



**COMMITTEE OF THE WHOLE  
Town Hall – Council Chambers  
Monday, June 15, 2015  
7:00 pm**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Presentation:
  - 3.1 Soldiers' Memorial Hospital Update – Jeanne Saulnier
4. Approval of the Minutes
  - 4.1 Committee of the Whole Meeting – May 19, 2015
  - 4.2 Special Committee of the Whole Meeting – May 25, 2015
5. Action Items
  - 5.1 RFD 015-2015: Multi-Year Capital Plan Policy
  - 5.2 Recommendation from the Annapolis Partnership Steering Committee - Recreation
  - 5.3 Temporary Borrowing Resolution – Town General Operations
  - 5.4 Appointment – Middleton Fire Department
6. Information/Discussion Items
  - 6.1. Management Reports
  - 6.2. Planning Services Reports – May 2015
  - 6.3. Accounting Activities Report – May 2015
7. Anything by Members
8. Adjournment



**REQUEST FOR DECISION**  
**Multi-Year Capital Plan Policy**  
**#015-2015**

Date: 11 June 2015	Subject: Multi-Year Capital Plan Policy
Proposal Attached: Yes	Submitted by: Rachel Turner, Chief Administrative Officer

Proposal:	That Committee of the Whole recommend to Council the approval of the Multi-Year Capital Plan Policy as presented.
Background:	The attached policy is the second last in the development of core best practices for financial management that the Municipal Finance Corporation is partnering with the Town of Middleton with. The MFC staff will be presenting the background on the development of the policy. It has been reviewed with both myself and Director of Finance Marianne Daine to ensure that it meets the needs of our organization.
Benefits:	As outlined in the MFC presentation.
Disadvantages:	
Options:	
Required Resources:	
Source of Funding:	
Sustainability Implications: (Environmental, Social, Economic and Cultural)	
Staff Comments/Recommendations:	
CAO's Review/Comments:	

CAO Initials: RLT

Target Decision Date: 6 July 2015



# MFC Core Best Practices

Multi-Year Capital  
Planning

06.15.2015

# What is it?

- Multi-year (min. 5 years)
- Goal oriented
- Project scope and cost
- Funding and sources
- Predicts future operating and maintenance costs
- Monitored and updated

