



**MIDDLETON TOWN COUNCIL  
TOWN HALL – COUNCIL CHAMBERS  
TUESDAY, FEBRUARY 16, 2016  
7:00 P.M.**

**AGENDA**

- 16.02.01     CALL TO ORDER
- 16.02.02     APPROVAL OF THE AGENDA
- 16.02.03     PRESENTATIONS  
              .01     Annapolis Valley Regional Library Board – Jill Cox  
              .02     Annapolis Valley Chamber of Commerce – Judy Rafuse & Heather Leeman
- 16.02.04     APPROVAL OF THE MINUTES  
              .01     Council – PSPAP Joint Meeting – November 26, 2015  
              .02     Council Meeting – January 18, 2016
- 16.02.05     NEW BUSINESS  
              .01     Committee of the Whole Recommendations  
                  a.     Revoking the Appointments of Alfred Doucet, Kathy Barr and Hank  
                       Sawchuk as Building/Fire Inspectors  
                  b.     RFD 004-2016: MPAL Funding Renewal  
                  c.     RFD 005-2016: The Big Chill Fundraising Event  
                  d.     Special Reserve Fund Borrowing - Equipment  
                  e.     Special Reserve Fund Borrowing - Facilities  
                  f.     Operating Reserve Fund Withdrawal  
              .02     Debenture Issuance Resolution
- 16.02.06     REPORTS  
              .01     Management  
              .02     RCMP – October 1 to December 31, 2015  
              .03     Planning Services – January 2016  
              .04     Budget Variance Report – as of January 29, 2016  
              .05     Planning Services Public Advisory Panel  
              .06     Valley Waste Resource Management  
              .07     Mayor
- 16.02.07     CORRESPONDENCE
- 16.02.08     ANYTHING BY MEMBERS
- 16.02.09     ADJOURNMENT

**Report to Middleton Town Council  
from Jill Cox, Middleton's Citizen Appointee to the Annapolis  
Valley Regional Library Board  
February 16 2016**

The past year of 2015 was one of great change for the AVRL system as a whole and for the Board as well. When I attended the staff professional development day in Bridgetown in May 2015 the keynote speaker was Pam Mood, Mayor of Yarmouth; a lady well known to all of you, no doubt. She spoke about the inevitability of change and the necessity to be prepared to face it. At that point in time there was an experienced but Interim CEO in place while a search committee (of which I, as Chair of Human Resources was a member), sought a new CEO for the AVRL system. As well, the result of what was an eventually unsuccessful vote to form a union with eligible library staff was being awaited.

As you are aware a successful search resulted in the hiring of Ann-Marie Mathieu, most recently employed in the Saskatoon Public Library system, as the AVRL CEO. Ann- Marie began in early August and she has proved to be a dynamic lady with lots of experience in various leadership roles in library systems in several jurisdictions in Canada. Since her arrival she has spent a great deal of time networking with various organisations and municipalities in the Valley area, for the mutual benefit of all parties. Ann-Marie's wide management background and knowledge has been very beneficial as a number of changes and improvements have been and continue to be implemented with regard to streamlining aspects of the library system itself; creating a management team of senior headquarters staff; and also making improvements to the personnel policy with an eye to team building, organizing a bi-monthly forum for staff input and promoting respect in the workplace to mention only a few. Ann-Marie's enthusiasm has been contagious as she leads by example across the system.

At present there are three Valley library projects underway or about to begin. The new town library and town hall in Berwick, which will also house the AVRL headquarters, is scheduled to start in the next month and a half with the eventual move of headquarters from Bridgetown by March 2017. Kentville is also poised to move out of its present location, once extensive renovations take place in a

former downtown church building. Annapolis Royal hopes to move ahead with plans to relocate to the former ARRA "Academy " building. Each of these projects is subject to provincial and AVRL library standards as well as all relevant provincial legislation, pending and otherwise regarding accessibility; and are monitored by our CEO and a Board representative.

In September I attended the first joint conference of Nova Scotia Archives, Libraries, and Museums in Halifax, where many common themes were identified as service delivery to both rural and urban areas in the province are being considered in as equitable and innovative way as possible by all of these essential services for the public.

While no additional monies will be available in the foreseeable future from the Department of Communities, Culture and Heritage for provincial wide library funding, representatives of all stakeholders and staff from the department have been meeting for the last year in an attempt to formulate a new funding plan for distribution of monies based on something other than the present per capita basis being used. At our most recent Board meeting on February 11, Rhonda Walker, Executive Director, Archives, Libraries and Museums and Co-Chair of the Library Funding Review Committee was present to answer questions, but also seeking input regarding the Report and recommendations from the November 25 2015 Library Funding Review document. Three options have been presented in a preliminary report with the hope that library boards will discuss the options and make further suggestions. Other than option one which is to maintain the status quo, the other option choices have meet with resistance or at least questions of regarding implemention, since amounts of money paid to the Cape Breton region as well as the Annapolis Valley region would be reduced. Further study seems to be imminent for the time being.

At this time I would like to say that I continue to feel it a privilege to represent the Town of Middleton as citizen appointee on the AVRL Board as I begin my 4<sup>th</sup> year in that capacity.

Sincerely,

Jill Cox

## Presentation to Middleton Town Council

Feb 16, 2016

Annapolis Valley Chamber of Commerce has a deep history in the region, beginning at the Kentville Board of Trade in 1895. After many years and many expansions we now cover all of Kings County and the eastern half of Annapolis County. However, in relation to tourism we have consulted with all the chambers/boards of trade from Windsor to Digby to gain their support for a regional marketing campaign.

AVCC has 2 staff with an office in Kentville where we also manage the Visitor Information Center and a shared office space in Middleton with Grant Thornton. We are governed by a Board of Directors that are elected from our general membership each year.

The chamber has 4 areas of focus: Advocacy, Agriculture, Professional Development and Tourism. Each area has a working committee of committed business people who work together to move the agendas along.

Advocacy continues to focus on issues of importance rated by our members through a membership survey. They include, renewable energy, industrial park land and twinning of Highway 101.

In the past 3 years AVCC Agriculture committee has awarded over \$100,000 in prize packages through our Agriculture Innovation Accelerator Award.

Our Professional Development committee has worked to bring many educational sessions to our members through Nova Scotia Labour and Advanced Education which are no cost to businesses. We've also held 2 leadership sessions through the Workplace Innovation and Productivity grants. This year we are on track to host 10 Workplace Education program.

Our Tourism committee has help promote the Valley with a large display at the Saltscapes Expo, and our multi media campaign. In the past 2 years we have been able to garner over \$250,000 in funding for tourism marketing, which is all spent on marketing. There is not administration fee taken from this.

We have also had a meeting with CAO's from throughout the region to explore solutions for long term sustainable funding for tourism marketing. Perhaps something like the Valley Waste formula may be possible. Meetings will continue.

So, as we go forward for 2016, we are once again asking municipalities for funding to allow us to promote this beautiful region of ours.

To look further at what we've done and some of the results I will turn things over to Heather Leeman.

## Presentation to Town of Middleton COW

Tuesday February 10, 2016

### **Heather:**

In 2014, AVCC's Tourism marketing committee made presentations to all municipalities from West Hants to Digby in order to obtain funding to put through a marketing plan for our region, something that had not been done before. In the first year a total of \$171,000 in funding was received from the County of Kings, the province, through the Nova Scotia Tourism Agency, the Southwest Nova Tourism Task Team and the Town of Annapolis Royal. All monies received went towards marketing and website. No admin fees were paid out. This marketing committee is 100% volunteer with administration work being done through the Annapolis valley Chamber of Commerce. A strong multi media campaign with coverage throughout the Maritime Provinces saw our visitor numbers increase for the first time in more that 10 years.

This past year of 2015, regional cooperation has become a reality as provincial funding continues in a downward trend it is now up to towns and municipalities to support our efforts to continue to promote regional tourism marketing. It is the responsibility of Tourism Nova Scotia to market the province however it is our responsibility to market our region to attract the visitors who are coming to our province.

The new funding formula from Tourism Nova Scotia is a maximum of \$35,000 and that funding must be matched by our partners in order to obtain the full amount. Our funding partners last year were

Municipality of Kings-\$20,000

Municipality of Annapolis -\$10,000

Town of Kentville- \$4000

Town of Wolfville-\$5000

Town of Annapolis Royal-\$1000

These partnerships allowed us to obtain full funding from TNS.

A multimedia campaign began in early June with a wide reach throughout the Maritime Provinces. Advertising showcasing the Annapolis Valley in the On Board Magazine of the Nova Star Ferry included a 4- page visual spread with stunning photos highlighting our region. Saltscapes Expo which takes place annually in Halifax in April saw more than 40, 000 visitors who were able to take part in contests and interactive displays that welcomed them to the booths of over 30 businesses in the Annapolis Valley.

We were mandated by TNS to use [novascotia.com/annapolisvalley](http://novascotia.com/annapolisvalley) as our call to action when advertising however this proved to be a set back for us as the number of clicks on that page were nowhere near what we had achieved with [valleytourism.com](http://valleytourism.com) website. This year we will be returning to the [valleytourism.com](http://valleytourism.com) web site.

