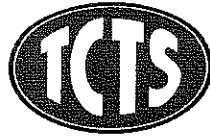




**COMMITTEE OF THE WHOLE
Town Hall – Council Chambers
Monday, February 1, 2016
7:00 pm**

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Presentations:
 - 3.1. Trans County Transportation Society - Debbie Decker & Phil Milo.
4. Approval of the Minutes
5. Action Items
 - 5.1 MPS/LUB amendments during the MPS & LUB Plan Review (Discussion)
 - 5.2 Revoking the Appointments of Alfred Doucet, Kathy Barr and Hank Sawchuk as Building/Fire Inspectors
 - 5.3 RFD 004-2016: MPAL Funding Renewal
 - 5.4 RFD 005-2016: The Big Chill Fundraising Event
 - 5.5 Draft Capital Budget: 2016-17
 - 5.6 Special Reserve Fund Borrowing - Equipment
 - 5.7 Special Reserve Fund Borrowing - Facilities
 - 5.8 Operating Reserve Fund Withdrawal
6. Information/Discussion Items
 - 6.1. Accounting Activities Report – January 2016
7. Anything by Members
8. Adjournment



TRANS COUNTY TRANSPORTATION SOCIETY

Presentation to the Town of Middleton Fiscal Year 2015-2016

Trans County Transportation Society (TCTS) is pleased to report to the Mayor and Councilors of the Town of Middleton on the status of our organization for the fiscal year April 1, 2015 to March 31, 2016.

Our Mission Statement:

TCTS is dedicated to enhancing the independence and quality of life of seniors, persons with disabilities, and those in our community who are economically disadvantaged, by providing accessible door-to-door transportation services in Annapolis County and western Kings County.

Fleet of 12 vehicles consisting of:

- 2013-21 passenger, 3 Wheelchair accessible Low-Floor Bus
- 2010-14 passenger, 2 wheelchair accessible mini-bus
- 2014-11 passenger, 1 Wheelchair Low-Floor Bus
- 2008-13 passenger, 4 wheelchair accessible mini-bus
- Three 2008-2014 wheelchair accessible mini-vans
- Five 2008-2015, 7-passenger mini-van

Staff consists of:

- General Manager
- Dispatch/Administrative Assistant (Full-time)
- Five Paid Drivers (Hrs. vary)

TCTS and its relationship with the Town of Middleton:

At present, one hundred (100) residents of the Town of Middleton utilize TCTS to provide transportation for medical, shopping and social activities both within the Town and outside its boundaries. Of the 100 residents, fourteen (14) require the use of our wheelchair accessible vehicles.

The Heart of the Valley Long-Term Care Facility, located within the Town of Middleton, has twenty-four (24) clients who use our services with seventeen (17) of those clients requiring wheelchair accessibility.

Besides providing our transportation services to these residents of Middleton, TCTS helps to support the economy of Middleton by bringing many of our clients from surrounding communities to attend medical appointments, for grocery and general shopping as well as restaurant dining, and for family and other social activities.

The Town of Middleton has been the only town within the TCTS catchment area that has continually supported our service with a financial commitment. Our hope is that this financial contribution will increase as our operating and capital costs continue to grow in the community.

We have established community partnerships with the following organizations:

Annapolis County Municipal Housing Corporation (ACMHC)

In May 2013 TCTS partnered with ACMHC in providing transportation for social activities and medical appointments to the residents of The Meadows Adult Residential Centre, Supervised Apartments and Mountain Lea Lodge. TCTS also provides support to these facilities in the event of an emergency evacuation.

Annapolis Royal Nursing Home – Annapolis Royal

TCTS provides transportation for social activities and medical appointments when requested. In addition to support in the event of an emergency evacuation.

TRANS COUNTY TRANSPORTATION SOCIETY

Tibbets Home for Special Care - Wilmot

TCTS provides transportation support to this facility in the event of an emergency evacuation.

Victorian Order of Nurses (VON)

TCTS provides transportation services three days per week to seniors attending the VON Adult Day Program at the Nova Scotia Community College in Middleton.

Heart of the Valley Long-Term Care Facility:

TCTS provides transportation for social activities and medical appointments when requested. In addition to support in the event of an emergency evacuation

Medical Shuttle Services:

A partnership was formed in October 2013 with Annapolis West Health Foundation, Valley Drug Mart, Soldiers Memorial Health Foundation and the Bridgetown Pharmasave. These partners provide financial support for a medical shuttle to Halifax. All costs of this program are shared by the partners, including the purchase of a new minivan. This service provides reduced fare transportation to medical appointments for people in the catchment area of Annapolis County and western Kings County.

