

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, November 4, 2013, starting at 7 p.m.

**PRESENT**

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney, and Melinda den Haan; Acting Chief Administrative Officer, Brian Smith; Director of Finance, Marianne Daine and Recording Secretary, Sharon McAuley.

Also in attendance were: Director of Public Works, John Pearson and Solicitor Sarah Manning.

**13.11.01      PROCLAMATION**

**.01      Restorative Justice Week**

Mayor Eddy proclaimed the week of November 17 to 24, 2013 as Restorative Justice Week in the Town of Middleton.

**13.11.02      CHANGES TO THE AGENDA**

Acting CAO Smith advised that there were no changes to the agenda.

**13.11.03      MINUTES**

It was moved by Councillor Britney, seconded by Councillor Himmelman, that the minutes of the regular Council meeting of October 7, 2013, be approved as circulated. Motion carried.

**13.11.04      BUSINESS ARISING FROM THE MINUTES**

**.01      Committee of the Whole Recommendations**

**a. Annapolis Partnership Steering Committee Protocol**

It was moved by Deputy Mayor Smith, seconded by Councillor Britney, on recommendation of Committee of the Whole, that Council endorse the current 'Protocol for Regional Cooperation' document as a working draft and direct staff to propose edits to reflect Middleton Council's concerns about the role of the CAO's on the Steering Committee and complying with the MGA, for referral back to the Annapolis Partnership Steering Committee and then to the participating Councils. Motion carried.

**b. Bills**

It was moved by Councillor Himmelman, seconded by Councillor den Haan, on recommendation of Committee of the Whole, that Council approve the payment of the bills for October 2013 in the amount of \$165,141.65. Motion carried.

**13.11.05      NEW BUSINESS****.01      Annual Appointments' List**

Councillor Boates advised Council that Mike Hazelwood has agreed to be a member of the Planning Services Public Advisory Panel.

It was moved by Councillor Britney, seconded by Councillor Boates, that the Council approve the Appointment List as amended. Motion carried.

**.02      Appointment: Middleton Fire Department**

It was moved by Councillor Boates, seconded by Deputy Mayor Smith, on recommendation of the Middleton Fire Department, that Council appoint Mark Ejdrygiewicz as a member of the Middleton Fire Department. Motion carried.

**.03      Tender: 2014 Half Ton Truck**

It was moved by Deputy Mayor Smith, seconded by Councillor Himmelman, that Council award the tender for a 2014 Half Ton Truck to Bruce Ford for \$22,814.00 plus HST. Motion carried.

**.04      Reserve Fund Withdrawal request**

Acting CAO Smith advised Council that there has been an outstanding invoice of \$3,200 plus HST arising from the 2012/13 capital project to replace a culvert for the Lily Lake Brook on Marshall Street.

It was moved by Councillor Britney, seconded by Councillor Smith, that Council authorizes the use of the Reserve for Debenture Residuals as a source of funds for a \$3,200.00 plus HST invoice relating to a 2012 capital project for the replacement of the Lily Lake Brook culvert. Motion carried.

**.05      Information Item – Promotional Materials**

Council agreed to retain the current process whereby the Director of Recreation and Community Services incorporates Council members when ordering promotional materials for the Town.

**13.11.06      REPORTS****.01      Mayor**

Mayor Eddy tabled his report for the month of October and advised Council that the next meeting of the Municipal Regional Caucus Steering Committee is on November 28, 2013 and they will be working on revising the Protocol document.

**.02      Other Committee Reports**

Acting CAO Smith informed Council that Other Committee Reports is a new agenda item and the place where Council members can report back to Council on committee meetings they have attended.

Councillor Himmelman advised Council that Valley Waste Resource Management has started the budget process and the municipalities may be facing a substantial increase.

Councillor Britney reported that he is attempting to coordinate a meeting with Annapolis Valley Health.

**13.11.07      CORRESPONDENCE**

A list of correspondence for the month of October has been circulated to all Council members and posted on SharePoint.

**13.11.08      ANYTHING BY MEMBERS**

Councillor Britney advised Council that the Capital Pub will be open on Christmas Day to supply dinner for people in the area that do not have a place to go on Christmas Day. They will not be accepting payment and the community has donated turkeys and other items.

Mayor Eddy reminded Council that:

- the Remembrance Day Ceremony will take place at the Community College on November 11 starting at 10:30 a.m.;
- the Mayors and Warden will be meeting on November 14;
- Middleton Home Furniture will have a Grand Opening on November 16 at 9 a.m.

**13.11.09      IN- CAMERA (Personnel)**

It was moved by Councillor Britney, seconded by Deputy Mayor Smith, that the Council adjourn to in-camera at 7:31 p.m., to discuss personnel matters. Motion carried.

Director of Public Works left the meeting at 7:33 p.m.

Director of Finance, Marianne Daine, Councillor den Haan and Recording Secretary, Sharon McAuley, left the meeting at 7:40 p.m.

It was moved by Deputy Mayor Smith, seconded by Councillor Smith, that Council return to regular session at 9:15 p.m. Motion carried.

**13.11.10      ADJOURNMENT**

There being no further business, it was moved by Deputy Mayor Smith, seconded by Councillor Himmelman, that the Council adjourn at 9:16 p.m. Motion carried.

  
MAYOR

  
RECORDING SECRETARY