

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, October 7, 2013, starting at 7 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney, and Melinda den Haan; Acting Chief Administrative Officer, Brian Smith; Director of Finance, Marianne Daine and Recording Secretary, Sharon McAuley.

Also in attendance were: Dianne McDonald and Director of Recreation and Community Services, Jennifer Coolen.

13.10.01 PROCLAMATION

.01 Fire Prevention Week

Mayor Eddy proclaimed the week of October 6 to 12, 2013 as Fire Prevention Week in the Town of Middleton.

13.10.02 CHANGES TO THE AGENDA

Acting CAO Smith advised of the following changes to the agenda:

- add item 13.10.05.04 – Appointment of Animal Control Officer;
- add item 13.10.05.05 – Appointment to Middleton Fire Department.

13.10.03 MINUTES

.01 Council Meeting – September 3, 2013

It was moved by Councillor Britney, seconded by Councillor den Haan, that the minutes of the regular Council meeting of September 3, 2013, be approved as circulated. Motion carried.

.02 Special Town Council Meeting – September 12, 2013

It was moved by Councillor Britney, seconded by Councillor Himmelman, that the minutes of the Special Council meeting of September 12, 2013, be approved as circulated. Motion carried.

.03 Special Town Council Meeting – September 24, 2013

It was moved by Councillor Smith, seconded by Councillor Britney, that the minutes of the Special Council meeting of September 24, 2013, be approved as circulated. Motion carried.

13.10.04 BUSINESS ARISING FROM THE MINUTES

.01 Committee of the Whole Recommendations

It was moved by Deputy Mayor Smith, seconded by Councillor den Haan, on recommendation of Committee of the Whole, that Council approve the release of the budgeted rink grant in the amount of \$7,500.00. Motion carried.

.02 Annapolis Partnership Steering Committee Protocol

Solicitor Bruce Gillis entered the meeting at 7:01 p.m.

Solicitor Gillis advised Council that he had reviewed the protocol agreement document and suggested that the role of the Chief Administrative Officers be reviewed to ensure it is consistent with the Municipal Government Act (MGA).

It was moved by Councillor Britney, seconded by Deputy Mayor Smith that Council agreed to defer the item to the Committee of the Whole meeting on October 21, 2013. Motion carried.

Solicitor Gillis advised Council that the hearing dates have been set for the end of October in the case concerning the tax sale of the Mid Valley Motel.

Solicitor Gillis left the meeting at 7:12 p.m.

13.10.05 NEW BUSINESS

.01 Acting Chief Administrative Officer

It was moved by Deputy Mayor Smith, seconded by Councillor Boates, that Council approve the appointment of Brian T. Smith as Acting Chief Administrative Officer, to fulfill the responsibilities outlined in Section 31 of the Municipal Government Act, for the Town of Middleton, effective October 7, 2013. Motion carried.

.02 Signing Authorities

It was moved by Councillor Smith, seconded by Councillor Himmelman that the signing officers for the Town of Middleton be as follows:

- a. **for negotiating monetary instruments for the Town: Acting Chief Administrative Officer Brian T. Smith, together with Director of Finance Marianne Daine or Mayor Calvin Eddy and/or Deputy Mayor Dan Smith together with either Acting Chief Administrative Officer Brian T. Smith and/or Director of Finance Marianne Daine; and**
- b. **for issuance of contracts, deeds, agreements, easements and other documentation required by the Town, such as resolutions, bylaws, reports, forms, etc., required by government, when requiring the signing officers of the Town: Mayor Calvin Eddy and/or Deputy Mayor Dan Smith together with Acting Chief Administrative Officer Brian T. Smith and/or Director of Finance Marianne Daine. Motion carried.**

Council thanked Director of Finance Daine for the very capable job she did as Acting Chief Administrative Officer.

.03 Approval of Bills

It was moved by Councillor Himmelman, seconded by Councillor den Haan, that Council approve the payment of bills for September 2013, in the amount of \$215,626.81. Motion carried.

.04 Appointment of Animal Control Officer

It was moved by Councillor Britney, seconded by Deputy Mayor Smith, that Council appoint Zak Rose as Animal Control Officer for the Town of Middleton effective September 30, 2013. Motion carried.

.05 Appointment to the Middleton Fire Department

It was moved by Councillor den Haan. Seconded by Councillor Boates, on recommendation of the Middleton Fire Department, that Council appoint Danial Jay Foley as a member of the Middleton Fire Department. Motion carried.

13.10.06

REPORTS

.01 Committee of the Whole

All items from the Committee of the Whole meeting of September 16, 2013 have been dealt with earlier in the meeting.

.02 Mayor

Mayor Eddy tabled his report for the month of September.

.03 Managers

The Management reports have been circulated to all members of Council.

Director of Recreation and Community Services, Jennifer Coolen presented Council with a presentation of the programs, events and activities conducted throughout the summer by the Recreation Department

Director of Recreation and Community Services, Jennifer Coolen left the meeting at 7:27 p.m.

.04 Planning Services

The report for the month of August has been circulated to all Council members.

.05 RCMP

The RCMP report for the month of August has been posted on SharePoint, for viewing by all members of Council.

13.10.07

CORRESPONDENCE

A list of correspondence for the month of September has been circulated to all Council members and posted on SharePoint.

Mayor Eddy advised Council that he had received an email from Dianne McDonald on the issue of smoking in Rotary Park. It was agreed to refer the matter to staff for research and to return to Council with options.

Solicitor Sarah Manning entered at the meeting at 7:29 p.m.

13.10.08 ANYTHING BY MEMBERS

Councillor Britney informed Council that he is still trying to set up a meeting with Annapolis Valley Health.

13.10.09 IN- CAMERA (Personnel)

It was moved by Deputy Mayor Smith, seconded by Councillor Himmelman, that the Council adjourn to in-camera at 7:35 p.m., to discuss personnel matters.

Director of Finance, Marianne Daine and Recording Secretary, Sharon McAuley, left the meeting at 7:35 p.m.

It was moved by Councillor Smith, seconded by Councillor Himmelman, that Council return to regular session at 8:50 p.m.

13.10.10 ADJOURNMENT

There being no further business, it was moved by Deputy Mayor Smith, seconded by Councillor Smith, that the Council adjourn at 8:50 p.m.


MAYOR


RECORDING SECRETARY