Medical shuttle travels to Halifax Monday through Friday.

Departing Annapolis Community Health Centre at 7:00 am with additional pickup locations at:
Trans County Transportation Office, Bridgetown
Middleton Pharmasave Parking Lot
Kingston Pharmasave Parking Lot
The Needs store in Aylesford
Departs Halifax at 3:00 pm.

Rates are as follows:	Annual Membership Fee	\$20.00
	Return trip to Halifax/Dartmouth medical facilities	\$70.00

Kings Transit:

Kings Transit provides TCTS with the use of their facility for vehicle maintenance at an hourly rate of \$55.00.

Kentville Toyota:

Kentville Toyota in Coldbrook supports the cost of a 2013 8 passenger Toyota Sienna with a monthly sponsorship through vehicle signage advertising.

Loss of partnership with AVRSB:

For eight years to June 2015 TCTS had partnered with the Annapolis Valley Regional School Board (AVRSB) to provide a door-to-door transportation service for students travelling to the Power Plus School Program in the Lawrencetown Educational Centre. This school year AVRSB have modified the transportation component of the program to replace door-to-door pickup and return with specific pickup points and have decided to use their buses and drivers to provide the service. This has significantly affected TCTS in reducing the number of vehicles and drivers now required in our operations.

However, AVRSB continues to partner with TCTS in providing single trip accessible transportation for individual students when required.

TRANS COUNTY TRANSPORTATION SOCIETY

Highlight of 2015-2016

- Received \$ 11,250 grant through Nova Scotia Transit Research Incentive Program (NS TRIP) to prepare a Business Plan.
- TCTS purchased a new 2015 Toyota Sienna 7-passenger minivan with the support of the capital portion of the funding received from the Municipality of the County of Annapolis.
- Demand for charter service continues to grow. Our new low-floor wheelchair accessible buses continue to attract more usage from the community nursing homes and the VON.
- For the third year in a row we have been providing transportation to the Town of Annapolis Royal to support their annual Christmas Market. The Town provides this service for residents to hop on and off the bus at specified locations to take advantage of the market.
- TCTS drivers provided accessible transportation on Christmas Day to four members residing in local nursing homes wishing to spend the holiday with their families.
- Contract with Annapolis Valley Regional School Board has been cancelled as the AVRSB attempts to reduce its budget expenditures in relation to the Power Plus School Program. Our vehicle fleet has been reduced by two minivans and four drivers as a result of the AVRSB decision.

Trans County Transportation Society greatly appreciates the support from the Town of Middleton and looks forward to continue to work together in providing an essential service to the residents of our community.

Thank you for your attention,



Debbie Decker,
General Manager, TCTS

TRANS COUNTY TRANSPORTATION SOCIETY

STATISTICS:

Jan. 1/15 – Dec 31/15

Total passenger Trips	22,275
Wheelchair Accessible Trips	1,098
Total Kilometers Driven	247,616
Total Vehicle Hours	6,476

GOVERNMENT FUNDING

PROVINCIAL - ANNUAL:

Community Transportation Assistance Program (CTAP):

Annapolis County		\$60,805
Western Kings County		<u>\$37,268</u>
	Total	<u>\$98,073</u>

MUNICIPAL - ANNUAL:

Municipality of Annapolis	<u>Operating</u> \$23,000	<u>Capital</u> \$10,000	\$33,000
Municipality of Kings	\$16,000		\$16,000
Town of Middleton	\$ 1,000		<u>\$ 1,000</u>
		Total	<u>\$50,000</u>

OTHER GOVERNMENT FUNDING:

Nova Scotia TRIP Grant		<u>\$11,250</u>
	Total Government Funding	<u>\$159,323</u>

Trans County Transportation Society
 Projected Statement of Cash Flow
 For the Fiscal Year Ended March 31, 2017