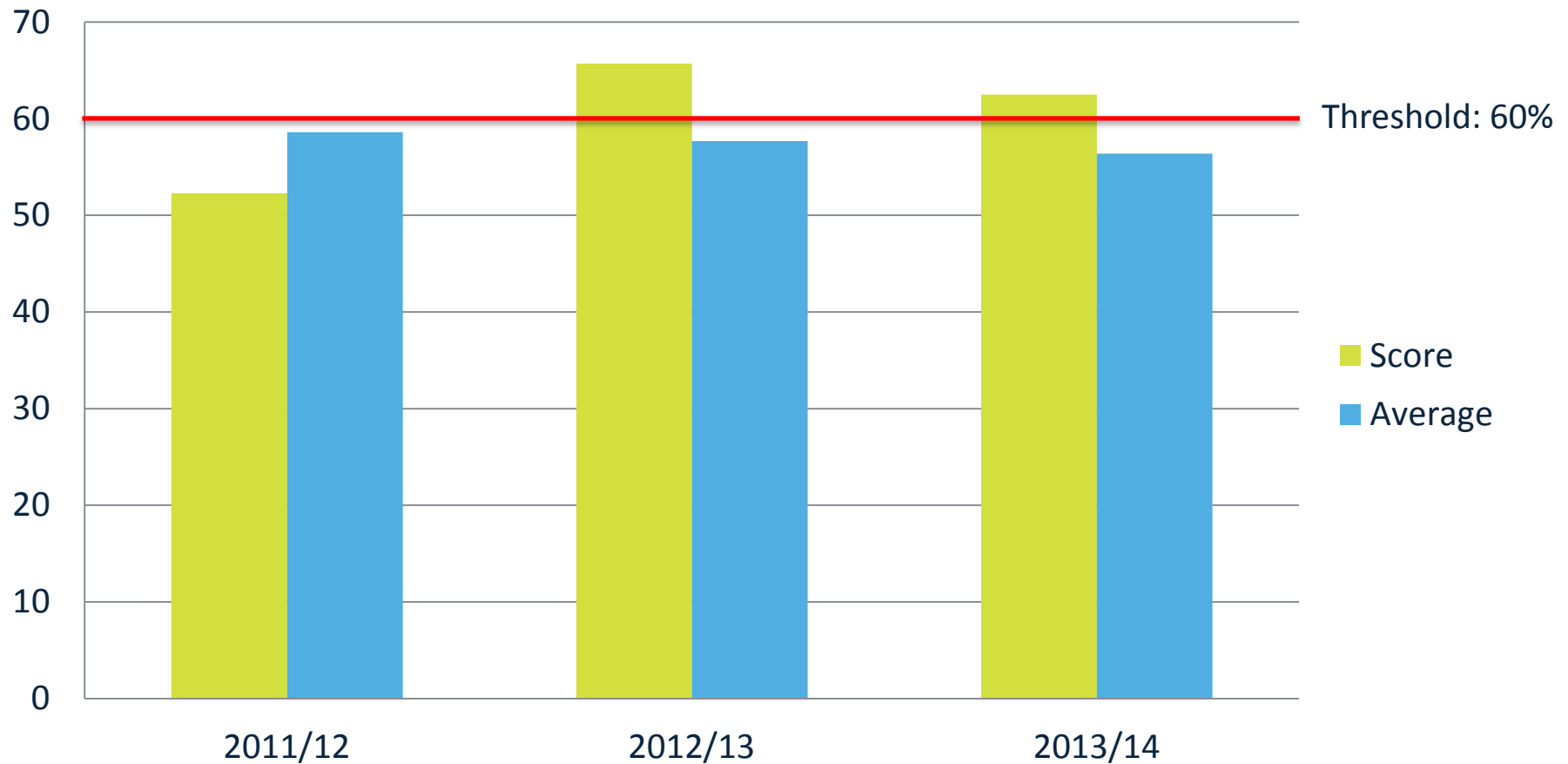


# Purpose

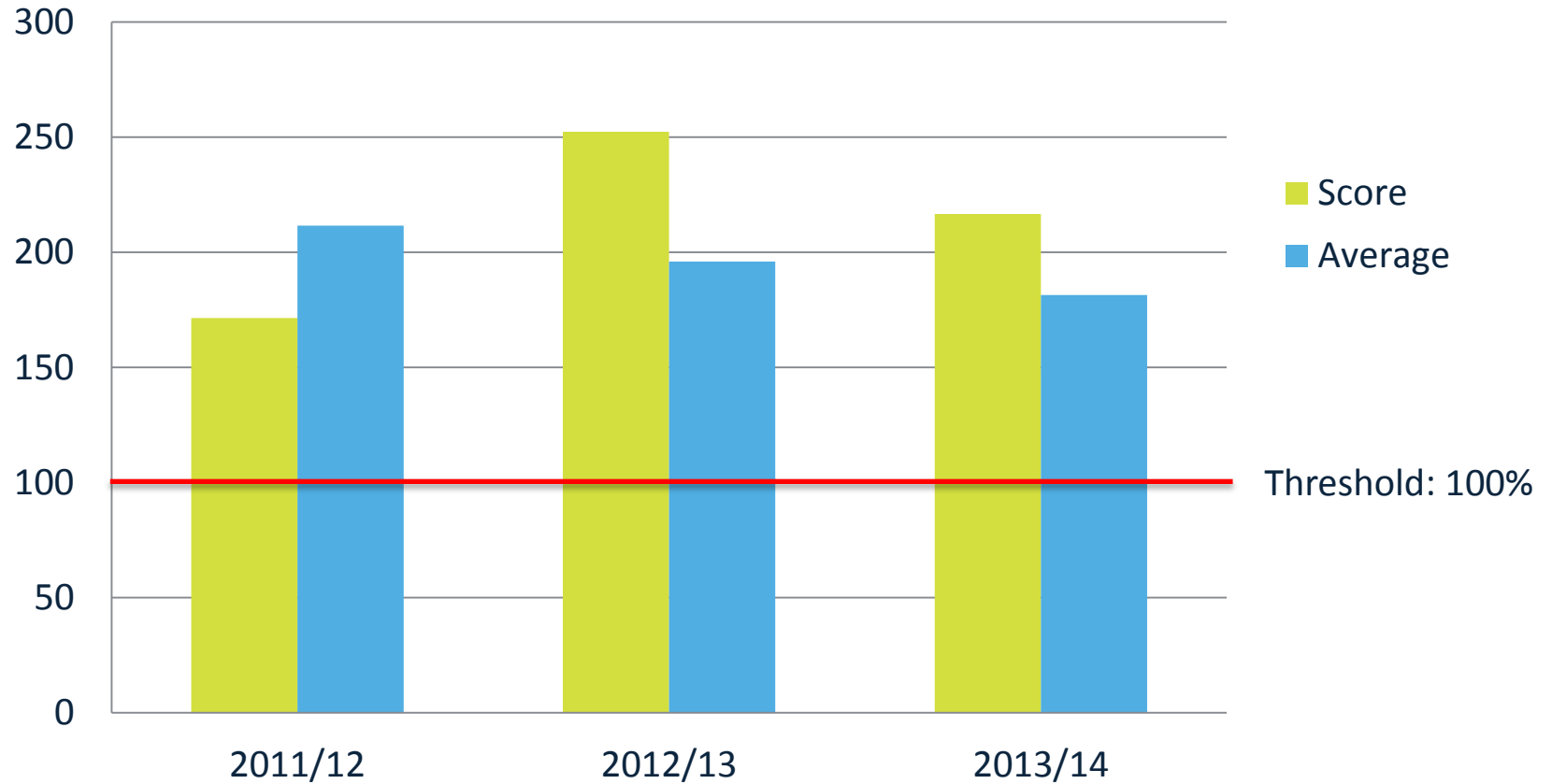
- Identify and prioritize capital needs
- Align with long-term strategic goals
- Reduce future operating costs
- Avoid higher replacement costs
- Improve collaboration with other governments
- Meet PSAB and Gas Tax Requirements



## Undepreciated Assets



## 5 Year Capital Purchases



# Eligibility

- FRAM Criteria
- Eligible under MGA
- Approved by Council





# Evaluation Criteria

- Legal requirements
- Asset rehabilitation
- Efficiency improvements
- Revenue producing
- Service improvements
- Service/space expansions



# Potential sources of funding

- General operations
- Borrowing from MFC
- Operating surplus or reserves
- External sources (ex: federal or provincial)



# Timing

- Minimum 5 year plan
- Update as part of annual budget process
- Suggested timeline:
  - December– Notice sent to identify new projects
  - January – Council selects projects for further review
  - *February* – Staff prepare reports; Council prioritizes
  - *March* – Staff propose final capital budget; Council approves
- Plus any additional meetings required by Council



# Oversight

- Management team
  - CAO
  - Director of Finance
  - Other department heads
- Final approval by Council



# Town of Middleton Multi-Year Capital Plan Policy

Effective Date:

Approval by Council Resolution:

## Statement

1. The Town of Middleton is committed to ensuring the effective management of its capital assets. A prudent multi-year capital plan is used to identify and prioritize expected needs based on the municipality's long-term strategic goals.
2. The identification and reporting of tangible capital assets upholds Public Sector Accounting Board (PSAB) standards. Under the Canada-Nova Scotia Agreement on the Transfer of Federal Gas Revenues, municipalities in Nova Scotia must also submit a Capital Investment Plan (CIP) annually to be eligible for funding. The CIP is not a substitute for a multi-year capital plan; rather, it complements the Town's long-term planning for its capital needs.

