

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Tuesday, September 6, 2011 starting at 7:01 p.m.

PRESENT

Chairing the meeting, Deputy Mayor Vera Errington; Councillors Dan Smith, Darren Boates, Melinda den Haan, and Gail Smith; Chief Administrative Officer Clayton MacMurtry.

Regrets: Mayor Calvin Eddy and Councillor Marc Britney.

Solicitor Gillis arrived at 7:01 p.m. and left the meeting at 7:10 p.m.

PROCLAMATION

Deputy Mayor Errington proclaimed that the month of September be declared Continuing Care Month in the Town of Middleton.

11.09.01 CHANGES TO THE AGENDA

The CAO advised that the following items are to be added to the agenda:

Information/Discussion Items

- .07 Update on the Brooklyn Road Agreement between the Town and the County
- .08 Industrial Park Signage Update
- .09 Update on the 3-way stop on King & George Streets

11.09.02 SOLICITOR

- .01 Litigation or Potential Litigation (In Camera)

It was moved by Councillor D. Smith, seconded by Councillor Boates, that the Council adjourn to in-camera at 7:03 pm to receive legal advice from Solicitor Gillis. Motion carried.

It was moved by Councillor D. Smith, seconded by Councillor den Haan, that council return to regular session at 7:19 pm. Motion carried.

11.09.03 MINUTES

It was moved by Councillor den Haan, seconded by Councillor G. Smith that the minutes of the regular Council meeting of July 4, 2011 be approved as circulated. Motion carried.

It was moved by Councillor D. Smith, seconded by Councillor den Haan that the minutes of the special Council meeting of July 21, 2011 be approved as circulated. Motion carried.

11.09.04 PRESENTATIONS BY PUBLIC

There were no presentations, verbal or written, for this meeting.

11.09.05 BUSINESS ARISING FROM THE MINUTES

There were no items requiring Council's attention from previous meetings.

11.09.06 NEW BUSINESSAction Items.01 Policy Amendment – Economic Development Officer #D.1.3.2

It was moved by Councillor Boates, seconded by Councillor D. Smith that, on recommendation from the Chief Administrative Officer, Council give notice that it intends to delete the Economic Development Officer's Job Description policy #D.1.3.2 from Town's Policies. Motion carried.

.02 Policy Amendment – Job Description Administrative Assistant #D.1.3.3

It was moved by Councillor Boates, seconded by Councillor den Haan that, on recommendation from the Chief Administrative Officer, Council give notice that it intends to amend the Administrative Assistant Job Description #D.1.3.3 at the September 19th Committee of the Whole Meeting. The motion was carried.

.03 1st Reading Amendments to Chapter 40–Partial Tax Exemption By-Law: Future View

Deputy Mayor Errington declared a conflict of interest on this item and Councillor D. Smith assumed the Chair.

It was moved by Councillor Boates, seconded by Councillor G. Smith that, on recommendation from the Chief Administrative Officer, the Council approve the first reading for amendments to Partial Tax Exemption Bylaw, Chapter 40 of the By-laws of the Town of Middleton. Motion carried.

Deputy Mayor Errington resumed the Chair.

.04 Borrowing Resolution – Sewer Treatment and Sewer Lagoons

It was moved by Councillor den Haan, seconded by Councillor G. Smith that Council approve a one-year renewal for a temporary borrowing resolution, TBR09/10-1 in an amount up to, but not exceeding, \$3,870,000.00 to finance the sewage treatment plant upgrade and construction of sewer lagoons. Motion carried.

.05 Ratification of Transfer to Surplus

It was moved by Councillor Boates, seconded by Councillor D. Smith that Council approve a transfer of \$198,906.34, as of March 31, 2011, to the Special Reserve Fund General Operating Account. Motion carried.

.06 Approval of Bills

It was moved by Councillor G. Smith, seconded by Councillor den Haan that Council approve the payment of bills in the amount of \$258,419.25. Motion carried.