CASH IN	
<u>REVENUE</u>	
Province of Nova Scotia	\$ 95,270.00
Municipalities	61,500.00
Government of Canada	7,000.00
Fare Income	116,000.00
Charter Fares	9,000.00
Contractual Revenue	25,281.00
Miscellaneous	3,300.00
Donations	100.00
Membership Fees	4,000.00
Sponsorship	3,600.00
TOTAL CASH RECEIVED	325,051.00
CASH OUT	
Salaries & Wages (Mgt/Office Staff)	81,243.25
Employee Benefits	8,936.76
Office Rent/Utilities	9,757.00
Office Supplies/Expenses	3,900.00
Phone (General, Fax, Cell, Internet)	7,500.00
Advertising & Promotion	2,300.00
Contractual Costs (Acct. & Legal)	7,000.00
Association Dues & Fees	100.00
Fundraising Events	
Meetings/Conferences	1,000.00
Travel	1,000.00
Staff/Volunteer Training	1,000.00
Insurance	2,500.00
Bank Charges & Loan Interest	1,230.00
TOTAL FIXED EXPENDITURES	127,467.01
<u>Variable Expenditures</u>	
Salaries - Drivers	75,077.60
Benefits - Drivers	8,258.54
Stipend to volunteers	
Parking/Expenses	
Variable Insurance (Vehicles)	25,000.00
Vehicle Repairs/Maintenance	20,000.00
Cost of License	900.00
Fuel	30,000.00
Garage Rent	6,257.00
Capital Cost - Vehicle Loan Payments	31,535.09
Total Variable Expenditures	197,028.23
TOTAL DISBURSEMENTS	324,495.24
SURPLUS (DEFICIT)	555.76



REQUEST FOR DECISION
MPAL Funding Renewal
#004-2016

Date: January 27, 2016	Subject: MPAL Funding Renewal
Proposal Attached: No	Submitted by: Jennifer Coolen, Director of Recreation & Community Services

Proposal:	That Town Council commit to renewing the three year contract with the Nova Scotia Department of Health and Wellness for the Municipal Physical Activity Leadership program in the amount of \$25,000/year for three years.
Background:	The Town of Middleton has participated in the MPAL program since its inception in 2007. We have participated by way of a 4-way partnership with the Towns and County of Annapolis, a 3-way partnership with Bridgetown and Annapolis, and then on our own. On March 31, 2016, our contract with the Department of Health and Wellness comes to an end. The province is ready to begin the steps necessary to renew this contract and would need the Town of Middleton to commit to this renewal.
Benefits:	<ul style="list-style-type: none"> • The position is specifically designed to address and provide for the physical activity needs of the community regardless of age, gender, or ability. • The position increases programming capabilities, the number and variation of programs that the town is able to offer, and the networking capacity among local facilities used for programming. • Provides a link to the local schools (MRHS, AEES), facilitates after school programs targeting the increase of physical activity and health among youth in Middleton. • Maintains relationships with local sport and recreation clubs, provide assistance and information to these clubs. • Liaises with Regional and Provincial Health and Wellness departments to keep current with and implement/facilitate provincial and regional strategies. • The position allows the Town of Middleton Rec Department to create and maintain relationships with Recreation Departments

	<p>Province wide, allowing for info-sharing and collaborations which benefit Town programs and initiatives.</p> <ul style="list-style-type: none"> • The MPAL can create and maintain various strategies and policies including Active Transportation, Workplace Health and Wellness, Physical Activity, and Facility Access • Acquires grant money to be used for facility access and upgrades, funding of After School Programming, maintaining and increasing inventory for equipment for all Free Loan Programs (Canoe/Kayak, Ski/Snowshoe, Bicycles, various sporting goods)
Disadvantages:	<ul style="list-style-type: none"> • Contribution of finances and resources by the Town of Middleton
Options:	<ul style="list-style-type: none"> • Renew the contract for the next three years to be able to offer the same level of service we are currently offering. • Do not renew the contract and decrease the level of service we are currently providing.
Required Resources:	\$25,000 for the next three years, office space/equipment, leadership.
Source of Funding:	Nova Scotia Department of Health and Wellness - \$25,000 Town of Middleton – Operational Budget
Sustainability Implications: (Environmental, Social, Economic and Cultural)	The province will commit to providing funding for the next three years and the position yields revenue via grants and program registrations.
CAO's Review/ Comments:	I support the request to continue the MPAL position, as requested. Both the community and Council has indicated that the level of service provided by the Recreation Department is important for the continued development of our community.

CAO Initials: RLT

Target Decision Date: 16 February 2016



REQUEST FOR DECISION
The Big Chill
#005-2016

Date: January 27, 2016	Subject: The Big Chill
Proposal Attached: yes	Submitted by: Jennifer Coolen, Director of Recreation & Community Services

Proposal:	That Town Council allow access to 0 Gates Mountain Road, and 0 Lily Lake Road for use during “The Big Chill” fundraising event on February 27, 2016.
Background:	Please see attached.
Benefits:	<ul style="list-style-type: none"> • Positive media attention for the Town of Middleton • More awareness of the Lily Lake property • Supporting a great cause
Disadvantages:	<ul style="list-style-type: none"> • If anything were to happen to someone on the Town’s property, there is potential for an insurance claim.
Options:	Allow the event to access these two pieces of property. Don’t allow the event to access these two pieces of property.
Required Resources:	Land use
Source of Funding:	N/A
Sustainability Implications: (Environmental, Social, Economic and Cultural)	This is an opportunity for an annual event that would bring people to the Town of Middleton and raise money that supports local youth.
Staff Comments/ Recommendations:	Allow the use of the properties.
CAO’s Review/ Comments:	I support the proposal as presented.