## Policy Objectives

3. The objectives of the Multi-Year Capital Plan Policy are to:
  - a) Support the Town of Middleton's long-term strategic goals;
  - b) Promote good infrastructure management to ensure basic health and safety for citizens;
  - c) Maximize the economic potential and attractiveness of the municipality;
  - d) Reduce future operating costs and avoid higher replacement costs and unforeseen infrastructure failures in the future;
  - e) Improve collaboration on projects with other levels of government and various public and private stakeholders with the aim of maximizing financing, funding, and grants;
  - f) Uphold PSAB standards;
  - g) Meet the requirements of the Canada-Nova Scotia Agreement on the Transfer of Federal Gas Revenues.

## Policy Principles

4. A capital plan shall be prepared for all municipal infrastructure for the Town of Middleton, including but not limited to: water, sewer, transportation, sanitation, and other essential public services. It will establish project scope and costs, detail estimated amounts of funding from various sources, and project future operating and maintenance costs.

5. The capital plan shall be developed using the following steps:
  - a) Establish goals and objectives
  - b) Estimate fiscal capacity (ex: using the Debt Affordability Model)
  - c) Prepare information about proposed capital projects
  - d) Evaluate against policy criteria for capital projects
  - e) Create multi-year capital plan
  - f) Finance capital acquisitions
  - g) Assess impact on tax rates
  - h) Implement annual capital budget
  - i) Monitor plan results
6. The plan shall differentiate between capital and operating expenditures. Capital projects are hereby defined as projects, equipment and acquisitions that the meet Financial Reporting and Accounting Manual (FRAM) Guidelines. Eligible projects are any that receive Council approval and are allowed under the Municipal Government Act.
7. The Director of Finance shall coordinate the projection of expenditures and revenues. Department Heads shall be responsible for providing updated forecasts.
8. Final approval of the capital plan shall be the responsibility of Council.
9. The planning period shall be over a minimum period of five years and reviewed annually as part of the budget process. The following timeline is suggested in conjunction with regularly scheduled Council Committee meetings. Council may wish set aside time for other special Council Committee meetings at any stage within the proposed time frame.
  - a) *December* - Send notice to Council and staff of capital budgeting process, with request to identify new projects for January Council Committee of the Whole.
  - b) *January* - Review and discuss status of existing projects at Committee of the Whole. List and identify new projects submitted by Council and staff. At this stage, Council identifies which projects should proceed to be costed by staff and provides direction on which projects are to be brought forward in the budgeting process.
  - c) *February* - Staff reviews the current capital budget approvals and the preliminary capital list of new projects by reporting estimated project costs based on industry standards; length of time to complete these projects; estimated new annual

operating costs, if any; and identification of potential funding sources for each project. Council prioritizes these projects and identifies proposed year of project commencement.

- d) *March* - From direction at the February Council meeting, staff proposes the capital budget for discussion, concentrating on the new projects. At March Council meeting, Council approves the capital budget.

10. The following acquisition and procurement criteria shall be used to evaluate the capital needs of the Town of Middleton:

- a) *Legal requirements* - These projects are funded based on the need to comply with legally mandated requirements established by the federal, provincial, or the municipal government. They may be required as a result of agreements with other government agencies to meet current codes, ordinances, or health and safety issues.
- b) *Asset rehabilitation* - These types of projects demand funding for improvements necessary to the functioning of facilities or infrastructure. This criterion measures the extent that a facility or infrastructure has deteriorated and needs improvements relative to the overall condition of similar structures. Examples include but are not limited to: bridge repairs, storm water infrastructure improvements and repairs, and roadway resurfacings.
- c) *Efficiency improvements* - This criterion measures whether the completed projects will increase efficiency or result in overall cost savings to the municipality. Such projects may benefit a greater number of people or more efficiently and effectively provide and support the defined functional requirements of the intended use. An example includes but is not limited to: renovation to offices, layout or workspace within a building.
- d) *Revenue producing* - Projects that would fall under this criterion would generate additional revenues to the Town. Projects of this nature show an overall return on investments, and should be measured for the risk involved. The criterion also measures the number of people who will benefit from the project, both directly and indirectly, and the associated costs versus revenues generated. Elements considered in the rating include the project type and overall community needs. Examples include but are not limited to: a community centre or a public park.
- e) *Service improvements* - These types of projects demonstrate an increase in delivery capability when completed. This criterion can also measure the number of people

served and the benefit derived from a project. Projects that involve replacements and renewals that bring facilities up to Council's standards would fall under this category.

- f) *Service/space expansions* - These projects would result in the expansion of space to serve the needs of the community. Examples include but are not limited to: renovations, additions, expansions, or new construction of recreation centres, fire stations or policing facilities.

11. The capital budget will show the sources of funding. Based on priorities, Council may wish to seek Federal and/or Provincial infrastructure funding and make approval of this source of funding a pre-requisite for proceeding on a project. Funding may potentially come from the following sources:

- a) Expended against general operations in one year;
- b) Borrowing from the Nova Scotia Municipal Finance Corporation;
- c) Transfers from operating surplus, operating reserve(s), capital reserve(s), or other special reserves established by Council for capital projects, equipment or acquisitions;
- d) External sources, such as Federal or Provincial infrastructure programs.