So what has all this meant for tourism in our region? An increase in visitation numbers with many operators saying that they have their best year ever! While May saw a decrease in numbers due to weather, June numbers jumped 17%. While July and August remained the same as the previous year many operators reported an increase in room nights sold. September saw an increase of 16% and October saw a 9% jump. One thing that we should point here is that these numbers include only those properties that are licensed by the province. The numbers do not include those that are unlicensed cottage rentals, VRBO, nor many of the Air BNB, many of which saw a higher usage as AirBNB gains momentum with the traveling public.

We have been able to realize regional cooperation with other tourism groups throughout the Annapolis Valley and look forward to working with them more in the future. In the coming years, we will be involved in the committee making plans around celebrations for Canada's anniversary in 2017.

We are working with Metro Publishing on the information for the Regional Guide, which will feature the Annapolis valley with Bay of Fundy Experiences. We have had meetings with Destination Halifax as our attempt to use their 'audience reach' to profile the Annapolis Valley to potential and actual visitors both in the group tour and pre and post-convention market.

In order to keep the momentum, we cannot stop now, however, we need the funding to do so. Therefore, we are asking the Town of Middleton for a

contribution of \$2000 towards the 2016 AVCC Tourism Marketing Plan. This funding will help us to develop a new regional map, an interactive smart phone app, as well as continue are multi media campaign to the Maritimes.

I would like to end by showing 2 of the 4 commercials that ran this summer on CTV in the Maritime Region.

(show commercials.....Thank You)

After commercials- review 2016 budget.



**REQUEST FOR DECISION**  
**MPAL Funding Renewal**  
**#004-2016**

Date: January 27, 2016	Subject: MPAL Funding Renewal
Proposal Attached: No	Submitted by: Jennifer Coolen, Director of Recreation & Community Services

Proposal:	That Town Council commit to renewing the three year contract with the Nova Scotia Department of Health and Wellness for the Municipal Physical Activity Leadership program in the amount of \$25,000/year for three years.
Background:	The Town of Middleton has participated in the MPAL program since its inception in 2007. We have participated by way of a 4-way partnership with the Towns and County of Annapolis, a 3-way partnership with Bridgetown and Annapolis, and then on our own. On March 31, 2016, our contract with the Department of Health and Wellness comes to an end. The province is ready to begin the steps necessary to renew this contract and would need the Town of Middleton to commit to this renewal.
Benefits:	<ul style="list-style-type: none"> <li>• The position is specifically designed to address and provide for the physical activity needs of the community regardless of age, gender, or ability.</li> <li>• The position increases programming capabilities, the number and variation of programs that the town is able to offer, and the networking capacity among local facilities used for programming.</li> <li>• Provides a link to the local schools (MRHS, AEES), facilitates after school programs targeting the increase of physical activity and health among youth in Middleton.</li> <li>• Maintains relationships with local sport and recreation clubs, provide assistance and information to these clubs.</li> <li>• Liaises with Regional and Provincial Health and Wellness departments to keep current with and implement/facilitate provincial and regional strategies.</li> <li>• The position allows the Town of Middleton Rec Department to create and maintain relationships with Recreation Departments</li> </ul>



	<p>Province wide, allowing for info-sharing and collaborations which benefit Town programs and initiatives.</p> <ul style="list-style-type: none"> <li>• The MPAL can create and maintain various strategies and policies including Active Transportation, Workplace Health and Wellness, Physical Activity, and Facility Access</li> <li>• Acquires grant money to be used for facility access and upgrades, funding of After School Programming, maintaining and increasing inventory for equipment for all Free Loan Programs (Canoe/Kayak, Ski/Snowshoe, Bicycles, various sporting goods)</li> </ul>
Disadvantages:	<ul style="list-style-type: none"> <li>• Contribution of finances and resources by the Town of Middleton</li> </ul>
Options:	<ul style="list-style-type: none"> <li>• Renew the contract for the next three years to be able to offer the same level of service we are currently offering.</li> <li>• Do not renew the contract and decrease the level of service we are currently providing.</li> </ul>
Required Resources:	\$25,000 for the next three years, office space/equipment, leadership.
Source of Funding:	Nova Scotia Department of Health and Wellness - \$25,000 Town of Middleton – Operational Budget
Sustainability Implications: (Environmental, Social, Economic and Cultural)	The province will commit to providing funding for the next three years and the position yields revenue via grants and program registrations.
CAO's Review/ Comments:	I support the request to continue the MPAL position, as requested. Both the community and Council has indicated that the level of service provided by the Recreation Department is important for the continued development of our community.

CAO Initials: RLT

Target Decision Date: 16 February 2016



**REQUEST FOR DECISION**  
**The Big Chill**  
**#005-2016**

Date: January 27, 2016	Subject: The Big Chill
Proposal Attached: yes	Submitted by: Jennifer Coolen, Director of Recreation & Community Services

Proposal:	That Town Council allow access to 0 Gates Mountain Road, and 0 Lily Lake Road for use during “The Big Chill” fundraising event on February 27, 2016.
Background:	Please see attached.
Benefits:	<ul style="list-style-type: none"> <li>• Positive media attention for the Town of Middleton</li> <li>• More awareness of the Lily Lake property</li> <li>• Supporting a great cause</li> </ul>
Disadvantages:	<ul style="list-style-type: none"> <li>• If anything were to happen to someone on the Town’s property, there is potential for an insurance claim.</li> </ul>
Options:	Allow the event to access these two pieces of property. Don’t allow the event to access these two pieces of property.
Required Resources:	Land use
Source of Funding:	N/A
Sustainability Implications: (Environmental, Social, Economic and Cultural)	This is an opportunity for an annual event that would bring people to the Town of Middleton and raise money that supports local youth.
Staff Comments/ Recommendations:	Allow the use of the properties.
CAO’s Review/ Comments:	I support the proposal as presented.

CAO Initials: RLT

Target Decision Date: 16 February 2016



## **The Big Chill 2016 a GiveToLive Project**

Learn More: <http://givetolive.ca/>

Questions: Email [BigChillDirector@gmail.com](mailto:BigChillDirector@gmail.com)

### **Info Sessions:**

If you're in the Valley: Monday, January 18- 6:30pm at the Capitol Pub in Middleton.

If you're in Halifax: Thursday, January 21- 5:30pm at Onyx on Argyle Street.

**Who:** Lawrencetown Education Centre (LEC) and At risk youth in Atlantic Canada

**What:** 5KM, ½ Marathon (21.1KM), Full Marathon (42.2KM) Snow Shoe

**When:** February 27th, 2016

**Where:** North Mountain of Middleton in the Annapolis Valley

**Why:** To support “at risk” youth of Atlantic Canada to foster empowerment and success through experiential leadership programs. Help us show these students that their lives and learning matter.

**Fundraising:** There is a minimum fundraising fee of:

5KM - \$300

21.1KM - \$500

42.2KM - \$500

**Registration fee:** \$60

### **Registration Link:**

<http://givetolive.ca/the-big-chill/register/>

### **Video made by LEC students:**

[https://youtu.be/beVAV\\_pYiA](https://youtu.be/beVAV_pYiA)





# Attention Land Owners!

GIVETOLIVE, a Halifax based charitable organization that organizes endurance fitness events in support of various charities, would like to ask your permission to utilize a small piece of your land for our latest event. We are adding a 5KM, ½ Marathon (21.2KM), and Full Marathon (42.2KM) snowshoe event to our event roster in your area on February 27th, 2016. Our participants will be fundraising for The Lawrencetown Education Centre and Nova Scotia's at risk youth.

What we need from you: written permission that we can utilize the indicated piece of land for our snow shoe participants and snowmobile support staff. We will need access to the land from February 25th-February 28th for set-up and clean up.

What we commit to you:

- No damage of your property.
  - No garbage or littering on your property.
  - No unauthorized access to your land to anyone who is not involved in the event.
  - No access to other areas of your property not already outlined.
  - No access to your property outside of the dates provided.
  - A thank-you for supporting our athletes and at risk youth in Atlantic Canada.
- Without your support, our events could not be a success.
- An invitation to the post BIG CHILL party on February 27th where you can meet our organizers and participants.

Please send an email to: [bigchilldirector@gmail.com](mailto:bigchilldirector@gmail.com) for questions or concerns.

Many, many thanks to you for your consideration.

Sincerely,

The BIG CHILL



**GIVETOLIVE**  
CHANGE THE WORLD ONE PERSON AT A TIME  
[givetolive.ca](http://givetolive.ca)



*Office of the  
Director of Public Works  
John Pearson  
Phone: (902) 824-0771  
Fax: (902) 825-6460  
pwdirector@town.middleton.ns.ca*

**DIRECTOR OF PUBLIC WORKS REPORT  
February 16, 2016**

**WATER MAINS**

- There have been no water main breaks since the last report.
- Aqua Tech has completed the leak detection of the Town.

**SEWER MAINS AND TREATMENT PLANT**

- The lift station on Freeman Street is almost complete. The final inspection and more hand rails is all that is required to complete the project.
- All new check valves and gauges have been installed at the lift stations.
- The lateral line has been repaired on Meadow Lane.

