

A meeting of the Planning Services Public Advisory Panel (PSPAP) was held at the Town Hall on Tuesday, March 23, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting; Councillor Clayton MacMurtry; Mayor Sylvester Atkinson; Citizens-at-large Reinhold Griff and Tom Spinney; Chief Administrative Officer, Rachel Turner; Planner and Development Officer, Chris Millier; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Brad Reid; Colin Crowell and Mike Hazelwood.

1. CALL TO ORDER

Councillor MacMurtry called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

170523.01: It was moved and seconded to approve the agenda as circulated. Motion carried.

3. APPROVAL OF THE MINUTES

170523.02: It was moved and seconded, that the minutes of the Planning Services Public Advisory Panel of March 13, 2017, be approved as circulated. Motion carried.

4. RESIGNATION – MICHAEL HAZELWOOD

170523.03: It was moved and seconded, that the Planning Services Public Advisory Panel accept the resignation of Michael Hazelwood from the Planning Services Advisory Panel with regrets. Motion carried.

5. PUBLIC CONSULTATION PROCESS

Planner Millier provided an overview of the MPS/LUB Review process:

- Council gave directive to the Committee;
- the Committee conducted a high level scan of the documents:
 - keeping policies that work;
 - providing direction for policies that need to be added, moved, developed or updated;
 - sector by sector looking at what works and what doesn't work.
- the next phase is to put the high level issues out to the public for comment;
- the public consultation phase will vet and confirm/annul the high level ideas such as the idea of mixed use on Main Street;
- once the public consultation is complete, a working draft of the strategy will be developed.

The Committee agreed to:

- host public consultation meetings on June 12 from 7 to 9 pm and, if required, June 20 from 7-9 pm at the fire hall;
- have three facilitated round tables covering various sectors such as residential, commercial/industrial, infrastructure/town services;
- ask people to tell us what they think but also what they see five years out;
- C. Millier will start the meeting with an overview of the process, then participants will be invited to rotate through the round tables, followed by C. Millier providing a summary of the evening;
- conduct a mail drop, advertise in the local paper and on social media;

- advise people that the draft will be available in September and people can come in and find out what may be happening to their property.

6. NEXT MEETING

The next meeting will be sometime in September with the date to be determined.

7. ADJOURNMENT

170523.04: It was moved and seconded to adjourn the meeting at 7:44 p.m. Motion carried.

Minutes Approved by Panel Motion 171114.02, November 14, 2017