

A meeting of the Planning Services Public Advisory Panel (PSPAP) was held at the Town Hall on Monday, January 25, 2016, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Councillor Darren Boates; Deputy Mayor Dan Smith; Councillor John Himmelman; citizens-at-large Colin Crowell and Mike Hazelwood; Chief Administrative Officer, Rachel Turner; Planner and Development Officer, Chris Millier; and Recording Secretary, Sharon McAuley.

Regrets: Reinhold Griff and Tom Spinney.

1. CALL TO ORDER

Chair Boates called the meeting to order at 7:15 p.m.

2. APPROVAL OF THE AGENDA

160125.01: It was moved and seconded to approve the agenda as circulated. Motion carried.

3. APPROVAL OF THE MINUTES

a. 160125.02: It was moved and seconded, that the minutes of the Planning Services Public Advisory Panel – Public Consultation Meeting of February 26, 2014, be approved as circulated. Motion carried.

b. 160125.03: It was moved and seconded, that the minutes of the Planning Services Public Advisory Panel of February 26, 2014, be approved as circulated. Motion carried.

4. REVIEW: MPS SECTOR / LAND USE POLICIES

Planner Chris Millier provided an introduction and an overview to the process including:

1. context of the MPS/LUB Plan Review:

- meetings took place with Committee of the Whole (COW) on October 19, 2015 and with a Joint COW/PSPAP on November 26, 2015 to discuss the MPS/LUB Plan Review;
- the current strategy is over twenty years old, having been started in 1995 and approved in 1998.

2. role of the Planning Advisory Committee:

- role comes from the Municipal Government Act;
- role is to advise Council on matters pertaining to planning and development with Council being the owner of the planning documents;
- meetings are open to the public and minutes are public;
- process has to be transparent;
- review the existing strategy to determine what is still current, what is missing, what has changed and why, what are the concerns, what does it need to have and what does it not need to have;
- review the draft document and hold a public participation process to garner public input.

3. Council Directive:

- update and simplify the strategy;

- retain the separate documents (Integrated Community Sustainability Plan (ICSP), Municipal Climate Change Action Plan (MCCAP), Wellfield Protection Management Plan (WPMP), etc.). and not conduct a comprehensive review;
 - reduce and minimize the development administration burden and responsibilities;
 - right size or manage the type of regulations we want to put in place.
4. a review of the Provincial Enabling Legislation;
- the MPS is the policy arm and the Land Use Bylaw (LUB) is the implementation arm;
 - the MGA lays out a process for adopting planning documents which enables people to have the time and opportunity to be engaged and requires:
 - the documents to be read twice;
 - the PSPAP holding a public participation process prior to the first reading;
 - Council advertising and holding a public hearing prior to the second reading.
5. a review of the organization and structure of the existing planning documents;
6. issues, challenges and opportunities:
- zones should reflect the character of the community, what the community wants the Town to be and has to balance all community needs;
 - a parking lot for ideas will be created, for those ideas outside of the scope of this review, to ensure items are not lost;
 - the PSPAP will look at what has been happening in the Town, the good, the bad and the ugly, include permitting and amendment activities;
 - there are developers and property owners with clear ideas of what they want to see in the Town;
 - hot spots include encouraging growth in the industrial park, pressure on the transition of land on Main Street, home occupations and their transition from something small to something big;
 - the PSPAP will look at the future land use and if the world were perfect how would the Town be organized.

Existing MPS Goals

Policy 1.1.1. – General Statement of Purpose

- Environment belongs in the plan but not in the motherhood statement.

Policy 1.1.2 – Statutory Statement of Purpose

- Management of the Municipality is important.
- Keep item (a) establish policies which address problems and opportunities concerning the development of land and the environmental, social and fiscal effects of the development – with less emphasis on the social and environmental.
- What role does the Town actually play with development?

Policy 2.2.1 – Environment

- Keep goal of environmental protection.
- Remove “unnecessary disruption”.

Policy 2.2.2 – Population

- Remove this policy as it is covered in the ICSP.
- Tie population to residential development.

Policy 2.2.3 – Municipal Responsibility for Planning and Management

- Remove as it is redundant (covered in Policy 1.1.1).

Policy 2.2.4 - Growth Management

- Important to have a goal around infrastructure.
- Develop a strategy for design and management of infrastructure at a high level.

Policy 2.2.5 – Economic Base

- Laudable goal which falls more within the ICSP.
- Would like to regulate and strengthen development in the private sector.
- Return to the policy at a later date.

Policy 2.2.6 – Development, Transportation and Services

- Core principal of the strategy.
- The policy links the strategy to the capital plan and to the subdivision and streets bylaws.

Policy 2.2.7 – Recreation

- Talk about facilities instead of activities.
- Programming/activities are in the ICSP.

Policy 2.2.8 – Participation

- Keep as it is a good goal.

Policy 2.2.9 – Accessibility

- Not sure of the significance to the Town that makes it a stand along goal.
- Remove.

5. NEXT MEETING

The next meeting will be on February 8, 2016 and include a review of the housing and commercial policies and will look at the Generalized Future Land Use (GFLU) map.

6. ADJOURNMENT

160125.04: It was moved and seconded to adjourn the meeting at 9.15 p.m. Motion carried.


CHAIR


RECORDING SECRETARY