## **Application**

12. This policy applies to all long-term capital borrowing of the Town of Middleton.



**DIRECTOR OF PUBLIC WORKS REPORT  
June 15, 2015**

**WATER MAINS**

- Water main break on corner of Oakland Drive and Main Street.

**SEWER MAINS AND TREATMENT PLANT**

- Rebuild eight aerators in the lagoon.
- General Maintenance.

**ROAD REPAIR**

- Cold patches where needed.

**GENERAL MAINTENANCE**

- Sweeping streets and sidewalks.
- Lawn repair and cleaning gutters are in progress.

**CAPITAL WORK**

- Foundation and underground work for bathroom storage building in the park has been completed. Building construction has been completed on the outside and inside work has started.
- Pumps for the lift station on Freeman Street are ordered and control panel is being tendered.
- Lights on Commercial Street are all re-wired; waiting for completion of electrical panel.
- Working with CBCL for environmental projects.
- Splash pad is in progress.

**OH & S**

- Middleton has won the (NSCSA) award for leadership in safety.
- OH&S meetings are taking place once a month. Minutes will be posted on SharePoint.
- No accidents to report at this time.

**DIRECTOR OF PUBLIC WORKS' PROJECTS**

- A schedule for routes, timing and scheduling of drivers for snow removal is underway.
- Salt, sand and fuel consumption monitoring is taking place.
- Formatting a daily, weekly and monthly schedule for water treatment plant operator and sewage treatment plant operator.

John Pearson  
Director of Public Works

**Monthly Report**

**June, 2015**

**Jennifer Coolen**

**Director of Recreation and Community Services**

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## Summer Events

- To date, we have nearly 300 people registered for the Century Ride, which is happening on August 9<sup>th</sup>. This is a record number for this early in the season. We also have a fair number of registrations coming in for our first ever Heart Run, which is happening on August 8<sup>th</sup>. To register for either of these events, go to
- We have been working hard at our events that contribute to the Heart of the Valley Festival. We are working on the tennis tournament, bed races, Splash and Dash fun run, followed by the movie in the park, as well as the Town Talent Show. For more information on the festival, check out their website at [www.hotvf.ca](http://www.hotvf.ca)
- We are very grateful thus far with the support from the business community, both with respect to financially, as well as participatory contributions to our summer events and programs.
- We are planning a summer a Summer Kick-Off party on Friday evening, July 3<sup>rd</sup>. This will include a pool party and our first community movie in Centennial Park.
- This year the theme of our Heart of the Valley Festival parade is “Fire”. We have started working on our float for this but if anyone has any time or ideas that they would like to contribute to this, we are always open for suggestions and help.

## Programs

- Registration for our summer camps, our youth program, and swimming lessons, will take place on Thursday, June 18<sup>th</sup> from 6pm-730pm at the Middleton Fire Hall.
- This Wednesday will be the first night of our summer boot camp. This program will run every Wednesday until the end of August from 7-8pm at Rotary Park.
- We will be offering tennis lessons this summer. Children’s lessons will take place from 6-7pm on Tuesdays and Thursdays, followed from 7-8pm by adult lessons. The cost of lessons is \$35 for a 4 week session.
- Starting on Friday, June 19<sup>th</sup>, we will be offering a new program – ZUMBA! This program is \$80 for 10 weeks and will happen every Friday in the Rotary Park Pavilion.
- We also will be offering Yoga in the Riverside Park starting on July 13<sup>th</sup>. This program will happen on Monday nights and will cost \$70 for 8 weeks.
- This is the last week for our senior fitness program to be held indoors. Starting next week, the program, which runs on Monday, Wednesday, and Fridays from 930-1030am, will be held at the Rotary Park Pavilion.
- The group outings for our canoe/kayak program will take place on Tuesday evenings from 6-730pm this summer. To book a canoe or kayak, please call the office at 902.825.6611.

## Facilities

- Mowing season has begun at all of our parks and facilities around town.
- The soccer field has been aerated and topdressed and the nets are up so the field is now ready for play.
- The beach volleyball court is also now ready for use.
- The pool has been painted and filled. The pumps will be turned on in the next couple of days to begin the filtration system and ensure that all systems are functioning for the opening on June 22<sup>nd</sup>.
- The sea crate with the canoes and kayaks is now at Riverside Park and the dock has been installed so the canoe/kayak loan program can safely begin now.
- You'll notice the flowers going up around town this week. With those flowers comes the task of watering.

## Other

- The 10,000 steps walking challenge has been a big hit. We have given out over 50 pedometers and have been receiving positive feedback about the challenge.
- We are pleased to say that we have four new Youth Ambassador candidates who are in the running for the position of this year's Youth Ambassador. Those names will be released shortly and they will spend the next few months engaging with the community at different events and program opportunities.
- The latest edition of the About Town newsletter is out now. If you haven't received one and would like one, feel free to stop by the Town Hall to pick one up.

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Jennifer Coolen, Director of Recreation and Community Services



# Summer 2015

# Middleton About Town

## M.I.A Loan Program

Our M.I.A (Middleton in Action) loan program is back for another summer! Canoes, Kayaks, Bicycles, and various sporting equipment will be available for loan starting June 1st. For more information on how to reserve this equipment, contact the Rec. Department or visit our website!