**ROAD REPAIR**

- There is no road repair to report.
- Cold patching is being done as required.

**GENERAL MAINTENANCE**

- The new trackless has arrived and is in excellent working order.
- Snow removal, salting and sanding is well underway with salt and sand stockpiled for the winter season.
- Atlantic Arborists are still trimming trees when weather permits.
- Water hydrants are being pumped down as necessary.
- Clearing and trimming brush to the well field is taking place as weather permits.
- The installation of the lunch room in town hall has begun.

**OCCUPATIONAL HEALTH & SAFETY**

- OH & S Meetings are taking place once a month; minutes will be posted on SharePoint.
- There are no accidents to report at this time.

**DIRECTOR OF PUBLIC WORKS' PROJECTS**

- The engineering on the storm drain on Marshall Street has been started.
- The engineering report from CBCL for the reservoir leak has been completed and recommendations are in the planning stages.
- I am working on the engineering for the replacement of the sewer lines on Main Street.

**John Pearson**

**Director of Public Works**

## WINTER ACTIVE

We have certainly faced some weather challenges with this year's outdoor rink. That being said, we are still thankful to the volunteers who helped to build the rink, as well as Scott Veinot and the other fire fighters who have helped to keep the rink flooded. As nice as it is to have a mild winter, we are still hoping for a string of colder days and nights to give us some good outdoor skating opportunities.

Although we have had much less snow this year as compared to last year, we are happy that when we do get snow, lots of people are taking advantage of our ski/snowshoe loan program. To promote this program and reward people for being outdoor active through the winter, we are going to be running a participation challenge. Anyone who borrows our skis or snowshoes and posts a picture of themselves using the equipment to the comments section of the facebook contest, will get their name entered to win a gift card for \$100 to a local sports store. Watch facebook for more details on this in the near future.

The next community snowshoe/skiing event is going to take place on Monday, February 22<sup>nd</sup>. We are going to meet at Riverside Park at 7pm and go for an hour through the trails there. Please call 902.825.6611 to register for this and to book your skis or snowshoes if you need to borrow some.

## PROGRAMS

Our winter programs have been running smoothly with great participation rates. We are very pleased with the numbers for the new programs – Noon Hour Yoga, and the Core Cardio class. It's great to see the community so actively involved in programs.

We are in the final stages of planning for March Break Camps for elementary school students, as well as several art and sport opportunities for junior high and high school students. There are two employment opportunities for leadership that week. If you'd like to apply, or would be interested in running a workshop/clinic for the older students, we'd love to hear from you.



## OTHER STUFF

We have been busy working on the budget. The plans for the capital budget next year are to continue the work on the design and construction of the skate park to be located in Rotary Park. We are currently waiting on federal funding and will soon be sending out our request for proposals for the design and construction. As always, public input is important in budget preparations so if there are any programs or equipment or suggestions, we would welcome that input and take it into consideration when doing budgets.

The deadline for nominations for Volunteer of the Year have been extended. If there is anyone you would like to recognize for their community contributions, please contact us and we'll help you through the process.



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Jennifer Coolen



# REMO Annapolis Report

February 2016

- We held an Advisory Committee meeting in Annapolis at 19:00 on Jan 28/16. Unfortunately only three of the six Advisory members, were able to attend. Deputy Mayor Smith and Councilor Smith, along with Warden Ritchie attended. We were unable to hold a quorum, but did discuss some items for future meetings.
- Training requirements and staffing for the ECC, continue to be an area of concern. We don't have the trained staff to operate. Advisory Committee members were concerned. I have training booked for 2016 and will address prerequisites for key positions in a letter next week.
- I have been working closely with County Planning, Red Cross and Upper Clements Park to establish a large scale warming center/ emergency shelter. We need to have, in my opinion three such centers. These need to cover the Eastern, Central and Western areas of our heavily populated areas. I want to ensure all aspects of safety and liability are addressed.
- Currently we are relying on Fire departments to fill a void. In outlying communities this may be a solution.
- Both of the comfort centers in the county have been visited and minor issues addressed. The Societies located in Maitland Bridge and Cornwallis Park, are working hard to maintain this community service.
- I will be attending a two day EMO Conference in Truro and hope to bring more focus on establishing firm standards for just such centers. Fire codes address post structures but don't appear to address existing structures.
- A meeting of the REMO Planning committee has been called for Feb. 11-2016. I hope to see a good turnout as we take REMO forward.

Respectfully Submitted

Kevin Beard REMO Annapolis

## Middleton RCMP

### Quarterly Update:

Period Ending: 2015-12-31

Number of Calls for Service within your respective District / Detachment

1276- Annapolis District

Files of Significance with PROS #. (Middleton Area)

-Justin Dempster- Prolific Offender at large. Numerous Break and Enter files and theft of weapons. Dangerous offender, known to be violent and armed. Was apprehended by Annapolis RCMP and is now incarcerated.

-Double Sexual Assault- Middleton. Middleton RCMP notified of 2 underage females, attending the Solider Memorial Hospital to report they were sexually assaulted. Still under investigation. (2015-1358292)

- Break and Enter- Wilmot Kwik Way- October 10<sup>th</sup>/2015 (2015-1314793) Police Dog Services were called out and the suspect was apprehended and charged.

-Second Break and Enter at the Wilmot Kwik Way- December 13<sup>th</sup>/2015 (2015-1603786) RCMP Ident and Police Dog Services attended. Still under investigation.

- Mischief Files- Male breaking windows in apartments, businesses, and vehicles in Middleton. Male was arrested and transported to Valley Regional Hospital for assessment. Mental Health call. (2015-1548577- numerous other related files)

Files regarding Drug Seizures- (Middleton Area)

<p style="text-align: center;"><b>Middleton RCMP</b></p> <p style="text-align: center;"><b>Quarterly Update:</b></p> <p style="text-align: center;"><b>Period Ending: 2015-12-31</b></p>	
<p>2 Charges under the Controlled Drug and Substances Act</p> <p style="text-align: center;">(See "Files of Significance" above)</p>	
SCEU	
<p>Drug Seizure of Marihuana, Illegal Cigarettes, and cannabis resin, along with firearms.</p> <p>Annapolis District SCEU (2015-1576496)</p>	
<p>Crime Reduction Strategy ...Number of Impaired Drivers, Checkpoints, etc. as this deals with the Crime Reduction Strategy, BSC and your APP.</p>	
<p>77 Checkpoints conducted</p> <p>4 Impaired driving Charges, 1 Refusal to Provide Charge, and 2 roadside suspensions.</p> <p>158 Tickets issued</p>	
Meetings with Public Officials ... Mayors, Wardens, Police Advisory Boards	
<p><b>PAB meetings</b> are ongoing and consistent, attended by S/Sgt. MacGillivray and/or Cpl. MACDONALD.</p> <p>Wilmot Neighbourhood Watch Meeting attended in October by Cst. Sparkes and S/Sgt. MacGillivray, and the December meeting was attended by Cpl. MacDonald and Cst Banfield.</p> <p>Nictaux Town Hall meeting, in November and December, attended by S/Sgt. MacGillivray and Cpl. MacDonald.</p>	
Police Community Relations ... Attended functions in your area (ie. Red Serge), events /	

## Middleton RCMP

### Quarterly Update:

Period Ending: 2015-12-31

festivals which could impact operations / resources

Tree Lighting- Middleton Town- Attended by Cpl. MacDonald and 4 members

Operation Impact- First weekend in November. Increased number of members and checkpoints to focus on impaired drivers.

Financial Issues ... significant unexpected costs, budgetary shortfalls

**New office space for Middleton Detachment** – Proposal currently with DOJ. Incentive is supported by the Middleton Town Council, the Middleton Detachment Commander, The Annapolis District Commander and the District Policing officer in conjunction with the Police Advisory Board.

Human Resource Issues ... Vacancies, Parental Leave, Long Term ODS, Suspensions

### **S/Sgt. Dan MacGillivray NCOi/c Annapolis District**

**Middleton Detachment** is currently fully staffed with the following Members:

Cpl. Tim MacDonald

Cst. Brad Williams

Cst. Todd Sparkes

Cst. Billie Gardiner

Middleton RCMP

Quarterly Update:

Period Ending: 2015-12-31

Cst. Angela Banfield

Cst. Ashley Levy (Transferred on January 31st)

Cst. Irene Clouter

**Court Liaison Position** – is currently held by CPL. Cornect

**Detachment Assistant** – Nicole Illsley

Report prepared by CPL Tim MACDONALD. Please do not hesitate to call 902-824-3312 if there are any questions or concerns.

