

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, June 6, 2011 starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Vera Errington; Councillors Dan Smith, Darren Boates, Melinda den Haan, and Marc Britney; Chief Administrative Officer, Clayton MacMurtry; and Director of Finance, Marianne Daine.

Solicitor Bruce Gillis arrived at 7:35 pm and left the meeting at 8:45 p.m.

11.06.01 CHANGES TO THE AGENDA

Mayor Eddy advised that item .06 Traffic Light Study under Action Items to be moved to Information/Discussion Items.

The Mayor also advised that the following item is to added to the agenda:

Action Items

. 08 Letter from ACES

11.06.02 SOLICITOR

Solicitor Gillis pointed out the changes that were made to the agreement for the Brooklyn Road development.

It was moved by Errington seconded by den Haan that Council approve that the Town enter into an agreement with the County of Annapolis to provide water and sewer services to the Brooklyn Road and Junction Road areas in the County, including a 50/50 tax sharing agreement in the designated area and; that Council approve that the Town enter into a sewer and water maintenance agreement and approve the formula for funding this maintenance, per the agreements prepared by the Town's Solicitor. The motion was carried.

11.06.03 MINUTES

It was moved by Britney, seconded by Smith that the minutes of the regular Council meeting of May 2, 2011 be approved as circulated. The motion was carried.

11.06.04 PRESENTATIONS BY PUBLIC

.01 Youth Ambassador

Jan Davis, chairperson of the Youth Ambassador program, thanked Town Council for their support of the program and the great job that Janyne Crocker has done over the past year. Janyne also thanked Council and introduced the three candidates for the 2011/12 year. The candidates are Rebeka King, Ryan Moulton, and Kaylie Belanger. The candidates will have their first public speaking opportunity and presenting their projects on July 14th at 7 pm at the Heart of the Valley Festival Long Term Care facility.

Mayor Eddy thanked Jan, Janyne and the candidates for coming and on behalf of Council, wished them the best.

11.06.05 BUSINESS ARISING FROM THE MINUTES

.01 Neighbourhood Watch Program

The CAO spoke with the Director of Recreation about administering the program and she has been speaking to a number of community members who are interested in forming a neighbourhood watch program in the Town. A meeting with the members from the Wilmot program will be set up. Councillor Britney would like Council and the Policing Panel to be notified of this meeting.

.02 Parking Tickets

The CAO reported that Corporal Pemberton has been out of the office, therefore a meeting has not been set up to discuss the issues and possible options for issuing tickets to date.

11.06.06 NEW BUSINESS

.01 Policy Amendments

Casual Employee Wage & Benefits, #D.4.5.

It was **moved by Britney, seconded by Errington that Council approve the amendments to the Casual Employee Wages & Benefits Policy, #D.4.5. as presented. The motion was carried.**

Job Description – Director of Recreation & Community Services, #D.1.3.1

It was **moved by den Haan, seconded by Smith that Council approve the amendments to Policy #D.1.3.1, Job Description – Director of Recreation & Community Services, as recommended by the CAO. The motion was carried.**

.02 Appointment of Traffic Authority

It was **moved by Britney, seconded by den Haan that Council approve the appointment of Stephen McInnis as Traffic Authority for the Town of Middleton. The motion was carried.**

.03 REMO Budget 2011/12

It was **moved by Smith, seconded by Errington that Council approve the 2011/12 REMO budget as presented. The motion was carried.**

.04 Site Location – Community Center/Fire Hall

It was **moved by Errington, seconded by Smith that Council approve that the new community center/fire hall be built on lot #10 in the Middleton Industrial Park pending sufficient funding being raised for this project. The motion was carried.**

.05 ADEDA Update and Alternate Representative

CAO reported that he attended the ADEDA finance meeting and there was a \$165.00 surplus reported for 2010/11 fiscal year.

CAO also stated that at the Board Meeting it was reported that a new staff person, Brandon Greer, was hired to promote the “Buy Local” campaign. Applications for the Director’s position will close on June 1st. The ADEDA Annual General Meeting will be held at the Digby Pines on June 23rd, at this meeting the new funding agreement will be signed by the Mayors and Wardens. A motion was passed for Town Councils’ to appoint an alternate representative to the ADEDA Board. The Board approved four sector representatives: Tom Berry – Forestry; Norm Lockyer – Fisheries; Jennifer Bishop - Agriculture; and Edward Wedler - Technology & Innovation.