[www.discovermiddleton.ca](http://www.discovermiddleton.ca) (902) 825 6611



## "Splash" into Summer!

The Town of Middleton, in partnership with The Rotary Club of Middleton and the Nova Scotia Department of Health and Wellness is excited to see the Splash Pad construction beginning at Centennial Park. The park is slated to open for use by mid-June, with a Grand Opening celebration happening, in conjunction with the Macdonald Museums' July 1st Canada Day celebrations, on site at 12:30pm!



## Middleton Youth Program!

My name is Laura Pye and I am the first Youth Programmer for the Town of Middleton. My goal as Youth Programmer is to help the young people ages 11-16 of Middleton gain the skills they need for their future while providing a fun atmosphere.

A cost of **\$50** for the entire summer will provide youth with 9am-12pm activities consisting of biking, canoeing/kayaking, volunteering, gardening, and leadership training.

For **\$30** a week, the youth will receive 9am-12pm activities PLUS extra activities which will occur throughout the summer consisting of yoga, soccer, beach volleyball, guitar, basketball, art, African drumming lessons and more. Also provided will be a babysitting course, outdoors and camping safety course, cooking lessons, resume writing workshop and more!

Registration night will be held on June 18<sup>th</sup> from 6-7:30pm at the Middleton Fire Hall. For more information contact us at [middletonyouth@gmail.com](mailto:middletonyouth@gmail.com) or call 902-825-2517.

## JUNE IS RECREATION & PARKS MONTH



Join us for a month-long celebration of Parks & Recreation; June is packed with activities for everybody!

- June 1st-30th— 30 days of Health & Wellness Challenge -pick up your kits at the Rec Dept. Starting June 1st!
- Free Equipment Loan Program begins June 1st—reserve your Canoe, Kayak, or Bicycle ahead of
- Nova Scotia Bike Week June 5th-14th—visit [www.nsbikeweek.ca](http://www.nsbikeweek.ca) for more information!
- 10,000 steps walking club kick-off June 1st. Pedometers and log books can be picked up at the Rec Dept. Grand Prize is \$100.00 at Cleves, with several additional prizes to be won!
- Bring a healthy lunch to work challenge! June 17th—Submit a Picture to our Facebook page for your chance to win a healthy eating cookbook!



[www.facebook.com/townofmiddleton](http://www.facebook.com/townofmiddleton)



[www.discovermiddleton.ca](http://www.discovermiddleton.ca)

# A Message From CAO Rachel Turner

## **Facility Assessment and Capital Planning Study**

The Town of Middleton is currently undergoing a full Facility Assessment and Capital Planning Study. Awarded through a public tender process, Eagle Project Management Inc. will conduct a comprehensive assessment of the physical condition of the facilities and infrastructure of Town-owned assets, including roads, sidewalks, trails, buildings, and underground storm, water and wastewater pipes.

The report will identify and prioritize immediate, short, and long term capital renewal/investment requirements and options for each asset, including cost estimates for each. The results of the project will allow for the development of a ten-year plus Capital Plan for the Town of Middleton. Through the completion of this project, Town Council will have a solid foundation of information, costs, and priorities which will better assist it in making important financial and budgeting decisions well into the future, as well as protect the assets that are currently in place.

This work will also be the basis for an Asset Management Plan, which is required by the Federal Government so that the Town can continue to receive Gas Tax Funds to assist with capital investment. The final report is expected to be presented to Town Council at the regular Council meeting on July 6, 2015.

## **Governance and Boundary Review**

An independent report was completed by Mr. John Heseltine of Stantec, which consisted of a public consultation process, including Town Council, to determine what changes, if any, would better serve the Town of Middleton. Two public consultation meetings were advertised and held, which were poorly attended despite notification to each household in the community. A meeting was held with the majority of Council members to gauge their opinion.

The Town of Middleton submitted its application to the Nova Scotia Utility and Review Board to confirm the number of Councillors remain at 6 plus the Mayor, all to be elected at large. A hearing was held by the URB in the Middleton Council Chambers on April 28, 2015, where the Board approved the application as it was presented. This maintains the size of Council. The next review will be held in 2022.

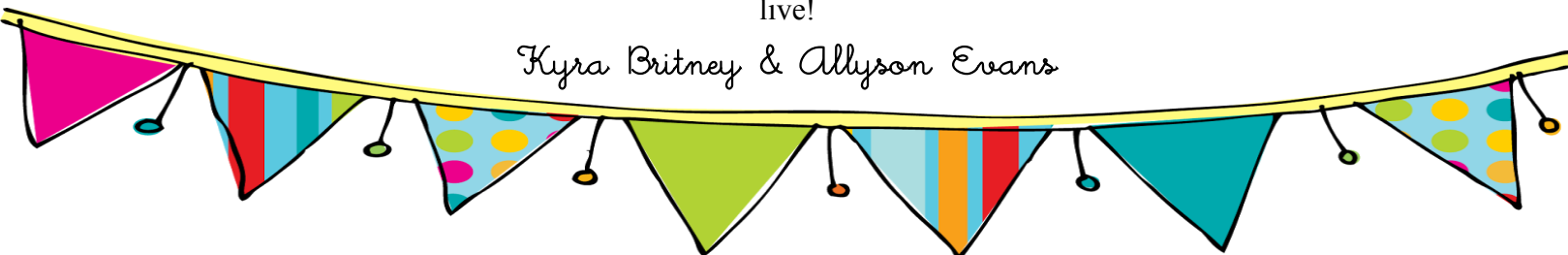
## **Nova Scotia Construction Safety Association**

The Town of Middleton is receiving a Safety Leadership award at the annual Nova Scotia Construction Safety Association Annual General Meeting taking place in May. As a responsible employer, the Town of Middleton recognizes the importance of establishing and maintaining a safe work environment for both employees and members of the public.