Monthly Stats For Month Of: December 31st, 2015

With over 1,200 files this was too cumbersome to print

TOWN OF MIDDLETON

# PLANNING SERVICES



JANUARY

2016

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1. Planning and Development Activity Report
2. Building Permit Activity Report
3. Planning/GIS Technician Activity Report
4. Planning Services Transition Report



**Planning  
Development  
Project Management**

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**To:** Sharon McAuley, Coordinator, Planning and Development Services  
**From:** Chris Millier  
**Date:** February 1, 2016  
**Re:** Town of Middleton, Status Report

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**January 1 – 31, 2016**

**Planning Application Activity**

- PAC Meeting, January 25, 2016

**Development Permit Activity**

**Permit Activity Summary, January 2016**

	Current Month	Current YTD	Previous Yr. Month	Previous Yr. YTD
Development Permits				
Residential				
New Construction	0	0	0	0
Renovation/Addition	0	1	0	4
Accessory Structures	0	6	0	7
Commercial/Industrial				
New Construction	0	0	0	0
Renovation/Addition	0	6	0	2
Accessory Structures	0	0	0	1
Institutional				
New Construction	0	0	0	0
Renovation / Addition	0	1	0	1
Accessory Structures	0	1	0	2
Other (signs, occupancy, etc.)	0	3	0	5
Final Subdivision Approval				
Residential Lots Created	0	0	0	0
Comm./Industrial Lots Created	0	0	0	0



**BUILDING PERMIT REPORT**  
Figures based on Fiscal Year April to March

**Month:** **January 2016**

	Number of Building Permits	Building Value
Month: January	0	\$0.00
Year To Date 2015-2016:	19	\$871,890.00
Year To Date 2014-2015:	19	\$437,300.00
Year To Date 2013-2014:	16	\$638,188.00

Total Estimated Value Jan. 2016:	\$0.00	Total permits for Jan. 2016:	0	Total Estimated Value YTD 2015-2016:	\$871,890.00	Permit Fees Jan. 2016:	\$0.00
Total Estimated Value Jan. 2015:	\$0.00	Total permits for Jan. 2015:	0	Total Estimated Value YTD 2014-2015:	\$437,300.00	Permit Fees YTD 15-16:	\$6,385.79
Total Estimated Value Jan. 2014:	\$0.00	Total permits for Jan. 2014:	0	Total Estimated Value YTD 2013-2014:	\$638,188.00		

File #	Name	Applicant Address	Location	Construction	Date Building Permit Issued	Permit Fee	Estimated Value
				Dev. Permits Only	0 permits	\$0.00	
Total January:						\$0.00	\$0.00
Total Active Permits:		14					



**Town of Middleton LIU/GIS**  
 GIS & Planning Technical Support Services  
 Period : January 1 to January 31

Submitted by: Trevor Robar

Date: February 1 2016

Task	Category	Date	Hrs
Public Works GIS Attribute Clean Up	PW	Tuesday, January 6, 2015	1
Design Public Works Atlas Book for Water and Storm Assets	PW	Tuesday, January 6, 2015	1.5
Public Works GIS Attribute Clean Up	PW	Wednesday, January 7, 2015	1
Civic Issue - 451 Main Street - Samwood Holdings	PLAN	Thursday, January 7, 2016	0.5
John W. requested a Map Atlas of the Hydrant Locations.	PW	Tuesday, January 12, 2016	1.5
Public Works GIS Updates for John Webber	PW	Thursday, January 14, 2016	2
Update building footprint information from Provincial File	PLAN	Monday, January 18, 2016	1
Update Property and Civic GIS Layers	PLAN	Tuesday, January 19, 2016	0.75
Public Works GIS Updates for John Webber	PW	Sunday, January 24, 2016	1
ArcGIS Map Project Design with Property and Street Info for the Consultation with PAC.	PLAN	Friday, January 29, 2016	1
Fix up Public Works Attribute Information	PW	Sunday, January 31, 2016	0.5
Printed 6 Property Maps and 6 current MPS maps	PLAN		
			<b>Hrs</b>
			11.75

Category Description: **PW** = Public Works      **PLAN** = Planning      **REC** = Recreation  
**OTHER** = Meetings, Printing etc...

## **PLANNING SERVICES TRANSITION REPORT**

Effective January 1, 2016

### **PLANNING COORDINATION SERVICES:**

Sharon McAuley will continue to coordinate the delivery of Planning and Development Administration Services for the Town of Middleton. She will be the first contact for people making planning, building and development inquiries.

### **BUILDING AND FIRE INSPECTION SERVICES:**

The Municipality of the County of Annapolis is now providing Building and Fire Inspection Services for the Town of Middleton. The building and fire files have been transferred to their Lawrencetown office. Contact has been made with the owners of the active building permits and inspections have been conducted. They are in the process of setting up the schedule for conducting fire inspections on an ongoing basis.

### **DEVELOPMENT AND PLANNING SERVICES:**

Chris Millier and the 4Site Group will continue to provide Development and Planning Services to the Town of Middleton. All initial inquiries are made to Sharon McAuley.

### **GIS, MAPPING AND CIVIC ADDRESSING SERVICES:**

Trevor Robar and Landmark Geographic Solutions Inc. will continue to provide GIS, Mapping and Civic Addressing Services to the Town of Middleton.

### **OTHER:**

- Pick up and drop off of forms and payments will be at the Middleton Town Hall.
- Sharon McAuley will continue to set up the building and development files and coordinate the issuance of the development permit with Chris Millier. Once the development permit is issued, the file is then transferred to Annapolis County for the issuance of the building permit and the remainder of the life of the file. It will be returned to the Town of Middleton once the file is finalized and closed out.



131 Commercial Street  
PO Box 340  
Middleton, NS B0S 1P0  
[town.middleton.ns.ca](http://town.middleton.ns.ca)

**WHO TO PHONE:**

ANNAPOLIS COUNTY	TOWN OF MIDDLETON
Russell Mackintosh - 902-584-7021 or Danny Wright - 902-584-7022	Sharon McAuley - 902-824-4843 <a href="mailto:ea@town.middleton.ns.ca">ea@town.middleton.ns.ca</a>
Building Inspections Building and Fire Code questions Issuing of occupancy permits Fire Inspections	Development Permits Building Permits Signage Subdivision Zoning Zoning certificates Planning Development Control Civic Addressing Local Information Utility All other inquiries

## **Town of Middleton**

### **COUNCIL**

**TO:** Council

**FROM:** Marianne Daine, Director of Finance

**DATE:** February 3, 2016

**SUBJECT** Financial Forecast Report

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Please refer to the attached Actual to Budget Variance Report for the period ending January 29, 2016 which includes projections to March 31, 2016.

The surplus for general operations is shown as **\$42,766** in comparison to the approved annual budget.

**Revenue variance net increase of \$1,629 is mainly due to:**

- **Sewer Usage Charge:** Decreased by \$16,864 based on an error in assessment values applicable to sewer rate.
- **Power Corp-HST Rebate:** Decreased by \$4,330 due to grant amount not being confirmed until after budget approval.
- **Federal Grants In Lieu:** Increased by \$2,394 due to sewer rate not being included in budgeted calculation.
- **Provincial Grants In Lieu:** Increased by \$3,375 due to sewer rate not being included in budgeted calculation.
- **Building Fees:** Decreased by \$2,842 due to slowdown in construction.
- **Rents:** Decreased by \$5,565 due to an adjustment for 2014/15 rent from Municipality of Annapolis County for RCMP facilities.
- **Penalties & Interest on Taxes:** Increased by \$10,000 due to four tax sale accounts with large balances. Three of these accounts are now paid.
- **Provincial Grants Recreation:** Increased by \$13,682 due to grants being received after budget approval (Facilities Access Grant-\$5,000 and Physical Activity Strategy Grant-\$5,000).

**Expenditure variance net decrease of \$41,137 mainly due to:**

- **Police Misc Expense:** Increased by \$1,003 due to unbudgeted DNA analysis.
- **Fire Training:** Increased by \$2,500 due to influx of new members requiring training to be brought up to basic fire fighter standards.
- **Fire Vehicle Repairs:** Increased by \$2,000 due to repair costs being higher than anticipated.
- **Roads and Streets and Environmental Health Salaries and Fringe Benefits:** Decreased by \$42,015 due to two positions being vacant for extended periods of time.

- **Snow and Ice Wages:** Increased by \$10,725 due to casual employee being hired to replace plow operator on sick leave.
- **Public Works Workshops Lights:** Decreased by \$1,500 due to Director conserving power.
- **Public Works Workshops Fuel:** Decreased by \$2,000 due to Director conserving fuel.
- **Roads and Streets Sand:** Decreased by \$1,555 due to purchasing being completed for the year.
- **Planning Admin-Wages and Fringe Benefits:** Increased by \$7,289 based on additional time required by Fire Inspector to close files before fire inspection services are transferred to Annapolis County.
- **Community Development Administration Salaries and Fringe Benefits:** Decreased by \$7,025 due to position being vacant from April 1 to July 13, 2015.
- **Recreation Management Salaries and Fringe Benefits:** Decreased by \$7,025 due to position being vacant from April 1 to July 13, 2015.
- **Recreation Parks Water & Sewer:** Increased by \$10,502.49 due to splash pad usage not being budgeted.
- **Recreation Summer Wages:** Increased by \$6,852.75 due to an additional 1.5 positions being added for summer programs. This was offset by additional revenue.
- **Uncollectible Taxes:** Increased by \$31,334.30 due to write off for three properties sold by tax sale tender.
- **COR Streets Material:** Decreased by \$22,000 due to replacement of overhead crosswalk light being postponed until next year. A change in proposed location required additional funding.
- **COR Land/Bldgs Material:** Decreased by \$37,103.30 due to skateboard park being postponed to next fiscal year. Federal Election resulted in a hold on all ACOA grants and project cannot proceed unless grant is received. Also, the replacement of the library ramp was completed under budget.
- **COR Lift Station Material:** Decreased by \$1911.77 due to project being completed under budget.

