



**COMMITTEE OF THE WHOLE  
Town Hall – Council Chambers  
Monday, June 6, 2016  
Following the Special Town Council Meeting**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Presentation:
  - 3.1 Frances Lourie – Western Regional Housing Authority
  - 3.2 Beth Patillo & Mike Trinacty – Annapolis Valley Trails Coalition
4. Approval of the Minutes
  - 4.1 Committee of the Whole Meeting – May 2, 2016
  - 4.2 Special Committee of the Whole Meeting – June 1, 2016
5. Action Items
  - 5.1 RFD 016-2016: Permit to Keep Horses
  - 5.2 Appointment: Middleton Fire Department
  - 5.3 Annapolis Valley Chamber of Commerce: Independent Study of Governance
6. Information/Discussion Items
  - 6.1. Accounting Activities Report – May 2016
7. Anything by Members
8. Adjournment



# Annapolis Valley Trails Coalition

Middleton Town Council

June 6, 2016

# Annapolis Valley Trails Coalition (AVTC)



## Purpose:

- To bring together partners interested in the development & maintenance of the trail system within the Annapolis Valley
- To create trail standards and a common vision
- To provide an opportunity to network
- To facilitate the hiring of a trail coordinator for the Valley region and to provide support to trail builders in the region served by the AVTC



Lake Pleasant Green  
Space Construction



Marshall Brook Bridge  
Construction

# Annapolis Valley Trails Coalition (AVTC)

## Membership:

The Coalition is a partnership consisting of representatives from:

- Municipalities (2)
- Towns/Villages (7)
- Trail Groups (10)
- Department of Natural Resources
- Department of Health and Wellness



Messenger Brook  
Bridge



Tupperville Rails to  
Trails Section



# Annapolis Valley Trails Coalition (AVTC)

## **Board Structure:**

- 5 directors elected annually from the trail groups
- 5 directors elected annually from the municipal units including towns & villages
- 1 Dept. Natural Resources representative ex-officio
- 1 Health & Wellness representative ex-officio
- 1 AVTC Trail Coordinator ex-officio



# Annapolis Valley Trails Coalition (AVTC)

## Types of trails:

- Abandoned Rail line
- Hiking Trails
- Snowmobile
- Off Highway Vehicles
- Bicycle Routes
- Active Transportation



AT trail bridge builders  
in Canning, Kings  
County



Active Transportation  
Rails to Trails in Digby  
County



Resurfaced Rails to Trails  
in Middleton, Annapolis  
County



Finished multiuse trail,  
South Shore Annapolis  
Valley Recreational Trails



Winter Trail Patrol on  
snowshoes



Coastal Hiking trail  
Freeport, Digby County



# Annapolis Valley Trails Coalition (AVTC)



## Trail Status 2015-16:

- 3,700 km of hiking, walking, biking, snowmobiling and ATV trails in the Valley in various stages of planning, construction and nearing completion.
- 107 new bridges built between 2008-15.
- 298 km rails to trails, a further 41 km private rail corridor totaling 339 km that include:
  - 307 bridges
  - Over 2,000 culverts
  - 11,000 adjacent landowners
  - 250 road crossings
- 280 km of rails to trails out of 339 km (82%) opened.



Young's Cove Trail Planning

# Annapolis Valley Trails Coalition (AVTC)

## Services provided:

- Audit & inspections
  - Liability audits
  - Bridge inspections
  - Culvert inspections
  - Trail monitoring system
- Grant & Tender Assistance
  - Watercourse alterations



Trail Counts  
Bridgetown



Trail Patrol  
Training





# Annapolis Valley Trails Coalition (AVTC)

## Services provided:

- Trail Planning
  - Trail routing & trailhead planning
  - Trail mapping & GPS
  - Amenity placement
  - Signage plans
  - Structure design assistance
  - Property line confirmation
  - Maintenance planning
  - Liaison & negotiation service



Technical trail  
development  
expertise in  
the field



# Annapolis Valley Trails Coalition (AVTC)

## Town of Middleton Partnership:

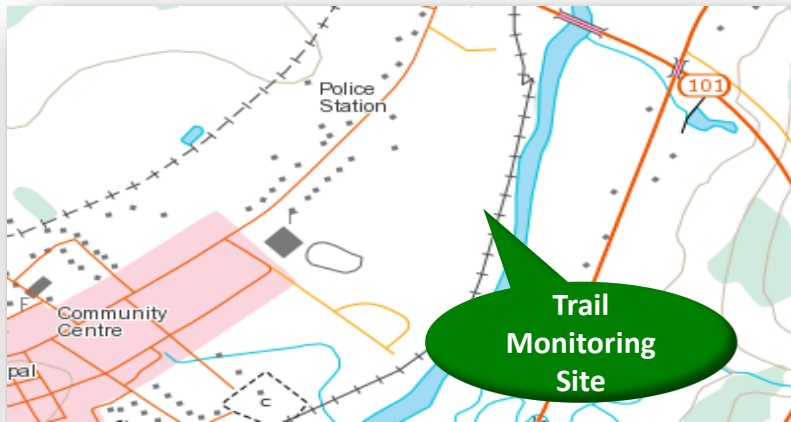
- Trail Patrol Training
- Trail Counts:
- Bridgetown Rails to Trails
- Middleton Rails to Trail
- Paradise Rails to Trails
- Nictaux Rails to Trails