## a message from your youth ambassadors

Being youth ambassadors for the Town of Middleton has been a very rewarding experience. Together, we have learned many life skills that will help us in the future, including time management, organization, and how to work as a team. The youth ambassador program is such a great opportunity; we've loved every part of it and would recommend it to anybody! For our projects as youth ambassadors, you will see us around town- Kyra, with portable chalk boards to promote community involvement and allow people to reflect on the great things about Middleton, and Allyson taking photos and video footage of the recreational side of Middleton for a short tourism video, promoting why Middleton is such a great place to live!

Kyra Britney & Allyson Evans





# In Your Community This Summer

## The Macdonald Museum

Annapolis Valley Macdonald Museum, open 10:30 am to 4:30 pm, Mon-Fri, until June 14<sup>th</sup>, open 9:00 am to 4:30 pm, Mon to Saturday, June 15<sup>th</sup> to Sept. 5<sup>th</sup>. Exhibits include the Nova Scotia Museum's antique clocks, a re-created general store, a re-created classroom, the Rusty Nail exhibit, and new this summer, the Middleton Rotary Club's 60<sup>th</sup> anniversary exhibit, the Paradise District Quilters and "Changes in Technology". Admission charged. Call the Museum at 902-825-6116, check out the web site at [www.macdonaldmuseum.ca](http://www.macdonaldmuseum.ca) or like us on Facebook.

## Autism Nova Scotia

The Annapolis Valley Chapter of Autism NS will be holding two day camp sessions for children, teens and adults with autism in Middleton this summer. The camps will both be held at Annapolis East Elementary from 9:00 am to 2:00 pm during the weeks of July 27 to 31 and August 17 to 21. If people need more info or would like a registration package, they can contact the Chapter at 902-242-2019 or [annapolisvalley@autismns.ca](mailto:annapolisvalley@autismns.ca)

## West Valley Pony Club

West Valley Pony Club (WVPC) is a branch of the Nova Scotia Pony Club. It is located in the heart of the Annapolis Valley. The club meets at Killeavy Stables in Wilmot with coach Alex Beaton. During the summer months they have camps, clinics, and a lesson program. District Commissioner - Carolyn Longmire [longwyn@icloud.com](mailto:longwyn@icloud.com) (902) 955-1413

**Heart of the Valley BMX and Skate Park Society** We hold regular meetings the first Monday of each Month in the MRHS library from 630 to 730pm .

**Cool Moves BMX** We are taking registrations for new riders by email to [coolmovesbmx@hotmail.com](mailto:coolmovesbmx@hotmail.com) . Spaces are limited. Ages 10 to 18, \$60 per rider for 15 to 17 sessions in the rink. We will do park trips to Chester and Halifax Commons, and riders may be selected to be on the Display team to do shows/ demos.

**Annapolis East Archery Club** We will be at our outdoor range now that the weather has cleared up, beginning the end of May. Our regular nights for shooting are Thursday evenings starting at 7pm until dark and other times as arranged in house. Our outdoor range is located on Lily Lake Road - West of Gates Mountain Road. For further information contact: Kent Smith 825-3760, Paul Saxon 825-2520, Neil Freeman 825-8224

**The Western Valley Minor Football group** offers safe Tackle Football instruction to boys and girls ages 8 - 14. We are based out of Rotary Park. Our Fall season runs mid-August until mid-October. We play locally, no travel, and provide all the necessary Football equipment as part of our \$125.00 registration fee, making it one of the lowest cost sports in the area . Players from Berwick to Bridgetown are welcome.

We emphasize fun and sportsmanship and equal playing time.

As we provide the gear, we strongly recommend that you reserve your spot by contacting us:  
Mike Upward 825-6500 OR email [mikeupward43@hotmail.com](mailto:mikeupward43@hotmail.com)



# Community Contacts

## RECREATION

Tae-kwon-do  
Greg Durling 825-3489

Western Valley Minor Hockey  
wvaccess@live.ca

4-H  
Krystal Brown 765-2433

Wilmot Garden Club

Pegasus Amateur Boxing Club  
Bruce Harkness 825-1671

Western Valley Minor Foot-  
ball

Middleton Scouting  
Candy Hirtle 824-3645

Annapolis Archery Club  
Neil Freeman 825-8224

Can Skate Program  
middletonskatingclub@hotmail.com

Rainbow Riders Gymnastics  
www.rainbowridersgymnastic

Middleton & District Hockey As-  
soc.

Brownies & Guides

Annapolis Valley Toastmasters

Cool Moves BMX  
Chris Hiltz 825-2582

West Valley Pony Club  
Carolyn Longmire

Precision Dance 765-6540  
sidneymcilroy@gmail.com

## HEALTH

Soldiers Memorial Hospital  
825-3411

Hearing and Speech

Mental Health Services Middle-  
ton: 825-4825

Annapolis Valley Chapter,  
Autism Society of NS

Bright Beginnings Early  
Intervention Program

## COMMUNITY SERVICES

Twelve Baskets Food Bank

Family Matters

CAPS 825-2277  
www.caps-annapolis.org

Annapolis County  
Family Resource Centre

Valley Youth Project  
(gender identity/ sexual

## SERVICE CLUBS

Middleton & District Lions  
Club

Royal Canadian Legion

Middleton & Area Business  
Association

Rotary Club of Middleton

Middleton Fireflies

## FACILITIES

Middleton & District Arena

Middleton Curling Club

Rosa M. Harvey Library  
825-4835

Middleton Fire  
Department and Hall

Middleton & District Pool  
825-6600 (Seasonal)

