

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Tuesday, July 2, 2013, starting at 7 p.m.

**PRESENT**

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney, and Melinda den Haan; Chief Administrative Officer, Clayton MacMurtry; and Recording Secretary, Sharon McAuley.

Regrets: Director of Finance, Marianne Daine.

**13.07.01      CHANGES TO THE AGENDA**

The CAO advised Council of the following changes to the agenda:

- Add item 13.07.08 – In-Camera (Litigation).
- Information/Discussion Items:
  - Move item 13.07.04.07 – Budget Discussions to follow item 13.07.08 – In-Camera (Litigation).
- Re-number remaining items.

**13.07.02      MINUTES**

It was moved by Councillor Britney, seconded by Councillor Himmelman, that the minutes of the regular Council meeting of June 3, 2013, be approved as circulated. Motion carried.

**13.07.03      BUSINESS ARISING FROM THE MINUTES**

The Business Arising Report has been circulated to all members of Council.

**13.07.04      NEW BUSINESS****Action Items****.01      Amendment to Policies A2.1 & D4.2: Travel and Expense Policy**

It was moved by Councillor den Haan, seconded by Councillor Boates, pursuant to seven-day notice given at Committee of the Whole, that Council approve the amendment to policy *A2.1 Travel and Expense Policy* and delete policy *D.4.2 Travel and Expense Policy* as presented. Motion carried.

**.02      Committee of the Whole Recommendations****a.      REMO Inter-Municipal Emergency Services Agreement Changes**

It was moved by Councillor Britney, seconded by Councillor Himmelman, on recommendation of Committee of the Whole, that the REMO Inter-Municipal Emergency Services Agreement be amended, as attached. Motion carried.

**b.      Approval of Bills**

It was moved by Councillor Boates, seconded by Councillor den Haan, on recommendation of Committee of the Whole, that Council approve the payment of the bills for June 2013 in the amount of \$250,196.50. Motion carried.

## c. Temporary Borrowing Resolution – Town General Operations

It was moved by Councillor Britney, seconded by Deputy Mayor Smith, on recommendation of Committee of the Whole, that Council approve a Temporary Borrowing Resolution for Town General Operations for the fiscal year 2013/14, in the amount of \$1,386,093.15. Motion carried.

## d. Appointment of Fire Inspector

It was moved by Councillor Boates, seconded by Councillor Himmelman, on recommendation of Committee of the Whole, that Council appoint Hank Sawchuk as Fire Inspector for the Town of Middleton for the period June 1, 2013 to October 31, 2013. Motion carried.

.03 Cancellation of August Council Meeting

It was moved by Councillor Britney, seconded by Deputy Mayor Smith, that Council agreed that the regular Council meeting scheduled for Tuesday, August 6, 2013, be cancelled. Motion carried.

**Information/Discussion Items**.04 Valley Waste Resource Management Update

Councillor Himmelman informed Council that Valley Region Solid Waste-Resource Management Authority has agreed to add the Town of Annapolis Royal as a member of the Authority. As a result, there will be a new contract sent out to be signed by member municipal units. There was a surplus of one hundred and forty-two thousand dollars (\$142,000) for fiscal year 2012-13, and a refund will be sent to the municipal units.

.05 Transit

Council agreed that CAO MacMurtry, in response to the letter from Warden Ritchie dated June 25, 2013 and invoice dated June 7, 2012, will send a letter to Annapolis County stating that:

- as per the Town's letter dated December 5, 2012, the Town of Middleton will continue to fund transit at the same level it has in the past, by way of an annual public transportation grant in the amount of twenty thousand dollars (\$20,000);
- as per the letter dated June 6, 2012, the Town of Middleton will not be responsible for any transit costs after July 18, 2012.

.06 Policing

Council approved the draft letter to the Minister of Justice, with amendments.

**13.07.05 REPORTS**.01 Committee of the Whole

All items from the Committee of the Whole meeting of June 17, 2013, have been dealt with earlier in the meeting.

.02 Mayor

Mayor Eddy tabled his report for the month of June.

.03 Management

The Management reports have been circulated to all members of Council.

.04 Planning Services

The Planning Services report for the month of May has been circulated to all Council members.

.05 RCMP

The RCMP report for the month of May has been posted on SharePoint, for viewing by all members of Council.

Councillor Britney informed Council that at the Police Advisory Board meeting on June 25, 2013, the actions of Cpl. Lannon at the parade and Safe Grad were discussed and are being reviewed by the RCMP.

**13.07.06 CORRESPONDENCE**

A list of correspondence for the month of June has been circulated to all Council members and posted on SharePoint.

**13.07.07 ANYTHING BY MEMBERS**

Councillor den Haan advised Council that the organization of the Heart of the Valley Festival is coming together and that:

- sponsorships are coming in;
- additional activities have been added;
- entries have been received for the bed races, and the Committee is exploring having beds available to rent for the races;
- volunteers are still needed.

**13.07.08 IN-CAMERA (Litigation)**

It was **moved by Deputy Mayor Smith, seconded by Councillor Britney, that Council adjourn to in-camera at 7:33 p.m. to discuss litigation. Motion carried.**

Recording Secretary McAuley left the meeting at 7:33 p.m.

It was **moved by Councillor Himmelman, seconded by Councillor Smith, that Council return to regular session at 8:15 p.m. Motion carried.**

Recording Secretary McAuley entered the meeting at 8:20 p.m.

**13.07.04 NEW BUSINESS**

**Information/Discussion Items**

.07 Budget Discussions

The Council questioned various items in the operating budget. Changes to the budget include:

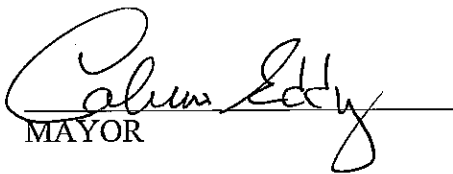
- Council Travel - increase budget \$2,000 to allow four people to attend the UNSM conference.

- Office Salaries - allow 2% increase on current salaries for non-union employees and conduct a salary review this fiscal year. Council would like to see the salaries in other Towns from the AMA Survey, a copy of the last review conducted by the Town, a multi- year plan to build the increases into the budget and how performance fits into the process. Reduction to be calculated.
- Legal – increase budget by \$15,000 to cover cost of potential litigation.
- Council Training – increase budget \$1,000 to allow for miscellaneous training.
- Increase training in all budgets for sensitivity training.

13.07.09

**ADJOURNMENT**

There being no further business, it was moved by Councillor Britney, seconded by Deputy Mayor Smith that the Council adjourn at 9:07 p.m. Motion carried.

  
MAYOR

  
RECORDING SECRETARY