

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, June 2, 2014, starting at 7 p.m.

**PRESENT**

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Gail Smith, John Himmelman, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Darren Boates and Director of Finance Marianne Daine.

Also in attendance were: Director of Recreation and Community Services, Jennifer Coolen; Youth Ambassador Committee Chair, Jan Davis; Youth Ambassador Candidates, Kyra Britney, Ruck Plehn, Erica Theisen and Allyson Evans; Solicitor Bruce Gillis; and two citizens.

**14.06.01      PROCLAMATIONS**

**.01      Recreation Month**

Mayor Eddy proclaimed the month of June as *Recreation Month* in the Town of Middleton, to recognize and celebrate the year-round benefits of recreation and parks at the local, regional and provincial level.

**14.06.02      PRESENTATIONS**

**.01      Youth Ambassadors**

Jan Davis thanked Council for the opportunity to make presentation to Council and their continued support of the Youth Ambassador Program. She asked each of the candidates to introduce themselves and their projects:

Kyra Britney would like to place huge chalkboards throughout the Town with various sayings on them and invite people to complete the sayings. For example: "I am happy today because \_\_\_\_" or "Before I die I want to \_\_\_\_". The project enables citizens to contribute feedback in an easy way and provides clarity to what is important in our lives and what is important in our neighbours' lives.

Erica Thiesen will organize Santa's Helpers to make Christmas cards for veterans in Soldiers' Memorial Hospital, provide gifts for the nursing home and other activities.

Ruck Plehn would like to organize a conference to promote mental and physical health which would include a dietician, yoga instructor and others.

Allyson Evans would like to place umbrellas with the Heart of the Valley logo outside businesses on Main and Commercial Street so that when it rains people can walk between businesses spouting a spiffy Middleton umbrella and not get wet.

Jan Davis, Kyra Britney, Ruck Plehn, Erica Theisen, Allyson Evans and one citizen left the meeting at 7:16 p.m.

**14.06.03      APPROVAL OF THE AGENDA**

**140602.01: It was moved and seconded to approve the agenda as amended. Motion carried.**

**14.06.10      IN-CAMERA (Litigation)**

**14.06.02.14: It was moved and seconded that Council adjourn to in-camera at 7:17 p.m., to discuss matters relating to Litigation. Motion carried.**

At 7:17 p.m., Director of Recreation and Community Services, Jennifer Coolen and one citizen left the in-camera session.

The in-camera session ended at 7:32 p.m.

**14.06.02.15: It was moved and seconded that Council return to regular session at 7:32 p.m. Motion carried.**

Solicitor Gillis left the meeting and Director of Recreation and Community Services, Jennifer Coolen and one citizen re-entered the meeting at 7:32 p.m.

**14.06.04      APPROVAL OF THE MINUTES**

**140602.02: It was moved and seconded that the minutes of the regular Council meeting of May 5, 2014 be approved as circulated. Motion carried.**

**14.06.05      BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**14.06.06      NEW BUSINESS**

**.01      Valley Waste Resource Management – 2014-15 Budget**

The Authority has spent a significant amount of time developing and reviewing opportunities/suggestions to reduce the anticipated increase in budgetary requirements and was able to decrease it from 19.94% to 12.45%. Some of the recommended actions include:

- deferring filling the Manager of Policy and Planning position;
- eliminating fall leaf collection and fall clean-up;
- deferring the server replacement;
- reducing travel, training and conference allowances;
- increasing tipping fees;
- deferring the capital budget for 2014-15.

Concern was raised that the elimination of the fall clean-up may increase illegal dumping thus increasing enforcement costs. Council would like to see the fall clean-up reinstated next year.

**140602.03: It was moved and seconded that Council approve the May 14, 2014 draft Operating budget for the Valley Region Solid Waste Resource Management Authority of \$9,847,848, with the Town's share being \$140,388 for 2014/15. Motion carried.**

**.02      RFD # 007-2014 – Award of Tender – Asphalt Patching**

**14060204: It was moved and seconded that Council award the tender for Asphalt Patching to Howard Little Excavating Ltd., for the**

2014/15 season: for spreader patching at \$169.00/ton plus HST; hand patching at \$230.00/ton plus HST; and Bulk Sales (at Plant) for \$110.00/ton plus HST. Motion carried.

