



**MIDDLETON TOWN COUNCIL
TOWN HALL – COUNCIL CHAMBERS
MONDAY, MAY 16, 2056
7:00 P.M.**

AGENDA

- 16.05.01 CALL TO ORDER
- 16.05.02 APPROVAL OF THE AGENDA
- 16.05.03 PROCLAMATION
 - .01 Recreation Month
- 16.05.04 PRESENTATIONS
 - .01 Dean Smith, Intelivote Systems Inc.
- 16.05.05 APPROVAL OF THE MINUTES
- 16.05.06 NEW BUSINESS
 - .01 Committee of the Whole Recommendations
 - a. RFD 011-2016: Swimming Pool Bylaw
 - b. RFD 012-2016: Electronic Voting Bylaw
 - c. Utility Accounts for Write-Off
 - .02 Draft Budgets 2016-17
 - a. General Operating Budget
 - b. Water Utility Budget
 - c. Visitor Information Centre Budget
 - .03 Council Appointments
 - a. Planning Services Public Advisory Panel
 - b. Police Advisory Board
 - c. Valley Waste Resource Management
 - d. Youth Ambassador Committee
 - e. Performance Appraisal Committee
 - .04 Fort McMurray Support
- 16.05.07 REPORTS
 - .01 Management
 - .02 Planning Services – April 2016
 - .03 Planning Advisory Committee
 - .04 UNSM Spring Workshop Report
 - .05 Mayor
- 16.05.08 CORRESPONDENCE
- 16.05.09 ANYTHING BY MEMBERS
- 16.05.10 ADJOURNMENT



Nova Scotia

Town of Middleton

Office of the Mayor

PROCLAMATION

June is Recreation Month

- WHEREAS** *in Middleton, Nova Scotia we are fortunate to have a variety of recreation and parks systems providing many opportunities for residents and visitors to be active and explore this beautiful town; and*
- WHEREAS** *recreation activities help strengthen and build family unity, enhance community interaction and pride, help children and youth develop a positive self-image, and strengthen volunteer and community development; and*
- WHEREAS** *our parks, open spaces and trails ensure ecological beauty, provide places to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife.*

THEREFORE I, Calvin Eddy, Mayor of the Town of Middleton, do hereby proclaim the month of June, 2016 to be "***Recreation Month***" in the Town of Middleton.

Dated at Middleton, Nova Scotia
This 16th day of May, 2016

Calvin Eddy, Mayor
Town of Middleton

ELECTRONIC VOTING OPTIONS

2016 Municipal & School Board Elections

Town of Middleton



May 16, 2016



intelivote systems inc

Agenda

- Who we are
- Where we have done it
- Why electronic voting
- eVoting demo
- Costs



Who we are . . .

Intelivote Systems Inc.

- A world leader in “Anywhere Voting” solutions
- Dartmouth, Nova Scotia based company – 2003
- A leading provider of alternative voting solutions in Canada – Federal Government Security Clearance.
- Subject matter experts in electronic voting in a full range of areas including voting security, legislation, procedures, and event management.
- 2016 RFP – HRM & AMANS Selected supplier for any NS municipality who may be interested in using eVoting. Currently 29 municipalities interested.



What we do . . .

“Give voters a choice”



Intelivote Systems provides a seamless integration of traditional polling station voting with an electronic voting solution which includes internet and telephone voting.

Where we have done it: 960+ Elections

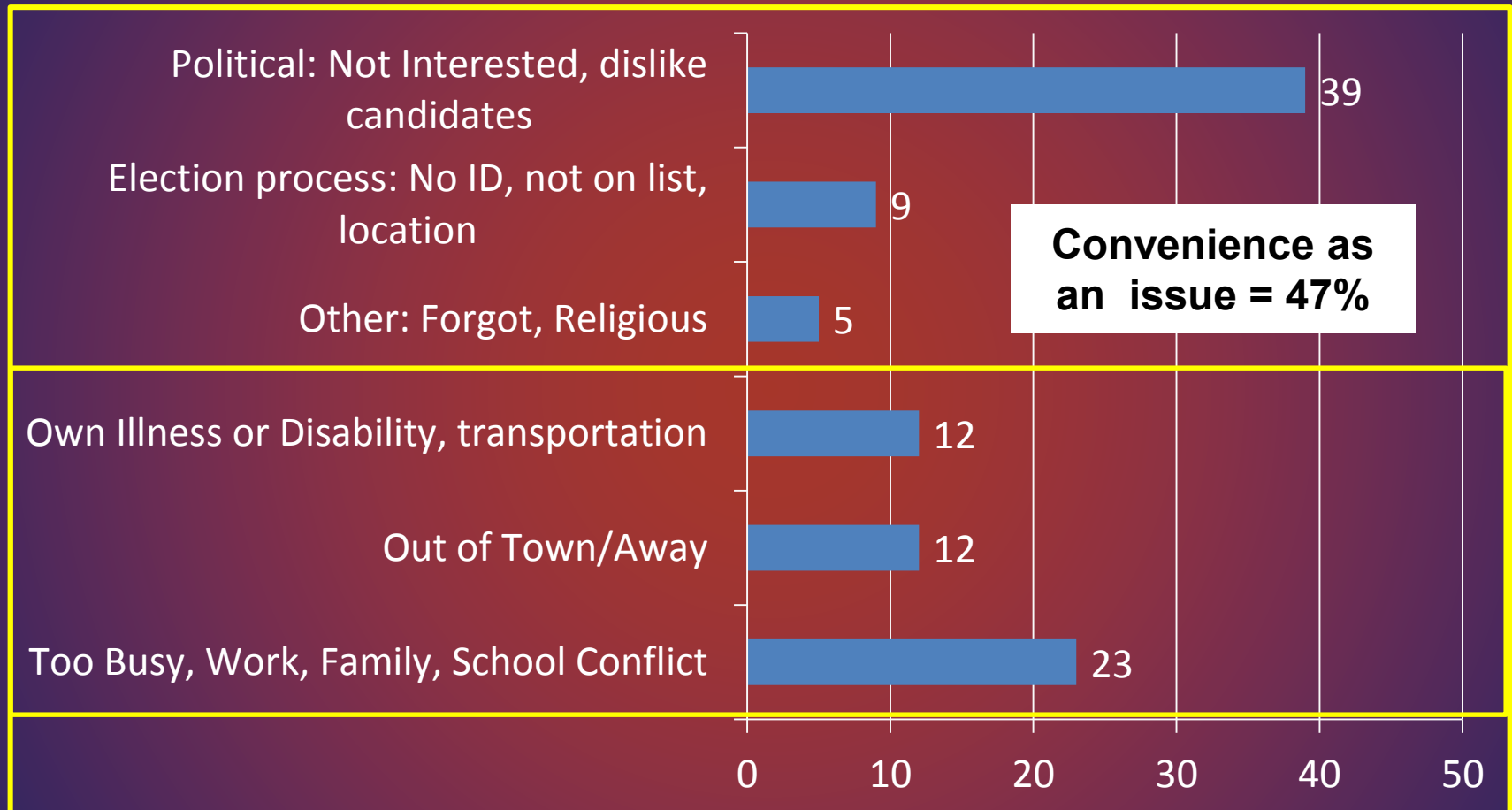
(Select events)

- NS Municipal Elections
 - October 2012 – 13 municipalities
 - Halifax Regional Municipality - 2008
2009 by-election, January 2016 scheduled by-election
 - Towns of Berwick, Windsor, & Stewiacke – October 2008
- Ontario Municipal Elections, by-elections & plebiscites
 - 2006:2015 - 95 Municipal elections (48 in 2014)
- Political Leadership Elections
 - Ontario, Saskatchewan and BC - New Democratic Parties
 - BC, NB, NL and Alberta Liberal Parties, and The Alberta Party (2)
 - 2016 NS NDP Leadership
- Unions and Associations – 2005-2015
 - Government (CIRB) and non-government unions
 - IBEW, Unifor, Teamsters, Ont. Teachers, PAFSO, etc
 - Aboriginal – First Nations
- UK elections May 2007



Reasons People Did Not Vote in Oct. 2015 Federal Election

8.22 Million Voters Did Not Vote (31.7%)

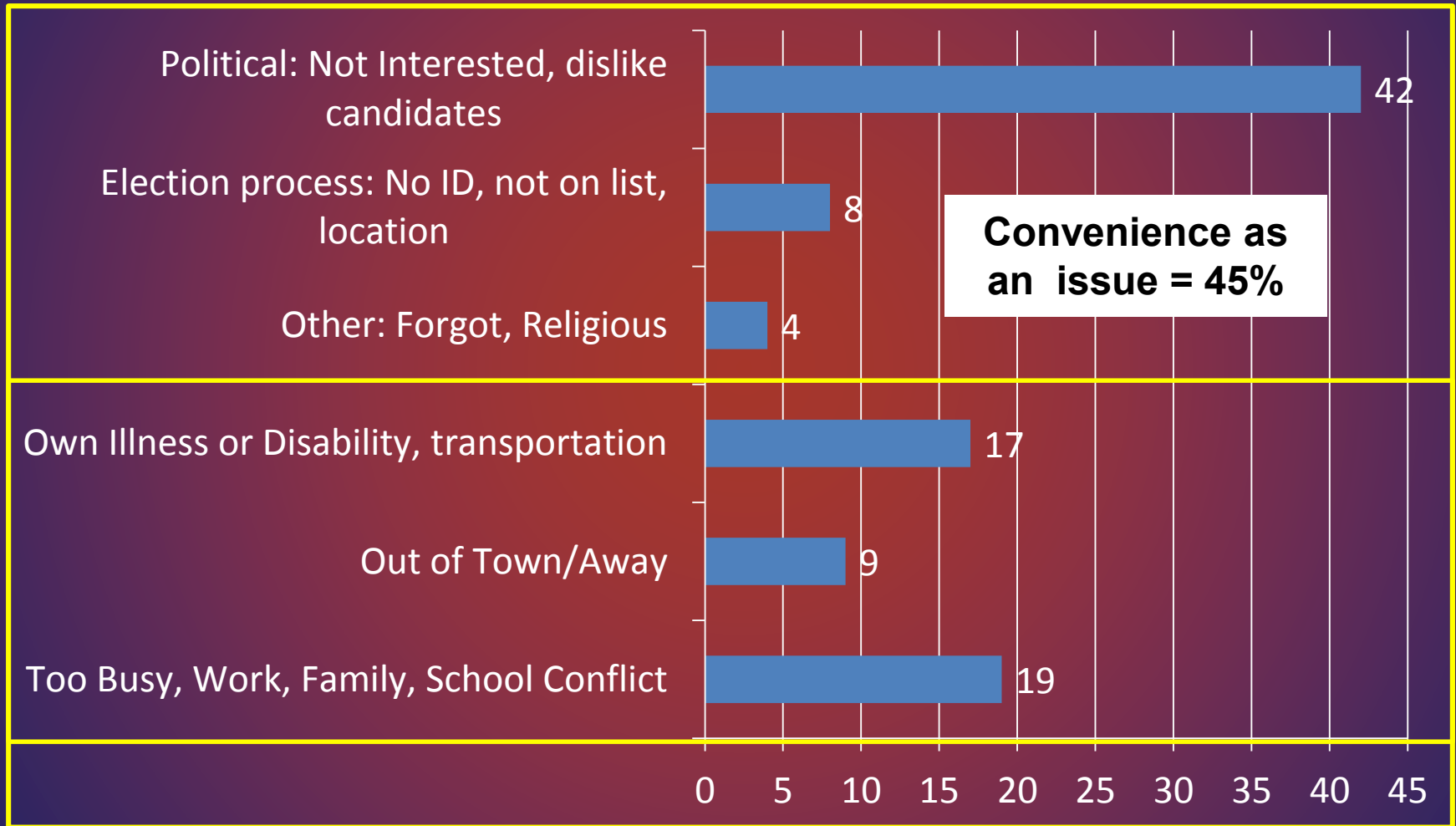


Source: The Daily - Statistics Canada, February 22, 2016 edition

Reasons People Did Not Vote in Oct. 2015 Federal Election

742,931 Eligible – 216,862 Did Not Vote (29.2%)

Nova Scotia

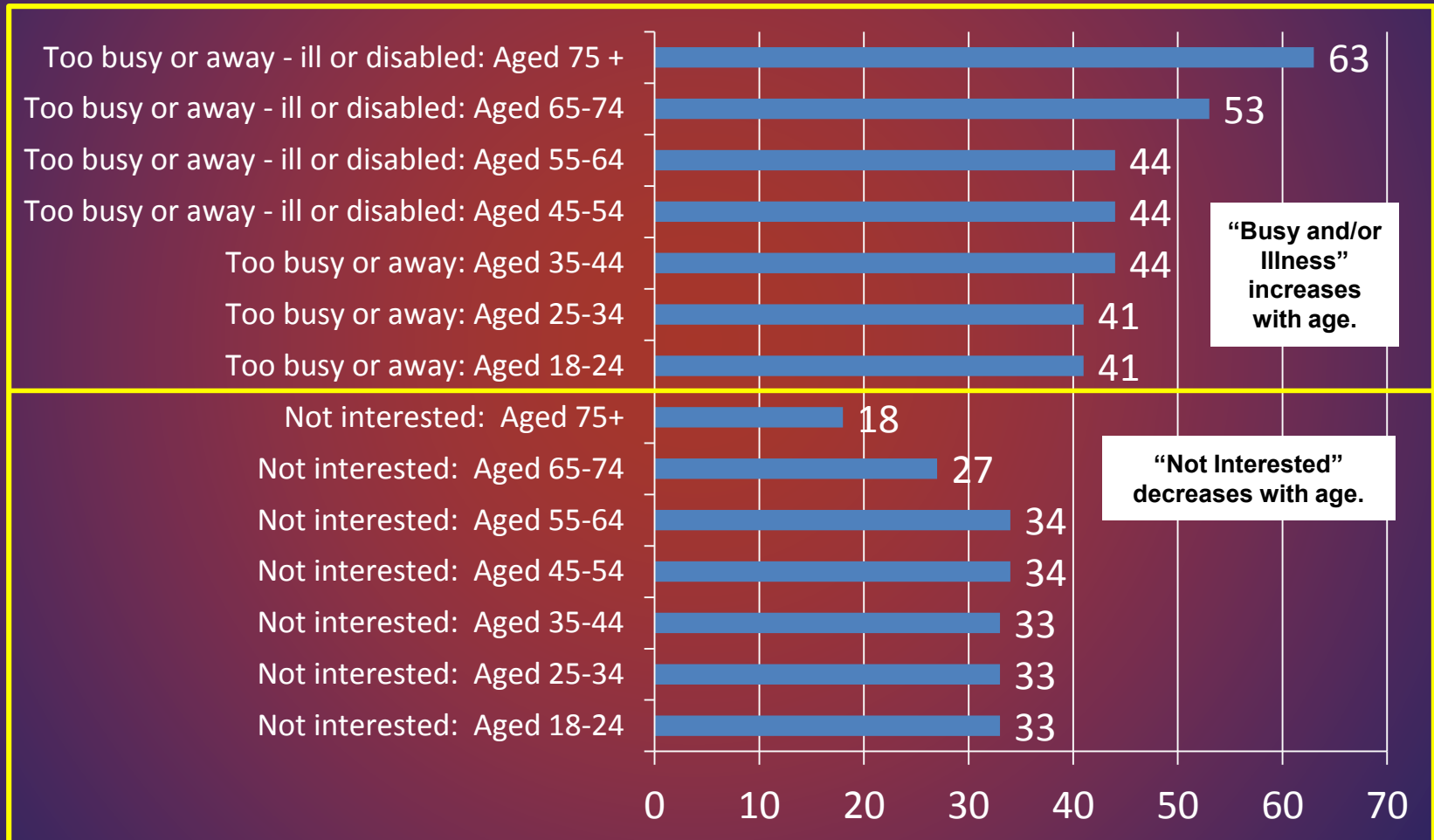


Source: The Daily - Statistics Canada, February 22, 2016 edition

Reasons People Did Not Vote in Oct. 2015 Federal Election

Main Reasons by Age

It Needs To Be Easier To Cast A Ballot.