CAO Initials: RLT

Target Decision Date: 16 February 2016



The Big Chill 2016 a GiveToLive Project

Learn More: <http://givetolive.ca/>

Questions: Email BigChillDirector@gmail.com

Info Sessions:

If you're in the Valley: Monday, January 18- 6:30pm at the Capitol Pub in Middleton.

If you're in Halifax: Thursday, January 21- 5:30pm at Onyx on Argyle Street.

Who: Lawrencetown Education Centre (LEC) and At risk youth in Atlantic Canada

What: 5KM, ½ Marathon (21.1KM), Full Marathon (42.2KM) Snow Shoe

When: February 27th, 2016

Where: North Mountain of Middleton in the Annapolis Valley

Why: To support “at risk” youth of Atlantic Canada to foster empowerment and success through experiential leadership programs. Help us show these students that their lives and learning matter.

Fundraising: There is a minimum fundraising fee of:

5KM - \$300

21.1KM - \$500

42.2KM - \$500

Registration fee: \$60

Registration Link:

<http://givetolive.ca/the-big-chill/register/>

Video made by LEC students:

https://youtu.be/beVAV_pYiA





Attention Land Owners!

GIVETOLIVE, a Halifax based charitable organization that organizes endurance fitness events in support of various charities, would like to ask your permission to utilize a small piece of your land for our latest event. We are adding a 5KM, ½ Marathon (21.2KM), and Full Marathon (42.2KM) snowshoe event to our event roster in your area on February 27th, 2016. Our participants will be fundraising for The Lawrencetown Education Centre and Nova Scotia's at risk youth.

What we need from you: written permission that we can utilize the indicated piece of land for our snow shoe participants and snowmobile support staff. We will need access to the land from February 25th-February 28th for set-up and clean up.

What we commit to you:

- No damage of your property.
 - No garbage or littering on your property.
 - No unauthorized access to your land to anyone who is not involved in the event.
 - No access to other areas of your property not already outlined.
 - No access to your property outside of the dates provided.
 - A thank-you for supporting our athletes and at risk youth in Atlantic Canada.
- Without your support, our events could not be a success.
- An invitation to the post BIG CHILL party on February 27th where you can meet our organizers and participants.

Please send an email to: bigchilldirector@gmail.com for questions or concerns.

Many, many thanks to you for your consideration.

Sincerely,

The BIG CHILL



GIVETOLIVE
CHANGE THE WORLD ONE PERSON AT A TIME
givetolive.ca



*Office of the
Chief Administrative Officer
Rachel L. Turner
Phone: (902) 825-3559
Fax: (902) 825-6460*

Proposed Capital Budget February 1, 2016

Introduction: An important component of the Town annual budget process is approval of the 2016-17 proposed Capital Budget, including the capital projects forecast for the coming five fiscal years. As is our practice, staff have continued to use the Debt Affordability Model for the Town as background to making decisions on those capital projects which could impact the future financial position of the Town. Staff are bringing the Capital Budget forward before the proposed Operating Budget, similar to the previous two years. This is to permit consideration and approval of the capital projects for the coming year earlier in the construction season, to take advantage of potential savings in planning, tendering and implementation of the 2016-17 capital work. We are proposing Capital out of Revenue in the Operating Budget would be \$75,600.

Discussion: The proposed Capital Budget is explained in the enclosed spreadsheets, and it includes projects that are required to maintain Town utilities, streets, sidewalks, facilities and equipment. There are also some new facilities and equipment proposed, most of which have been identified in previous five year capital plan reports for Council. Here is a list of some of the highlights in the proposed Budget:

- **Water:** Entering the second year of the approved rate study by the Nova Scotia Utility and Review Board, the water utility will be doing regular hydrant work this year, as well as upgrades to the distribution mains.
- **Streets:** There will be crosswalk work in the downtown core with signage, lighting and location, as well as the last half of the decorative street light conversion along Commercial Street.
- **Sanitary Sewers:** We are proposing an upgrade to the STP Storage Building Roof, along with the installation of proper ladders to the lagoons to meet Occupational Health and Safety requirements that were outlined in the Facility Assessment Study completed by Eagle Project Management Inc. (this replaces the proposed boat that was discussed within the current fiscal year's budget). With the formal approval of a funding application through the Building Canada Fund, the biggest project for streets will be the engineering work on the rebuild and repave of a 720' section of Main Street and arteries, carried over from this current fiscal year. The Town has three years from the project approval to complete all the work within this project. Also being proposed is the replacement of 1,100 feet of 36" storm sewer piping from the corner of Marshall and King Street, through to Rotary Park.

