

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, March 5, 2012 starting at 7 p.m.

### PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Vera Errington; Councillors Dan Smith, Darren Boates, Marc Britney, Melinda den Haan, and Gail Smith; Chief Administrative Officer Clayton MacMurtry; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley. Also in attendance was John Bartlett, ADEDA Board Representative.

Solicitor Gillis arrived at 7:04 p.m. and left the meeting at 7:25 p.m.

### 12.03.01

#### PRESENTATIONS

##### .01 John Bartlett, ADEDA Board Representative

John Bartlett gave an overview of what ADEDA has been working on including that:

- much of the past few months have been spent on the new business plan which has been voted on and approved at the last board meeting;
- the Business Retention and Expansion Program is going strong and is well received;
- it has been brought up again that Annapolis County's letter of withdrawal has never been rescinded and that the County still may withdraw from ADEDA;
- ADEDA was hoping for a three to four year commitment but it may be voted on each year;
- they have prepared two proposed budgets, one with Annapolis County and one without Annapolis County as a partner;
- he feels that ADEDA brings a lot of benefit to the area, that the ADEDA team is doing a great job, has a good reputation and is a great resource;
- it is hard to keep well qualified staff when there is no commitment of an ongoing operation.

Mayor Eddy advised that it was Council's understanding that once the business plan was approved the County's withdrawal letter would be rescinded. Council asked that CAO MacMurtry seek clarification on the issue.

On question from Deputy Mayor Errington, John Bartlett advised Council that:

- The Central Annapolis Chamber of Commerce and the Berwick Chamber of Commerce have merged with Eastern Kings' County Chamber of Commerce and that the new name for the organization will be the Annapolis Valley Chamber of Commerce;
- he sits on the board of the new organization;
- the catchment area is Windsor to Lawrencetown;
- Judy Rafuse is the Executive Director and is interested in coming and talking to Council;

CAO MacMurtry will contact Judy Rafuse and have her come and meet with Council.

### 12.03.02

#### CHANGES TO THE AGENDA

The CAO advised that there are no changes to the agenda.

**12.03.03      SOLICITOR**

Solicitor Gillis advised Council that he is working with CAO MacMurtry on the tax sale and that two more deed searches had been completed and there will be another tax sale.

The Town will contact the RCMP to ask them to approach Canada Post regarding collection of their outstanding invoice on false alarms. Solicitor Gillis advised the problem is that municipal bylaws cannot be enforced against the federal government and that the RCMP, being a Federal department, may have more luck in collecting the debt owed the Town.

Solicitor Gillis and John Bartlett left the meeting at 7:25 p.m.

**12.03.04      MINUTES**

It was moved by Councillor Britney, seconded by Councillor den Haan that the minutes of the regular Council meeting of February 6, 2012 be approved as circulated. Motion carried.

**12.03.05      BUSINESS ARISING FROM THE MINUTES****.09      Active Living Coordinator**

CAO MacMurtry advised Council that the cost of the position is approximately forty thousand dollars (\$40,000.00). The three towns contribute ten thousand dollars (\$10,000.00), Annapolis County contributes ten thousand dollars (\$10,000.00) and the Province contributes twenty thousand dollars (\$20,000.00). CAO MacMurtry will ask Director of Recreation and Community Services J. Coolen to research funding the position at a reduced level including if the province will still fund the position at the reduced level and if one of the partners drops out.

**.06      Community Policing Officer**

CAO MacMurtry advised that there is nothing new to report.

**.13      Tennis Nets**

CAO MacMurtry will follow up with the Facilities Manager.

**12.03.06      NEW BUSINESS****Action Items****.01      Approval of Bills**

It was moved by Councillor Britney, seconded by Councillor den Haan, that Council approve the payment of bills in the amount of \$166,667.32. Motion carried.

**.02      False Alarms – Canada Post**

The false alarms for Canada Post have been dealt with earlier in the meeting under agenda item 12.03.03 – Solicitor.

.03 Committee of the Whole Recommendations

- a. Valley Waste Resource Management – Approval of Draft Operating and Capital Budgets

It was moved by Deputy Mayor Errington, seconded by Councillor Boates, on recommendation of Committee of the Whole, that Council approve the December 1, 2011 draft Operating budget for the Valley Region Solid Waste Resource Management Authority of \$8,958,736.00, and the December 1, 2011 draft Capital budget for Valley Region Solid Waste Resource Management Authority of \$596,000.00 with the Town's share being \$126,008 for 2012/13. Motion carried.

It was moved by Deputy Mayor Errington, seconded by Councillor Boates, on recommendation of Committee of the Whole, that Council approve to guarantee the Town of Middleton's share of the Valley Waste borrowing in the amount of \$10,718.00. Motion carried.

- b. Borrowing Resolution – LED Traffic Lights

It was moved by Councillor Britney, seconded by Councillor den Haan, on recommendation of Committee of the Whole, that Council approve a temporary borrowing resolution in an amount up to, but not exceeding, two hundred thousand dollars (\$200,000.00) to finance the purchase and installation of LED traffic lights at the intersection of Main and Commercial Streets. Motion carried.