Source: The Daily - Statistics Canada, February 22, 2016 edition

Why Electronic Voting

- Voter choice and flexibility
 - Military, business travelers, students, snowbirds, disabled or infirmed
- Immediate, Auditable Results
- Voter intent clear – No spoiled ballot issues, positive ballot confirmation
- Positive impact on voter participation
- Environmentally positive, carbon emissions
- Addresses provincial accessibility requirements
- Cost effective – Reduces:
 - polling staff, rental of locations/scanners, printing costs, overtime/administrative effort, mailing costs & processing



Common Council Issues/Comments

- We have lots of older voters who we know vote, and they won't like or use it.
- People will know how I voted.
- How do you know who is voting the PIN?
 - Cultural/religious/head of household/abusive relationship pressure
- Voters will use it just to try it creating an uninformed vote.
- Someone didn't get a PIN – can't vote.
- Cost – is it the same, more expensive or cheaper?
- Where has this been done before?





eVoting

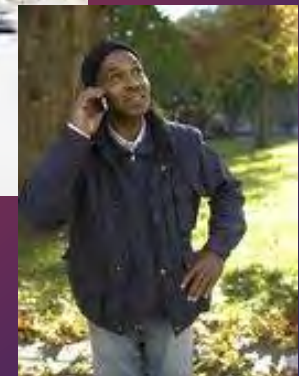
**How a voter casts their ballot
using the Internet...**

Voter Information Letter

Each individual on the Final list of Electors receives a Voter Information Letter containing instructions on how to cast their ballot and their electronic voting credentials (PIN).



After receiving their Voter Instruction Letter voters connect to the voting website or call the 800 number . . . from anywhere.



Electronic Voting Demo



welcome to the

Anytown

Municipal and School Board Elections

Voting Period

Start: Oct. 5th, 8:00am AT

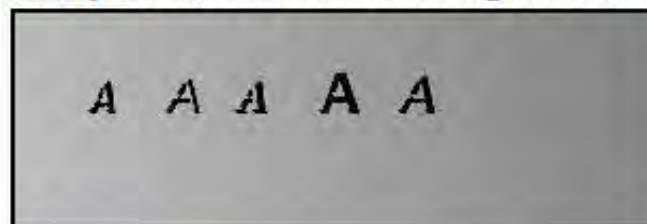
End: Oct. 15th, 7:00pm AT

[Continue](#)



Anytown Municipal and School Board Elections

This step helps ensure a secure voting process.
The box below contains a set of letters and numbers. If you
cannot identify them, click the box to generate a new set.



Please enter the characters appearing in the box
or [click here](#) to listen to the audio version.

Continue



Anytown Municipal and School Board Elections

Date of Birth:

May 15 1976

Enter your Personal Identification Number (PIN):

43218765

Continue

Exit



Anytown Municipal and School Board Elections

**Welcome to the
Anytown Municipal and School Board Elections.**

**In this election you will be voting for:
MAYOR
COUNCILLOR(S)**

**Please note, the Anytown District School Board
position has been won by acclamation.**

Continue

Exit



Anytown Municipal and School Board Elections

MAYOR

Please select ONE of the following:

Robert BORDEN	<input type="checkbox"/>
John A. MACDONALD	<input type="checkbox"/>
Robert STANFIELD	<input checked="" type="checkbox"/>
Charles TUPPER	<input type="checkbox"/>

Submit

Exit



Anytown Municipal and School Board Elections

MAYOR

You have chosen:

Robert STANFIELD	<input checked="checked" type="checkbox"/>
------------------	--

To confirm your selection, choose **Vote Now**

To change your selection, choose **Return to Ballot**.

Vote Now

Return to Ballot

Exit



Anytown Municipal and School Board Elections

Your selection has been confirmed.

MAYOR

Your selection has been recorded for:

Robert STANFIELD

Continue

Exit



Anytown Municipal and School Board Elections

COUNCILLOR - DISTRICT 1

Please select ONE of the following:

Helen CREIGHTON	<input type="checkbox"/>
Joseph HOWE	<input type="checkbox"/>
Alexander KEITH	<input checked="" type="checkbox"/>

Submit

Exit



Anytown Municipal and School Board Elections

COUNCILLOR - DISTRICT 1

You have chosen:

Alexander KEITH	<input checked="checked" type="checkbox"/>
-----------------	--

To confirm your selection, choose **Vote Now**

To change your selection, choose **Return to Ballot**.

Vote Now

Return to Ballot

Exit



Anytown Municipal and School Board Elections

Your selection has been confirmed.

COUNCILLOR - DISTRICT 1

Your selection has been recorded for:

Alexander KEITH

Continue

Exit



Anytown Municipal and School Board Elections

SCHOOL BOARD

**Please note, the Anytown District School Board position
has been won by acclamation.**

Continue

Exit



Anytown Municipal & School Board Elections

You have completed voting.

A summary of your vote activity is as follows.

	Status	Method
MAYOR	Voted	Internet
COUNCILLOR - DISTRICT 1	Voted	Internet

You may now close your browser.

Election Officials

Candidates



Auditors



Electors



Voter HelpLine



Intelivote Control



Event Costs



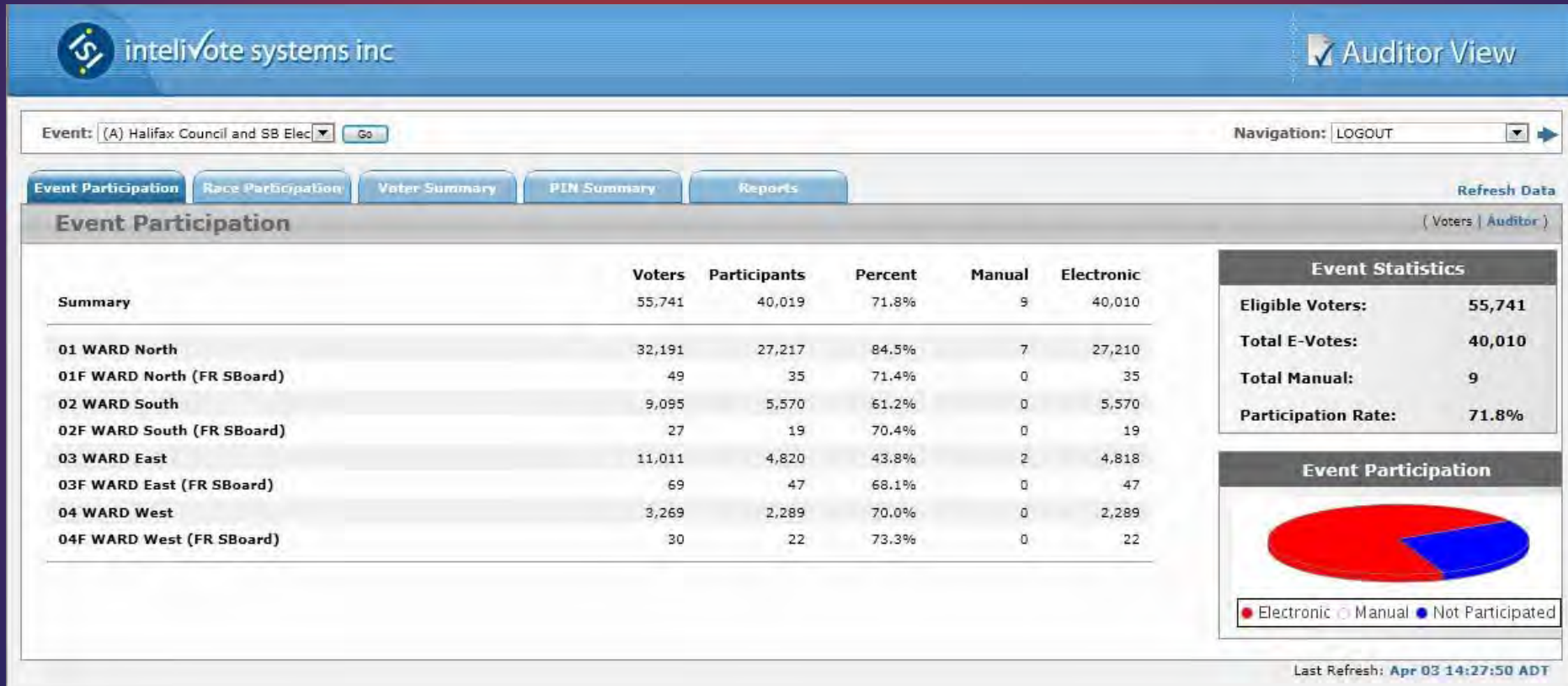
- Cost per eligible elector
 - eVoting – web and phone
 - Event setup
 - Training for Voter HelpLine staff, Auditor, CEO
 - 800 service charges for eVoting
- Voter Instruction Letter, design, setup, production, and postage.
- HRM 2016 Election RFP – AMANS tag along option.

Thank you




inteli✓vote systems inc

Auditor Module #1



Auditor Module #2

 inteliVote systems inc

Auditor View

Event: (A) Halifax Council and SB Elec

Navigation: LOGOUT

Event Participation Race Participation Voter Summary **PIN Summary** Reports

Individual Audit PIN Details [View Voter Audit Log](#) [\(Return to Audit Pin List \)](#)

Race	Vote Time	Vote Channel
Mayor	Oct 12 10:42:09 ADT	WEB
Councillors for Dartmouth North	Oct 15 15:12:28 ADT	WEB
English School Board Members	Oct 15 15:12:28 ADT	WEB

Audit Log Entries

Log ID	Time	Comments	Status
54007	Oct 15 15:15:59 ADT	PIN has been locked	SUCCESS
54007	Oct 15 15:12:30 ADT	PIN has been Validated	SUCCESS
54004	Oct 15 15:09:22 ADT	PIN has been Validated	SUCCESS
53730	Oct 12 10:42:11 ADT	PIN has been Validated	SUCCESS
50684	Sep 18 13:49:15 ADT	PIN has been Validated	SUCCESS
50635	Sep 18 11:15:55 ADT	PIN has been Validated	SUCCESS
50633	Sep 18 11:14:27 ADT	Audit Flag set by user: bbutler	SUCCESS

Event Statistics

Eligible Voters:	55,741
Total E-Votes:	40,010
Total Manual:	9
Participation Rate:	71.8%

Authentication Value(s)

PIN:	69446524
------	----------



Voter Help Module #1

 **inteliVote systems inc**

 **Voter Help**

LOGOUT

Current Caller: ARLIE KRISTA SMITH Gender: Call Ended

[Clear Search](#)

Last Name	First Name	Unit#	Street#	Street Name	Advanced
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Find"/>

Event (A) City of Halifax Council and School Bo...
PIN **Name** smith **Address**

Event Report
Event Info
Race Info
Find Polling Station
Candidate Users
Same Address
Update Profile
Change Category
Change Poll
Races Voted
Voter History

Voter Information
Client Ref#: 30414
Name: SMITH, ARLIE KRISTA
Date Of Birth:
Category: Public Schools, English
Poll Address: Ontarioville High School 66 Adams Rd ,Ontarioville K1K 2J0

Civic Address Information
Unit:
Street #: 65
Street Name: SPENCER DR
Street Suffix:
City: ONTARIOVILLE
Region: ON
Postal Code: K1C2P0
Country: CA

PIN Information

	Date and Time	Channel
First Accessed:	01/27/2011 15:16 AST	WEB
Last Accessed:	01/27/2011 15:16 AST	WEB
PIN Status:	COMPLETE	
Campaign PIN Status:	ASSIGNED	

Mailing Address Information
Mailing Line 1: 65 SPENCER DR
Mailing Line 2: P.O. BOX 13
Mailing Line 3:
Community: ONTARIOVILLE
Region: ON
Postal Code: K1C2P0
Country: CA

Voter Attributes

School Support EP	
Ward	5
Poll	1
Poll Suffix	0

Primary PIN:

PIN Action
Select One

Reason Code

Voter Help Module #2



inteliVote systems inc



Voter Help

LOGOUT

Current Caller: [ARLIE KRISTA SMITH](#) Gender: [Call Ended](#)

[Clear Search](#)

Last Name

First Name

Unit#

Street#

Street Name

Advanced

Event (A) City of Halifax Council

PIN

Name

smith

Address

Find

Event Report

Race Information

Event Info

Race Info

Find Polling Station

Same Address

Update Profile

Change Category

Change Poll

Races Voted

Voter History

Candidate Users

CITY OF HALIFAX COUNCIL AND SCHOOL BOARD ELECTIONS 2011 - ARLIE KRISTA SMITH

Race	Status	Time	Channel	Description
Mayor	Voted	01/27/2011 15:16 AST	WEB	Mayor
Councillors	Voted	01/27/2011 15:16 AST	WEB	Councillors

Back

CEO Module

Event: (A) Halifax Council and SB Elec

Go

Navigation: Auditor

Event Participation

Race Participation

Voter Summary

PLN Summary

Reports

Event Participation

	Voters	Participants	Percent	Manual	Electronic
Summary	55,741	40,019	71.8%	9	40,010
01 WARD North	32,191	27,217	84.5%	7	27,210
01F WARD North (FR SBoard)	49	35	71.4%	0	35
02 WARD South	9,095	5,570	61.2%	0	5,570
02F WARD South (FR SBoard)	27	19	70.4%	0	19
03 WARD East	11,011	4,820	43.8%	2	4,818
03F WARD East (FR SBoard)	69	47	68.1%	0	47
04 WARD West	3,269	2,289	70.0%	0	2,289
04F WARD West (FR SBoard)	30	22	73.3%	0	22

Event Statistics

Eligible Voters:	55,741
Total E-Votes:	40,010
Total Manual:	9
Participation Rate:	71.8%

Event Participation




● Electronic ○ Manual ● Not Participated

Last Refresh: Apr 03 14:21:27 ADT



Candidate Module

 **inteliVote systems inc**

 **Candidate View**

LOGOUT

Welcome Campaign Rep

Event
(A) Halifax Council and

Category
All

View

Voter Search - Search Wildcard Character is *

Voter Code:

Last Name:

First Name:

Street Name:

Postal Code/Zip: KOH1C8

Search In: Campaign Team

Status: Voted
-Select One-
All
Voted
Not Voted

Sort Order of Results: Order By Name

Find

1 2 3 Next

Tagging to List: Campaign Team A

Total List Statistics

Voters 55,745

Voted 40,018

Search Result Statistics

Voters 41

Voted 5

Last Refresh: 03/15/2012 13:30 PM ADT
The Candidate Application is running in Realtime.

Manage Lists

Manage Users

Important Info
This voter information is subject to all applicable privacy and election legislation with respect to its use.