It was **moved by Britney, seconded by Boates that Dan Smith be appointed as Council’s alternative representative on the Annapolis Digby Economic Development Agency Board. The motion was carried.**

.07 Approval of Bills

It was **moved by Britney, seconded by Smith that Council approve the payment of bills in the amount of \$550,465.94. The motion was carried.**

.08 Letter to ACES

CAO received a letter from Valley Waste requesting municipal partners to send a letter requesting Atlantic Canada Electronics Stewardship to better advertise their services.

It was moved by Smith, seconded by Errington that the CAO write a letter to Atlantic Canada Electronics Stewardship to request better advertisement of their electronic recycling service in this area. The motion was carried.

Information/Discussion Items

.01 Three way stop on Connaught Avenue

The CAO reported that he has received both positive and negative comments on the new three way stop. Councillor Errington has been speaking with area residents and all have had positive comments. Councillor Boates feels that another three-way stop should be placed on the Park Street entrance to Connaught Avenue. The CAO will advise the traffic authority to review the Park Street intersection.

.02 Lions Club funding letter

A letter was received from the Middleton & District Lions Club stating that they voted to support the community center project with a financial contribution of up to \$100,000.00. The letter also stated that the Club has in the area of \$15,000-\$20,000 which can be provided upon request. The CAO reported that to-date, no word has been received from the Federal or Provincial government regarding funding for the fire hall/community center project.

The Director of Finance stated that she has been speaking with Revenue Canada regarding donations made to a project cannot be returned to donors if the project does not proceed.

It was also mentioned that there needs to be clarification from groups that financially contribute to the community center as to their expectations.

.03 Planning Personnel (in camera)

It was moved by Smith, seconded by den Haan that Council move to an in camera session at 7:50 p.m. to discuss a personnel matter. The motion was carried.

It was moved by Smith, seconded by Boates that Council adjourn back to regular session at 8:45 p.m. The motion was carried.

It was moved by Smith, seconded by Errington that the CAO proceed to make application with the Province of Nova Scotia to withdraw the Town of Middleton from the Annapolis District Planning Commission. The motion was carried.

CAO was advised to pursue staffing and funding options with regards to planning services for the Town of Middleton.

Solicitor Gillis was dismissed at 8:45 p.m.

.04 Traffic Light Study

The CAO advised Council that he and Chris Millier are presently in negotiations with Nathan Rogers of Genivar Consultants regarding cost sharing on street lights. The proposed development will be “as of right” development which means there is no provisions to impose conditions on a development as there would be if there was a requirement for a development agreement. Nathan Rogers is resisting lights at the intersection strongly. Councillor Errington expressed concerns of trucks on Spring Garden Road.

11.05.07 REPORTS

.01 Committee of the Whole

All items from the Committee of the Whole meeting of May 16, 2011 have been dealt with earlier in the meeting.

.02 Mayor

Mayor Eddy tabled his report for the month of May. A copy of the report will be circulated with these minutes.

.03 Managers

The Management reports have been circulated to all members of Council.

.04 Development Officer/Building Inspector/Fire Inspector

The reports for the month of April have been circulated to all Council members.

.05 RCMP

The RCMP report for the month of May have been circulated to all Council members..

11.05.08 CORRESPONDENCE

A list of correspondence for the month has been circulated to all members of Council.

11.05.09 ANYTHING BY MEMBERS

Councillor Smith asked if Council is receiving all the pertinent financial records to be well informed of the Town's financial situation. CAO will get in contact with the Town's Municipal Advisor, Stephen Feist and ask for a financial check list.

Councillor den Haan reported that the Heart of the Valley Festival schedule of events is updated constantly and posted on the Town of Middleton's website and if anyone is interested in volunteering they can contact the Heart of the Valley office at 825-2040.

Councillor Britney inquired about the Trans County Transportation Society information they received prior to the meeting. Mayor Eddy reported that this information was part of a presentation at the Mayor/Wardens meeting he attended and he gave Council a copy to read over and be aware that Municipality of the County of Annapolis is considering withdrawing from the Kings Transit service. Councillor Boates requested that a presentation by Kings Transit be made to Council on the impact of busing service within the Town if Annapolis County was to withdrawal.

Mayor Eddy reminded everyone of some upcoming events in the Town, Relay for Life on June 10th, June 12th is the Decoration of Graves at 7pm, June 18th is the Car show, Walk for Autism, grand opening of the Salvation Army Thrift Store and Serenade in the Park.

There being no further business, it was **moved by Britney, seconded by Smith that the Council adjourn at 9:15 p.m. The motion was carried.**

MAYOR

SECRETARY