

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, June 17, 2013, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney and Melinda den Haan; Chief Administrative Officer, Clayton MacMurtry; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Also in attendance was Dave McCoubrey, Regional Emergency Management Coordinator.

1. CALL TO ORDER

Mayor Eddy called the meeting to order at 7:00 p.m.

2. PRESENTATIONS

2.1 Inter-Municipal Emergency Services Agreement – Dave McCoubrey

Dave McCoubrey, Regional Emergency Management Coordinator for Annapolis County was in attendance to answer questions regarding the Inter-Municipal Emergency Services Agreement and clarified that the authority to declare a state of emergency in Middleton rests with the Mayor, Council and the Minister.

Dave McCoubrey left the meeting at 7:04 p.m.

2.2 Fiber Options – Jeff Hanshaw, Custom Page Media and Consulting Inc.

CAO MacMurtry informed Committee that Jeff Hanshaw was unable to attend the meeting and distributed an email from him stating that:

- the Town should become a user of the Valley Community Fiber Network and become a member later, once the Town knows the full benefits of membership including the buy-in amount;
- providing Public Wi-Fi requires significant capital costs to deploy and manage and will always require upgrading.

Committee agreed that CAO MacMurtry and Councillor Himmelman will attend the next meeting of the VCFN on Thursday, June 20, 2013.

3. CHANGES TO THE AGENDA

CAO MacMurtry advised Committee of the following changes to the agenda:

- Information/Discussion Items:
 - Add item 6.4: ADEDA Business Meeting & Reception.
 - Add item 6.5: Budget Meetings.
 - Add item 6.6: Correspondence from Annapolis County on Transit.
- Change item 8: In-Camera Session.
- Renumber remaining agenda items.

4. APPROVAL OF MINUTES

It was moved by Councillor den Haan, seconded by Councillor Britney, that the minutes of the regular Committee of the Whole meeting of May 21, 2013, be approved as circulated. Motion carried.

5. ACTION ITEMS

5.1 Joining Valley Community Fibre Network (VCFN)

Item was dealt with under agenda item 2.2.

5.2 Travel & Expense Policy Amendment

It was moved by Councillor den Haan, seconded by Councillor Boates, that Committee of the Whole recommend that seven-day notice be given for Town Council to approve amendments to policy *A2.1 Travel & Expense Policy* and delete policy *D4.2 Travel & Expense Policy* as amended. Motion carried.

5.3 REMO Inter-Municipal Emergency Services Agreement Changes

It was moved by Councillor Britney, seconded by Councillor Himmelman, that Committee of the Whole recommend to Council that the REMO Inter-Municipal Emergency Service Agreement be amended as attached. Motion carried.

5.4 Bills

It was moved by Councillor Boates, seconded by Councillor den Haan, that Committee of the Whole recommend to Council, that Council approve the payment of the bills for June 2013 in the amount of \$250,196.50. Motion carried.

5.5 Temporary Borrowing Resolution – Town General Operations

It was moved by Councillor Britney, seconded by Deputy Mayor Smith, that Committee of the Whole recommend to Council, that Council approve a temporary borrowing resolution for Town General Operations for the fiscal year 2013/14 in the amount of \$1,386,093.15. Motion carried.

5.6 Appointment of Fire Inspector

It was moved by Councillor Boates, seconded by Councillor Himmelman, that Committee of the Whole recommend to Council, that Council appoint Hank Sawchuk as Fire Inspector for the Town of Middleton for the period June 1, 2013 to October 31, 2013. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Management Reports

The Management Reports were circulated to all Committee members.

6.2 Planning Services Report – May 2013

The Planning Services Report for the month of May 2013 was circulated to all Committee members.

6.3 ADEDA Board Representative Report

The ADEDA Board Representative Report was circulated to all Committee members.

CAO MacMurtry informed the Committee that ADEDA was advised that:

- the Regional Development Agencies are creations of the Province;
- all assets belong to the Province;
- all assets will be transferred to the two Regional Enterprise Networks covering the former ADEDA area.

6.4 ADEDA Business Meeting & Reception

The annual ADEDA business meeting will take place at 6:45 p.m. followed by the reception.

6.5 Budget Meetings

Committee agreed to have the Committee of the Whole budget meetings on June 24 and July 3.

6.6 Correspondence from Annapolis County on Transit

CAO MacMurtry informed Committee that:

- the Town has received an invoice from Annapolis County for Transit Services for fiscal year 2012-2013;
- Notice had been given on June 6, 2012 that the Town would not be responsible for any transit costs after July 18, 2012 and “if there is to be any sharing of, or payment of, transit costs after July 18th by the Town of Middleton there must be a new agreement or an interim agreement in place”;
- at this time there is neither a new agreement nor an interim agreement in place.

Committee advised CAO MacMurtry to write a letter to Annapolis County and issue the payment based on the letter of termination.

7. ANYTHING BY MEMBERS

Councillor Smith informed Committee that she had received a lot of nice comments regarding the weekend.

Deputy Mayor Smith asked that the Relay for Life Committee be contacted and asked to ensure that activities using the tennis court not involve wheeled activities as they can damage the playing surface.

Councillor den Haan stated that:

- the Town staff had done a phenomenal job on the Rotary Park cleanup after the Relay For Life event;
- Serenade in the Park raised approximately three thousand dollars (\$3,000.00) for Soldiers’ Memorial Hospital (SMH) Emergency Room and the amount will be matched by Scotiabank.

Mayor Eddy advised Committee that:

- there is a Regional Municipal Caucus Steering Committee meeting on Thursday, June 20;
- due to the holiday the next Council meeting will be on Tuesday, July 2;
- he wanted to thank Dan Forbes and the staff at Scotiabank for the tremendous amount of work and financial aid that they donated to the Serenade in the Park fundraiser for the SMH Emergency Room.

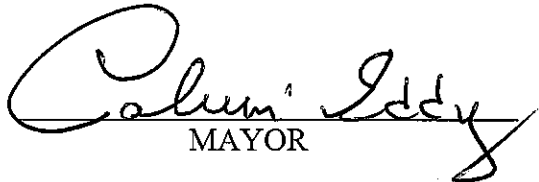
8. IN-CAMERA (Litigation)

It was moved by Councillor Boates, seconded by Deputy Mayor Smith, that Council adjourn to in-camera at 7:56 p.m., to discuss potential litigation. Motion carried.

It was moved by Councillor Boates, seconded by Councillor Smith, that Council return to regular session at 8:13 p.m. Motion carried.

9. ADJOURNMENT

It was moved by Councillor Smith, seconded by Deputy Mayor Smith, that the Committee adjourn at 8:13 p.m. Motion carried.


MAYOR


RECORDING SECRETARY