

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, April 7, 2014, starting at 7 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; Consultant, Brian Smith; Director of Finance, Marianne Daine, and Recording Secretary, Sharon McAuley.

Also in attendance: Director of Public Works, John Pearson; Director of Recreation and Community Services, Jennifer Coolen; Planner, Chris Millier; Howard Hutton and Sally Shaw, Stillpoint Properties Ltd.; S/Sgt. John de Winter; members of the Heart of the Valley Festival, and Heather Killan, Annapolis County Spectator.

Mayor Eddy welcomed the new CAO, Rachel Turner, and stated that Council is looking forward to working with her for the citizens of Middleton.

14.04.01 RCMP FAREWELL

Mayor Eddy stated that S/Sgt. de Winter has been serving the Town for a number of years and thanked him for the work he has done for the citizens of Middleton and the issues he has brought forward. S/Sgt. de Winter thanked Council for the dialogue that has taken place over the past few years and stated he feels that the Town is in a better place than it was a number of years ago and that it has good direction for the next number of years.

S/Sgt. de Winter left the meeting at 7:05 p.m.

14.04.02 PUBLIC HEARING (see attached minutes)

14.04.03 CHANGES TO THE AGENDA

Consultant Smith advised Council that there were no changes to the agenda.

14.04.04 MINUTES

It was moved by Councillor Britney, seconded by Councillor Boates, that the minutes of the regular Council meeting of March 3, 2014, be approved as circulated. Motion carried.

14.04.05 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

14.04.06 NEW BUSINESS

.01 MPS & LUB Amendment – Stillpoint Properties Ltd. (474 Main Street)

It was moved by Councillor Boates, seconded by Councillor den Haan, that the Town Council, on recommendation of the Planning Services Public Advisory Panel, after holding a Public Hearing, agrees to amend the Municipal Planning Strategy and Land Use Bylaw to

enable “professional offices and accessory residential uses” at 474 Main Street (PID 05267836), as detailed in the staff report dated January 29, 2014. Motion carried.

It was moved by Councillor Boates, seconded by Deputy Mayor Smith, that the Town Council, on recommendation of the Planning Services Public Advisory Panel, after holding a Public Hearing, agrees that upon approval of the enabling provision of the Municipal Planning Strategy and Land Use By-law, the Town enter into a development agreement with Stillpoint Properties Ltd. for the purposes of allowing the development of professional offices and accessory residential uses, as proposed in the application dated October 15, 2013, and subsequent application dated February 7, 2014. Motion carried.

Planner C. Millier advised Council that the Minister of Service Nova Scotia and Municipal Relations has up to sixty (60) days to review the amendments and render his decision.

Chris Millier, Howard Hutton and Sally Shaw left the meeting at 7:26 p.m.

14.04.07

PRESENTATIONS**.01 Heart of the Valley Festival Committee**

Committee members from the Heart of the Valley Festival (HOVF) advised Council that the HOVF will:

- be publishing the event booklet again this year;
- be hosting the Yuk-Yuk comedy festival;
- have a street festival on Saturday, prior to the parade, which will include shutting down Commercial Street in the morning, musical acts, merchants having sidewalk sales, and bed races;
- have returning events, including the musical entertainment in the tent, highland games, teen dance and fireworks;
- have new events, including an expanded Bounce Kingdom and cricket demonstrations;
- have a “pirate” theme.

The Committee has submitted its financial statements and is requesting an operating grant from the Town, for the same amount as 2013, of \$7,500.00.

The Heart of the Valley Festival Committee Members left the meeting at 7:39 p.m.

14.04.06

NEW BUSINESS**.02 Committee of the Whole Recommendations****a. Proposed Capital Budget – 2014-15**

Consultant Smith informed Council that:

- there was one change to the proposed Capital Budget for 2014-15: removal of \$4,500 for replacement of the library roof, as it is completed;
- Director of Finance Daine has input the information into the Debt Accountability Model and demonstrated that the Town can manage the debt that is coming without undue hardship.