.03 RFD # 008-2014 – Award of Tender – Sand, Gravel and Topsoil

14060205: It was moved and seconded that Council award the tender for Sand, Gravel and Topsoil for 2014/15 to Mark Hankinson as follows:

|                |                          |
|----------------|--------------------------|
| Pit Run Gravel | \$ 6.75/cubic yard + HST |
| Sand - Bedding | \$ 6.60/cubic yard + HST |
| Sand – Sanding | \$ 8.00/cubic yard + HST |
| Class “A”      | \$14.95/cubic yard + HST |
| Topsoil        | \$18.00/cubic yard + HST |

Motion carried.

.04 RFD # 006-2014 – Occupational Health and Safety Policies

- a. Notice to Repeal Occupational Health and Safety Policy
- Policy E.5.1 – Contractors/Sub-Contractors

140602.06: It was moved and seconded that Council repeal *Policy E.5.1 Contractors/Sub-Contractors* as circulated. Motion carried.

- b. Notice to Amend Occupational Health and Safety Policies
- Policy E.1.1 – Occupational Health and Safety Committee

140602.07: It was moved and seconded that Council amend *Policy E.1.1 Occupational Health & Safety Committee* as circulated. Motion carried.

- Policy E.1.2 – Safety Responsibility

140602.08: It was moved and seconded that Council amend *Policy E.1.2 Safety Responsibility* as circulated. Motion carried.

- Policy E.2.1 – Training

140602.09: It was moved and seconded that Council amend *Policy E.2.1 Training* as circulated. Motion carried.

- Policy E.3.2 – Personal Protective Equipment

140602.10: It was moved and seconded that Council amend *Policy E.3.2 Personal Protective Equipment* as circulated. Motion carried.

- c. Notice to Add Occupational Health and Safety Policies

- Policy E.1.0 – Health and Safety

140602.11: It was moved and seconded that Council add *Policy E.1.0 Health and Safety* as circulated. Motion carried.

- Policy E.4.3 – Hazard Assessment

**140602.12: It was moved and seconded that Council add *Policy E.4.3 Hazard Assessment* as circulated. Motion carried.**

- Policy E.5.1 – Contractors/Sub-Contractors

CAO Turner informed Council that a concern was raised regarding small contractors having to supply a letter of good standing from the Nova Scotia Workers' Compensation Board (WCB). The Town's Safety Consultant suggested wording for the policy that would enable the Town to hire small contractors and cover them under the Town's WCB account. This would include our cleaning staff and recreation instructors.

**140602.13: It was moved and seconded that Council add *Policy E.5.1 Contractors/Sub-Contractors* as circulated. Motion carried.**

#### **14.06.07      REPORTS**

##### **.01      Mayor**

Mayor Eddy tabled his report for the month of May.

##### **.02      Other Committee Reports**

There were no other committee reports.

#### **14.06.08      CORRESPONDENCE**

A list of correspondence for the month of May has been circulated to all Council members and posted on SharePoint.

CAO Turner will ask for clarification on the funding request for the Red Cross "Prepared" campaign.

#### **14.06.09      ANYTHING BY MEMBERS**

On question from Councillor Britney, CAO Turner advised Council that the letter of support for Soldiers' Memorial Hospital to develop a master program / master plan is pending and will be sent out to Council members for review.

Mayor Eddy reminded members of the following events taking place in the Town:

- Decoration of the Graves Ceremony on June 8;
- Police Advisory Board meeting on June 10;
- Relay for Life on June 13;
- Walk for Autism on June 14;
- Serenade in the Band Room on June 14;
- Antique & Classic Car Show on June 14;
- Special Council Meeting and Committee of the Whole meeting on June 16.

14.06.11      ADJOURNMENT

140602.16: It was moved and seconded to adjourn the meeting at 7:58 pm.  
Motion carried.

  
MAYOR

  
RECORDING SECRETARY