AALAYI, RUTH	TAGGED
<input checked="" type="checkbox"/>	4851 1/2 UNIVERSITY AVE E KOH1C8
AAPRO, SALLY	TAGGED
<input type="checkbox"/>	4851A UNIVERSITY AVE E KOH1C8
AAPRO, SANDRA	TAGGED
<input type="checkbox"/>	4851 UNIVERSITY AVE E KOH1C8
AARLEV, SANDRA	TAGGED
<input type="checkbox"/>	3688 UNIVERSITY AVE E KOH1C8
ABATE, SCOTT	TAGGED
<input type="checkbox"/>	3688 UNIVERSITY AVE E KOH1C8

ABEL, WADE	TAGGED
<input type="checkbox"/>	3630 UNIVERSITY AVE E KOH1C8
ABEL, WAYNE	TAGGED
<input type="checkbox"/>	3654 UNIVERSITY AVE E KOH1C8
ABEL, WESLEY	TAGGED
<input type="checkbox"/>	3654 UNIVERSITY AVE E KOH1C8
ABRAHAM, JEFFREY	TAGGED
<input type="checkbox"/>	3687 UNIVERSITY AVE E KOH1C8
ABRAHAM, SANDRA	TAGGED
<input type="checkbox"/>	3687 UNIVERSITY AVE E KOH1C8

Back



REQUEST FOR DECISION
Chapter 45 Swimming Pool Fencing Bylaw
#011-2016

Date: May 2, 2016	Subject: Swimming Pool Fencing Bylaw
Proposal Attached: Yes	Submitted by: Sharon McAuley, Planning Services Coordinator

Proposal:	That Committee of the Whole consider recommending to Council the repeal of Chapter 45 – Swimming Pool Fencing Bylaw at the regular Council meeting scheduled for May 16, 2016.
Background:	<p>In January of 2016 the Town entered into an agreement with the County of Annapolis to provide Building and Fire Inspection Services for the Town of Middleton. As a result, a review is being done of the Town's Building and Fire Bylaws/Policies to ensure they are complimentary with that of the County.</p> <p>To streamline processes for both residents and staff who are providing these services, it is proposed to repeal the Swimming Pool Fencing Bylaw which has already been repealed in the County.</p> <p>The latest version of the Swimming Pool Fencing Bylaw came into effect on January 12, 2005 with the purpose of ensuring that all swimming pools in the Town of Middleton are fenced to prohibit children from gaining unsupervised access.</p> <p>Solicitor advice:</p> <ul style="list-style-type: none"> • Although the Town is not required to have a Swimming Pool Fencing Bylaw, under the MGA the Town has the authority to order that any property or structure which is "dangerous" be made safe. There is no reason why the Town could not rely upon that authority and order the owner of a pool to erect a fence. • It is arguable that the Town is better protected from a claim if the bylaw is repealed. While the bylaw continues to be in force and effect, there is, arguably, a duty upon the Town to conduct inspections to ensure that pool owners are in compliance. If an accident occurred and someone were to find that a pool did not

	<p>meet the standards of the bylaw, a Plaintiff might argue that the Town should bear some responsibility (that it failed to properly investigate). By repealing the bylaw, the Town is signaling to property owners that they alone will be responsible for ensuring the safety of people who may enter upon their property.</p>
Benefits:	<ul style="list-style-type: none"> • Town will no longer be responsible for policing what could be considered as parent/guardian/homeowner's responsibilities. • Processes will match the surrounding municipality. • Reduce risk to the Town.
Disadvantages:	<ul style="list-style-type: none"> • Perception that the Town does not care for the safety of children.
Options:	<ul style="list-style-type: none"> • Status quo. • Repeal the Swimming Pool Fencing Bylaw.
Required Resources:	<ul style="list-style-type: none"> • Bylaw enforcement will be required if the swimming pool fencing bylaw is not repealed.
Source of Funding:	
Sustainability Implications: (Environmental, Social, Economic and Cultural)	
Staff Comments/Recommendations:	
CAO's Review/Comments:	

CAO Initials: RLT

Target Decision Date: May 16, 2016

C
Jan 12/05

**TOWN OF MIDDLETON
SWIMMING POOL BYLAW
CHAPTER 45**

1. In this Bylaw, "Swimming Pool" means a container or body of water maintained or used or which may be used for swimming purposes whether above or in-ground and which has any depth of water greater than twenty-four inches, other than an existing natural body of water or stream. It shall also include any such container or body of water as above described belonging to or connected with any type of multiple housing development, motel, hotel, club, or similar establishment. It shall, however, not include an irrigation or fire protection pond, or a fishing or duck pond.
2. No swimming pool shall be constructed in the Town of Middleton after the passage of this Bylaw unless a permit has been obtained therefore from the Building Official of the Town.
3. To obtain a permit, plans and specifications must be submitted to the Building Official and, if it appears that the plans and specifications are in conformity with the requirements of this Bylaw and of all other laws and ordinances applicable thereto, the Building Official shall issue a Building Permit therefore.
4. (a) Every owner of a swimming pool shall erect and maintain at all times around such a pool a fence or other obstruction not less than 1.5 metres (5 feet) in height above ground, so as to prevent entry thereto by any unauthorized persons.

(b) The fence enclosing any swimming pool may have a wall or a wall of a building as part of such fence, provided the said wall is at least 1.5 metres (5 feet) in height, and that if the wall contains any openings that could provide a means of ingress and egress to and from the pool, that such openings be kept locked or blocked at all times when such pool is not under competent supervision.

(c) Every such fence or guarding obstruction shall have a gate or gates constructed of material not less than equivalent strength and which provides an equivalent degree of safety, and every such gate shall be of at least the same height as the said fence or guarding obstruction, be supported by substantial hinges, and be equipped with self-closing, self-latching devices placed at the top and on the inside of the gate.

(d) Every gate shall be kept closed and locked at all times when the pool is not under competent supervision.

(e) No one shall pour, spray, fill or introduce water into any swimming pool, unless a fence has been completely erected around the swimming pool in the manner required by sub-sections (a), (b), (c), and (d) of this section.

(f) An owner of an above ground swimming pool that has walls 90 degrees to the ground, shall construct additional fencing, if necessary, to raise the height of the sides of the pool 1.5 meters (5 feet) above ground level. If the side of the pool is at 90 degrees to the ground and is 1.5 meters (5 feet) above ground level, then only fencing and a gate is required around the access to the pool. If the walls of the above ground pool walls are not at 90 degrees to the ground, then fencing in accordance with this Bylaw is required.

5. Construction Fencing, To prevent persons from accidentally falling into an excavation of a swimming pool, the owner shall erect, at the commencement of excavation, a strongly constructed fence, boarding, or barricade, not less than 1.2 meters (4 feet) in height around the open sides of the excavation area. The safety fence shall be maintained until the permanent fence, required by this Bylaw, is erected."
6. This Bylaw shall come into effect for:
 - (a) all swimming pools to be constructed after the passage of this Bylaw on the date the Bylaw is approved by the Minister of Municipal Affairs, and
 - (b) existing swimming pools, sixty days after the approval of this Bylaw by the Minister of Municipal Affairs.

Approved by Town Council December 5, 1988

Approved by Minister of Municipal Affairs January 12, 1989

THIS IS TO CERTIFY THAT this bylaw amendment, of which the foregoing is a true copy, was duly passed at a duly called meeting of the Town Council by majority vote of the whole Council of the Town of Middleton on the 4th day of January, 2005.

Marianne Daine

Marianne Daine
Deputy Clerk Treasurer

GIVEN under the hand of the Deputy Clerk Treasurer and under the corporate seal of the Town of Middleton this 11th day of January, 2005.

Marianne Daine

Marianne Daine
Deputy Clerk Treasurer

1. Date of Notice to Council Nov 30/04
2. Date of First Reading Dec 06/04
3. Publication of Notice of Second Reading Dec 15/04
4. Date of 2nd Reading & Passing Jan 04/05
5. Date of Publication of Notice of Passing* Jan 12/05

* Effective date of the Bylaw unless otherwise specified in the text of the Bylaw.



REQUEST FOR DECISION
Electronic Voting Bylaw
#012-2016

Date: 28 April 2016	Subject: Electronic Voting Bylaw Chapter 57
Proposal Attached: Yes	Submitted by: Rachel Turner, Chief Administrative Officer

Proposal:	That Committee of the Whole recommend first reading to amend Chapter 57 Electronic Voting Bylaw to Council at the regularly scheduled Council meeting in May 2016.
Background:	<p>Further to the decision by Town Council to provide for electronic voting at the 2016 municipal election, a bylaw outlining the provisions for this method of voting needs to be in force prior to the election. Attached is a proposed amended bylaw, developed by Intelivote, that is being implemented in various other municipal units that have chosen to go forward with electronic voting (Internet and telephone voting).</p> <p>It is required to have a bylaw in force, and the details within the document provide clarity around the various issues of who, what, when and where as they relate to the upcoming municipal election.</p> <p>Council is also being asked to provide clarity on whether or not paper ballots will also be used, or if the only methods utilized will be electronic (Internet and telephone).</p>
Benefits:	
Disadvantages:	
Options:	
Required Resources:	
Source of Funding:	
Sustainability Implications:	

(Environmental, Social, Economic and Cultural)	
Staff Comments/ Recommendations:	
CAO's Review/ Comments:	

CAO Initials: RLT

Target Decision Date: 16 May 2016

CHAPTER 57
ELECTRONIC VOTING BYLAW
TOWN OF MIDDLETON

VOTING BYLAW FOR USE OF ALTERNATIVE VOTING
(INTERNET AND TELEPHONE)

BE IT ENACTED by the Council of the Town of Middleton, under the authority of Section 146A of the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended, as follows:

SHORT TITLE

1. This Bylaw shall be known as Chapter 57 and may be cited as the “Electronic Voting Bylaw”.

DEFINITIONS

2. In this bylaw:
 - a. “Act” means the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended;
 - b. “advance poll” means:
 - i. the Tuesday immediately preceding ordinary polling day; and
 - ii. one other day fixed by the Council by resolution that is either Thursday, the ninth day before ordinary polling day or Saturday, the seventh day before ordinary polling day;
 - c. “alternative polling days” means any hours and dates fixed by a resolution of Council for alternative voting;
 - d. “alternative voting” means voting by telephone or via the internet through the unsupervised use of a personal computing device and includes a combination of telephone and internet voting;
 - e. “ballot box” means a computer database in the system where cast internet ballots and telephone ballots are put;
 - f. “candidate” means a person who has been nominated as a candidate pursuant to the Act;
 - g. “Council” means the Council of the Town of Middleton;
 - h. “Education Act” means the *Education Act* 1995-1996 S.N.S. c. 1, as amended;
 - i. “election” means an election held pursuant to the Act, including a school board election;
 - j. “Election Officer” means an “Election Official” under the Act;

- k. “elector” means a person:
 - i. qualified to vote pursuant to the Act and the Education Act; and
 - ii. entitled to vote on advance polling days for an election pursuant to Section 10 of this bylaw, or entitled to vote on the ordinary polling day;
- l. “final list of electors” means the final list of electors completed pursuant to Section 40 of the Act;
- m. “friend voter” means a friend who votes for an elector pursuant to Section 12 of this by-law;
- n. “Internet ballot” means an image of a ballot on an Internet enabled digital device screen including all the choices available to an elector and the spaces in which an elector marks a vote;
- o. “Municipality” means the Town of Middleton;
- p. “normal business hours” means the time between 8:30 am and 4:30 pm, Monday through to and including Friday;
- q. “ordinary polling day” means the third Saturday in October in a regular election year and in the case of any other election, means the Saturday fixed for the election;
- r. “PIN” means the Personal Identification Number issued to an elector for alternative voting on alternative polling days or on the ordinary polling day;
- s. “proxy voter” means an elector who votes by a proxy pursuant to the Act;
- t. “regular election year” means 2016 and every fourth year thereafter;
- u. “spoiled ballot” means an Internet ballot or telephone ballot that has not been marked for any candidate;
- v. “Returning Officer” means a Returning Officer appointed pursuant to the Act;
- w. “seal” means to secure the ballot box and prevent Internet and telephone ballots from being cast;
- x. “system” means the technology, including software, that:
 - i. records and counts votes; and
 - ii. processes and stores the results of alternative voting during alternative polling days and on the ordinary polling day;
- y. “System Elections Officer” means:
 - i. a person who maintains, monitors, or audits the system, and
 - ii. a person who has access to the system beyond the access necessary to vote by alternative voting;

- z. “telephone ballot” means:
 - i. an audio set of instructions which describes the voting choices available to an elector; and
 - ii. the marking of a selection by an elector by depressing the number on a touch tone keypad.

ALTERNATIVE VOTING PERMITTED

- 3. Subject to this bylaw, alternative voting shall be permitted on alternative polling days and on the ordinary polling day.
- 4. The Municipality may elect to use alternative voting on the ordinary polling day and/or make available the equipment to use alternative voting at any poll.
- 5. Not fewer than sixty (60) days before the ordinary polling day, the Returning Officer is directed to establish procedures and forms for the conduct of voting in accordance with the bylaw and to provide a copy of the procedures and forms to each candidate for election.

NOTIFICATION OF ELECTORS

- 6.0 The Returning Officer shall cause notice of advance poll days to be published in a newspaper circulating in the municipality.
- 6.1 The notice of advance poll days shall:
 - a. identify the advance poll days for paper voting and for alternative voting; and
 - b. inform the elector that telephone voting and internet voting is permitted during alternative polling days.
- 6.2 The notice may include any other information the Returning Officer deems necessary.
- 7.0 The Returning Officer shall cause notice of the ordinary polling day to be published as required by the Act.
- 7.1 The notice may include any information the Returning Officer deems necessary to comply with the Act or this bylaw.

FORM OF TELEPHONE AND INTERNET BALLOTS

- 8.0 A telephone ballot and Internet ballot shall:
 - a. identify by the title “Election for Mayor”, “Election for Councillor” or “Election for School Board Member”, as the case may be;
 - b. identify the name or names by which they are commonly known of the candidates with given names followed by surnames, arranged alphabetically in order of their surnames and, where necessary, their given names; and
 - c. warn the elector to “vote for one candidate only” or “vote for not more than (the number of candidates to be elected) candidates”, as the case may be.

- 8.1 No title, honour, decoration or degree shall be included with a candidate's name on an Internet ballot or telephone ballot.

OATH

9. Any oath that is authorized or required shall be made in the form required by the Act.

ELECTORS

10. No person shall vote by alternative voting unless:
- a. the person's name appears on the final list of electors on the date chosen by Council for the final list of electors, to be completed pursuant to Section 40 of the Act; **or**
 - b. The person's name does not appear on the final list of electors and:
 - i. the person appears before the Returning Officer during normal business hours during advance polling days; and
 - ii. the person swears an oath in the prescribed form to the Act.

PROXY VOTING

11. A proxy voter shall not vote for an elector by alternative voting.

FRIEND VOTING

- 12.0 A friend voter shall only vote for an elector by alternative voting if:
- a. an elector is unable to vote because:
 - i. the elector is blind;
 - ii. the elector cannot read; or
 - iii. the elector has a physical disability that prevents him or her from voting by alternative voting.
 - b. the elector and the friend appear, in person, before the Returning Officer and take the prescribed oaths.
- 12.1 A candidate shall not act as a friend voter unless the elector is a child, grandchild, brother, sister, parent, grandparent, or spouse of the candidate.
- 12.2 The elector shall take an oath in the prescribed form to the Act providing that he or she is incapable of voting without assistance.
- 12.3 The friend of the elector shall take an oath in the prescribed form to the Act that:
- a. the friend has not previously acted as a friend for any other elector in the election other than an elector who is a child, grandchild, brother, sister, parent, grandparent, or spouse of the friend of the elector;
 - b. the friend will mark the ballot as requested by the elector; and
 - c. the friend will keep secret the choice of the elector.

- 12.4 The Returning Officer shall enter in the poll book:
- a. the reason why the elector is unable to vote;
 - b. the name of the friend; and
 - c. the fact that the oaths were taken.