In summary, revenue is only slightly higher than budgeted, but staff vacancies and the necessity of deferring two capital projects until the next fiscal year, will bring overall expenditures in under budget and generate a small surplus.

TOWN OF MIDDLETON  
Town General Departmental Report  
1/29/2016

Account	Name	YTD	Budget	Variance Amount	% Used	Projections to March 31/16
<b>TOWN GENERAL REVENUES</b>						
<b>Taxation</b>						
<b>Real Property</b>						
01-110-111-1001	Taxation-Residential	\$1,567,507.06	\$1,567,140.00	(\$367.06)	100.02%	\$1,567,507.06
01-110-111-1002	Commercial-Taxable	677,232.27	676,421.00	-811.27	100.12%	677,232.27
01-110-111-1065	Special Tax Legislation	69,679.96	69,673.00	-6.96	100.01%	69,679.96
01-110-111-1003	Resource Taxable	3,889.69	3,890.00	0.31	99.99%	3,889.69
01-110-111-1006	Forest Taxable	40.75	41.00	0.25	99.39%	40.75
01-110-111-1005	Farm Acreage Taxable	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>2,318,349.73</b>	<b>2,317,165.00</b>	<b>-1,184.73</b>	<b>100.05%</b>	<b>2,318,349.73</b>
<b>Special Assessments</b>						
01-110-112-1060	Sidewalk Ann. Chg.	0.00	0.00	0.00	0.00%	0.00
01-110-112-1061	Sewer- Ann.Chg/Entr.Fee	400.00	600.00	200.00	66.67%	600.00
01-110-112-1062	Sewer Usage Charge	434,372.67	453,729.00	19,356.33	95.73%	436,865.00
01-110-112-1063	BIDC Area Rate	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>434,772.67</b>	<b>454,329.00</b>	<b>19,556.33</b>	<b>95.70%</b>	<b>437,465.00</b>
<b>Business Property</b>						
01-110-114-1041	Business Occupancy	0.00	0.00	0.00	0.00%	0.00
01-110-114-1042	Based on Revenue(MT&T)	13,098.15	13,098.00	-0.15	100.00%	13,098.15
01-110-114-1043	Power Corp.- Hst Rebate	13,670.00	18,000.00	4,330.00	75.94%	13,670.00
<b>Totals:</b>		<b>26,768.15</b>	<b>31,098.00</b>	<b>4,329.85</b>	<b>86.08%</b>	<b>26,768.15</b>
<b>Other</b>						
01-110-119-1064	Deed Transfer Tax	47,856.55	65,000.00	17,143.45	73.63%	65,000.00
<b>Totals:</b>		<b>47,856.55</b>	<b>65,000.00</b>	<b>17,143.45</b>	<b>73.63%</b>	<b>65,000.00</b>
<b>Grants In Lieu</b>						
<b>Federal</b>						
01-110-121-1070	Federal (GIL)	35,784.88	33,391.00	-2,393.88	107.17%	35,784.88
<b>Totals:</b>		<b>35,784.88</b>	<b>33,391.00</b>	<b>-2,393.88</b>	<b>107.17%</b>	<b>35,784.88</b>
<b>Provincial</b>						
01-110-123-1071	Real Property	101,205.05	97,830.00	-3,375.05	103.45%	101,205.05
01-110-123-1072	Fire Protect(Comm.Coll.)	23,923.00	23,931.00	8.00	99.97%	23,923.00
<b>Totals:</b>		<b>125,128.05</b>	<b>121,761.00</b>	<b>-3,367.05</b>	<b>102.77%</b>	<b>125,128.05</b>
<b>Provincial Agencies</b>						
01-110-124-1073	N.S.L.C.	0.00	0.00	0.00	0.00%	0.00
01-110-124-1074	N.S.P.C.	471.00	471.00	0.00	100.00%	471.00
<b>Totals:</b>		<b>471.00</b>	<b>471.00</b>	<b>0.00</b>	<b>100.00%</b>	<b>471.00</b>
<b>Serv Provided Local Govt's</b>						
01-110-133-1080	Gen. Gov. (Anna.County)-Tax	2,482.17	2,482.00	-0.17	100.01%	2,482.17
01-110-133-1081	Fire (Anna.Co.)	72,031.00	72,131.00	100.00	99.86%	72,031.00
01-110-133-1082	1/4 Welfare Pmts. Recov.	0.00	0.00	0.00	0.00%	0.00
01-110-133-1083	Planning	10,127.98	9,000.00	-1,127.98	112.53%	10,127.98
01-110-133-1084	Recreation(Anna. Co.)	0.00	8,000.00	8,000.00	0.00%	8,000.00
<b>Totals:</b>		<b>84,641.15</b>	<b>91,613.00</b>	<b>6,971.85</b>	<b>92.39%</b>	<b>92,641.15</b>
<b>Sales of Services</b>						
01-110-141-1100	Gen. Gov't Services	0.00	37,871.00	37,871.00	0.00%	37,871.00
01-110-141-1101	Police Rentals	0.00	0.00	0.00	0.00%	0.00
01-110-141-1102	Transportation Rentals	185.25	64,523.00	64,337.75	0.29%	64,523.00
01-110-141-1103	Recreation Rentals	500.00	700.00	200.00	71.43%	700.00
01-110-141-1104	Recreation-Rink Contract	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>685.25</b>	<b>103,094.00</b>	<b>102,408.75</b>	<b>0.66%</b>	<b>103,094.00</b>
<b>Oth Revenue Own Sources</b>						
01-110-151-1120	License-Taxi/Peddler/Oth	115.00	0.00	-115.00	0.00%	115.00
01-110-151-1121	Dog Tax Revenue	20.00	25.00	5.00	80.00%	25.00
01-110-151-1122	Building Fees	3,657.79	6,500.00	2,842.21	56.27%	3,657.79
01-110-151-1123	Planning Fees	950.00	1,500.00	550.00	63.33%	950.00

TOWN OF MIDDLETON  
Town General Departmental Report  
1/29/2016

01-110-151-1124	Driveway & Bldg. Permits	525.00	350.00	-175.00	150.00%	525.00
01-110-151-1125	Fines	1,885.64	1,000.00	-885.64	188.56%	1,835.64
01-110-151-1126	Rents	-5,565.38	23,341.00	28,906.38	(23.84%)	17,775.00
01-110-151-1127	Concess./Franchises-Rec.	0.00	0.00	0.00	0.00%	0.00
01-110-151-1128	Deposit Receipts & SRF	1,214.10	3,000.00	1,785.90	40.47%	3,000.00
01-110-151-1129	Return on Inv. - Sundry	40.46	100.00	59.54	40.46%	100.00
01-110-151-1130	Penalties& Int.on Taxes	57,073.67	55,000.00	-2,073.67	103.77%	65,000.00
01-110-151-1131	Donations-Recreation	0.00	0.00	0.00	0.00%	0.00
01-110-151-1133	Donations - Other	0.00	0.00	0.00	0.00%	0.00
01-110-151-1132	Programs-Recreation	48,663.07	50,000.00	1,336.93	97.33%	50,000.00
01-110-151-1134	Miscellaneous Revenue	345.33	2,500.00	2,154.67	13.81%	2,500.00
01-110-151-1135	WCB Recoveries	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>108,924.68</b>	<b>143,316.00</b>	<b>34,391.32</b>	<b>76.00%</b>	<b>145,483.43</b>

**Unconditional Transfer  
Federal**

01-110-161-1150	Canada Works Grants	0.00	0.00	0.00	0.00%	0.00
01-110-161-1151	Gas Tax	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Provincial**

01-110-162-1152	Prov. - Ice Control	0.00	0.00	0.00	0.00%	0.00
01-110-162-1153	Prov.-DMA(Equalization)	338,073.00	338,073.00	0.00	100.00%	338,073.00
01-110-162-1154	Farm Property Acreage	600.00	601.00	1.00	99.83%	600.00
<b>Totals:</b>		<b>338,673.00</b>	<b>338,674.00</b>	<b>1.00</b>	<b>100.00%</b>	<b>338,673.00</b>

**Other**

01-110-163-1156	Other -Transition Grant	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Conditional Transfers  
Federal**

01-110-171-1170	Excise Gas Tax & NSHT	1,125.71	5,000.00	3,874.29	22.51%	5,000.00
<b>Totals:</b>		<b>1,125.71</b>	<b>5,000.00</b>	<b>3,874.29</b>	<b>22.51%</b>	<b>5,000.00</b>