AGENDA ITEM # 16.02.01.5.5

- **Land and Building:** Proposed projects for this coming year include the Skate Park (pending external funding support); further work on the environmental site assessment at 146 Commercial Street which is required to be completed by the end of the 17/18 fiscal year; planning around the design and engineering phase of a new Fire Hall; the final work to complete a new roof on the Library, as well as a proposed gazebo which is intended to remove smokers and potential loitering from the main entrance of the library; and Highway 101 signage for the community.
- **Equipment:** the equipment replacement plan is following the ten-year planning cycle that has been developed by the Director of Public Works to ensure fleet maintenance and replacement, a new mower for the green space maintenance, as well as incorporating the recommendation from the PAB for LED speed signs at other entrances to the Town and a power pressure washer with will assist in maintenance of the equipment and facilities from an in-house perspective. The Fire Department is proposing to replace four of their aging air packs.

The final page of the budget indicates how the proposed budget works within the debt affordability model, showing the total sources of funding and the debt ratio for this year, as well as a preliminary look to future years.

Recommendation: That the enclosed Capital Budget for 2016-17 be considered by Council for approval at the regularly scheduled Council meeting.

Proposed by the Management Team.

CAPITAL INVESTMENT PLAN SUMMARY
2016/2017 TO 2020/2021

<u>DESCRIPTION</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
<u>WATER</u>						
-REVENUE		5000	5000	5000	5000	5000
-PROVINCIAL GRANT		0	0	0	0	0
-DEBENTURE BOR.		0	0	0	0	0
-DEPRECIATION		28700	78700	65700	3700	3700
-SP.RESERVE FUNDS		0	0	0	0	0
	205500	33700	83700	70700	8700	8700
<u>TOWN GENERAL</u>						
<u>STREETS</u>	828000					
-REVENUE		28000	0	36000	0	0
-GRANTS		0	0	0	0	0
-S/R WITHDRAWLS		0	0	0	0	0
-S/R BORROWINGS		56000	40000	0	0	0
-FEDERAL GAS TAX		0	0	182000	96000	0
-DONATIONS		0	0	0	0	0
-DEBENTURE BOR.		0	0	270000	120000	0
		84000	40000	488000	216000	0
<u>SIDEWALKS</u>	50000					
-REVENUE		0	10000	15000	15000	0
-GRANTS		0	0	0	0	0
-S/R WITHDRAWLS		0	0	0	0	0
-S/R BORROWINGS		0	10000	0	0	0
-DEBENTURE BOR.		0	0	0	0	0
		0	20000	15000	15000	0
<u>SANITARY SEWERS</u>	1383312					
-REVENUE		0	0	0	0	0
-GRANTS		50000	580874	0	0	0
-S/R WITHDRAWLS		12000	0	0	0	0
-S/R BORROWINGS		0	0	0	0	0
-FEDERAL GAS TAX		0	0	75000	100000	150000
-DONATIONS		0	0	0	0	0
-DEBENTURE BOR.		25000	290438	0	100000	0
		87000	871312	75000	200000	150000
<u>STORM SEWERS</u>	264200					
-REVENUE		0	30000	0	0	0
-GRANTS		0	0	0	0	0
-S/R WITHDRAWLS		0	0	0	0	0
-S/R BORROWINGS		0	0	0	0	0
-FEDERAL GAS TAX		180000	0	24200	0	0
-DEBENTURE BOR.		0	0	30000	0	0
		180000	30000	54200	0	0

