

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, February 1, 2016, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, and John Himmelman; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Councillors Marc Britney and Melinda den Haan.

Also in attendance were Debbie Decker & Phil Milo, Trans County Transportation Society; John Pearson, Director of Public Works; Chief Mike Toole, Middleton Fire Department; Jennifer Coolen, Director of Recreation and Community Services; Jena Holmes, Municipal Physical Activity Leader; and one (1) member of the public.

1. CALL TO ORDER

Mayor Eddy called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

160201.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. PRESENTATION

3.1 Trans County Transportation Society (TCTS) – Debbie Decker & Phil Milo

Phil Milo, Chairman of the TCTS Board, provided an overview to Committee on the TCTS 2016/17 draft operating budget including how the Society provides needed wheelchair transportation service to 14 residents of Middleton and 17 residents of the Heart of the Valley Long-Term Care Facility.

- TCTS provides transportation to Middleton residents for medical, shopping and social activities both within the Town and outside the boundaries;
- TCTS is requesting that the Town reinstate their previous funding level of two thousand dollars (\$2,000).

TCTS will provide a copy if their latest financial statements to the Town.

Debbie Decker and Phil Milo left the meeting at 7:18 p.m.

4. APPROVAL OF MINUTES

160201.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of January 4, 2016 be approved, as circulated. Motion carried.

5. ACTION ITEMS**5.1 MPS/LUB Amendments during the MPS & LUB Plan Review**

Committee agreed that proposals requesting a Municipal Planning Strategy (MPS) amendment during the MPS/LUB Plan Review will be dealt with on an individual basis.

5.2 Revoking the Appointments of Alfred Doucet, Kathy Barr and Hank Sawchuk as Building/Fire Inspectors

160201.03: It was moved and seconded to recommend that Council revoke the appointment of Alfred Doucet as Building and Fire Inspector for the Town of Middleton. Motion carried.

160201.04: It was moved and seconded to recommend that Council revoke the appointment of Cathy Barr as Building Inspector for the Town of Middleton. Motion carried.

160201.05: It was moved and seconded to recommend that Council revoke the appointment of Hank Sawchuk as Fire Inspector for the Town of Middleton. Motion carried.

5.3 RFD 004-2016: MPAL Funding Renewal

160201.06: It was moved and seconded to recommend that Council renew the three year contract with the Nova Scotia Department of Health and Wellness for the Municipal Physical Activity Leadership Program in the amount of \$25,000/year for three years. Motion carried.

5.4 RFD 005-2016: The Big Chill Fundraising Event

160201.07: It was moved and seconded, to recommend that Council allow access to Gates Mountain Road and Lily Lake Road for use during "The Big Chill" fundraising event on February 27, 2016. Motion carried.

5.5 Draft Capital Budget: 2016-17

CAO Turner, Director of Finance Daine, Director of Public Works Pearson, Fire Chief Toole, and Director of Recreation and Community Services Coolen presented the proposed Capital Budget for 2016-17.

Committee requested that the following be changed/addressed:

- Director of Public Works Pearson will develop options for the sidewalk replacement in front of the elementary school, including asphalt shoulder and raised sidewalk.;
- the library gazebo will be removed from the budget with the issue of on-site loitering and smoking being addressed in other ways.

Director of Finance Daine will make the requested revisions to the Draft Capital Budget 2016-17 prior to the Council meeting on February 16, 2016.

160201.08: It was moved and seconded, to recommend that Council approve the Capital Budget for 2016-17, as amended. Motion carried.

5.6 Special Reserve Fund Borrowing - Equipment

160201.09: It was moved and seconded, to recommend that Council authorize the borrowing of \$10,585.03 from the Equipment Reserve Fund, with repayment over a three year term, at an annual interest rate of 1.51%, to finance the purchase of a jumping jack (\$3,806.44) and a job trailer (\$6,778.59). Motion carried.

5.7 Special Reserve Fund Borrowing - Facilities

160201.10: It was moved and seconded, to recommend that Council authorize the borrowing of \$80,695.85 from the Industrial Park Land Special Reserve Fund, with repayment over a five year term, at an annual interest rate of 1.76%, to finance the cost of construction of the storage/washroom building in Centennial Park (\$46,594.33) and the cost of re-shingling the Fire Hall roof (\$34,101.52). Motion carried.

5.8 Operating Reserve Fund Withdrawal

160201.11: It was moved and seconded, to recommend that Council authorize the withdrawal of \$7,625.50 from the Operating Reserve Fund, to cover the cost of replacing 110' of 10" SDR35 sanitary sewer main on Main Street. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Accounting Activities Report – January 2016

The Accounting Activities Report for the month of January 2016 was circulated to all Committee members.

7. ANYTHING BY MEMBERS

Deputy Mayor Smith and Councillor Smith stated that the REMO Advisory Committee meeting on January 28, 2016 was cancelled due to lack of quorum.

Mayor Eddy provided an update on the Valley REN Liaison & Oversight Committee meeting held on January 21, 2016;

- five (5) new board members were approved with the Board now having eleven (11) members out of a possible twelve (12) members;
- the strategic plan has been completed, and is being reviewed prior to being released to the public;
- the budget process has started;
- the next meeting will be in April in Windsor.

Mayor Eddy reminded Council of the following events:

- Planning Services Public Advisory Panel meeting on February 8;
- Council meeting on February 16.

8. ADJOURNMENT

160201.12: It was moved and seconded to adjourn the meeting at 8:10 p.m. Motion carried.


MAYOR


RECORDING SECRETARY