- c. Pre-approval of Debenture Issuance Resolution

It was moved by Councillor Boates, seconded by Councillor Britney, on recommendation of Committee of the Whole, that Council pre-approve a debenture issuance resolution in the amount of four hundred thirteen thousand dollars (\$413,000.00), for a period not to exceed a ten-year term, and for an average interest rate not to exceed 5.5% for that term, with amounts to be used to finance the purchase of a pumper truck for the Town's Fire Department. Motion carried.

- d. Special Reserve Funding Withdrawal

It was moved by Councillor Britney, seconded by Councillor Boates, on recommendation of Committee of the Whole, that Council authorize the withdrawal of one thousand dollars (\$1,000.00) from the Industrial Park Land Special Reserve Fund to cover the cost of tree removal and issue the contract to Doug Ryan. Motion carried.

- e. Casual Wages Policy Amendment

Councillor D. Smith declared a conflict of interest and removed himself from the table at 7:35 p.m.

It was moved by Councillor Britney, seconded by Councillor den Haan, on recommendation of Committee of the Whole, that Council approve the amendments to Policy # D.4.5, Casual Employee Wages & Benefits, as presented. Motion carried.

Councillor D. Smith returned to the table at 7:36 p.m.

- f. Service Recognition Policy Amendment

It was moved by Councillor den Haan, seconded by Deputy Mayor Errington, on recommendation of Committee of the Whole, that Council approve the amendments to Policy # D.4.3, Service Recognition, to be amended to include cash or gift. Motion carried.

g. Valley Waste Bylaw Amendments – 1<sup>st</sup> Reading

It is moved by Councillor Britney, seconded by Deputy Mayor Errington, on recommendation of Committee of the Whole, that Council approve first reading of the amendment Valley Waste Resource Management Bylaw, Chapter 47 as presented. Motion carried.

**Information/Discussion Items****.04    Target Date for Budget Binders**

CAO MacMurtry advised Council that the target date for the budget binders is June 8, 2012.

**.05    Tender for Patch Paving**

CAO MacMurtry advised Council that the tender for patch paving will be issued on March 14, 2012, close on March 23, 2012 and presented for Council approval on April 2, 2012. The paving companies open in May and the Town will be able to proceed with the patch paving.

**.06    Draft ADEDA Business Plan**

The draft ADEDA Business Plan has been circulated to all members of Council.

Deputy Mayor Errington noted that on page 10 the commercial rate for Middleton stands out and Council agreed to review the rate in the upcoming budget.

**.07    Draft Shared Services Report**

The draft Shared Services Report has been circulated to all members of Council.

**12.03.07****REPORTS****.01    Committee of the Whole**

All items from the Committee of the Whole meeting of February 20, 2012 have been dealt with earlier in the meeting.

**.02    Mayor**

Mayor Eddy tabled his report for the month of February. A copy of the report will be circulated with these minutes.

**.03    Managers**

The Management reports have been circulated to all members of Council.

**.04    Planning Services**

The report for the month of January has been circulated to all Council members.

**.05    RCMP**

The RCMP report for the month of February was circulated to all Council members.

**12.03.08      CORRESPONDENCE**

A list of correspondence for the month of February has been circulated to all Council members.

CAO MacMurtry clarified that he is waiting for Janet Knox and Lynne Harrigan of Annapolis Valley Health to contact him to set up a meeting regarding support to the Family Practices Residency program.

**12.03.09      ANYTHING BY MEMBERS**

Councillor G. Smith reported that School Street between North Street and the track is in terrible repair. CAO MacMurtry will add it to the patch paving list for budget considerations.

Deputy Mayor Errington and Councillors D. Smith and den Haan have all received complaints regarding lack of parking in the downtown area. Council is working on various options to address the problem.

Councillor Britney attended a meeting of the Nova Scotia Municipal Finance Corporation as the Union of Nova Scotia Municipalities Representative on the Corporation's Board of Directors. One of the items reviewed was the short-term borrowing application to finance the purchase of a new loader including discussion on the town's debt servicing ratios.

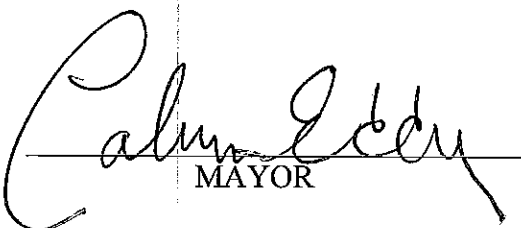
**12.03.10      IN-CAMERA**

It was moved by Councillor D. Smith, seconded by Councillor Boates, that the Council adjourn to in-camera at 7:59 p.m. to discuss contract negotiations and land purchase. Motion carried.

It was moved by Deputy Mayor Errington, seconded by Councillor G. Smith, that council return to regular session at 8:25 pm. Motion carried.

**12.03.11      ADJOURNMENT**

There being no further business, it was moved by Councillor D. Smith, seconded by Councillor Britney that the Council adjourn as 8:25 p.m. Motion carried.

  
MAYOR

  
SECRETARY