Shearer Brook  
Bridge



# Annapolis Valley Trails Coalition (AVTC)



Heart of the Valley Trail Middleton

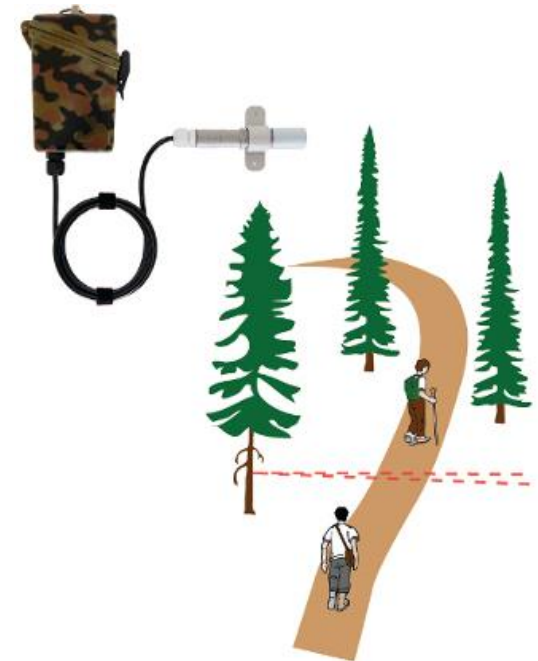


## Trail Counters

### How the Infra-red Counter Works

The infra-red counters record every time a hot object such as a pedestrian or bicyclist, passes in front of the counter. Each recording includes a date and time stamp. The counters are relatively accurate but may under – or over count users on occasion (e.g., persons walking side-by-side may be counted once; wildlife and pets may also be counted.)

*This device gives us the total number of trail users.*



# Annapolis Valley Trails Coalition (AVTC)

## Bridgetown Trail Counts

Year	2013	2014	2015
Average Use Per day	60	96	119
Average Peak Hour Use	6.3	8.5	10.7
Peak Days	Fridays Weekends	Fridays Weekends	Fridays Weekends
Peak Hours	8:00 – 10:00 am 1:00 – 2:00 pm 6:00 – 8:00 pm	8:00 – 10:00 am 1:00 – 2:00 pm 6:00 – 8:00 pm	8:00 – 10:00 am 1:00 – 2:00 pm 6:00 – 8:00 pm
Activities	Hiking 28% Cycling 22% OHV 50%	Hiking 32% Cycling 26% OHV 42%	Hiking 36% Cycling 30% OHV 34 %
Monthly Use	1,821	2,781	4,714
Seasonally Adjusted Annual Use	14,862	21,278	37,112

## Middleton Rail Trail Counts

Year	2013	2014	2015
Average Use Per day	95	124	184
Average Peak Hour Use	8.7	11.3	16.8
Peak Days	Fridays Weekends	Fridays Weekends	Fridays Weekends
Peak Hours	8:00 – 10:00 am 1:00 – 2:00 pm 6:00 – 8:00 pm	8:00 – 10:00 am 1:00 – 2:00 pm 6:00 – 8:00 pm	8:00 – 10:00 am 1:00 – 2:00 pm 6:00 – 8:00 pm
Activities	Hiking 27% Cycling 24% OHV 49%	Hiking 31% Cycling 27% OHV 42%	Hiking 38% Cycling 32% OHV 30%
Monthly Use	2,982	3,829	5,611
Seasonally Adjusted Annual Use	23,027	30,112	45,824



# Annapolis Valley Trails Coalition (AVTC)

## Destination Trail Project:



**HARVEST MOON  
TRAILWAY**





# Annapolis Valley Trails Coalition (AVTC)

## Destination Trail Signage Project:



**HARVEST MOON  
TRAILWAY**



# Annapolis Valley Trails Coalition (AVTC)

## Focus for 2016 – 2017:

- Partnership agreements
- Completion of the Harvest Moon Trailway
- Safe and consistent standards for all our different types of trails
- Effective communication with all our partners



**Tupperville  
Rails to  
Trails**



Questions??