CAPITAL INVESTMENT PLAN SUMMARY
2016/2017 TO 2020/2021

<u>DESCRIPTION</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
<u>LAND & BUILDINGS</u>	4166000					
-REVENUE		42000	20000	30000	60000	15000
-GRANTS		128000	10000	2340000	10000	5000
-S/R WITHDRAWLS		84000	0	0	0	0
-S/R BORROWINGS		0	0	0	0	0
-DONATIONS		42000	0	650000	0	0
-DEBENTURE BOR.		137500	262300	250200	0	80000
		<u>433500</u>	<u>292300</u>	<u>3270200</u>	<u>70000</u>	<u>100000</u>
<u>EQUIPMENT</u>	954900					
-REVENUE		5600	0	0	0	0
-GRANTS		20000	0	0	0	0
-S/R WITHDRAWLS		7000	0	0	0	0
-S/R BORROWINGS		77300	50000	35000	0	40000
-FEDERAL GAS TAX		0	0	0	0	0
-DONATIONS		0	0	0	0	0
-DEBENTURE BOR.		0	0	0	720000	0
		<u>109900</u>	<u>50000</u>	<u>35000</u>	<u>720000</u>	<u>40000</u>
-REVENUE		75600	60000	81000	75000	15000
-GRANTS		198000	590874	2340000	10000	5000
-S/R WITHDRAWLS		103000	0	0	0	0
-S/R BORROWINGS		133300	100000	35000	0	40000
-FEDERAL GAS TAX		180000	0	281200	196000	150000
-DONATIONS		42000	0	650000	0	0
-DEBENTURE BOR.		162500	552738	550200	940000	80000
		<u>7646412</u>	<u>894400</u>	<u>1303612</u>	<u>1221000</u>	<u>290000</u>

**WATER UTILITY
FIVE YEAR CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
1	Technology Upgrades (Equipment-Office Furniture & Equip)	REV. GRANT DEB. DEP'N SRF	25000	5000	5000	5000	5000	5000
2	Surge Tank for 101 building (Structures and Improvements- Distribution Reservoirs)	REV. GRANT DEB. DEP'N SRF	60000		60000			
3	PRV Upgrade (Mains-Distribution)	REV. GRANT DEB. DEP'N SRF	25000	25000				
4	Hospital Pumping Station Variable Speed Drives on Pump Controls (Structures and Improvements- Pumping Structures)	REV. GRANT DEB. DEP'N SRF	15000		15000			
5	Reservoir-Engineering (Structures and Improvements- Distribution Reservoirs)	REV. GRANT DEB. DEP'N SRF	40000			40000		
6	Replace 6" Water Main Queen Street 450' (Mains-Distribution)	REV. GRANT DEB. DEP'N SRF	22000			22000		
7	HYDRANTS INSTALLED (Hydrants)	REV. GRANT DEB. DEP'N	6000	1200	1200	1200	1200	1200
	-PURCHASED (Hydrants)	REV. GRANT DEB. DEP'N	12500	2500	2500	2500	2500	2500
REVENUE				5000	5000	5000	5000	5000
GRANTS				0	0	0	0	0
DEBENTURES				0	0	0	0	0
DEPRECIATION FUNDS				28700	78700	65700	3700	3700
SPECIAL RESERVE FUNDS				0	0	0	0	0
				205500	33700	83700	70700	8700

STREETS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
8	Replace Overhead Crosswalk Commercial Street (2)	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	64000	28000		36000		
9	Queen Street(Rebuild&Repave) 450'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	90000			90000		
10	Rebuild And Repave Taylor Dr 1100' @\$100 x 20'- 3" asphalt	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	110000			110000		
11	Rebuild And Repave Comm St (Marshall-North) 1000' @ \$120	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	120000				120000	
12	Repave School Street 2" asphalt (Brook-Bentley) 1000' X 18"	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	40000		40000			
13	Street Light Conversion Commercial Street 26 lights	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	56000	56000				
14	Rebuild & Repave Victoria Street (Marshall St-Veterans Lane) 1500' @\$120	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	180000			180000		
15	Rebuild & Repave Main Street (Bridge Street-Gates Ave) 600' @\$120	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	72000			72000		

**STREETS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
16	Rebuild & Repave Commercial St (North St north to Brook) 800' @\$120	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	96000				96000	
				<hr/>				
	REVENUE			28,000	0	36,000	0	0
	GRANTS			0	0	0	0	0
	S/R WITHDRAWLS			0	0	0	0	0
	S/R BORROWINGS			56,000	40,000	0	0	0
	DEBENTURE BORROWINGS			0	0	270,000	120,000	0
	FED GAS TAX			0	0	182000	96000	0
	DONATIONS			0	0	0	0	0
	TOTALS			828000	84000	40000	488000	216000
				<hr/>				
				0				