VOTING

13. The system shall put Internet ballots and telephone ballots cast by an elector in the ballot box.

SEAL

- 14.0 At the close of the alternative polling days, the system shall seal the ballot box until after the close of the poll on ordinary polling day.
- 14.1 The system shall seal the ballot box even where fewer than ten persons from any polling district voted for a candidate during advance polling days.

LIST OF PERSONS WHO VOTED

15. At the close of ordinary polling days, the system shall:
- a. generate a list of all electors who voted either manually or by alternative voting; and
 - b. a list of voters who did not vote, if required by the Returning Officer.
16. A printed and electronic copy of the lists under Section 12 shall be delivered to the Returning Officer within twenty-four (24) hours of the close of alternative voting. (this section 16 is not needed if only e-voting is being used.)

COUNTING

17. At the close of ordinary polling day, the system shall generate a count of the telephone ballots and Internet ballots in the ballot box that were cast for each candidate during alternative polling days and on the ordinary polling day.

RECOUNT BY SYSTEM

18. In the event of a recount, the system shall regenerate the election count and a printed copy of the regenerated count shall be given to the Returning Officer.
19. If the initial count and the regenerated count match, the regenerated count shall be the final count of the votes cast by alternative voting.
- 20.0 If the regenerated count and the initial count do not match, the Returning Officer shall:
- a. direct one final count be regenerated by the system of the votes cast by alternative voting, and
 - b. attend while the final count is being regenerated.

- 20.1 The regenerated final count pursuant to subsection (1) shall be the final count of the votes cast by alternative voting.

RECOUNT BY COURT

- 21.0 For a recount, the judge shall only consider the final count by the system, as determined by Section 21 or 22, of the total number of votes that were cast by alternative voting for each candidate.
- 21.1 The final count by the system, as determined by Section 21 or 22, of the total number of votes that were cast by alternative voting for each candidate, shall be added to the judge's count of the number of votes for each candidate cast by non-alternative voting.

SECRECY

22. An Election Officer and System Election Officer shall maintain and aid in maintaining the secrecy of the voting.
23. Every person in attendance at a polling station, or at the counting of the votes, shall maintain and aid in maintaining the secrecy of the voting.

OTHER METHODS OF VOTING

24. Notwithstanding this bylaw, **paper balloting and alternative voting are permitted at advance polls or on the ordinary polling day held pursuant to the Act. . (this section 24 is not needed if only e-voting is being used.)**

SEVERABILITY

25. If a court of competent jurisdiction should declare any section or part of a section of this bylaw to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the bylaw and it is hereby declared that the remainder of the bylaw shall be valid and shall remain in force.

PROHIBITIONS

26. No person shall:
- use another person's PIN to vote or access the system unless the person is a friend voter;
 - take, seize, or deprive an elector of his or her PIN; or
 - sell, gift, transfer, assign or purchase a PIN.
27. No person shall:
- interfere or attempt to interfere with an elector who is casting an Internet ballot or telephone ballot;
 - interfere or attempt to interfere with alternative voting; or
 - attempt to ascertain the name of the candidate for whom an elector is about to vote or has voted.

28. No person shall, at any time, communicate or attempt to communicate any information relating to the candidate for whom an elector has voted.

OFFENCES AND PENALTIES

- 29.0. A person who:
- violates any provision of this bylaw; or
 - permits anything to be done in violation of any provision of this bylaw; is guilty of an offence.
- 29.1 A person who contravenes Subsection (1) of this section is guilty of an offence and is liable, on summary conviction, to a penalty of not less than five thousand (\$5,000) dollars and not more than ten thousand (\$10,000) dollars and in default of payment, to imprisonment for a term of two years less a day, or both.
- 29.2 In determining a penalty under Subsection (2), a judge shall take into account:
- the number of votes attempted to be interfered with;
 - the number of votes interfered with; and
 - any potential interference with the outcome of an election.
- 29.3 Pursuant to Section 146A of the Act:
- the limitation period for the prosecution of an offence under this bylaw is two years from the later of the date of the commission of the offence and the date on which it was discovered that an offence had been committed; and
 - The Remission of Penalties Act*, 1989 SNS c.397, as amended, does not apply to a pecuniary penalty imposed by this bylaw.

1. Date of First Reading
2. Publication of Notice of Second Reading
3. Date of 2nd Reading & Passing
4. Date of Publication of Notice of Passing

*Effective date of the Bylaw unless otherwise specified in the text of the Bylaw.

I, Rachel L. Turner, Town Clerk of the Town of Middleton, do hereby certify that the bylaw, of which the foregoing is a true copy, was duly passed at a duly called meeting of the Town Council of the Town of Middleton held on the day of , 2016.

GIVEN under the hand of the Town Clerk and the corporate seal of the Town of Middleton this day of , 2016.

Rachel L. Turner
Town Clerk

TOWN OF MIDDLETON
BUDGET SUMMARY 2016/2017

SUMMARY OF EXPENSE

	PREV YEAR ACTUAL	2015/16 ACTUAL	2015/16 BUDGET	2016/17 BUDGET	BUDGET INC	% INC.	% OF TOTAL
1. General Gov't	390,721	494,090	528,619	470,922	-57,697	-10.91	12.03
2. Police Protection	592,969	613,556	616,539	633,735	17,196	2.79	16.19
3. Fire Protection	130,152	113,948	128,806	143,526	14,720	11.43	3.67
3a. Hydrant Rental	113,225	119,744	119,744	129,428	9,684	8.09	3.31
4. Oth Protec Serv	13,124	13,736	13,500	14,000	500	3.70	0.36
5. Transportation Serv	575,025	524,048	581,167	586,930	5,763	0.99	14.99
6. Enviromental Health	356,423	410,305	449,575	424,983	-24,592	-5.47	10.86
7. Pub Health & Welfare	2,000	500	500	0	-500	-100.00	0.00
8. Env Dev Services	176,585	184,860	196,712	200,330	3,618	1.84	5.12
9. Recreation Services	325,064	389,271	374,500	426,130	51,630	13.79	10.89
10. Fiscal Services	883,397	888,582	905,248	884,376	-20,872	-2.31	22.59
TOTAL EXPENSE	\$3,558,685	\$3,752,639	\$3,914,910	\$3,914,360	-\$550	-0.01%	100.00%

SUMMARY OF REVENUE

1. Tax Revenue & GIL	2,317,253	2,385,619	2,378,672	2,439,675	61,003	2.56	65.05
2. Spec Assmts	425,903	439,298	454,329	431,382	-22,947	-5.05	11.50
3. Tax on County Rate	63,565	69,680	69,673	43,639	-26,034	-37.37	1.16
4. Tax & GIL (not on rate)	124,198	109,040	120,541	118,333	-2,208	-1.83	3.15
5. Serv to Oth Govts	107,273	92,641	91,613	83,129	-8,484	-9.26	2.22
6. Sale of Services	98,106	92,633	103,094	104,531	1,437	1.39	2.79
7. Rev own Sources	137,574	143,487	143,316	146,781	3,465	2.42	3.91
8. Unconditional Tfrs	338,661	338,673	338,674	338,684	10	0.00	9.03
9. Conditional Tfrs	39,929	81,941	67,272	44,496	-22,776	-33.86	1.19
10. Tfrs Fr Oth Funds	60,003	147,726	147,726	0	-147,726	0.00	0.00
11. Transfer From own Agency	0	0	0	0	0	0.00	0.00
TOTAL REVENUE	\$3,712,465	\$3,900,738	\$3,914,910	\$3,750,650	-\$164,260	-4.20%	100.00%
SURPLUS(DEFICIT)	\$153,780	\$148,099	\$0	-\$163,710	-\$163,710	4.18%	0

TOWN OF MIDDLETON
TAX RATE SUMMARY
2016/2017

COMMERCIAL RATE	0.0429	RESIDENTIAL RATE	0.0181
SPEC.LEGISLATION(COUNTY RATE	0.0186	SEASONAL TOURIST	0.0322
FARM ACREAGE RATE	2.98 /ACRE		
FORREST TAXABLE(UNDER50000)	0.25 /ACRE		
ACRES			

RESIDENTIAL REVENUE	88,205,900	assmt	to#11111	1,596,527
COMMERCIAL REVENUE	16,557,300	assmt	to#11121	710,308
SPEC LEGISLATION REVENUE	1,864,400	assmt	to#11122	34,678
SEASONAL TOURIST PROPERTY	278,500	assmt	to#11122	8,961
RESOURCE PROPERTY REV	218,600	assmt	to#11151	3,957
BUS OCCUPANCY REVENUE	0	assmt	to#11411	0
GIL FEDERAL-COMMERCIAL	760,700	assmt	to#12111	32,634
GIL FEDERAL-RESOURCE	2,700	assmt	to#12111	49
PROVINCIAL GIL-COMMERCIAL	2,239,300	C-assmt	to#12311	96,066
PROVINCIAL GIL-RESIDENTIAL	0	R-assmt	to#12311	0
PROVINCIAL GIL -RESOURCE	7,400	R-assmt	to#12311	134
FARM ACREAGE	205	acres	to#16286	611
FORREST ACREAGE(UNDER 50000 ACRES)	163	acres	to#11153	41
TOTALS	110,134,800			2,483,965

COMMERCIAL ASSESSMENT

16,557,300
1,864,400
0
760,700
278,500
2,239,300
<u>21,700,200</u>
110,134,800

RESIDENTIAL ASSESSMENT

88,205,900
218,600
7,400
0
2,700
<u>88,434,600</u>

1 Cent on
TAX RATE

2,170

8,843

\$11,013

TOWN OF MIDDLETON
BUDGET 2016/2017
REVENUE

<u>DESCRIPTION</u>	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
R-E-V-E-N-U-E				
TAXATION-REAL				
01-110-111-1001-TAXATION RESIDENTIAL	1,517,968	1,567,507	1,567,140	1,596,527
01-110-111-1002-COMMERCIAL TAXABLE	660,142	677,232	676,421	710,308
01-110-111-1065-COMM SP. LEGISLATION	63,565	69,680	69,673	43,639
01-110-111-1003-RESOURCE TAXABLE	3,827	3,890	3,890	3,957
01-110-111-1006-FOREST TAXABLE	41	41	41	41
01-110-111-1005-FARM ACREAGE TAXABLE	0	0	0	0
SUB TOTAL	2,245,543	2,318,350	2,317,165	2,354,472
TAXATION-SPECIAL				
01-110-112-1060-SIDEWALK ANNUAL CHG	0	0	0	
01-110-112-1061-SEWER ANNUAL ENT	0	400	600	600
01-110-112-1062-SEWER USAGE CHARGE	425,903	438,898	453,729	430,782
SUB TOTAL	425,903	439,298	454,329	431,382
TAXATION-BUSINESS				
01-110-114-1041-BUSINESS OCCUPANCY	0	0	0	0
01-110-114-1042-BASED ON REV.MT&T	13,859	13,098	13,098	10,894
01-110-114-1043-POWER CORP-HST	18,764	13,670	18,000	18,000
SUB TOTAL	32,623	26,768	31,098	28,894
OTHER TAXES				
01-110-119-1064-DEED TRANSFER TAX	67,156	57,838	65,000	65,000
SUB TOTAL	67,156	57,838	65,000	65,000
GIL-FEDERAL				
01-110-121-1070-FEDERAL (GIL)	35,697	35,785	33,391	32,683
SUB TOTAL	35,697	35,785	33,391	32,683
GIL-PROVINCIAL				
01-110-123-1071-REAL PROPERTY	99,618	101,205	97,830	96,200
01-110-123-1072-FIRE PROTECTION	23,923	23,923	23,931	23,931
SUB TOTAL	123,541	125,128	121,761	120,131

TOWN OF MIDDLETON
BUDGET 2016/2017
REVENUE

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
GIL-PROV AGENCIES				
01-110-124-1073-NSLC	0	0	0	0
01-110-124-1074-NSPC	455	471	471	467
SUB TOTAL	455	471	471	467
SERV PROVID OTH GOVTS				
01-110-133-1080-GEN GOV'T (ANNA CO)	2,434	2,482	2,482	2,998
01-110-133-1081-FIRE(ANNAPOLIS CO)	74,431	72,031	72,131	72,131
01-110-133-1083-PLANNING	22,408	10,128	9,000	0
01-110-133-1084-RECREATION(ANNA CO)	8,000	8,000	8,000	8,000
SUB TOTAL	107,273	92,641	91,613	83,129
SALE OF SERVICES				
01-110-141-1100-GEN GOV'T SERVICE	31,156	33,619	37,871	36,257
01-110-141-1102-TRANSPORTATION RENT	66,351	58,515	64,523	67,774
01-110-141-1103-RECREATION RENTAL	600	500	700	500
SUB TOTAL	98,106	92,633	103,094	104,531
OTHER REV FROM OWN SOURCES				
01-110-151-1120-LICENSES-TAXI,ETC.	80	115	0	0
01-110-151-1121-LICENSE-DOG	25	25	25	25
01-110-151-1122-BUILDING FEES	9,727	3,958	6,500	3,250
01-110-151-1123-PLANNING FEES	500	1,250	1,500	1,500
01-110-151-1124-DRIVEWAY/Bldg. PERMITS	175	525	350	350
01-110-151-1125-FINES	1,058	3,675	1,000	1,000
01-110-151-1126-RENTS	19,188	14,298	23,341	25,056
01-110-151-1127-CONCESSIONS/FRANCHISE	0	0	0	0
01-110-151-1128-INT DEPOSIT REC'D	2,206	1,836	3,000	3,000
01-110-151-1129-INT SUNDRY	387	232	100	100
01-110-151-1130-INT RATES & TAXES	56,238	62,677	55,000	55,000
01-110-151-1131-DONATIONS-RECREATION	530	0	0	0
01-110-151-1132-PROGRAMS-RECREATION	38,641	54,451	50,000	55,000
01-110-151-1133-DONATIONS-OTHER	0	0	0	0
01-110-151-1134-MISC JOBBING TAX CERT	2,612	445	2,500	2,500
01-110-151-1135-WCB RECOVERIES	6,208	0	0	0
SUB TOTAL	137,574	143,487	143,316	146,781
UNCOND TFRS FR OTH GOV				
FEDERAL				
01-110-161-1150-CANADA WORKS GRANT	0	0	0	0
01-110-161-1151-GAS TAX	0	0	0	0
SUB TOTAL	0	0	0	0

TOWN OF MIDDLETON
BUDGET 2016/2017
REVENUE

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
PROVINCIAL				
01-110-162-1152-ICE CONTROL				
01-110-162-1153-DMA (EQUALIZATION)	338,073	338,073	338,073	338,073
01-110-162-1154-FARM ACREAGE	588	600	601	611
01-110-162-1155-COMMERCIAL EQUIPMENT	0	0	0	0
01-110-163-1156-TRANSITION GRANT	0	0	0	0
SUB TOTAL	338,661	338,673	338,674	338,684
COND TFRS FR OTH GOV				
FEDERAL				
01-110-171-1170-EXCISE & NSHT RECOV	7,399	5,986	5,000	5,000
SUB TOTAL	7,399	5,986	5,000	5,000
PROVINCIAL				
01-110-175-1171-EMO GRANTS	1,000	1,000	1,000	1,000
01-110-175-1172-OTHER(COMPASS)	0	40,000	40,000	0
01-110-175-1173-THROUGH STREETS	0	0	0	0
01-110-175-1176-COMM. DEVELOPMENT	0	0	0	0
01-110-175-1177-RECREATION	31,531	34,954	21,272	38,496
SUB TOTAL	32,531	75,954	62,272	39,496
OTHER TRANSFERS				
ASSET VALUATION ALLOWANCES & EQUITY				
01-110-191-1200-VALUATION ALL-TAXES	0	0	0	0
01-110-191-1201-VALUATION ALL-AREA RATE	0	0	0	0
01-110-191-1202-VALUATION ALL-OTHER	0	0	0	0
01-110-191-1203-SURPLUS PRIOR YEAR	0	107,726	107,726	0
01-110-191-1204-TFR REV RESERVE	60,003	40,000	40,000	0
SUB TOTAL	60,003	147,726	147,726	0
TRANSFERS FROM OWN AGENCIES				
01-110-193-1220-VWRMA DEBT RECOVERY	0	0	0	0
SUB TOTAL	0	0	0	0
TOTAL REVENUES	3,712,465	3,900,738	3,914,910	3,750,650