Thank you



**REQUEST FOR DECISION**  
**Permit to Keep Horses**  
**#016-2016**

Date: 1 June 2016	Subject: Permit to Keep Horses
Proposal Attached:	Submitted by: Rachel Turner, Chief Administrative Officer

Proposal:	Town Council is requested to decide on whether or not to permit horses to be kept at 122 Main Street.
Background:	<p>Ms. Codi Coyle has requested permission to keep two horses at a property located at 122 Main Street in Middleton. Further to Chapter 32 of the Town's Bylaws, application is made to Council for approval in this matter. In addition, Policy 4.1 Keeping of Farm Animals and Fowl states that residents wishing to do this must submit letters of support from surrounding/adjacent property owners as part of the application. As part of this application, there are several letters of support. There is also a letter from a property owner indicating some concerns around how the issues of odour and cleanliness will be addressed if they become problematic.</p> <p>A second concerned resident has verbally expressed concerns to the CAO around this process that, in essence, puts neighbours at cross purposes and potential conflict when overall land use planning is a Council responsibility. By continuing to have in force a bylaw and policy that allows spot approval of potentially conflicting land use, the issue of consistent and predictable land use within residential areas is at risk.</p>
Benefits:	By allowing residents to have limited numbers of farm animals or domestic fowl, it offers residents some flexibility for an urban/rural combination of living.
Disadvantages:	By allowing residents to make individual application for the keeping of farm animals or domestic fowl, property owners aren't always assured that there won't be conflicting uses within a residential area that could impact property values or the ability to enjoy one's own private property.

Options:	<ol style="list-style-type: none"> <li>1. Approve the permit to allow 2 horses to be kept at 122 Main Street.</li> <li>2. Deny the permit to allow 2 horses to be kept at 122 Main Street.</li> </ol>
Required Resources:	
Source of Funding:	
Sustainability Implications: (Environmental, Social, Economic and Cultural)	
Staff Comments/ Recommendations:	
CAO's Review/ Comments:	

CAO Initials: RLT

Target Decision Date: 20 June 2016



TOWN OF MIDDLETON

APPLICATION TO KEEP CERTAIN FARM ANIMALS AND  
DOMESTIC FOWL WITHIN THE TOWN

Name of Applicant(s):

Codi Cole

Address of Applicant:

235 Victoria Rd. Middleton

Type of Animals or Fowl:

horse

Number of Animals or Fowl:

2

Location where said  
Animals are to be kept:

122 main st middleton NS

Date

May 29, 2016

Signature of Applicant

Codi Cole

-----

Permit is hereby granted to the above-named to keep the above-mentioned farm animals or domestic fowl within the Town of Middleton, subject to the conditions outlined in the Farm Animal & Domestic Fowl Bylaw, Chapter 32.

Date

Chief Administrative Officer

Amount of License Fee: NIL

Chapter 31 Cont'd.

6. A license issued under this By-law shall be valid until the 31st day of MARCH next following its issue unless sooner revoked or suspended.
7. A license issued hereunder may be suspended or revoked by the Council if the holder thereof fails to comply with Sanitary Regulations respecting Auto Trailers made under the authority of Chapter 13 of the Acts of Nova Scotia, 1962 and amendments thereto, the Public Health Act.
8. Every licensee shall display his license on demand of a Police Officer or constable.
9. The Clerk on payment of twenty-five cents shall replace any license when a person licensed files with the Clerk his statutory declaration that it has been lost, stolen, or destroyed.
10. The Clerk shall keep a record of every license issued by him, with a number on each record corresponding to the number inserted in the license.
11. Every person who violates or fails to comply with any of the provisions of this By-law shall be liable on conviction to a penalty not exceeding Fifty Dollars, and in default of payment to imprisonment for a period not exceeding thirty days.

CHAPTER 32 - FARM ANIMALS AND DOMESTIC FOWL BY-LAW

Council: July 7, 1969

Minister: Sept. 11, 1969

BE IT ORDAINED by the Town of Middleton in Council as follows:

1. No person shall keep cows, horses, mules, asses, sheep, goats, pigs, foxes, mink, geese, turkeys, hens, or other domestic fowl or any of them within the limits of the Town of Middleton, unless, and until such person shall have first applied for and obtained from the Town Council a permit for such keeping.
2. (1) Any person who desires to keep any of the aforementioned animals or fowl within the limits of the Town may make written application to the Town Council addressed to the Town Clerk which application shall be considered by the Town Council as hereinafter provided for at its first regular meeting after receipt of such application.

After due consideration of the application by the Council and the Medical Health Office the Council may grant a permit in writing to the applicant for such keeping provided that such keeping in the opinion of the Council and Medical Health Officer,

- (a) will not create a nuisance as defined by Section 47(3) of the Public Health Act, Chapter 247 of the Revised Statutes of Nova Scotia 1967.
- (b) will not cause physical damage to the person or property of adjoining owners.
- (c) will not be injurious to the public health.