Macdonald Museum  
825-6116

Town of Middleton Parks  
and Outdoor Rec  
825-6611

Fitness Experience  
825-4480

## EDUCATION / CHILD CARE

NSCC- Middleton Campus  
825-3491

Annapolis East Elementary  
School (AEES) 825- 5330

Middleton Regional High School  
(MRHS) 825-5350

Middleton & District Day Care  
825-6513

AVRSB 538-4600

## TRANSIT

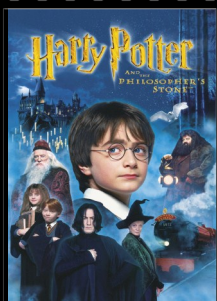
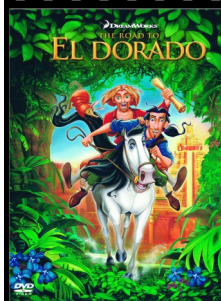
Kings Transit  
1-888-546-4442

Trans County Transportation Society  
902-665-1212





# Movies in the Park 2015



July 3

July 10

July 17

July 24

Aug 7

Aug 14

Aug 21

## Pre-Movie Entertainment

July 3<sup>rd</sup> - Pool Party/Dance-off

July 10<sup>th</sup> - Charades

July 17<sup>th</sup> - Magic Smile Fun Run

July 24<sup>th</sup> - Free Craft/Tour with Macdonald Museum

August 7<sup>th</sup> - Face Painting by Michele

August 14<sup>th</sup> - Fitness Fun with Jena

August 21<sup>st</sup> - Pool Party/Dance-off/Fireworks



**\*\*Movies start @ Dusk\*\***

Pre-movie Entertainment

30 min prior!



## Summer Events Calendar

**July 1st:** Canada Day Celebrations & Splash Pad Grand Opening 12:30-3:00pm– 12:30pm @ Centennial Park, 1:00pm @ Museum

**July 3rd:** Join us for our Summer kick-off party! There will be an evening pool party (6:30-8:00pm), our first movie screening of the summer, and lots of giveaways! Everything is FREE!

**July 17, 18, 19th:** Heart of the Valley Festival! A weekend jam packed with family friendly events. Swing by the Rec. office Starting July 1st to pick up your very own cardboard box to transform into a fire truck to race around Centennial Park, followed by a Movie in the Park on Friday the 17th! The Second Annual Bed Races will take place on the 18th! More info @ [www.hotvf.ca](http://www.hotvf.ca)

**July 26th:** Seniors' Celebration sponsored by Subway 12:00-1:30pm & Play in the Park for the whole community 2:00-4:00pm—an afternoon totally dedicated to the young-at-heart in our beautiful town! Come on down to Centennial Park for refreshments, live music, and great company! Immediately following our Seniors' Celebrations, we're shifting gears and bringing in the talented Greenwood Players to put on a family friendly play for all!

**August 8th:** Middleton Heart Run/Walk (5, 10 & 25km) Sign In 8:00am, Run Start 8:30am @ Rotary Park. Registration is \$20.00 and includes a hat& buff! (<http://raceroster.com/events/2015/5676/middleton-heart-run>)

**August 9th:** Century Ride 9:00am Start. An event that brings together the communities of Annapolis County, the Century Ride provides the growing number of cyclists each year with a scenic ride throughout our beautiful area.

**August 16th:** FREE Picnic in the Park! Bring a lawn chair or a blanket and settle in for some great food, great live music, and great entertainment for the kids! 11:30am-1:30pm

**August 21st:** Summer Shutdown Party! A relaxing dip in the pool, followed by one last Movie in the Park, to end the summer with a bang!





**Ages 5 – 10 years**

**There are 7 weeks of Day Camp this summer, running from Monday to Friday, 9 am to 4 pm.**

**Contact Karen at 825-6611**

**\$70 per week, with the option to add \$10 per week, if you would like to enroll in Early Care (before camp starts) starting at 8 am.**

**Registration is June 18th 6-7:30pm at the Middleton Fire Hall**

### **July 6-10: Animaniacs** It's a Jungle out there!!

Look out campers, we're going to tame some tigers this week, as well as be kind to the environment by starting a Community Garden in the Middleton greenhouses. We will also be heading to the Oaklawn Farm Zoo and Aylesford Lake for some fun in the sun!

**July 13-17: Fired Up!** Get excited! This week is all about working as a team with your fellow campers! Take on challenges and make new friends, while learning some wilderness skills and taking a canoe ride down the Annapolis River! This week is also dedicated to celebrating the 125<sup>th</sup> birthday of the Middleton Fire Department! Do you know what that means?...BIRTHDAY PARTY!!

**July 20-24: iCamp** Everything is robotic (even our dance moves)! Find out what makes our camp tick while we conduct experiments and invent new creations! Mad Science of the Maritimes is also visiting camp this week to teach our campers some cool science tricks!

**July 27-31: Wheelie Board Week** You will be anything BUT bored this week! This week is a unique combination of bicycling adventures and board games. This week, we will also be heading into Halifax for a fun day visiting the Oval for roller-skating and biking and then to Putting Edge for some Glow-in-the-Dark Mini-Putt!

**August 4-7: Green Eggs and Camp** 1 game, 2 game, red game, blue game! Make your own oobleck goo and get tied in knots over terrible tongue twisters!

**August 10-14: Middleton: School of Witchcraft & Wizardry** Calling all future witches and wizards! Jump on your broomsticks and pick out your wand because this week will be filled with magical fun! Our trip this week is a perennial camp favourite: Upper Clements Park!

**August 17-21: Kickin' It Old Skool** Get ready because we're traveling back in time to get groovy with the '80s and become Knights of the Round Table! Come to camp this week ready to take on a persona of the past, as we host a costume party!