TOWN OF MIDDLETON
BUDGET 2016/2017
GENERAL GOVERNMENT SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
<u>DESCRIPTION</u>				
E-X-P-E-N-D-I-T-U-R-E-S				
GENERAL GOV'T SERVICES				
LEGISLATIVE				
01-210-211-2000-MAYOR'S STIPEND	11200	11200	11200	11200
01-210-211-2024-MAYOR'S TRAV EXP	622	450	1523	1446
01-210-211-2001-COUNCIL'S STIPEND	39550	39550	39550	39550
01-210-211-2034-COUNCIL'S TRAVEL EXP	3947	4086	5431	9204
SUB TOTAL	55319	55286	57704	61400
ADMINISTRATIVE				
01-210-212-2009-T.H. LIGHTS	16171	14640	16000	16000
01-210-212-2027-T. H. REPAIRS	6443	9199	13465	8465
01-210-212-2013-T.H. SUPPLIES	1158	1587	1450	1450
01-210-212-2010-T.H. INSURANCE	1372	1413	1413	1525
01-210-212-2002-T.H. SALARY	600	2241	645	2642
01-210-212-2011-T.H. FUEL	5330	3389	7000	7000
01-210-212-2012-T.H. JANITOR	9389	9577	9608	16250
01-210-212-2020-T.H. OTHER-TAX,WATER	1456	1100	1475	1475
01-210-212-2003-T.H. WAGES	52	0	0	0
SUB TOTAL	41971	43145	51056	54807
FINANCIAL				
01-210-213-2002-FIN OFFICE SALARY	171647	180864	180181	184580
01-210-213-2022-FIN LEGAL	6251	12620	21000	21000
01-210-213-2023-FIN AUDITORS	10867	10637	12000	12000
01-210-213-2017-FIN OFFICE SUPPLIES	7100	6622	8150	11350
01-210-213-2016-FIN POSTAGE	2307	3412	3200	3200
01-210-213-2015-FIN TELEPHONE	6954	7129	8500	8500
01-210-213-2018-FIN EQUIP RENT & SERV	3860	7826	10108	4747
01-210-213-2032-FIN MISC	11532	85093	89800	7891
01-210-213-2033-FIN GIFTS,FLOWERS & MEMORIALS.	4273	2383	4900	4900
SUB TOTAL	224791	316585	337839	258168
TAXATION				
01-210-214-2040-TAX C B & TAX SALE	307	586	0	0
01-210-214-2042-TAX. EXEMPT WIDOWS	500	700	1500	1500
01-210-214-2043-TAX EXEMPT 25(A)	10322	10629	10490	10490
SUB TOTAL	11128	11915	11990	11990

TOWN OF MIDDLETON
BUDGET 2016/2017
GENERAL GOVERNMENT SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
OTH GENERAL SERV				
01-210-219-2050-GEN ELECT RATE PAYER	0	0	0	10083
01-210-219-2024-GEN CONV DELEG	1591	1886	2100	2100
01-210-219-2025-GEN TRAINING	5202	7438	7450	8950
01-210-219-2026-GEN UNSM&AMA DUES	3389	3532	3650	3650
01-210-219-2004-FRIDGE BEN (EMPLOYER)	46669	50911	56330	59274
01-210-219-2006-OTHER BENEFITS(ACCR	660	3391	500	500
01-210-219-2005-WCB	0	0	0	0
SUB TOTAL	57512	67158	70030	84557
DEPARTMENT TOTAL	390721	494090	528619	470922

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TOWN OF MIDDLETON
BUDGET 2016/2017
POLICE PROTECTIVE SERVICES

DESCRIPTION	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
POLICE COMMISSION				
01-220-220-2007-HONORARIA	0	0	0	0
01-220-220-2024-OTHER EXP	198	0	500	500
SUB TOTAL	198	0	500	500
CRIME INVEST & PREV				
01-220-222-2008-POL SERV CONT	544,982	556,396	558,605	578,095
01-220-222-2035-SHARED SERVICES	32,994	33,820	33,820	35,140
01-220-222-2071-MISC EXPENSE	715	1,003	0	1,354
01-220-222-2024-TRAVEL & MEALS	0	0	0	0
SUB TOTAL	578,691	591,219	592,425	614,589
TRAFFIC ACTIVITIES				
01-220-223-2003-WAGES-CROSS GUAR	7,841	8,287	8,599	9,329
01-220-223-2080-EQUIP-CROSS GUAR	27	476	350	500
01-220-223-2004-FRINGE BENEFITS	570	672	575	750
SUB TOTAL	8,438	9,435	9,524	10,579
STATIONS & BLDGS				
01-220-225-2090-STATIONS(BLDG REN	5,565	11,523	13,540	7,267
SUB TOTAL	5,565	11,523	13,540	7,267
POLICE SERVICES OTH				
01-221-227-2022-OTH SERV LEGAL	78	1,379	550	800
SUB TOTAL	78	1,379	550	800
DEPARTMENT TOTAL	592,969	613,556	616,539	633,735

TOWN OF MIDDLETON
BUDGET 2016/2017
PROTECTIVE SERVICES

	Prev Year Actual	Actual YTD Mar 31/16	Curr 15/16 Budget	2016/17 Budget
<u>DESCRIPTION</u>				
PROTECTIVE SERV FIRE				
FIRE PROTECTION SERV				
01-221-240-2100-FIRE CHIEFS EXP	1203	336	2000	2000
01-221-240-2015-ALARMS(TELEPHONE)	10708	10517	12000	12000
01-221-240-2101-HYDRANT RENTAL	113225	119744	119744	129428
01-221-240-2025-TRAINING	4713	13741	11500	12000
01-221-240-2024-TRAVEL& CONV.	2372	3351	2500	3500
SUB TOTAL	132220	147689	147744	158928
STATIONS & BLDGS				
01-221-241-2010-INSURANCE	2526	2602	2602	1774
01-221-241-2027-REPAIR	16396	10326	12500	12500
01-221-241-2011-FUEL	11024	6026	12000	12000
01-221-241-2009-LIGHTS	4514	5138	5500	5500
01-221-241-2020-WATER	494	522	500	500
01-221-241-2012-JANITOR	2700	2700	2700	5000
01-221-241-2013-JANITOR SUPPLIES	1868	1929	2000	2000
SUB TOTAL	39521	29243	37802	39274
FIRE FIGHTING EQUIP				
01-221-242-2110-HOSE & COUPL	4800	4034	4500	9100
01-221-242-2019-EQUIP GAS	3448	2607	4500	4500
01-221-242-2028-VEHICLE REPAIR	15557	11900	10500	15000
01-221-242-2010-VEHICLE INSUR	5104	5004	5004	3652
01-221-242-2030-CLOTHING & BOOTS	14623	10950	10500	14500
01-221-242-2029-RADIO REPAIR	5096	4514	5500	5500
01-221-242-2111-OTHER EQUIP	11129	7062	10000	10000
01-221-242-2112-OTHER	4698	5163	5000	5000
SUB TOTAL	64454	51233	55504	67252
OTHER FIRE EXP				
01-221-243-2007-HONORARIA	4500	3750	4500	4500
01-221-243-2010-LIAB INSUR	2089	1567	2000	2000
01-221-243-2120-MISC(ADV,SUBS)	593	210	1000	1000
01-221-243-2121-DONATIONS	0	0	0	0
SUB TOTAL	7182	5527	7500	7500
DEPARTMENT TOTAL	243377	233692	248550	272954

TOWN OF MIDDLETON
BUDGET 2016/2017
OTHER PROTECTIVE SERVICES

<u>DESCRIPTION</u>	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
EMERGENCY MEASURES				
01-221-244-2007-EMO HONORARIUM	0	0	0	0
01-221-244-2130-EMO OTHER EXP	1000	1000	1000	1000
01-221-244-2131-REGIONAL EMO	5297	5143	5500	5500
SUB TOTAL	6297	6143	6500	6500
OTHER PROTECTIVE SERVICES				
01-221-245-2140-ANIMAL & PEST CONT	6827	7593.1	7000	7500
SUB TOTAL	6827	7593.1	7000	7500
DEPARTMENT TOTAL	13124	13736	13500	14000

TOWN OF MIDDLETON
BUDGET 2016/2017
TRANSPORTATION SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
<u>DESCRIPTION</u>				
TRANSPORTATION SERVICES				
COMMON EQUIPMENT				
01-230-260-2002-EQUIP SALARY	7,447	9,880	7,645	11,651
01-230-260-2003-EQUIP WAGE	286	260	0	0
01-230-260-2019-EQUIP GAS	32,362	18,758	25,000	25,000
01-230-260-2010-EQUIP INSUR	5,516	5,525	5,525	4,190
01-230-260-2028-EQUIP REPAIR	35,344	37,141	40,000	40,000
SUB TOTAL	80,955	71,564	78,170	80,841
SMALL TOOLS & EQUIP				
01-230-261-2150-SMALL TOOLS	9,202	10,163	12,706	10,096
SUB TOTAL	9,202	10,163	12,706	10,096
WORKSHOPS YDS & BLDG				
01-230-262-2002-WRKSHOP SALARY	10,816	8,440	10,846	9,953
01-230-262-2003-WRKSHOP WAGES	156	117	0	0
01-230-262-2009-WRKSHOP LIGHTS	2,464	2,459	5,500	3,500
01-230-262-2011-WRKSHOP FUEL	4,751	2,050	6,000	4,000
01-230-262-2015-WRKSHOP TELEPHONE	5,632	6,930	5,000	7,500
01-230-262-2020-WRKSHOP WATER	371	579	500	600
01-230-262-2010-WRKSHOP INSURANCE	672	691	691	1,890
01-230-262-2027-WRKSHOP REPAIR	8,771	6,233	5,350	5,300
SUB TOTAL	33,633	27,498	33,887	32,743
LIABILITY				
01-230-263-2010-LIAB INS/DAMAGE	9,572	12,641	10,017	10,275
SUB TOTAL	9,572	12,641	10,017	10,275
ENGINEERING				
01-230-264-2021-SURVEY & ENGINEER	1,369	0	400	1,200
SUB TOTAL	1,369	0	400	1,200

TOWN OF MIDDLETON
BUDGET 2016/2017
TRANSPORTATION SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
ROADS & STREETS				
01-230-265-2002-SALARY	117,662	122,653	132,022	141,962
01-230-265-2003-WAGES	12,997	1,360	0	0
01-230-265-2004-FRINGE BENEFITS	63,530	55,446	64,955	76,070
01-230-265-2160-CHLORIDE	0	0	0	0
01-230-265-2161-SAND&GRAVEL	3,754	5,787	7,342	10,000
01-230-265-2162-PATCHING	67,322	69,866	76,869	61,869
01-230-265-2163-STORM SEWER MAINT.	618	4,670	3,000	5,000
01-230-265-2005-W C B	0	0	0	0
01-230-265-2030-SAFETY SUPPLIES	1,610	4,223	5,831	5,831
01-230-265-2025-TRAINING	8,543	4,403	5,370	7,810
01-230-265-2164-SUPPLY & EXPENSE	8,983	5,872	7,800	8,800
01-230-265-2029-RADIO REP./RENTAL	311	311	400	400
01-230-266-2002-SNOW-SALARY	42,366	28,353	43,216	33,436
01-230-266-2003-SNOW WAGES	16,525	5,018	0	0
01-230-266-2170-SNOW CHLORIDE&CART/	28,594	29,435	30,000	30,000
01-230-266-2171-SNOW EQUIP RENTAL	2,111	1,199	2,000	2,000
SUB TOTAL	374,926	338,596	378,805	383,178
STREET LIGHTING				
01-230-267-2009-ST LIGHTING NSPC	28,286	24,968	26,182	26,182
01-230-267-2180-ST LIGHTING MATERIAL	710	2,894	1,500	1,915
SUB TOTAL	28,996	27,862	27,682	28,097
TRAFFIC SERVICES				
01-230-268-2190-TRAFFIC SERV SIGN	0	1,400	4,000	4,000
01-230-268-2191-TRAFFIC SERV PAINT	14,371	13,323	14,500	14,500
SUB TOTAL	14,371	14,723	18,500	18,500
PARKING SERVICES				
01-230-269-2200-PARK LOT RENTALS	0	0	0	0
SUB TOTAL	0	0	0	0
PUBLIC TRANSIT				
01-230-270-2210-OTHER	22,000	21,000	21,000	22,000
	22,000	21,000	21,000	22,000
DEPARTMENT TOTAL	575,025	524,048	581,167	586,930

TOWN OF MIDDLETON
BUDGET 2016/2017
ENVIRONMENTAL HEALTH SERVICES

DESCRIPTION	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
ENVIRONMENTAL HEALTH SERV				
SEWAGE COLLECTION SYSTEM				
01-240-300-2002-COLL SALARY	3490	2642	3450	3116
01-240-300-2003-COLL WAGES	0	0	0	0
01-240-300-2220-COLL SUPP & EXP	9151	2340	6000	6000
01-240-300-2221-COLL CLEANING	0	10426	10000	5000
SUB TOTAL	12641	15408	19450	14116
SEWAGE LIFT STATIONS				
01-240-301-2002-LIFT STN SALARY	5439	7709	10396	9090
01-240-301-2003-LIFT STN WAGES	20	520	0	0
01-240-301-2009-LIFT STN POWER	6999	6761	6281	6900
01-240-301-2230-LIFT STN SUPP & EXP	5449	4321	12189	12392
01-240-301-2231-LIFT STN EQUIP REPA	469	12117	11650	6000
SUB TOTAL	18376	31428	40516	34382
SEWAGE TREATMENT & DISPOSAL				
01-240-302-2002-TREAT SALARY	37641	43992	54903	51877
01-240-302-2003-TREAT WAGES	7783	39	0	0
01-240-302-2009-TREAT POWER	56787	53550	52572	54000
01-240-302-2240-TREAT UV	12388	18787	16805	20000
01-240-302-2241-TREAT OTH CHEMICAL	0	0	0	0
01-240-302-2005-TREAT WCB	0	0	0	0
01-240-302-2242-TREAT SUPP & EXP	44551	66421	75924	72385
01-240-302-2015-TREAT TELEPHONE	1551	1666	1500	1500
01-240-302-2243-TREAT EQPT/MOTOR I	4192	5060	5000	5000
01-240-302-2028-TREAT VEHICLES (POI	10119	8945	8816	8649
01-240-302-2020-TREAT WATER	304	326	400	400
SUB TOTAL	175315	198786	215920	213811
GARBAGE & WASTE COLLECTION & DISPOSAL				
01-240-303-2002-WST COLL SALARY	0	0	0	0
01-240-303-2003-WST COLL WAGES	0	0	0	0
01-240-303-2251-OTH COLL EXP	5564	8815	8100	8600
01-240-303-2252-WST/RECYCL CONT	139926	142555	150589	146074
SUB TOTAL	145490	151370	158689	154674
OTHER				
01-240-304-2002-OTHER SALARY	0	0	0	0
01-240-304-2003-OTHER WAGES	0	0	0	0
01-240-304-2260-OTHER EXP-CONTRAC	4601	13313	15000	8000
SUB TOTAL	4601	13313	15000	8000
DEPARTMENT TOTAL	356423	410305	449575	424983