3. Any permit granted under this by-law shall remain in force for a period of one year from the date thereof, unless sooner revoked due to violation of the provisions contained in Section 2(1), (a), (b) and (c) prior to the expiration of one year, after which time a further application may be received and dealt with by the Council as herein provided.

(a) No fees shall be chargeable by the Town Council for such permits.

4. Persons in this by-law shall include any firm, company or corporation.

5. Any person who violates or fails to comply with the provisions of this by-law shall be liable to a penalty not exceeding \$50.00, and in default of payment to imprisonment for a period not exceeding twenty days, and for a second or subsequent offence to a penalty not exceeding \$100, and in default or payment to imprisonment not exceeding two months.

<b>TOWN OF MIDDLETON</b>	
<b>CODE A - GENERAL ADMINISTRATION</b>	
<b>Subject: Keeping of Farm Animal and Fowl</b>	<b>Number: 4.1</b>
<b>Coverage: Council, Staff &amp; Public</b>	<b>Approved by: Council &amp; CAO</b>
<b>Effective Date : September 5, 1978</b>	<b>Revision Date: August 8, 2006</b>

### ***Rationale***

This policy establishes guidelines for new applications to keep farm animal and fowl.

### ***Policy Statement***

- 1) Further to the requirements in the Town's bylaws regarding applications for keeping farm animals and fowl, persons wishing to keep farm animals and fowl who do not already do so shall supply letters from neighbouring residents stating that they have no objections to the application.
- 2) The renewal of licenses is automatic, provided that there are no complaints from neighbouring residents, and the license holders continue to comply with the Farm Animal and Domestic Fowl Bylaw.

### ***References***

- 1) Town bylaws, Ch 32, Farm Animals and Domestic Fowl Bylaw
- 2) Town bylaws, Ch 8-2F, Clerk's Duties, Issuance of Licenses

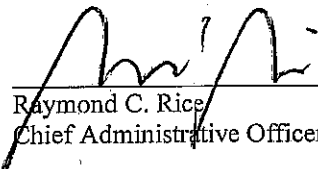
### ***Previous Policies***

The previous policy 1/9 "Policy Regarding Keeping of Farm Animals and Fowl" dated September 5, 1978 is hereby amended.

**Certification**

**THIS IS TO CERTIFY** that this policy was duly passed by a majority vote of the whole Council at a duly called Council meeting held on the 8<sup>th</sup> day of August, 2006.

**GIVEN** under the hand of the Clerk and under the seal of the Town of Middleton this 5<sup>th</sup> day of March, 2007

  
Raymond C. Rice  
Chief Administrative Officer





Middleton Fire Department

49 Church Street

Middleton, NS

B0S 1P0

May 27, 2016

Members of Town Council,

The members of the Middleton Fire Department have voted in favor of **Dustin MacNeil** of **14495 Hwy 1 Wilmot** becoming a probationary member of the department on **May 25, 2016.**

Respectfully Submitted by the Investigating Committee of the Middleton Fire Department:

2<sup>nd</sup> Deputy Chief – Neil Freeman

May 12, 2016

**Attention:** Municipal Leaders of the Annapolis Valley

**RE: Independent Study of Governance**

Dear Mayor Calvin Eddy and Town of Middleton Councilors,

The Annapolis Valley Chamber of Commerce (AVCC) is proud to represent nearly 400 businesses and their employees, from Hantsport to Lawrencetown. The Annapolis Valley is a beautiful place to live, a diverse place to work, and a region full of opportunities for businesses to succeed. This area of the province has had successes and weathered storms not fared as well by other regions.

The relatively healthy condition of the Valley is not a reason to say it is good enough. **AVCC's members have told us repeatedly through our membership surveys and various other contacts that they support an independent study of governance for our region.** We have all heard examples of the challenges to growth and business attraction in the Valley. Many of those challenges involve inconsistent municipal regulations, processes, and vision for the area. There are many areas in which our municipal units cooperate with great success. An independent study of governance can point us to a more optimal structure for governance in our region that would leverage this cooperation, expand it, and provide greater coordination and consistency that will help open the doors further to greater growth.

<p><b>Communities that plan together and develop complimentary strategies can grow together to reach a consistent vision that benefits all.</b></p>
---

The Annapolis Valley Chamber of Commerce again strongly encourages municipal units to move forward with developing the terms of reference for an independent study of governance that will examine all the options available to produce the most efficient governance model. Being a municipal election year, we hope all candidates will consider this as an important issue for the business community.

I welcome any questions you may have regarding the work we have been doing with our members and I look forward to your timely action on this matter.

Respectfully,

Paul DesBarres  
President, Annapolis Valley Chamber of Commerce