It was moved by Deputy Mayor Smith, seconded by Councillor Boates, on recommendation of Committee of the Whole, that the

five-year Town General Capital budget for the years 2014/15, 2015/16, 2016/17, 2017/18 and 2018/19, in the amount of \$6,202,900 and the five-year Capital budget for the Town Water Utility for the years 2014/15, 2015/16, 2016/17, 2017/18 and 2018/19, in the amount of \$371,500 with the Town General Capital budget for 2014/15, in the amount of \$765,000 and the Town Water Utility Capital budget for 2014/15, in the amount of \$74,700 be approved as amended. Motion carried.

b. Signing Authorities – New Chief Administrative Officer

It was moved by Councillor Himmelman, seconded by Councillor Boates, on recommendation of Committee of the Whole, that the signing officers for the Town of Middleton be as follows:

1. for negotiating monetary instruments for the Town: Chief Administrative Officer Rachel Turner, together with Director of Finance Marianne Daine or Mayor Calvin Eddy; and/or Deputy Mayor Dan Smith, together with either Chief Administrative Officer Rachel Turner and/or Director of Finance Marianne Daine; and
2. for issuance of contracts, deeds, agreements, easements and other documentation required by the Town, such as resolutions, bylaws, reports, forms, etc., required by government, when requiring the signing officers of the Town: Mayor Calvin Eddy and/or Deputy Mayor Dan Smith, together with Chief Administrative Officer Rachel Turner and/or Director of Finance Marianne Daine. Motion carried.

c. RCMP – New Detachment/Facility

It was moved by Councillor Britney, seconded by Deputy Mayor Smith, on recommendation of Committee of the Whole, that a letter be sent to the Department of Justice for a new detachment/facility in Middleton. Motion carried.

.03 Write-off of Account: False Alarm Invoices

Consultant Smith informed Council that the:

- Town's Alarms Bylaw, Chapter 51, provides for a charge for those properties having more than one false alarm in a 12-month period;
- Town has three invoices for which these charges have been imposed but no recovery is anticipated, in spite of repeated attempts over several years to collect by phone calls and letters:

1. Dundee Wealth Management Inc. Invoice #17/08/09, \$200
2. Canada Post Corporation. Invoice #18-08/09, \$200
3. Canada Post Corporation. Invoice#39-10/11, \$200.

It was moved by Councillor den Haan, seconded by Councillor Smith, that Council approves the write off of six hundred dollars (\$600) in outstanding payables, as outlined in the staff report dated April 7, 2014. Motion carried.

14.04.08

REPORTS

.01 Mayor

Mayor Eddy tabled his report for the month of March.

.02 Other Committee Reports

There were no other committee reports.

14.04.09 CORRESPONDENCE

A list of correspondence for the month of March has been circulated to all Council members and posted on SharePoint.

14.04.10 ANYTHING BY MEMBERS

Mayor Eddy informed Council that he will be attending the Annual Volunteer Awards Ceremony taking place on Wednesday, April 16, at King's Theatre in Annapolis Royal.

14.04.11 IN-CAMERA

It was moved by Councillor Himmelman, seconded by Councillor Smith that the Council adjourn to in-camera at 7:57 p.m., to discuss matters relating to Contract Negotiations. Motion carried.

At 7:57 p.m., Recording Secretary McAuley left the in-camera session.


The in-camera session ended at 8:35 p.m.

It was moved by Deputy Mayor Smith, seconded by Councillor Smith, that Council return to regular session at 8:35 p.m. Motion carried.

It was moved by Councillor Britney, seconded by Councillor den Haan that Council endorses the Town of Wolfville's Joint LED Streetlight RFP review process and agrees to the selection of Black & McDonald for the supply and installation of LED streetlights, at a cost to Middleton of \$98,322.50 plus HST. Motion carried.

14.04.12 ADJOURNMENT

There being no further business, it was moved by Councillor den Haan, seconded by Deputy Mayor Smith that the Council adjourn at 8:30 p.m.


MAYOR


RECORDING SECRETARY