TOWN OF MIDDLETON
BUDGET 2016/2017
PUBLIC HEALTH WELFARE SERVICES

	<u>Prev Year</u> <u>Actual</u>	<u>Actual YTD</u> <u>Mar 31/16</u>	<u>Curr 15/16</u> <u>Budget</u>	<u>2016/17</u> <u>Budget</u>
<u>DESCRIPTION</u>				
HEALTH & WELFARE SERVICES				
PUBLIC HEALTH				
01-250-320-2270-MENTAL HEALTH	0	0	0	0
01-250-302-2271-OTHERS	0	0	0	0
SUB TOTAL	0	0	0	0
OTHER HEALTH				
01-250-321-2280-NURSING(VON)	0	0	0	0
01-250-321-2281-OTHERS	0	0	0	0
SUB TOTAL	0	0	0	0
SOCIAL WELFARE ADMIN				
01-250-322-2290-ADMIN & PLACEMENT	0	0	0	0
SUB TOTAL	0	0	0	0
SOCIAL WELFARE SERVICES				
01-250-323-2300-MUNICIPAL HOMES	0	0	0	0
01-250-323-2301-PRIVATE HOMES	0	0	0	0
01-250-323-2302-CHILD WELFARE	0	0	0	0
SUB TOTAL	0	0	0	0
SOCIAL WELFARE				
01-250-323-2303-OTHER EMP PROJECT	2000	500	500	0
SUB TOTAL	2000	500	500	0
DEPARTMENT TOTAL	2000	500	500	0

TOWN OF MIDDLETON
BUDGET 2016/2017
OTHER ENVIRONMENTAL DEVELOPMENT SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
DESCRIPTION				
OTHER ENV DEV SERVICES				
PLANNING & ZONING				
01-260-340-2002-ADMIN SALARIES	14,869	9,768	9,628	10,026
01-260-340-2003-ADMIN WAGES	17,233	23,355	17,200	0
01-260-340-2008-ADMIN CONTRACT	35,679	49,034	48,210	69,100
01-260-340-2004-FRinge COSTS	5,382	4,819	3,681	2,148
01-260-340-2005-WCB	0	0	0	0
01-260-340-2310-PROFESSIONAL FEES	735	52	1,500	1,500
01-260-340-2017-OFFICE EXPENSE	2,225	498	0	0
01-260-340-2016-PHOTOCOPY & POSTAGE	1,505	201	500	0
01-260-340-2015-TELEPHONE	2,520	724	720	0
01-260-340-2018-OFFICE EQUIPMENT	387	0	0	0
01-260-340-2311-OFFICE RENTAL	417	678	385	1,252
01-260-340-2024-TRAVEL & MEETINGS	1,586	1,935	1,585	0
01-260-340-2031-ADVERTISING COSTS	47	0	0	2,000
01-260-340-2025-TRAINING & CONFERENCES	0	225	1,225	0
01-260-340-2010INSURANCE EXPENSE	5,854	6,391	7,370	2,034
01-260-340-2014-AMORTIZATION EXPENSE	0	0	0	0
01-260-340-2312-OTHER	0	50	0	0
SUB TOTAL	88,439	97,731	92,004	88,060
COMMUNITY DEVELOPMENT				
01-260-341-2002-ADMINISTRATION	41,123	39,968	45,054	46,423
01-260-341-2004-FRinge COSTS	8,327	6,545	9,408	9,944
01-260-341-2005-WCB	0	0	0	0
01-260-341-2017-OFFICE EXPENSE	1,592	2,089	2,000	2,000
01-260-341-2016-PHOTOCOPYING & POSTAGE	400	400	450	450
01-260-341-2015-TELEPHONE	3,814	4,705	4,000	4,500
01-260-341-2018-EQUIP./PGMS& SERVICE	4,383	3,123	4,000	4,000
01-260-341-2320-OFFICE RENTAL	4,315	4,467	5,249	5,634
01-260-341-2024-TRAVEL & EDUCATION	0	0	0	0
01-260-341-2031-ADV & PROMOTION	872	4,134	4,375	4,000
01-260-341-2321-SPECIAL PROJECTS	3,300	7,141	11,300	9,300
01-260-341-2025-TRAIN & CONFERENCES	1,307	100	1,800	1,000
SUB TOTAL	69,432	72,670	87,636	87,251
OTHER DEV SERVICES				
01-260-342-2330-TOURIST BUREAU	15,847	12,249	12,249	18,043
01-260-342-2026-MEMBERSHIPS	855	0	700	500
01-260-342-2331-TOWN CRIER'S EXP	0	0	250	250
01-260-342-2332-OTHER TOURISM EXP	300	0	800	3,000
01-260-342-2333-XMAS LIGHTING EXP	1,641	2,137	2,500	2,500
01-260-342-2334-GRANTS OTH ORG	0	0	0	0
01-260-342-2335-OTHER EXP	71	73	573	726
01-260-342-2336-COMM IN BLOOM	0	0	0	0
SUB TOTAL	18,714	14,459	17,072	25,019
DEPARTMENT TOTAL	176,585	184,860	196,712	200,330

TOWN OF MIDDLETON
BUDGET 2016/2017
RECREATION CULTURAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
DESCRIPTION				
REC & CULTURAL SERVICES				
ADMINISTRATION				
MANAGEMENT				
01-270-361-2002-ADMIN SALARY	73,753	73,002	78,104	80,093
01-270-361-2003-OFFICE WAGES(CASUAL)	0	0	0	0
01-270-361-2004-FRinge BENEFITS	13,806	13,616	15,890	18,245
01-270-361-2024-TRAVEL & MEALS	1,674	482	1,600	1,000
01-270-361-2025-TRAINING & CONF	1,173	68	1,300	1,000
01-270-361-2026-MEMBERSHIP FEES	145	650	400	400
SUB TOTAL	90,551	87,817	97,294	100,738
OFFICE				
01-270-362-2017-OFFICE SUPPLIES	0	0	0	0
01-270-362-2016-PHOTOCOPY & POST	0	0	0	0
01-270-362-2015-TELEPHONE	0	0	0	0
01-270-362-2031-PRINTING & ADVER	968	1,424	1,000	1,000
01-270-362-2350-RESOURCE MATER	0	0	0	0
01-270-362-2018-OFFICE EQUIP & SERV	0	0	0	0
01-270-362-2351-OFFICE RENTAL	0	0	0	0
01-270-362-2005-WCB	0	0	0	0
SUB TOTAL	968	1,424	1,000	1,000
POOL				
01-270-363-2002-POOL SALARY	0	0	0	0
01-270-363-2003-POOL WAGES	0	0	0	0
01-270-363-2020-POOL WATER/SEWER	0	0	0	0
01-270-363-2009-POOL LIGHTS	100	100	100	100
01-270-363-2360-POOL MATERIALS	0	0	0	0
01-270-363-2361-POOL GRANTS	12,000	12,000	12,000	12,000
01-270-363-2362-POOL OTHER	152	157	157	368
SUB TOTAL	12,252	12,257	12,257	12,468

TOWN OF MIDDLETON
BUDGET 2016/2017
RECREATION CULTURAL SERVICES

DESCRIPTION	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
RINK				
01-270-364-2002-RINK SALARY	0	0	0	0
01-270-364-2003-RINK WAGES(CASUAL	0	0	0	0
01-270-364-2020-RINK WATER/SEWER	5,139	6,861	6,900	6,900
01-270-364-2370-RINK GRANTS	5,000	2,500	2,500	5,000
SUB TOTAL	10,139	9,361	9,400	11,900
REC FACILITIES				
01-270-365-2002-PARKS SALARY	35,459	37,232	36,142	36,865
01-270-366-2002-PARKS SALARY(PW)	687	4,172	705	4,919
01-270-365-2003-PARKS WAGES(CASUA	19,499	19,419	21,033	24,294
01-270-366-2003-PARKS WAGES(PW)	26	0	0	0
01-270-365-2004-FRINGE BENEFITS	9,090	9,803	8,143	8,912
01-270-365-2005-WCB	0	0	0	0
01-270-365-2025-PARKS TRAINING	1,783	1,106	1,590	3,370
01-270-365-2020-PARKS WATER/SEWER	435	11,202	700	12,000
01-270-365-2009-PARKS LIGHTS	1,841	2,644	1,700	2,500
01-270-365-2010-PARKS INSURANCE	578	651	651	2,040
01-270-365-2380-PARKS EQUIPMENT	8,064	5,903	7,808	8,819
01-270-365-2381-EQUIP.RENTAL(P.W.)	3,000	3,000	3,000	3,000
01-270-365-2382-PARKS STRUCTURES	9,647	26,037	21,950	23,250
01-270-365-2015-PARKS TELEPHONE	1,474	1,342	1,250	1,250
01-270-365-2383-PARKS GRNDS MGT	15,533	21,397	21,510	21,510
01-270-365-2384-PARKS SPEC PROJ	0	0	0	0
SUB TOTAL	107,115	143,907	126,182	152,729
CUL BLDGS & FACILITIES				
MUSEUMS				
01-270-367-2390-MCDNLD MUSEUM	5,000	2,500	2,500	5,000
SUB TOTAL	5,000	2,500	2,500	5,000

TOWN OF MIDDLETON
BUDGET 2016/2017
RECREATION CULTURAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
LIBRARY				
01-270-368-2015-LIBRARY TELEPHONE	444	416	500	500
01-270-368-2020-LIBRARY WATER	581	444	600	600
01-270-368-2009-LIBRARY LIGHTS	4,870	4,323	4,500	4,500
01-270-368-2027-LIBRARY REPAIRS	2,084	821	1,000	1,000
01-270-368-2010-LIBRARY INSURANCE	421	434	434	310
01-270-368-2013-LIBRARY BLDG SUPPLIES	209	502	775	775
01-270-368-2012-LIBRARY JANITORIAL	5,056	5,157	5,174	8,750
SUB TOTAL	13,664	12,097	12,983	16,435

DESCRIPTION

PROGRAM DEVELOP

01-270-369-2002-SUMMER SALARY	0	0	0	0
01-270-369-2003-WAGES(CASUAL)	26,000	39,987	33,134	46,760
01-270-369-2025-TRAVEL & TRAINING	1,608	1,955	2,100	2,100
01-270-369-2400-SPORTS PROGRAM	652	0	1,000	1,000
01-270-369-2403-SPECIAL PROG	0	385	500	500
01-270-369-2404-CREATIVE ARTS	0	0	250	250
01-270-369-2405-GENERAL PROG	21,568	29,581	27,500	28,500
01-270-369-2406-MUN PHYS ACTIVITY LEA	6,389	10,659	8,500	8,500
SUB TOTAL	56,218	82,568	72,984	87,610

LEADERSHIP DEVEL

01-270-370-2410-WORKSPS & CLINIC	0	0	500	500
SUB TOTAL	0	0	500	500

REC GRANT PROG

01-270-370-2420-COMM ORG GRANTS	0	0	0	0
01-270-371-2421-CULTURAL GRANTS	0	0	500	500
SUB TOTAL	0	0	500	500

SP EVENTS/FESTIVALS

01-270-373-2440-HEART OF THE VALLEY	7,500	7,500	7,500	7,500
01-270-373-2441-APPLE BLOSS FEST	520	686	750	750
01-270-373-2442-EVENTS-OTHER	21,137	29,154	30,650	29,000
01-270-373-2443-EVENTS-CONCESS	0	0	0	0
SUB TOTAL	29,157	37,340	38,900	37,250

DEPARTMENT TOTAL

325,064	389,271	374,500	426,130
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TOWN OF MIDDLETON
BUDGET 2016/2017
FISCAL SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
<u>DESCRIPTION</u>				
FISCAL SERVICES				
DEBT CHARGES				
INT SHORT-TERM BORROW				
01-280-400-2450-OPERATING BORROW	326	675	500	700
01-280-400-2451-TEMP CAPITAL BORROW	0	0	0	0
SUB TOTAL	326	675	500	700
INT/LONG-TERM DEBIT				
01-280-400-2460-DEBENTURE INTEREST	89,952	72,983	74,440	70,295
01-280-400-2461-TERM LOAN INTEREST	1,867	1,242	1,133	2,576
SUB TOTAL	91,819	74,225	75,573	72,871
PRIN-LONG TERM DEBIT				
01-280-400-2470-DEBENTURE PRINC	272,603	272,603	272,603	232,408
01-280-400-2471-TERM LOAN PRINC	33,518	15,165	15,165	39,250
01-280-400-2472-SINKING FUND REQ	0	0	0	0
SUB TOTAL	306,121	287,768	287,768	271,658
OTH DEBT CHARGES				
01-280-400-2480-BANK SERV CHARGE	3,888	4,192	4,000	4,000
01-280-400-2481-DISC ON DEBENTURE	0	806	915	650
01-280-400-2482-CASH OVER/SHORT	-10	0	0	0
SUB TOTAL	3,878	4,998	4,915	4,650
TR. TO OWN RES/FUNDS				
01-280-401-2490-UNCOLLECTIBLE TAX	0	31,334	0	0
01-280-401-2491-OTHER DOUBTFUL REC	600	0	0	0
01-280-401-2492-UNRESOLVED ASS APPE	0	0	0	0
01-280-401-2493-DEFICIT PREV YR	0	0	0	0
SUB TOTAL	600	31,334	0	0

TOWN OF MIDDLETON
BUDGET 2016/2017
FISCAL SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/16</u>	<u>Curr 15/16 Budget</u>	<u>2016/17 Budget</u>
OTHER FUNDS				
01-280-401-2500-SRF CAPITAL	0	0	0	0
01-280-401-2501-SRF EQUIPMENT	0	0	0	0
01-280-401-2502-SRF GEN OPERATIONS	0	0	0	0
01-280-401-2503-SRF OPER RECREATION	0	0	0	0
01-290-420-2002-COR SEWER SALARY	2,976	840	0	0
01-290-420-2003-COR SEWER WAGES	0	0	0	0
01-290-420-2540-COR SEWER MATERIAL	0	0	0	0
01-290-421-2002-COR STS SALARY	504	0	0	0
01-290-421-2003-COR STS WAGES	286	0	0	0
01-290-421-2550-COR STS MATERIAL	19,936	0	22,000	28,000
01-290-422-2002-COR LAND/BLDG-SAL.	5,435	307	0	0
01-290-422-2003-COR LAND/BLDG-WAGES	2,191	0	0	0
01-290-422-2560-COR LAND/BLDG MATERIAL	25,777	2,897	40,000	38,000
01-290-423-2570-COR EQUIP TOWN	0	0	0	0
01-290-423-2571-COR EQUIP POLICE	0	0	0	0
01-290-423-2573-COR EQUIP PW	3,429	0	0	5,600
01-290-423-2573-COR EQUIP FIRE	0	0	0	0
01-290-423-2574-COR EQUIP REC	0	6,017	7,000	0
01-290-423-2575-COR EQUIP ECO DEV	0	0	0	0
01-290-423-2576-COR EQUIP ENV PLAN	0	0	0	0
01-290-424-2002-COR SIDEWALKS SAL	0	0	0	0
01-290-424-2003-COR SIDEWALKS WAG	0	0	0	0
01-290-424-2580-COR SWALKS MATER	0	8,134	9,000	0
01-290-425-2002-COR SEWER LIFT SAL	0	2,825	0	0
01-290-425-2003-COR SEWER LIFT WAG	0	0	0	0
01-290-425-2590-COR SEWER LIFT MAT	0	2,088	4,000	0
SUB TOTAL	60,534	23,108	82,000	71,600