**Provincial**

01-110-175-1171	EMO Grants	0.00	1,000.00	1,000.00	0.00%	0.00
01-110-175-1172	Other(Dutch Elm)	40,000.00	40,000.00	0.00	100.00%	40,000.00
01-110-175-1173	Through Streets	0.00	0.00	0.00	0.00%	0.00
01-110-175-1174	Social Welfare	0.00	0.00	0.00	0.00%	0.00
01-110-175-1175	Soc. Welfare-Homes	0.00	0.00	0.00	0.00%	0.00
01-110-175-1176	Comm. Development	0.00	0.00	0.00	0.00%	0.00
01-110-175-1177	Prov.Grant - Recreation	34,954.40	21,272.00	-13,682.40	164.32%	34,954.40
01-110-175-1178	Prov.Grant-Reg.Library	0.00	0.00	0.00	0.00%	0.00
01-110-175-1179	Debt Chgs. Sewers/Drains	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>74,954.40</b>	<b>62,272.00</b>	<b>-12,682.40</b>	<b>120.37%</b>	<b>74,954.40</b>

**Other Transfers**

**Allowances & Equity**

01-110-191-1200	Valuation Allowances Tax	0.00	0.00	0.00	0.00%	0.00
01-110-191-1201	Val.Allow. Area Rates	0.00	0.00	0.00	0.00%	0.00
01-110-191-1202	Val.Allow.Other Rec.	0.00	0.00	0.00	0.00%	0.00
01-110-191-1203	Surplus Prior Years	107,726.00	107,726.00	0.00	100.00%	107,726.00
01-110-191-1204	Trans.fr. Rev. Res. Fund	40,000.00	40,000.00	0.00	100.00%	40,000.00
<b>Totals:</b>		<b>147,726.00</b>	<b>147,726.00</b>	<b>0.00</b>	<b>100.00%</b>	<b>147,726.00</b>

**Trans from Own Agencies**

01-110-193-1220	Debt Reco. Fr.VWRM	0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00

**TOTAL REVENUES**

<b>3,745,861.22</b>	<b>3,914,910.00</b>	<b>169,048.78</b>	<b>95.68%</b>	<b>\$3,916,538.79</b>
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**TOWN GEN EXPENDITURES  
GENERAL GOV'T SERV  
Legislatvie**

01-210-211-2000	Mayor's Remuneration	9,333.30	11,200.00	1,866.70	83.33%	11,200.00
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TOWN OF MIDDLETON  
Town General Departmental Report  
1/29/2016

01-210-211-2024	Mayor's Expenses	643.43	1,523.00	879.57	42.25%	1,523.00
01-210-211-2001	Council Remuneration	32,958.30	39,550.00	6,591.70	83.33%	39,550.00
01-210-211-2034	Council Expenses	5,716.65	5,431.00	-285.65	105.26%	5,916.65
<b>Totals:</b>		<b>48,651.68</b>	<b>57,704.00</b>	<b>9,052.32</b>	<b>84.31%</b>	<b>58,189.65</b>

**Admin Town Hall**

01-210-212-2009	T.H. Lights	10,354.44	16,000.00	5,645.56	64.72%	16,000.00
01-210-212-2027	T.H. Repairs	5,421.92	13,465.00	8,043.08	40.27%	13,465.00
01-210-212-2013	T.H. Supplies	1,369.69	1,450.00	80.31	94.46%	1,450.00
01-210-212-2010	T.H. Insurance	1,413.00	1,413.00	0.00	100.00%	1,413.00
01-210-212-2002	T.H. Salary	178.25	645.00	466.75	27.64%	645.00
01-210-212-2011	T.H. Fuel	2,358.67	7,000.00	4,641.33	33.70%	7,000.00
01-210-212-2012	T.H. Janitor	7,975.38	9,608.00	1,632.62	83.01%	9,608.00
01-210-212-2020	T.H.Oth.-Tax,Water,Etc	1,100.33	1,475.00	374.67	74.60%	1,475.00
01-210-212-2003	T.H. Wages	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>30,171.68</b>	<b>51,056.00</b>	<b>20,884.32</b>	<b>59.10%</b>	<b>51,056.00</b>

**Financial**

01-210-213-2002	Office Salaries(Portion)	152,777.23	180,181.00	27,403.77	84.79%	180,181.00
01-210-213-2022	Fin. Legal	10,795.98	21,000.00	10,204.02	51.41%	21,000.00
01-210-213-2023	Fin. Auditors	3,650.01	12,000.00	8,349.99	30.42%	12,000.00
01-210-213-2017	Fin. Office Supplies	4,320.66	8,150.00	3,829.34	53.01%	8,150.00
01-210-213-2016	Fin. Postage	3,812.22	3,200.00	-612.22	119.13%	3,200.00
01-210-213-2015	Fin. Telephone	5,624.85	8,500.00	2,875.15	66.17%	8,500.00
01-210-213-2018	Equip.Rental &Service	7,394.95	10,108.00	2,713.05	73.16%	10,108.00
01-210-213-2032	Misc.(Bonds,Subs,Adv)	66,706.64	89,800.00	23,093.36	74.28%	89,800.00
01-210-213-2033	Gifts/Flowers/Memorials	1,413.28	4,900.00	3,486.72	28.84%	4,900.00
01-210-213-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>256,495.82</b>	<b>337,839.00</b>	<b>81,343.18</b>	<b>75.92%</b>	<b>337,839.00</b>

**Taxation**

01-210-214-2040	C.B. & Tax Sale Expense	-1,247.51	0.00	1,247.51	0.00%	0.00
01-210-214-2041	Tax Billing	0.00	0.00	0.00	0.00%	0.00
01-210-214-2042	Tax Exemptions Widows	700.00	1,500.00	800.00	46.67%	1,500.00
01-210-214-2043	Tax Exemptions 25(A)	10,629.28	10,490.00	-139.28	101.33%	10,629.28
<b>Totals:</b>		<b>10,081.77</b>	<b>11,990.00</b>	<b>1,908.23</b>	<b>84.08%</b>	<b>12,129.28</b>

**Other General Services**

01-210-219-2050	Elections,Meetings, Etc.	0.00	0.00	0.00	0.00%	0.00
01-210-219-2024	Conventions/Delegation	1,362.69	2,100.00	737.31	64.89%	2,100.00
01-210-219-2025	Training	7,437.93	7,450.00	12.07	99.84%	7,450.00
01-210-219-2026	UNSM/AMA Dues/Conv	3,532.48	3,650.00	117.52	96.78%	3,650.00
01-210-219-2004	Fringe Benefits	41,779.39	56,330.00	14,550.61	74.17%	56,330.00
01-210-219-2006	Oth. Benefits(Accruals)	0.00	500.00	500.00	0.00%	500.00
01-210-219-2005	WCB	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>54,112.49</b>	<b>70,030.00</b>	<b>15,917.51</b>	<b>77.27%</b>	<b>70,030.00</b>

**Total Gen Gov't Services:**

**POLICE PROT SERVICES**

**Police Commission**

01-220-220-2007	Honoraria	0.00	0.00	0.00	0.00%	0.00
01-220-220-2024	Other Exp(Travel, Etc)	0.00	500.00	500.00	0.00%	500.00
<b>Totals:</b>		<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00%</b>	<b>500.00</b>

**Administration**

01-220-221-2002	Off.Sal. (Chief & Sec)	0.00	0.00	0.00	0.00%	0.00
01-220-221-2015	Telephone	0.00	0.00	0.00	0.00%	0.00
01-220-221-2017	Office Supplies	0.00	0.00	0.00	0.00%	0.00
01-220-221-2016	Postage	0.00	0.00	0.00	0.00%	0.00
01-220-221-2060	Sundry-Adv,Subs,Etc.	0.00	0.00	0.00	0.00%	0.00
01-220-221-2061	Public Relations	0.00	0.00	0.00	0.00%	0.00
01-220-221-2018	Equip.Ser. & Repair	0.00	0.00	0.00	0.00%	0.00
01-220-221-2024	Conv./Deleg./Meetings	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