**SIDEWALKS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
17	Repave Sidewalk 2" asphalt School St.(Weaver's Ins-Church) 650'	REV GRANTS S/R WITHD S/R BORR. DEB. DONATIONS	10,000		10,000			
18	Pave Main Street-West 2" asphalt 1000'	REV GRANTS S/R WITHD S/R BORR. DEB. DONATIONS	10,000		10,000			
19	Repave Sidewalk/Curb 2" asphalt Bridge Street 400'	REV GRANTS S/R WITHD S/R BORR. DEB. DONATIONS	15,000			15000		
20	Repave Sidewalk 2" asphalt Gates Avenue-front of High School 600'	REV GRANTS S/R WITHD S/R BORR. DEB. DONATIONS	15,000				15000	
				<hr/>				
REVENUE				0	10,000	15,000	15,000	0
GRANTS				0	0	0	0	0
S/R WITHDRAWALS				0	0	0	0	0
S/R BORROWINGS				0	10,000	0	0	0
DEBENTURE BORROWINGS				0	0	0	0	0
DONATIONS				0	0	0	0	0
TOTALS				50000	0	20000	15000	0

**SANITARY SEWERS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
21	Replace 16" Sanitary Main Victoria Street (Marshall St-Veterans Lane) 1500'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	100000				100000	
22	Replace 10" Sanitary Main Commercial Street (North St north to brook) 800'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	100000				100000	
23	Replace 10" Sanitary Main Commercial Street (George St north to Station St) 850'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	150000					150000
24	Replace 8" Sanitary Main Main Street (Bridge Street-Gates Ave) 600'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	75000			75000		
25	Upgrade STP Storage Building Roof/Siding	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	4000		4000			
26	Lagoon Ladders	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	8000		8000			

**SANITARY SEWERS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
27	Replace 18" Sanitary Main Main St (Bridge St-Queen St)-720' School St (North from Main St)-360' Comm St (North from Main St)-345' Maple Ave (South from Main St)-345' Queen St (North from Main St)-230' 2000'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	946312	50000	580874			
	REVENUE			0	0	0	0	0
	GRANTS			50000	580874	0	0	0
	S/R WITHDRAWALS			12000	0	0	0	0
	S/R BORROWINGS			0	0	0	0	0
	DEBENTURE BORROWINGS			25000	290438	0	100000	0
	FEDERAL GAS TAX			0	0	75000	100000	150000
	DONATIONS			0	0	0	0	0
	TOTALS		1383312	87000	871312	75000	200000	150000

**STORM SEWERS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
28	Install 15" Storm Taylor Drive 500'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	24200				24200	
29	Renew 2 Catchpits Tim Hortons-Main St 500'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	30000		30000			
30	Install 8" Storm Queen Street 200'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	30000				30000	
31	Replace 36" Storm Corner Marshall & King St through to Rotary Park 1100'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	180000		180000			

REVENUE	0	30000	0	0	0
GRANTS	0	0	0	0	0
S/R WITHDRAWLS	0	0	0	0	0
S/R BORROWINGS	0	0	0	0	0
DEBENTURE BORROWINGS	0	0	30000	0	0
FED GAS TAX	180000	0	24200	0	0
DONATIONS	0	0	0	0	0
TOTALS	264200	180000	30000	54200	0

**LAND & BUILDINGS
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
32	Recreation Parks Rotary Park Skateboard Park-200000(16/17) Tennis Court Lights-20000 (20/21) Other Trail Development-30000 (17/18) VIC-70000 (18/19) Signage-40000 (19/20)	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	360000	30000 128000 42000	20000 10000 	30000 40000 	30000 10000 	15000 5000
33	Community Centre/Fire Hall	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	3600000	 137500	 262300	2300000 250200 650000		
34	Environmental Site Assessment Phase 3 146 Commercial Street	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	54000	54000				
35	Rosa M Harvey Library Roof-8000 (16/17) Gazebo-4000 (16/17) Ramp/Walkway-30000 (19/20)	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	42000	12000			30000	
36	101 Highway Signs	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	30000	30000				
37	Contribution to Updrade Swimming Pool Facilities	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	80000					80000
REVENUE				42000	20000	30000	60000	15000
GRANTS				128000	10000	2340000	10000	5000
S/R WITHDRAWLS				84000	0	0	0	0
S/R BORROWINGS				0	0	0	0	0
DEBENTURE BORROWINGS				137500	262300	250200	0	80000
DONATION				42000	0	650000	0	0
TOTALS				4166000	433500	292300	3270200	70000
							100000	