TFRS TO OTH GOVT AGEN

UNCONDITIONAL

01-280-402-2510-JOINT EX BOARD	0	0	0	0
01-280-402-2551-OTH LOCAL GOVT	0	0	0	0
01-280-402-2512-VALLEY WASTE AUTH	0	0	0	0
SUB TOTAL	0	0	0	0

TOWN OF MIDDLETON
BUDGET 2016/2017
FISCAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/16</u>	Curr 15/16 <u>Budget</u>	2016/17 <u>Budget</u>
CONDITIONAL				
01-280-403-2520-ASSESSMENT	24,262	23,942	23,942	23,705
01-280-403-2521-CORRECTIONS	25,083	24,829	24,829	24,583
01-280-403-2522-DEFICIT HOUSING AUTH.	40,000	46,146	40,000	40,000
01-280-403-2523-PLANNING (DPC)	0	0	0	0
01-280-403-2524-REGIONAL DEV.AUTHORITY	-11,533	5,369	12,309	12,144
01-280-403-2525-REG LIBRARY	11,528	11,528	11,528	11,528
01-280-403-2526-EDUCATION (ADSB)	330,780	354,660	341,884	350,937
SUB TOTAL	420,120	466,474	454,492	462,897
OTHER FISCAL SERV				
EXTRAORDINARY EXPENDITURES				
01-280-404-2160-EXTRAORDINARY EXP				
SUB TOTAL	0	0	0	0
DEPARTMENTAL TOTAL	883,397	888,582	905,248	884,376
TOTAL EXPENDITURES	3,558,685	3,752,639	3,914,910	3,914,360
SURPLUS (DEFICIT)	153,780	148,099	0	-163,710

TOWN OF MIDDLETON 2016/17 GRANT REQUESTS

Revised May 26, 2016

Organization	Project/Program	2013 Grant	2014 Grant	2015 Grant	2016 Request
AVCC Tourism Committee	Marketing Strategy	0	\$0		\$2,000
Southwest Nova Biosphere	Smartphone map app				\$500
Middleton Fire Department	125th Anniversary			\$ 4,000.00	
Trans County Transportation	Operating Grant	\$1,500	\$2,000	\$1,000	\$2,000
Companion Animal Prot. Society	Operating Grant	\$3,000	\$3,000	\$3,000	\$3,000
A.V. Macdonald Museum	Operating Grant	\$5,000	\$5,000	\$2,500	\$5,000
Heart of the Valley Festival	Annual Festival	\$7,500	\$7,500	\$7,500	\$7,500
AC Ground Search & Rescue	Training Funds	\$1,000	\$1,000	\$1,000	\$1,000
Valley Community Learning	Program Support	\$500	\$500	\$500	
Middleton Rink Commission	Heat pumps/toilets	\$5,000	\$5,000	\$2,500	\$5,000
Future View Training, Museum	Operating Grant	\$2,500	\$1,000	0	???
Total		\$26,000.00	\$25,000	\$22,000	\$26,000

TOWN OF MIDDLETON
BUDGET 2016/17
WATER UTILITY
REVENUE

DESCRIPTION	PREV YEAR <u>ACTUAL</u>	ACTUAL YTD <u>Mar 31/16</u>	BUDGET <u>2015/16</u>	PROJECTED <u>2016/17</u>	PROJECTED <u>2017/18</u>	PROJECTED <u>2018/19</u>
R-E-V-E-N-U-E						
OPERATING REVENUE(6000)						
METERED SALES(6010)						
6011-RESIDENTIAL(11200)	290916	299215	305621	322137	336027	336027
6012-COMM/INSTIT(11200)	109639	120178	112688	129356	134934	134934
6013-INDUSTRIAL(11200)	14127	11577	26748	12481	13019	13019
SUB TOTAL	414681	430970	445057	463974	483980	483980
FLAT RATE SALES(6020)						
6021-RESIDENTIAL(12000)	0	0	0	0	0	0
6022-COM/INSTIT(12000)	367	463	200	200	200	200
6023-INDUSTRIAL(12000)	483	488	500	500	500	500
SUB TOTAL	850	951	700	700	700	700
FIRE PROTECTION(6030)						
6031-PUBLIC FIRE PRO(13100)	113225	119744	119744	129428	136809	136809
6032-PRIVATE-OTH MUN(13200)	8087	8553	8553	9245	9772	9772
6033-PRIVATE-OTHER(13300)	870	1070	0	0	0	0
SUB TOTAL	122182	129367	128297	138673	146581	146581
OTH OPERATING REV(6040)						
6041-SPRINKLER SERV(14000)	3600	3600	3050	3050	3050	3050
6042-SALES OTH UTIL(15000)	0	0	0	0	0	0
6043-FORFEITED DISC(17100)	3380	2783	4500	4500	4500	4500
6044-SPEC SERVICES CON/DISC(17100)	1150	1800	1250	1250	1250	1250
6045-RENTS(17200)						
SUB TOTAL	8130	8183	8800	8800	8800	8800
TOTAL OPERATING REVENUE	545843	569471	582854	612147	640061	640061
NON-OPERATING REVENUE(5100)						
6111-JOBB & CONTRACT(18100)	3	90	200	200	200	200
6112-INTEREST(18200)	0	1	200	200	200	200
6113-GRANTS(18300)	0	0	0	0	0	0
6114-APPROPRIATIONS FROM OTHER FUNDS (18400)	0	0	0	0	0	0
6115-AMORTIZATION OF DEFERRED ASSIST(18500)	0	0	0	0	0	0
6116-TRANSFER FROM DEPRECIATION FUND(18600)	0	0	0	0	0	0
6117-OTHER(18900)	1060	530	530	530	530	530
SUB TOTAL	1063	621	930	930	930	930
TOTAL NON-OPERATING REVENUE	1063	621	930	930	930	930
TOTAL REVENUE	546906	570092	583784	613077	640991	640991

TOWN OF MIDDLETON
BUDGET 2016/17
WATER UTILITY
EXPENDITURES

DESCRIPTION	PREV YEAR <u>ACTUAL</u>	ACTUAL YTD <u>Mar 31/16</u>	BUDGET <u>2015/16</u>	PROJECTED <u>2016/17</u>	PROJECTED <u>2017/18</u>	PROJECTED <u>2018/19</u>
E-X-P-E-N-D-I-T-U-R-E-S						
SOURCE OF SUPPLY(7000)						
7001-SOS SUPER SAL(21100)	0	0	0	0	0	0
7002-ENGINEERING(21100)	0	0	0	0	0	0
7003-OPERATION SAL(21200)	871	4474	4497	4632	4771	4914
7004-OPERATION WAGE(21200)	286	0	0	0	0	0
7005-OPER SUPP & EXP(21300)	768	680	2000	2060	2122	2186
7006-MAINT PLANT&LAKES(21410)	0	0	0	0	0	0
7007-INTAKES(21420)	0	0	0	0	0	0
7008-WELLS&SPRINGS(21430)	0	456	600	618	637	656
7009-OTHER(21440)	280	289	294	302	311	320
7011-WATER PURCHASED(21500)	0	0	0	0	0	0
7021-RENTS(21600)	0	0	0	0	0	0
7031-OTHER TAXES(27000)	4570	4608	4627	4766	4909	5056
SUB TOTAL	6775	10507	12018	12378	12750	13133
PUMPING(7100)						
7101-SUPER SAL(22100)	0	0	0	0	0	0
7102-ENGINEERING(22100)	0	0	0	0	0	0
7103-OPERATION SAL(22200)	3196	4341	434	447	460	474
7104-OPER WAGE(22200)	20	0	0	0	0	0
7111-FUEL(22300)	0	0	0	0	0	0
7112-POWER PURCH(22400)	35741	32085	41200	42436	43709	45020
7113-WELL MONITOR LINE CHG(22510)	0	0	0	0	0	0
7121-PUMP MAINT SAL(22510)	336	529	733	755	778	801
7122-PUMP MAINT WAGE(22510)	0	0	0	0	0	0
7123-MAINT PLANT MAT(22510)	5116	325	7210	7426	7649	7878
7124-PUMP EQUIP SAL(22520)	657	0	689	710	731	753
7125-PUMP EQUIP WAGE(22520)	0	0	0	0	0	0
7126-PUMP EQUIP MAT(22520)	0	0	5000	5150	5305	5464
7131-RENTS(22600)	0	0	0	0	0	0
7141-OTHER(22900)	0	0	0	0	0	0
SUB TOTAL	45066	37280	55266	56924	58632	60391
WATER TREATMENT(7200)						
7201-TREAT SUPER SAL(23100)	0	0	0	0	0	0
7202-ENGINEERING(23100)	0	0	0	0	0	0
7203-TREAT OPER SAL(23200)	4511	4646	9211	9487	9772	10065
7204-TREAT OPER WAGE(23200)	0	0	0	0	0	0
7211-CHEM & ADDITIVES(23310)	6280	6732	7210	7426	7649	7878
7212-OTH-ELECTRICITY(23390)	1724	1549	1804	1858	1913	1970
7221-TREAT MAINT SAL(23410)	228	361	430	444	458	472
7222-PL MAINT WAGE(23410)	0	0	0	0	0	0
7223-PL MAINT MAT(23410)	328	0	0	0	0	0
7224-PL MAINT-BLDG/INS(23410)	228	236	238	245	252	260
7231-RENT-(23600)	0	0	0	0	0	0
7241-OTHER(23900)	23209	12693	10000	10300	14109	10927
SUB TOTAL	36508	26217	28893	29760	34153	31572

TOWN OF MIDDLETON
BUDGET 2016/17
WATER UTILITY
EXPENDITURES

	PREV YEAR <u>ACTUAL</u>	ACTUAL YTD <u>Mar 31/15</u>	BUDGET <u>2015/16</u>	PROJECTED <u>2016/17</u>	PROJECTED <u>2017/18</u>	PROJECTED <u>2018/19</u>
TRANSMISSION & DISTRIBUTION (7300)						
7301-T & D SUPER SAL(24100)	0	0	0	0	0	0
7302-ENGINEERING(24100)	0	0	0	0	0	0
7303-MAPS & RECORDS(24200)	0	0	0	0	0	0
7311-OPER MAINS SAL(24310)	48158	41834	64002	65922	67900	69937
7312-OPER MAINS WAGE(24310)	8381	376	0	0	0	0
7313-OPER RESERV SAL(24310)	3759	5165	1717	1768	1822	1877
7314-OPER RESERV WAG (24310)	20	0	0	0	0	0
7315-OPER HYDR SAL(24310)	2525	2141	6370	6561	6757	6960
7316-OPER HYDR WAGE(24310)	377	104	0	0	0	0
7317-OPER SERV SAL(24310)	2517	6014	3899	4016	4136	4260
7318-OPER SERV WAGE(24310)	273	0	0	0	0	0
7319-OPER METER SAL(24320)	1078	2503	1489	1534	1580	1627
7321-OPER METER WAGE(24320)	0	0	0	0	0	0
7331-MAT EXP RESERV(24410)	1784	2273	2000	2060	2122	2186
7332-MAT EXP MAINS(24430)	13633	13523	22507	23182	23878	24594
7333-MAT EXP HYDRA(24443)	999	0	1093	1126	1160	1195
7334-MAT EXP SERV(24441)	3919	4599	5150	5305	5464	5628
7335-MAT EXP METER(24442)	2452	60	5000	2000	2060	2122
7341-RENTS(24500)	0	0	0	0	0	0
7351-STORE EXP(24600)	0	0	0	0	0	0
7361-TRANSPORTATION(24700)	24286	21469	21809	22463	23137	23831
7371-SHOP/training/Safety Equip. (24800)	6274	3855	10261	10569	10886	11213
7372-T & D INSURANCE (24800)	350	360	365	376	387	399
7381-OTHER TAXES(27000)	38656	38837	39782	40976	42205	43471
SUB TOTAL	159441	143112	185444	187858	193494	199299
ADMIN & GENERAL(7400)						
7411-SUPERVISION SAL(25110)	0	0	0	0	0	0
7412-METER READ SAL(25120)	1263	3676	2134	2198	2264	2332
7413-METER READ WAGE(25120)	0	0	0	0	0	0
7414-BILL/ACCT SUPP(25130)	1876	2502	1854	1910	1967	2026
7415-COLLECT COSTS(25140)	234	202	52	53	55	57
7416-UNCOLLECTIBLE						
ACCOUNTS EXP(25150)	3640	2540	2060	2122	2185	2251
7417-OTH-OFF EQUIP(25160)	37447	32090	36916	38024	39164	40339
7421-SAL EXEC OFF(25210)	21750	21750	25472	26236	27023	27834
7422-SAL OFF STAFF(25220)	73562	77617	76283	78571	80928	83356
7423-SALARIES OTH(25290)	51108	52214	57358	59078	60851	62677
7431-G O EXP RENT(25330)	3742	3874	3950	4068	4190	4316
7441-PRO FEES AUDIT(25410)	4693	4797	4738	4880	5027	5178
7442-PRO FEES LEGAL(25420)	0	0	0	0	0	0
7443-PRO FEES SPECIAL SERVICES(25430)	0	0	0	0	0	0
7451-REGULATORY EXP(25500)	1590	1590	1648	1698	1748	1800
7461-LIAB & WCB INS(25600)	6792	7490	6765	6968	7177	7392
7471-RENTS GEN PROP(25700)	10090	8264	7099	7312	7532	7758
7481-MAINT GEN PROP(25800)	0	0	0	0	0	0
7491-OTH DEPREC(26000)	66236	67654	70654	74947	76861	79408
SUB TOTAL	284024	286259	296983	308065	316972	326722
TOTAL OPERATING EXPENSE	531814	503376	578604	594985	616001	631117

TOWN OF MIDDLETON
BUDGET 2016/17
WATER UTILITY
EXPENDITURES

DESCRIPTION	PREV YEAR <u>ACTUAL</u>	ACTUAL YTD <u>Mar 31/15</u>	BUDGET <u>2015/16</u>	PROJECTED <u>2016/17</u>	PROJECTED <u>2017/18</u>	PROJECTED <u>2018/19</u>
NON-OPER EXPENSE(7500)						
7501-LONG TERM DEBT						
PRINCIPAL(29110)	4300	4300	4300	4300	4300	4300
7502-LONG TERM DEBT						
INTEREST(29200)	1085	848	880	792	690	574
7503-OTH INT BANK(29310)	0	0	0	0	0	0
7504-OTH INT S T BOR(29320)	0	0	0	0	0	0
7505-OTHER INTEREST						
INTERFUND BOR(29330)	344	156	0	0	0	0
SUB TOTAL	5729	5304	5180	5092	4990	4874
CAPITAL OUT OF REVENUE(7600)						
7601-SERV SALARY(29400)	0	0	0	0	0	0
7602-SERV WAGES(29400)	0	0	0	0	0	0
7603-SERV MATERIAL(29400)	0	0	0	0	0	0
7611-HYDR SALARY(29400)	1411	836	0	0	0	0
7612-HYDR WAGES(29400)	442	0	0	0	0	0
7613-HYDR MATERIAL(29400)	0	266	0	0	0	0
7614-HYDR PURCHASED(29400)	0	0	0	0	0	0
7621-METERS SALARY(29400)	0	0	0	0	0	0
7622-METERS WAGES(29400)	0	0	0	0	0	0
7623-METERS MATERIAL(29400)	0	0	0	0	0	0
7624-METERS PURCHAS(29400)	0	0	0	0	0	0
7631-TRANS SALARY(29400)	0	0	0	0	0	0
7632-TRANS WAGES(29400)	0	0	0	0	0	0
7633-TRANS MATERIA(29400)	0	0	0	0	0	0
7634-TRANS ENG & LEGAL(29400)	0	0	0	0	0	0
7641-DIST SALARY(29400)	0	659	0	0	0	0
7642-DIST WAGES(29400)	0	0	0	0	0	0
7643-DIST MATERIA(29400)	0	0	0	0	0	0
7644-DIST ENG&LEGAL(29400)	0	0	0	0	0	0
7651-OTH CAP SAL(29400)	5753	85	0	0	0	0
7652-OTH CAP WAGE(29400)	2152	0	0	0	0	0
7653-OTH CAP MATER(29400)	5704	0	0	5000	5000	5000
7654-OTH CAP ENG&LEG(29400)	10408	0	0	0	0	0
7665-TRANS TO RESERV(29900)	0	0	0	0	0	0
SUB TOTAL	25870	1848	0	5000	5000	5000
TOTAL NON-OPERATING EXPENSES	31599	7152	5180	10092	9990	9874
TOTAL EXPENDITURES	563413	510527	583784	605077	625991	640991
PROJECTED SURPLUS (DEFICIT)	-16507	59565	0	8000	15000	0