Information/Discussion Items.01 Traffic Study Update

CAO MacMurtry advised Council that:

- The Traffic Study indicated that lights are warranted at the intersection of Main and Commercial streets;
- The Traffic Studies for the intersections of bridge and Main streets and School and Main streets were not high enough to warrant lights;
- The town is in the process of determining whether to have the light flash red on Commercial street and yellow for Main street at night;
- Tender documents are being done and should be ready in the next couple of weeks;

- He has asked Stephen Feist of Service Nova Scotia to see if the Province can help with the cost of the light.

.02 Staffing Update

CAO MacMurtry advised Council that:

- Sharon McAuley and Hank Sawchuk are now in attendance in Middleton on a part-time basis;
- he has transferred ten (10) files to Hank including the water clock, upgrade of well # 3 and tenders for a loader and auger;
- everyone should be on staff in October when a formal introduction to Council will be made;
- Katherine Hayes has been selected as the Administrative Assistant.

.03 Software Update

CAO MacMurtry advised Council that:

- Middleton had hosted an information session on Diamond Municipal Solutions;
- there will be cost savings if more than one municipality buys in and he will be meeting with the Bridgetown CAO to see if they are interested;
- the town is going ahead and have set October 1st as the deadline date for partnering with other municipalities.

.04 GEM Storm Sewer and Sanitary Sewer Update

CAO MacMurtry advised Council that the GEM contractors are in the process of tearing up the North Street Extension road to make the required repairs.

.05 Park Street Sidewalk Update

CAO MacMurtry advised Council that the ground work is complete and the contractor is getting ready to pave.

.06 3-way Stop on Park Street & Connaught Avenue

CAO MacMurtry advised Council that the stop sign has been installed.

.07 Update on the Brooklyn Road Agreement between the Town and the County

Mayor Eddy and CAO MacMurtry have signed the Agreement and it has been sent to the County for signature.

.08 Industrial Park Signage Update

The Industrial park signage is complete and the stone is in place.

.09 3-way Stop on King & George Street

CAO MacMurtry advised Council that:

- the file on the 3-way stop at King and George streets has been passed to Hank;
- the town is waiting on feedback from the bus garage and liquor store.

11.09.07 REPORTS

.01 Committee of the Whole

All items from the Committee of the Whole meeting of August 15, 2011 have been dealt with earlier in the meeting.

.02 Mayor

Mayor Eddy tabled his report for the months of July and August. A copy of the report will be circulated with these minutes.

.03 Managers

The Management reports have been circulated to all members of Council.

.04 Development Officer/Building Inspector/Fire Inspector

The reports for the month of August have been circulated to all Council members.

.05 RCMP

The RCMP report for the month of August was circulated to all Council members.

11.09.08 CORRESPONDENCE

A list of correspondence for the months of July and August has been circulated to all Council members.

11.09.09 ANYTHING BY MEMBERS

Councillor den Haan noted that she heard many comments that people did not know about the Picnic in the Park event. The Fire Department is having a sign built and could the Town have one built to be used for all events in the Town? Deputy Mayor Errington stated that one of the projects for the Youth Ambassador is to explore mobile signage.

Deputy Mayor Errington reported that it has been advertised that Council would be attending the Neighbourhood Watch meeting on September 20 on "How Safe Are We". CAO MacMurtry verified with Mayor Eddy that there are two meetings. On September 20 there is a Neighbourhood Watch meeting which Council will be attending. On September 27 Council has been invited to a meeting at the museum on how safe are we as it relates to the municipality's financial situation.

Deputy Mayor Errington noted that the pictures are coming in for the brochure and hopefully by December we will have a brochure for the Town.

CAO MacMurtry will follow up with Allen's Home Building Centre regarding the fence that they were going to install around the building supply lot.

There being no further business, it was **moved by Councillor D. Smith, seconded by Councillor Boates that the Council adjourn as 7:59 p.m. Motion carried.**


DEPUTY MAYOR


SECRETARY