

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, April 03, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Gail Smith; Councillors Melinda den Haan, Michael Fairn, Clayton MacMurtry, Gary Marshall and Brad Reid; Chief Administrative Officer, Rachel Turner; and Recording Secretary, Sharon McAuley.

Regrets: Director of Finance, Marianne Daine.

Also in attendance were: Hilton Seymour, Annapolis County Ground Search and Rescue; Peter Smith, Eagle Project Management Inc.; Chief Mike Toole and eight (8) members, Middleton Fire Department.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

170403.01: It was moved and seconded to approve the agenda as circulated. Motion carried.

3. PRESENTATIONS**3.1 Annapolis County Ground Search and Rescue (ACGSAR) – Hilton Seymour**

Hilton Seymour provided an overview to Committee on the Annapolis County Ground Search and Rescue including:

- membership of fifty-seven (57) people ranging in age from seventeen (17) to seventy (70);
- members of the executive committee;
- an overview of their activities and assets;
- financial challenges they are facing including:
 - lack of a permanent place to house equipment which causes equipment to be scattered from Lequille to Margaretsville and can take up to 2.5 hours to collect when called out on a search;
 - search vehicles are exposed to the weather elements year round and are adding to the cost of upkeep;
 - members having to supply their own search equipment (\$300-\$500);

- a list of the urgent resources that are required to be upgraded or acquired;
- existing on an annual budget of \$7,400 which is not adequate;
- there is minimal funding from the Province;
- they need to fundraise for operational funds.

They are asking for help in obtaining a home for their organization and equipment and any additional funds that the Town can give to them.

Hilton Seymour left the meeting at 7:10 p.m.

3.2 Fire Hall Options: Eagle Project Management Inc. – Peter Smith

Peter Smith of Eagle Project Management Inc. provided an overview to Committee on the various options for the new fire hall including:

- an overview of the process to date including meetings with the former Council and the fire department, and the conducting of a survey regarding the needs of the fire department;
- the new fire hall/Community Centre is estimated to cost approximately \$3.5 million dollars, be located on Brooklyn Street, be 15-18,000 square feet with the ability to have 150 people in the facility;
- available funding sources;
- energy efficiency options;
- a project overview;
- timelines with the final product being completed in thirty five (35) weeks from the date the purchase order is issued;
- the difference in price between a one-storey and two-storey building would be approximately \$200,000. The savings is in the operating costs which are approximately 25% less for a two-storey building.
- a separate funding application is required for the services (water, sewer, etc...).

Next steps:

- P. Smith will send pictures of various fire halls and encouraged members to look at pictures of various fire halls/community centres on the Internet or throughout their travel to determine the “look” that will fit into the Town.
- P. Smith can then work with Council, Fire Department Executive and the public to develop the concept which can be submitted for funding.
- Obtain letters of intent for funding.
- Obtain geotechnical information on the property (after funding is in place).
- Develop tender ready specifications.

P. Smith, Chief Mike Toole and seven (7) members of the Middleton Fire Department left at 8:12 p.m.

4. APPROVAL OF MINUTES

170403.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of March 06, 2017, be approved as circulated. Motion carried.

5. ACTION ITEMS

5.1 FCM's Legal Defense Fund

170403.03: It was moved and seconded to recommend to Council to support the Legal Defense Fund of the Federation of Canadian Municipalities as requested. Motion carried.

5.2 Twelve (12) Month Notice Under the Municipal Government Act

The twelve (12) month notice letter from Minister Zach Churchill was circulated to all Committee members.

6. INFORMATION/DISCUSSION ITEMS

6.1 Accounting Activities Report – March 2017

The Accounting Activities Report for the month of March 2017 was circulated to all Committee members.

7. ANYTHING BY MEMBERS

On question from Councillor MacMurtry, CAO Turner advised Council she is meeting with staff this week to obtain input on the 2017-18 capital budget and is hoping to bring a draft capital budget to the April Council meeting.

Councillor den Hann stated that during presentations, people in the audience cannot hear the presenter nor Council members. A sound system would help rectify the problem and will be reviewed during budget deliberations.

Committee agreed to research establishing a task force or committee for economic development and directed staff to check with other municipal units regarding terms of reference, time frames, etc.

Councillors Fairn and MacMurtry are interested in attending the UNSM Spring Conference. CAO Turner stated that the Town budgets for three Council members plus the CAO to attend.

8. ADJOURNMENT

170403.04: It was moved and seconded to adjourn the meeting at 8:35 p.m. Motion carried.

Minutes Approved by Committee Motion 170501.02, May 1, 2017.