		MIDDLETON TOURIST BUREAU BUDGET			
			2016/17		
		Prev Year	2015/16	2015/16	2015/16
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
DESCRIPTION			Mar 31/16		
REVENUE					
R-110 GRANTS		23,766	20,093	17,607	19,543
R-120 RENTAL INCOME		0	0	0	0
R-130 INT & MISC		11	2	0	0
R-140 SALES		0	0	0	0
R-150 TFRS FR SURPLUS		0	0	4,000	3,000
TOTAL REVENUE		23,777	20,095	21,607	22,543
EXPENDITURES					
E-205 SALARIES		17,246	16,654	16,403	16,682
E-210 CPP EXPENSE		740	711	812	826
E-215 EI EXPENSE		454	438	432	439
E-217 WCB EXPENSE		397	480	472	571
E-220 TELEPHONE		447	646	555	650
E-225 TRAVEL & MEALS		89	0	100	200
E-230 OFFICE SUPPLIES		99	0	150	100
E-235 PROMOTION EXPENSE		0	0	100	100
E-240 PROFESSIONAL FEES		782	782	785	785
E-245 BANK CHGS & INT		15	0	50	50
E-250 HEAT & ELECTRICITY		779	258	500	300
E-255 REP & MAINT		191	38	500	1,000
E-260 WATER & SEWER		166	126	220	200
E-265 PURCHASE/RESALE		0	0	0	0
E-270 POSTAGE		0	0	20	20
E-275 TAXES		431	439	475	475
E-280 ADVERTISING		0	0	0	0
E-285 INSURANCE		33	33	33	145
E-290 MISC EXPENSE		0	0	0	0
PRIOR YEAR'S DEFICIT		0	0	0	0
TOTAL EXPENDITURES		21,869	20,605	21,607	22,543
SURPLUS (DEFICIT)		1,908	-510	0	0
SURPLUS ON HAND START OF YEAR		2,179	4,087	4,087	3,577
LESS AMOUNT TRANS. TO CURRENT YEAR		0	0	4,000	3,000
		2,179	4,087	87	577
LESS DEFICIT AT YEAR END					
PLUS SURPLUS AT YEAR END		1,908	-510		
ACCUM. SURPLUS YEAR END		4,087	3,577	87	577

Sharon McAuley

Subject: FW: FORT MCMURRAY SUPPORT--Action Required: Send Donations to UNSM

From: UNSM Info [<mailto:Info@unsm.ca>]

Sent: Wednesday, May 11, 2016 1:21 PM

To: Tracy Verbeke

Subject: FORT MCMURRAY SUPPORT--Action Required: Send Donations to UNSM

TO: Mayors/Wardens, Councillors, All Units

CC: Chief Administrative Officers/Clerk-Treasurers

FR: Betty MacDonald, Executive Director

RE: FORT MCMURRAY SUPPORT

During the UNSM Spring Workshop, members passed the following motion"

"On behalf of all Nova Scotia municipalities and our people, through the Union of Nova Scotia Municipalities, we extend our prayers and thoughts to your Council and all your residents of Fort McMurray and surrounding area in this time of challenge, strife and fear. May the spirit, resolve and caring of all Canadians keep you safe and strong".

The UNSM Board encourages all municipalities to help Fort McMurray rebuild and recover from this difficult event. In a demonstration of collective support, UNSM will collect financial contributions on your behalf, and forward them to the appropriate authorities. Any municipality contributing will be listed. UNSM will publicly announce the total contributions made by municipalities, and would appreciate information about donations made directly by municipalities for this purpose.

Donations and information about donations may be sent to UNSM, attention Tracy Verbeke (tverbeke@unsm.ca).



Phone: (902) 423-8331

Fax: (902) 425-5592

www.unsm.ca

PLEASE NOTE: If you do not want to receive communications from UNSM, please e-mail Tracy Verbeke at tverbeke@unsm.ca, and you will be removed from the mailing list.



*Office of the
Director of Public Works
John Pearson
Phone: (902) 824-0771
Fax: (902) 825-6460
pwdirector@town.middleton.ns.ca*

**DIRECTOR OF PUBLIC WORKS REPORT
May 16, 2016**

WATER MAINS, SEWER MAINS AND STORM DRAINS

- There are no water main break to report.
- A total of four storm drains on Commercial Street have been fixed.
- Ross Avenue storm drain and ditching is in progress.

ROAD REPAIR

- There is no road repair to report.
- Cold patching is being done as required.
- Rebuilding on Acadia Street has started.

GENERAL MAINTENANCE

- Lawn care is well on its way and sweeping of streets and sidewalks.
- Cleaning of winter equipment and repair is in progress.
- STP Building in planning stages for siding and roof.

OCCUPATIONAL HEALTH & SAFETY

- OH & S Meetings are taking place once a month; minutes will be posted on SharePoint.
- There are no accidents to report at this time.

DIRECTOR OF PUBLIC WORKS' PROJECTS

- The engineering on the storm drain on Marshall Street has been started.
- The engineering report from CBCL for the reservoir leak has been completed and recommendations are in the planning stages.
- I am working on the engineering for the replacement of the sewer lines on Main Street.

**John Pearson
Director of Public Works**

SUMMER PREP

The past month has involved a lot of interviews. We interviewed for the positions at the pool and are very excited to have some leadership and experience providing our lessons and watching over the public as lifeguards this summer. We also did interviews for the Visitor Information Center, which opens on May 24th. We are very pleased to have Shirley Weaver and Julie Theisen returning this summer to promote our amazing Town to visitors and locals alike. We have also done interviews for some of our summer student positions. We will continue to do interviews to fill all of these positions within the next few weeks. Finally, we have been doing interviews to fill the full-time, 3 year contract position of Active Living Coordinator. We hope to have this position filled in the near future and are excited about the possibilities that this new person will bring for the residents of the Town of Middleton.

EVENTS

We are very happy to have Karen Hynes working with us as the Events Coordinator this summer. Karen started here just this week and has been busy making contacts, gathering information, applying for grants, and preparing a schedule of fun and exciting events for the summer.

There are a lot of new volunteers working hard at revamping, and organizing this year's Heart of the Valley Festival. We are really excited about the way things are shaping up and we are working very hard to make sure that there are a lot of exciting opportunities for people of all ages and abilities from both near and far. We are always welcoming new volunteers as well so if you have an interest in helping us design a celebration of our community, please don't hesitate to get in touch. This year's festival will take place on July 15th and 16th.

Registration for this year's Century Ride is up and running and we already have a good number of people signed up to participate. The ride is happening on August 14th, with the Heart Run on the 13th. Check out Race Roster for more information or to register.

Keep checking out our website and our facebook pages for more information on the events planned for this summer.

SKATEPARK

We are very excited to be well on our way to having a skatepark here in Middleton. The Request for Proposals has produced some strong applicants and a committee will meet in the

near future to evaluate and choose a designer/builder for the project. After that, the work will begin immediately and we will have a park finished in the fall.

COMMUNICATIONS

Some highlights in the communications department over the past month include:

- Continuing to build the mechanics of the new website
- Working with ACOA on the announcement of the skatepark money
- Working on online registrations and posters with social media graphics
- Helping the Heart of the Valley Festival, Soccer Association, and Skatepark with admin tasks
- Participated in interviews
- Daily maintenance of social media ads, kiosks, website, etc.
- Be prepared to see more information on our summer programs and events in the near future.

FACILITIES

Some highlights from the Parks department over the past month include:

- Conducting interviews and hiring Ben Morrison for the summer. This is Ben's second year with the Town and we are very happy to have him return. We are still in the process of hiring another person to work through until the end of October. Resumes are currently being accepted for this position.
- The ballfields have been prepared and are being used a great deal to date
- There has been a fair amount of time spent on repairing damage done by vandals in Rotary Park. Several garbage cans, as well as playground equipment has been set on fire and required replacement and repairs. The washroom stalls and paper towel dispenser was damaged and also required repair.
- Mowing of town property has begun after lawn repairs from snow removal were completed.
- With special thanks to the Rotary Club, we are pleased to be able to do some work at Riverside Park. The banks will be filled in to be less steep down to the river and the floating dock will be made larger and more user-friendly.

- Continued work on updating Peacetime Emergency Plan.
- Started updating information on Community Halls and Additional Centers for possible Red Cross use during Emergencies.
- Completed two (2) full scale exercises with local extended care facilities.
- Main ECC Generator repaired and testing procedures updated.
- REMO presentations at two (2) organizations. “ Having a 72 hour plan”

Respectfully Submitted by
K Beard
REMO Coordinator

TOWN OF MIDDLETON

PLANNING SERVICES



APRIL

2016

TABLE OF CONTENTS

1. Planning and Development Activity Report
2. Building Permit Activity Report
3. Planning/GIS Technician Activity Report



**Planning
Development
Project Management**

To: Sharon McAuley, Coordinator, Planning and Development Services
From: Chris Millier
Date: May 1, 2016
Re: Town of Middleton, Status Report

April 1 - 30, 2016

Planning Application Activity

- PAC Meeting, April 13, 2016

Development Permit Activity

- Development Permit M16-005, April 8, 2016
J. Archibald, 68 Commercial Street
Exterior Renovation/Change of Use and Signage
- Development Permit M16-006, April 8, 2016
J. Greenlaw, 35 Victoria Street
Demolition, Existing Residential Structure
- Development Permit M16-004, April 19, 2016
R. Duncan, 300 Main Street
Interior Renovation/Change of Occupancy, Existing Commercial Structure
- Development Permit M16-009, April 27, 2016
K Paul Architect Inc., 241 Main Street
Exterior Renovation/Signage, Existing Commercial Structure
- Development Permit M16-007, April 28, 2016
Middleton Baptist Church, 111 Commercial Street
Signage, Existing Institutional Structure
- Development Permit M16-008, April 28, 2016
Emmanuel CCC, 37 Gates Ave.
Interior/Exterior Renovations, Existing Institutional Structure

Permit Activity Summary, April 2016

	Current Month	Current YTD	Previous Yr. Month	Previous Yr. YTD
Development Permits				
Residential				
New Construction	0	0	0	0
Renovation/Addition	0	0	0	0
Accessory Structures	0	0	0	0
Commercial/Industrial				
New Construction	0	0	0	0
Renovation/Addition	3	3	0	0
Accessory Structures	0	0	0	0
Institutional				
New Construction	0	0	0	0
Renovation / Addition	2	2	0	0
Accessory Structures	0	0	0	0
Other (signs, occupancy, etc.)	1	1	0	0
Final Subdivision Approval				
Residential Lots Created	0	0	0	0
Comm./Industrial Lots Created	0	0	0	0

TOWN OF MIDDLETON

BUILDING PERMIT REPORT

Figures based on Fiscal Year April to March

Municipal Unit: **Town of Middleton**

Month: **April 2016**

	Number of Building Permits	Building Value
Month: April	3	\$69,600.00
Year To Date 2016-2017:	3	\$69,600.00
Year To Date 2015-2016:	4	\$546,000.00
Year To Date 2014-2015:	1	\$36,600.00

Total Estimated Value April 2016:	\$69,600.00	Total permits for April 2016:	3	Total Estimated Value YTD 2016-2017:	\$69,600.00	Permit Fees April 2016:	\$344.60
Total Estimated Value April 2015:	\$546,000.00	Total permits for April 2015:	4	Total Estimated Value YTD 2015-2016:	\$546,000.00	Permit Fees YTD 16-17:	\$344.60
Total Estimated Value April 2014:	\$36,600.00	Total permits for April 2014:	1	Total Estimated Value YTD 2014-2015:	\$36,600.00		

File #	Name	Applicant Address	Location	Construction	Date Building Permit Issued	Permit Fee	Estimated Value
M16-004	Robert Duncan	Middleton	298 Main St.	conversion from 2 apt. to 1 apt.	April 21, 2016	\$140.00	\$65,000.00
M16-005	Jonathan Archibald	Middleton	68 Commercial St.	commercial reno	April 15, 2016	\$79.60	\$4,600.00
M16-006	John Greenlaw	Lawrencetown	35 Victoria St.	demo of SFD	April 12, 2016	\$75.00	\$0.00
				Dev. Permits Only	1 permit	\$50.00	
					Total April:	\$344.60	\$69,600.00
Total Active Permits:		14					



Town of Middleton LIU/GIS
 GIS & Planning Technical Support Services
 Period : April 1 to April 30

Submitted by: Trevor Robar

Date: May 8, 2016

April			
Task	Category	Date	Hrs
Fire Department Hydrant Data Re work	PLAN	Tuesday, April 12, 2016	0.5
Prepare digital GIS file (shape file) of municipal boundaries for elections ns	PLAN	Wednesday, April 20, 2016	0.5
Civic Address reassignment for 119 Commercial to 26 School Street	PLAN	Wednesday, April 20, 2016	0.25
Change the AVLIU municipal viewer layer control	PLAN	Wednesday, April 20, 2016	0.5
Added quality control attribute fields to Public Works GIS	PW	Tuesday, April 26, 2016	2
			Hrs
			3.75

Category Description: **PW** = Public Works **PLAN** = Planning **REC** = Recreation
OTHER = Meetings, Printing etc...

MAYOR'S REPORT MAY 2016

April 18 th	Chaired monthly Council session
April 25 th	Took part in Legacy 2017 conference call
April 29 th	Took part in Legacy 2017 conference call
April 30 th	Attended Councillor Himmelman's funeral
May 2 nd	Chaired monthly Committee of the Whole session
May 3 rd	Took part in Legacy 2017 conference call
May 10 th	Took part in Legacy 2017 conference call
May 11 th	Photo op at Sunset Meadows bus shelter

CORRESPONDENCE – APRIL
(for May 16, 2016 Council Meeting)

The following items of correspondence are tabled for the Council's attention. A copy of any correspondence item listed, if not previously circulated, is available on SharePoint for interested members of Council:

1. A letter from the ***Annapolis Community Health Board***, including a copy of the publication *Collaborative Community Health Plan 2015*, asking if a policy or guideline on Healthy Eating is being or has been developed for the Town of Middleton.
2. The spring/summer edition of *Wood Design & Building*.