

A meeting of the Planning Services Public Advisory Panel (PSPAP) was held at the Town Hall on Tuesday, March 23, 2017, starting at 7:00 p.m.

## **PRESENT**

Chairing the meeting; Councillor Clayton MacMurtry; Mayor Sylvester Atkinson; Citizens-at-large Reinhold Griff and Tom Spinney; Chief Administrative Officer, Rachel Turner; Planner and Development Officer, Chris Millier; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Brad Reid; Colin Crowell and Mike Hazelwood.

### **1. CALL TO ORDER**

Councillor MacMurtry called the meeting to order at 7:00 p.m.

### **2. APPROVAL OF THE AGENDA**

**170523.01: It was moved and seconded to approve the agenda as circulated. Motion carried.**

### **3. APPROVAL OF THE MINUTES**

**170523.02: It was moved and seconded, that the minutes of the Planning Services Public Advisory Panel of March 13, 2017, be approved as circulated. Motion carried.**

### **4. RESIGNATION – MICHAEL HAZELWOOD**

**170523.03: It was moved and seconded, that the Planning Services Public Advisory Panel accept the resignation of Michael Hazelwood from the Planning Services Advisory Panel with regrets. Motion carried.**

### **5. PUBLIC CONSULTATION PROCESS**

Planner Millier provided an overview of the MPS/LUB Review process:

- Council gave directive to the Committee;
- the Committee conducted a high level scan of the documents:
  - keeping policies that work;
  - providing direction for policies that need to be added, moved, developed or updated;
  - sector by sector looking at what works and what doesn't work.
- the next phase is to put the high level issues out to the public for comment;
- the public consultation phase will vet and confirm/annul the high level ideas such as the idea of mixed use on Main Street;
- once the public consultation is complete, a working draft of the strategy will be developed.

The Committee agreed to:

- host public consultation meetings on June 12 from 7 to 9 pm and, if required, June 20 from 7-9 pm at the fire hall;
- have three facilitated round tables covering various sectors such as residential, commercial/industrial, infrastructure/town services;
- ask people to tell us what they think but also what they see five years out;
- C. Millier will start the meeting with an overview of the process, then participants will be invited to rotate through the round tables, followed by C. Millier providing a summary of the evening;
- conduct a mail drop, advertise in the local paper and on social media;

- advise people that the draft will be available in September and people can come in and find out what may be happening to their property.

**6. NEXT MEETING**

The next meeting will be sometime in September with the date to be determined.

**7. ADJOURNMENT**

**170523.04: It was moved and seconded to adjourn the meeting at 7:44 p.m. Motion carried.**

**Minutes Approved by Panel Motion 171114.02, November 14, 2017**