## Summer Programs

### **Tennis Lessons**

**Youth 6-7pm Tues & Thurs**

**Adult 7-8pm Tues & Thurs**

**To Register or for more information contact us!**

**902-825-6611**

**Bootcamp** –June 1-Aug 26th, Wed 7-8pm @ Rotary Park, Join Jena in the park for 1hr of fitness & fun! All fitness levels are welcome! **\$65.00/13 weeks**

**Yoga in the Park**– July 13th-August 31st Mondays 6-7 pm@ Riverside Park. Join Lauren for 1hr of wellness for the body and mind! **\$70.00/ 8 weeks**

**Seniors' Fitness**– Mon, Wed, Fri , 9:30-10:30am @ Rotary Park. Join Katie for 1hr of Fitness geared specifically for the older adult population! **(Call for Prices)**

**Zumba**– June 19th– Aug 21st, Fri 6-7pm @ Rotary Park Pavillion. Dance your worries away with 1hr of Zumba Fitness with Elena! **\$80.00/10 weeks**

**be Active!**

**For more information please contact us!**

**902-825-6611**

**Regional Emergency Management Coordinator  
Monthly Report  
May 2015**

May	04	DEMC meeting Health Authority, Coldbrook
	05	Participated in Twitter Chat for EP Week
	06	Met with Paradise Hall Committee re: comfort centres
	07	Conference call re: Mineville Forest Fire
	12	Attended open house at Bridgetown Detachment
	19	Good Neighbours Club, Clementsport Legion presentation
	21	REMO Planning Committee, Annapolis Royal
	26	Exercise Handshake

Respectfully submitted,

David McCoubrey  
Regional Emergency Management Coordinator  
Annapolis County

TOWN OF MIDDLETON

# PLANNING SERVICES



MAY

2015

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**Planning  
Development  
Project Management**

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**To:** Sharon McAuley, Coordinator, Planning and Development Services  
**From:** Chris Millier  
**Date:** June 1, 2015  
**Re:** Town of Middleton, Status Report

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**May 1 – 31, 2015**

**Planning Application Activity**

**Development Permit Activity**

- Development Permit M15-010, May 22, 2015  
The Family Grocery and Feed Store Ltd., 163 Main Street  
Renovation/ Addition to Existing Commercial Structure
- Zoning Confirmation, May 25, 2015  
Stewart McKelvey, 14 Veterans Drive  
Lands of Co-op Atlantic
- Zoning Confirmation, May 29, 2015  
Patterson Law, 233 Main Street  
Lands of Evva Artdent Inc.
- Zoning Confirmation, May 29, 2015  
Brian Connell, 71 Main Street  
Lands of Glasshouse Gallery Restaurant Ltd..

### Permit Activity Summary, May 2015

	Current Month	Current YTD	Previous Yr. Month	Previous Yr. YTD
Development Permits				
Residential				
New Construction	0	0	0	0
Renovation/Addition	0	0	1	1
Accessory Structures	0	0	2	2
Commercial/Industrial				
New Construction	0	0	0	0
Renovation/Addition	1	1	1	1
Accessory Structures	0	0	0	0
Institutional				
New Construction	0	0	0	0
Renovation / Addition	0	0	0	0
Accessory Structures	0	0	0	0
Other (signs, occupancy, etc.)	0	0	0	2
Final Subdivision Approval				
Residential Lots Created	0	0	0	0
Comm./Industrial Lots Created	0	0	0	0

# TOWN OF MIDDLETON

## BUILDING PERMIT REPORT

Figures based on Fiscal Year April to March

**Municipal Unit:** **Town of Middleton**

**Month:** **May 2015**

	Number of Building Permits	Building Value
Month: May	3	\$8,300.00
Year To Date 2015-2016:	7	\$554,300.00
Year To Date 2014-2015:	4	\$261,600.00
Year To Date 2013-2014:	1	\$0.00

Total Estimated Value May 2015:	\$8,300.00	Total permits for May 2015:	3	Total Estimated Value YTD 2014-2015:	\$554,300.00	Permit Fees May 2015:	\$451.20
Total Estimated Value May 2014:	\$225,000.00	Total permits for May 2014:	3	Total Estimated Value YTD 2013-2014:	\$261,600.00	Permit Fees YTD 15-16:	\$3,962.20
Total Estimated Value May 2013:	\$0.00	Total permits for May 2013:	0	Total Estimated Value YTD 2012-2013:	\$0.00		

File #	Name	Applicant Address	Location	Construction	Date Building Permit Issued	Permit Fee	Estimated Value
M15-009	Horst Loegler	Middleton	235 Marshall St.	deck	May 14, 2015	\$69.20	\$1,800.00
M15-010	Family Grocery & Feed Store Ltd.	Middleton	163 Main St.	comm. renovation	May 26, 2015	\$218.00	\$3,000.00
M15-011	Justin Westcott	Middleton	90 Main St.	porch renovation	May 26, 2015	\$114.00	\$3,500.00
				Dev. Permits Only	0 permits	\$0.00	
				Plumbing Permits	0 permits	\$0.00	
				Renewed Permits	2 permits	\$50.00	
				<b>Total May:</b>		<b>\$451.20</b>	<b>\$8,300.00</b>

Total Active Permits: 34



**Middleton**  
**Fire Inspection Report**  
**May 2015**

Address	Fire Inspection	Deficiencies Report Issued	Fire Inspection Follow Up	Deficiencies corrected	Completion Letter Issued	Next Fire Inspection	Status Update
14 Veterans Lane	May 20, 2015						
26 Commercial St	May 26, 2015						
185 Marshall St	May 22, 2015						
187 Marshall St	May 22, 2015						
193 Marshall St	May 22, 2015						