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Chief, Invest & Prevention						
01-220-222-2002	Salaries-Reg	0.00	0.00	0.00	0.00%	0.00
01-220-222-2003	Salaries Casual	0.00	0.00	0.00	0.00%	0.00
01-220-222-2008	Police Serv.Contractd	408,852.00	558,605.00	149,753.00	73.19%	558,605.00
01-220-222-2004	Fringe Benefits	0.00	0.00	0.00	0.00%	0.00
01-220-222-2070	Oth.Equip(Guns,Ammo)	0.00	0.00	0.00	0.00%	0.00
01-220-222-2030	Clothing & Uniform Exp	0.00	0.00	0.00	0.00%	0.00
01-220-222-2035	Police Shared Services	33,820.00	33,820.00	0.00	100.00%	33,820.00
01-220-222-2071	Misc. Expense	1,002.59	0.00	-1,002.59	0.00%	1,002.59
01-220-222-2024	Travel & Meals	0.00	0.00	0.00	0.00%	0.00
01-220-222-2072	Canine Service(K-9)	0.00	0.00	0.00	0.00%	0.00
Totals:		443,674.59	592,425.00	148,750.41	74.89%	593,427.59
Traffic Activities						
01-220-223-2003	Wages -Crossing Guards	6,875.85	8,599.00	1,723.15	79.96%	8,599.00
01-220-223-2080	Equip - Crossing Guards	476.40	350.00	-126.40	136.11%	476.40
01-220-223-2004	Fringe (x-walk guards)	564.19	575.00	10.81	98.12%	675.00
Totals		7,916.44	9,524.00	1,607.56	83.12%	9,750.40
Training Expense						
01-220-224-2025	Train.(Courses,Seminars)	0.00	0.00	0.00	0.00%	0.00
Totals:		0.00	0.00	0.00	0.00%	0.00
Stations &Bldgs						
01-220-225-2090	Portion of Town Hall Exp	0.00	13,540.00	13,540.00	0.00%	13,540.00
Totals:		0.00	13,540.00	13,540.00	0.00%	13,540.00
Automotive Equipment						
01-220-226-2028	Vehicle Repairs	0.00	0.00	0.00	0.00%	0.00
01-220-226-2019	Gas	0.00	0.00	0.00	0.00%	0.00
01-220-226-2010	Insurance	0.00	0.00	0.00	0.00%	0.00
Totals:		0.00	0.00	0.00	0.00%	0.00
Police Services Other						
01-220-227-2005	W.C.B.	0.00	0.00	0.00	0.00%	0.00
01-221-227-2022	Police Ser.Other(Legal)	0.00	550.00	550.00	0.00%	550.00
Totals:		0.00	550.00	550.00	0.00%	550.00
Total Police Prot Serv:		451,591.03	616,539.00	164,947.97	73.25%	617,767.99
PROTECTIVE SERVICES						
Fire Protection Services						
01-221-240-2100	Fire Chief's Expense	335.98	2,000.00	1,664.02	16.80%	2,000.00
01-221-240-2015	Alarm Systems(Telephone)	8,102.03	12,000.00	3,897.97	67.52%	12,000.00
01-221-240-2101	Hydrant Rental	119,743.87	119,744.00	0.13	100.00%	119,744.00
01-221-240-2025	Training	13,740.90	11,500.00	-2,240.90	119.49%	14,000.00
01-221-240-2024	Travel/Meals/Convention	3,351.01	2,500.00	-851.01	134.04%	3,500.00
Totals:		145,273.79	147,744.00	2,470.21	98.33%	151,244.00
Stations & Buildings						
01-221-241-2010	Insurance	2,602.00	2,602.00	0.00	100.00%	2,602.00
01-221-241-2027	Repairs	3,929.19	12,500.00	8,570.81	31.43%	12,500.00
01-221-241-2011	Fuel	5,168.23	12,000.00	6,831.77	43.07%	12,000.00
01-221-241-2009	Lights	4,051.12	5,500.00	1,448.88	73.66%	5,500.00
01-221-241-2020	Water	521.95	500.00	-21.95	104.39%	521.95
01-221-241-2012	Janitor	2,250.00	2,700.00	450.00	83.33%	2,700.00
01-221-241-2013	Janitor Supplies	1,419.65	2,000.00	580.35	70.98%	2,000.00
Totals:		19,942.14	37,802.00	17,859.86	52.75%	37,823.95
Fire Fighting Equipment						
01-221-242-2110	Hose & Couplings	1,008.50	4,500.00	3,491.50	22.41%	4,500.00
01-221-242-2019	Gas	1,440.10	4,500.00	3,059.90	32.00%	4,500.00
01-221-242-2028	Repairs Vehicles	10,368.91	10,500.00	131.09	98.75%	12,500.00
01-221-242-2010	Insurance Vehicles	5,004.00	5,004.00	0.00	100.00%	5,004.00
01-221-242-2030	Clothing & Boots	5,906.38	10,500.00	4,593.62	56.25%	10,500.00
01-221-242-2029	Radio Repairs	1,879.95	5,500.00	3,620.05	34.18%	5,500.00

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01-221-242-2111	Other Equipment	5,021.45	10,000.00	4,978.55	50.21%	10,000.00
01-221-242-2112	Other(Rechg/Post/Copy)	2,588.54	5,000.00	2,411.46	51.77%	5,000.00
<b>Totals:</b>		<b>33,217.83</b>	<b>55,504.00</b>	<b>22,286.17</b>	<b>59.85%</b>	<b>57,504.00</b>
<b>Other Fire Expense</b>						
01-221-243-2007	Honoraria	0.00	4,500.00	4,500.00	0.00%	4,500.00
01-221-243-2010	Liability Ins	1,566.75	2,000.00	433.25	78.34%	2,000.00
01-221-243-2120	Misc.(Adv.,Subs.,Etc.)	210.41	1,000.00	789.59	21.04%	1,000.00
01-221-243-2121	Donations	0.00	0.00	0.00	0.00%	0.00
01-221-243-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>1,777.16</b>	<b>7,500.00</b>	<b>5,722.84</b>	<b>23.70%</b>	<b>7,500.00</b>
<b>Total Protection Services:</b>		<b>200,210.92</b>	<b>248,550.00</b>	<b>48,339.08</b>	<b>80.55%</b>	<b>254,071.95</b>
<b>OTHER PROT SERVICES</b>						
<b>Emergency Measures</b>						
01-221-244-2007	Honorarium	0.00	0.00	0.00	0.00%	0
01-221-244-2130	Other Expense	1,000.00	1,000.00	0.00	100.00%	1,000.00
01-221-244-2131	Regional EMO	0.00	5,500.00	5,500.00	0.00%	5,500.00
<b>Totals:</b>		<b>1,000.00</b>	<b>6,500.00</b>	<b>5,500.00</b>	<b>15.38%</b>	<b>6,500.00</b>
<b>Other Protective Services</b>						
01-221-245-2140	Animal / Pest Control	7,019.10	7,000.00	-19.10	100.27%	7,500.00
01-221-245-2141	Occ. Health & Safety	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>7,019.10</b>	<b>7,000.00</b>	<b>-19.10</b>	<b>100.27%</b>	<b>7,500.00</b>
<b>Total Other Prot Services:</b>		<b>8,019.10</b>	<b>13,500.00</b>	<b>5,480.90</b>	<b>59.40%</b>	<b>14,000.00</b>
<b>TRANSPORTATION</b>						
<b>Common Equipment</b>						
01-230-260-2002	Common Equip Salaries	7,356.75	7,645.00	288.25	96.23%	7,645.00
01-230-260-2003	Common Equip. Wages	0.00	0.00	0.00	0.00%	0
01-230-260-2019	Common Equip. Gas	12,446.47	25,000.00	12,553.53	49.79%	25,000.00
01-230-260-2010	Equipment Insurance	5,525.00	5,525.00	0.00	100.00%	5,525.00
01-230-260-2028	Equipment Repairs	25,048.32	40,000.00	14,951.68	62.62%	40,000.00
<b>Totals:</b>		<b>50,376.54</b>	<b>78,170.00</b>	<b>27,793.46</b>	<b>64.44%</b>	<b>78,170.00</b>
<b>Small Tools &amp; Equipment</b>						
01-230-261-2150	Small Tools Expense	8,733.46	12,706.00	3,972.54	68.73%	12,706.00
<b>Totals:</b>		<b>8,733.46</b>	<b>12,706.00</b>	<b>3,972.54</b>	<b>68.73%</b>	<b>12,706.00</b>
<b>Workshops &amp; Yards</b>						
01-230-262-2002	Workshops Salaries	5,439.84	10,846.00	5,406.16	50.16%	5,846.00
01-230-262-2003	Workshops Wages	52.00	0.00	-52.00	0.00%	52.00
01-230-262-2009	Workshops-Lights	1,839.48	5,500.00	3,660.52	33.45%	4,000.00
01-230-262-2011	Workshops Fuel	1,091.77	6,000.00	4,908.23	18.20%	4,000.00
01-230-262-2015	Workshops Telephone	5,148.89	5,000.00	-148.89	102.98%	5,500.00
01-230-262-2020	Workshops Water	579.46	500.00	-79.46	115.89%	579.46
01-230-262-2010	Workshops Insurance	691.00	691.00	0.00	100.00%	691.00
01-230-262-2027	Workshops Rep. & Maint	3,120.79	5,350.00	2,229.21	58.33%	5,350.00
<b>Totals:</b>		<b>17,963.23</b>	<b>33,887.00</b>	<b>15,923.77</b>	<b>53.01%</b>	<b>26,018.46</b>
<b>Liability Insurance</b>						
01-230-263-2010	Liab.Ins.&Damage Claims	12,641.31	10,017.00	-2,624.31	126.20%	12,641.31
<b>Totals:</b>		<b>12,641.31</b>	<b>10,017.00</b>	<b>-2,624.31</b>	<b>126.20%</b>	<b>12,641.31</b>
<b>Engineering</b>						
01-230-264-2021	Survey & Engineering	0.00	400.00	400.00	0.00%	400.00
<b>Totals:</b>		<b>0.00</b>	<b>400.00</b>	<b>400.00</b>	<b>0.00%</b>	<b>400.00</b>
<b>Roads &amp; Streets</b>						
01-230-265-2002	Roads & Sts Salary	106,039.10	132,022.00	25,982.90	80.32%	115,629.00
01-230-265-2003	Roads & Streets Wages	1,391.00	0.00	-1,391.00	0.00%	0
01-230-265-2004	Fringe Benefits	44,082.54	64,955.00	20,872.46	67.87%	54,600.00
01-230-265-2160	Chloride & Cartage	0.00	0.00	0.00	0.00%	0
01-230-265-2161	Sand / Gravel	5,786.68	7,342.00	1,555.32	78.82%	5,786.68

