



**SPECIAL TOWN COUNCIL
TOWN HALL – COUNCIL CHAMBERS
MONDAY, JUNE 6, 2015
7:00 pm**

AGENDA

- 16.06.01 Call to Order
- 16.06.02 Approval of the Agenda
- 16.06.03 RFD 013-2016: Award of Tender - Design and Construction of Skatepark
- 16.06.04 Adjournment



REQUEST FOR DECISION SKATEPARK DESIGN & BUILD #013-2016

Date: June 1, 2016	Subject: Skatepark Design & Build tender award
Proposal Attached: N/A	Submitted by: Jennifer Coolen, Director of Recreation and Community Services

Proposal:	That Town Council agree to award the tender for the design and build of the skatepark to New Line Skateparks Inc. in the amount of \$189,500 plus HST.
Background:	<p>The Town has approved the construction of a skatepark and bmx facility in Rotary Park. Grant money has been awarded to assist with the costs associated with this facility and a skatepark/bmx committee has been actively fundraising for this facility for the last few years.</p> <p>The Town advertised a Request for Proposals and received three proposals – One from Tessier Recreo-Parc, One from Propour Concrete, and one from New Line Skateparks Inc. A committee, which consisted of myself, and the two chairs of the Heart of the Valley BMX/Skatepark Society, met to individually, and collectively evaluate the proposals based on the criteria set out in the RFP. The evaluations were scored as follows:</p> <p>Design - /30 Work Plan - /20 Qualifications and Experience - /20 Financial Proposal - /15 Professionalism and References - /15</p> <p>The scores were very close but were consistently in favour of awarding the bid to New Line Skateparks Inc.</p>
Benefits:	<ul style="list-style-type: none"> • Depth of experience exceeded other companies • Most appealing design – both aesthetically and functionally • Organized engagement/consultation process • Uses Propour Concrete (based out of Hubbards) to do the construction of the park • Scope of work fits within our budget

Disadvantages:	None foreseen.
Options:	Go with one of the other two companies.
Required Resources:	Funds allotted in the Capital Budget; Leadership from both the Town staff and committee leads.
Source of Funding:	Capital Budget, grants, committee funds.
Sustainability Implications: (Environmental, Social, Economic and Cultural)	Sustainable design and construction practices are highlighted in their proposal.
Staff Comments/ Recommendations:	New Line Skateparks have depth in their expertise in design, engineering, and construction, which is the main point that scored them above the other companies.
CAO's Review/ Comments:	I support the recommendation made by the review committee.

CAO Initials: RLT

Target Decision Date: June 6, 2016