**EQUIPMENT
CAPITAL INVESTMENT PLAN
2016/2017 TO 2020/2021**

<u>NO.</u>	<u>PROJECT</u>	<u>GROSS COST</u>	<u>FUNDING SOURCE</u>	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
<u>TOWN GENERAL</u>								
			REV					
			GRANTS					
			S/R WITHD					
			S/R BORR.					
			DEB.BORROW					
			FEDERAL GAS TAX					
			DONATIONS					
		0		0	0	0	0	0
<u>PUBLIC WORKS</u>								
38	4x4 3/4 Ton (16/17)	50000	REV	5600				
39	Speed Signs (2) (16/17)	7300	GRANTS					
40	Power Pressure Washer/Steamer (16/17)	5600	S/R WITHD					
41	Strategic Planning Computer Prog (17/18)	20000	S/R BORR.	57300	20000	35000		40000
42	4x4 1/2 Ton (18/19)	35000	DEB.BORROW				120000	
43	Dump Truck & Plow (19/20)	120000	DONATIONS					
44	4x4 1/2 Ton (20/21)	40000						
		277900		62900	20000	35000	120000	40000
<u>FIRE</u>								
			REV					
44	Air Packs (4) (16/17)	40000	GRANTS	20000				
45	Remote Air Filling Station (17/18)	30000	S/R WITHD					
46	Pumper Truck (19/20)	600000	S/R BORR.	20000	30000			
			DEB.BORROW				600000	
			DONATIONS					
		670000		40000	30000	0	600000	0
<u>ECONOMIC DEVELOPMENT</u>								
<u>RECREATION</u>								
			REV					
47	Mower (16/17)	7000	GRANTS					
			S/R WITHD	7000				
			S/R BORR.					
			DEB.BORROW					
			DONATIONS					
		7000		7000	0	0	0	0
REVENUE				5600	0	0	0	0
GRANTS				20000	0	0	0	0
S/R WITHDRAWALS				7000	0	0	0	0
S/R BORROWINGS				77300	50000	35000	0	40000
DEBENTURE BORROWINGS				0	0	0	720000	0
FEDERAL GAS TAX				0	0	0	0	0
DONATIONS				0	0	0	0	0
TOTALS		954900		109900	50000	35000	720000	40000

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2024-25	2024-25
Services																				
Equipment	\$129,700	\$0	\$102,900	\$0	\$50,000	\$0	\$35,000	\$0	\$720,000	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streets / Sidewalks	\$31,000	\$0	\$84,000	\$0	\$60,000	\$0	\$503,000	\$0	\$231,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer	\$79,000	\$0	\$267,000	\$0	\$901,312	\$0	\$129,200	\$0	\$200,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreation	\$237,000	\$0	\$219,000	\$0	\$30,000	\$0	\$70,000	\$0	\$70,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land / Buildings	\$40,000	\$0	\$84,000	\$137,500	\$0	\$262,300	\$0	\$3,200,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Refinance "Balloon" payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Budget	\$516,700	\$0	\$756,900	\$137,500	\$1,041,312	\$262,300	\$737,200	\$3,200,200	\$1,221,000	\$0	\$290,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sources of Funds																				
Grants	\$193,000	\$0	\$378,000	\$0	\$590,874		\$321,200	\$2,300,000	\$206,000	\$0	\$155,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Fund	\$82,000	\$0	\$45,600	\$0	\$60,000	\$0	\$81,000	\$0	\$75,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserves	\$101,700	\$0	\$266,300	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$47,000	\$0	\$42,000	\$0	\$0	\$0	\$35,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-term Borrowing (Spring)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-term Borrowing (Fall)	\$93,000	\$0	\$25,000	\$137,500	\$290,438	\$262,300	\$300,000	\$250,200	\$940,000	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Sources of Funds	\$516,700	\$0	\$756,900	\$137,500	\$1,041,312	\$262,300	\$737,200	\$3,200,200	\$1,221,000	\$0	\$290,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-term Borrowing Assumptions																				
Projects' Amortization Period (in years)	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20
Term of Long-term Borrowing (in years)	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20
Estimated Interest Rates	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%
Debt Outstanding																				
Current outstanding & forecasted debt	<u>\$2,550,209</u>		<u>\$2,455,836</u>		<u>\$2,752,976</u>		<u>\$3,023,082</u>		<u>\$3,645,894</u>		<u>\$3,322,207</u>		<u>\$2,910,519</u>		<u>\$2,534,331</u>		<u>\$2,195,693</u>		<u>\$1,898,955</u>	
Estimated revised debt service ratio	12.03%		10.72%		10.48%		11.40%		12.63%		15.55%		15.23%		13.57%		11.93%		10.27%	

***Note:

- (1.) The amortization period & term may differ if project financed over a shorter time period (ie. 20 year amortization & "balloon" payment in year 10).
- (2.) The long-term borrowing calculation assumes a blended interest rate for the life of each fiscal year's borrowing.