May 4, 1992, May 3, 1993, May 2, 1994, May 6, 1996, June 2, 1997, June 1, 1998, June 7, 1999, May 6, 2002, June 3, 2002, July 7, 2003, Sept 5, 2006, June 4, 2007

Rationale

The following policy establishes guidelines for groups wishing to use the facilities at Rotary Raceway Park, to ensure equal treatment and to generate revenue for facility maintenance.

Policy Statement

- 1) The following fees shall be charged for the rental of the Town’s recreation facilities:

Field Rental (soccer/softball/rugby)	\$10/2hr time slot
Tournament Field Rental	\$50/field/day
Field Season Rental Rate - Youth 13+*	\$150
Field Season Rental Rate - Youth under 13*	\$100
Special Event Rates**	\$150/day
Tennis Courts***	\$25 per household per season + \$10 refundable deposit for key.

- * Teams must be registered with a Provincial governing body for competitive play.
- ** Does not include cost of staff, where extra maintenance services are required.
- *** Courts are available to the public on a daily basis unless booked for lessons or special events. Courts will be locked when not in use. It is the responsibility of the tennis patrons to unlock the gate and relock the gate when finished play.

- 2) Youth organizations hosting tournaments during the months of July and August shall be charged a rental fee of \$100.00 per weekend. Any bookings from September to June shall follow the fee schedule set out in section 1 of this policy.
- 3) Fees may be prorated at the discretion of the Director, where rental period does not match required use.
- 4) A 50% deposit is required to confirm bookings of the softball fields for tournaments. The full amount of the invoice is required prior to the weekend of the tournament. A cancellation fee of half the deposit will be retained if the organizers cancel the event.
- 5) All recreational and service club leagues’ rental fees are required on or before June 30th of each year.
- 6) Council may waive all or part of rental charges to any organization for special events that have strong community support and indicate a potential for economic spin-offs in the community.

Previous Policies

The previous policy 6/8 “Facilities Rental Rates” amended by council July 7, 2003 is hereby amended.

Certification

THIS IS TO CERTIFY that this policy was duly passed by a majority vote of the whole Council at a duly called Council meeting held on the 5th day of September, 2006.

GIVEN under the hand of the CAO and under the seal of the Town of Middleton this _____ day of _____, 20.

Raymond C. Rice
Chief Administrative Officer