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01-230-265-2162	Patching Strs/Sidewalks	69,865.98	76,869.00	7,003.02	90.89%	76,869.00
01-230-265-2163	Storm Sewers Maint	3,188.46	3,000.00	-188.46	106.28%	3,188.46
01-230-265-2005	Workmens Compensation	0.00	0.00	0.00	0.00%	0
01-230-265-2030	Safety Clothing/Eqpt	2,429.04	5,831.00	3,401.96	41.66%	5,831.00
01-230-265-2025	Rds. & Sts. Training	3,744.85	5,370.00	1,625.15	69.74%	5,370.00
01-230-265-2164	Gen. Supplies/Expense	5,123.63	7,800.00	2,676.37	65.69%	7,800.00
01-230-265-2029	Radio Rep/Rental	311.00	400.00	89.00	77.75%	400
01-230-266-2002	Snow/ Ice Salary	18,476.53	43,216.00	24,739.47	42.75%	43,216.00
01-230-266-2003	Snow/Ice Control Wages	858.00	0.00	-858.00	0.00%	10,725.00
01-230-266-2170	Snow/ Ice Control Salt	15,189.48	30,000.00	14,810.52	50.63%	30,000.00
01-230-266-2171	Snow/Ice Equip.Rental	0.00	2,000.00	2,000.00	0.00%	2,000.00
01-230-265-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0
<b>Totals:</b>		<b>276,486.29</b>	<b>378,805.00</b>	<b>102,318.71</b>	<b>72.99%</b>	<b>361,415.14</b>

**Street Lighting**

01-230-267-2009	NSPC Expense	18,722.76	26,182.00	7,459.24	71.51%	26,182.00
01-230-267-2180	St. Lighting Materials	1,283.37	1,500.00	216.63	85.56%	1,500.00
<b>Totals:</b>		<b>20,006.13</b>	<b>27,682.00</b>	<b>7,675.87</b>	<b>72.27%</b>	<b>27,682.00</b>

**Traffic Services**

01-230-268-2190	Signs/ Standards	1,400.43	4,000.00	2,599.57	35.01%	4,000.00
01-230-268-2191	Painting Lines Material	13,322.76	14,500.00	1,177.24	91.88%	14,500.00
<b>Totals:</b>		<b>14,723.19</b>	<b>18,500.00</b>	<b>3,776.81</b>	<b>79.58%</b>	<b>18,500.00</b>

**Parking Services**

01-230-269-2200	Lot Rentals	0.00	0.00	0.00	0.00%	0
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0</b>

**Public Transit**

01-230-270-2210	Public Transit - Other	1,000.00	21,000.00	20,000.00	4.76%	21,000.00
<b>Totals:</b>		<b>1,000.00</b>	<b>21,000.00</b>	<b>20,000.00</b>	<b>4.76%</b>	<b>21,000.00</b>

**Total Transportation Serv:**

**401,930.15      581,167.00      179,236.85      69.16%      558,532.91**

**ENVIRONMENTAL HEALTH**

**Sewage Collection Systems**

01-240-300-2002	E.H. Sew.Coll. Salaries	1,754.30	3,450.00	1,695.70	50.85%	2,000.00
01-240-300-2003	E.H.Sew.Coll. Wages	0.00	0.00	0.00	0.00%	0
01-240-300-2220	E.H.Sew.Coll.Sup & Exp	2,339.70	6,000.00	3,660.30	39.00%	6,000.00
01-240-300-2221	E.H. Cleaning Fees	0.00	10,000.00	10,000.00	0.00%	10,000.00
01-240-300-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0
<b>Totals:</b>		<b>4,094.00</b>	<b>19,450.00</b>	<b>15,356.00</b>	<b>21.05%</b>	<b>18,000.00</b>

**Sewage Lift Stations**

01-240-301-2002	E/H Lift Stn.-Salary	6,125.30	10,396.00	4,270.70	58.92%	7,000.00
01-240-301-2003	Lift Station - Wages	0.00	0.00	0.00	0.00%	0
01-240-301-2009	Lift Stn. - Power	5,222.40	6,281.00	1,058.60	83.15%	6,281.00
01-240-301-2230	Lift Stn.-Supply/Expense	4,321.26	12,189.00	7,867.74	35.45%	12,189.00
01-240-301-2231	Lift Stn.-Equip. Rep.	12,116.64	11,650.00	-466.64	104.01%	12,116.64
<b>Totals:</b>		<b>27,785.60</b>	<b>40,516.00</b>	<b>12,730.40</b>	<b>68.58%</b>	<b>37,586.64</b>

**Sew Treatment & Disposal**

01-240-302-2002	Sew.Treat.-Salary	37,902.54	54,903.00	17,000.46	69.04%	44,601.00
01-240-302-2003	Sew.Treatment-Wages	0.00	0.00	0.00	0.00%	0
01-240-302-2009	Sew.Treatment-Power	45,437.85	52,572.00	7,134.15	86.43%	52,572.00
01-240-302-2240	UV Lights	18,786.60	16,805.00	-1,981.60	111.79%	18,786.60
01-240-302-2241	Other Chemicals	0.00	0.00	0.00	0.00%	0
01-240-302-2005	W.C.B	0.00	0.00	0.00	0.00%	0
01-240-302-2242	Supply/Maintenance	65,574.62	75,924.00	10,349.38	86.37%	75,924.00
01-240-302-2015	Telephone	1,256.64	1,500.00	243.36	83.78%	1,500.00
01-240-302-2243	Eqpt./Motor Repairs	5,059.88	5,000.00	-59.88	101.20%	5,059.88
01-240-302-2028	Vehicles(Portion)	0.00	8,816.00	8,816.00	0.00%	8,816.00
01-240-302-2020	Sew.Treatment-Water	326.44	400.00	73.56	81.61%	326.44
<b>Totals:</b>		<b>174,344.57</b>	<b>215,920.00</b>	<b>41,575.43</b>	<b>80.74%</b>	<b>207,585.92</b>

**Garbage & Waste Collection**

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01-240-303-2002	E/H-Waste Coll.-Salary	0.00	0.00	0.00	0.00%	0
01-240-303-2003	E/H-Waste Coll.- Wages	0.00	0.00	0.00	0.00%	0
01-240-303-2251	Other Collection Expense	4,294.64	8,100.00	3,805.36	53.02%	8,100.00
01-240-303-2252	Waste/Recycling Contract	133,298.33	150,589.00	17,290.67	88.52%	150,589.00
<b>Totals:</b>		<b>137,592.97</b>	<b>158,689.00</b>	<b>21,096.03</b>	<b>86.71%</b>	<b>158,689.00</b>

**Other**

01-240-304-2002	E/H Other-Salaries	0.00	0.00	0.00	0.00%	0
01-240-304-2003	E/H Other-Wages	0.00	0.00	0.00	0.00%	0
01-240-304-2260	EH Oth.Exp-Contracts,Etc	0.00	15,000.00	15,000.00	0.00%	15,000.00
<b>Totals:</b>		<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00%</b>	<b>15,000.00</b>

**Total Environmental Health:  
PUB HEALTH & WELFARE**

**Public Health**

01-250-320-2270	Mental Health	0.00	0.00	0.00	0.00%	0.00
01-250-302-2271	Public Health - Others	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Other Health**

01-250-321-2280	Other-Nursing(VON)	0.00	0.00	0.00	0.00%	0.00
01-250-321-2281	Other	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Social Welfare Admin**

01-250-322-2290	Admin. & Placement	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Social Welfare Services**

01-250-323-2300	Municipal Homes	0.00	0.00	0.00	0.00%	0.00
01-250-323-2301	Private Homes	0.00	0.00	0.00	0.00%	0.00
01-250-323-2302	Child Welfare	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Social Welfare-Other**

01-250-323-2303	Other Emp. Project	500.00	500.00	0.00	100.00%	500.00
<b>Totals:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>100.00%</b>	<b>500.00</b>

**Total Pub Health & Welfare:**

**500.00      500.00      0.00      100.00%      500.00**

**OTHER ENV DEV SERV**

**Env Planning & Zoning**

01-260-340-2002	Admin. - Salaries	8,111.62	9,628.00	1,516.38	84.25%	9,628.00
01-260-340-2003	Admin. - Wages	23,354.75	17,200.00	-6,154.75	135.78%	23,354.75
01-260-340-2008	Administration Contracted	29,694.72	48,210.00	18,515.28	61.59%	47,948.00
01-260-340-2004	Fringe Costs	4,416.03	3,681.00	-735.03	119.97%	4,815.00
01-260-340-2005	Workers' Compensation Board	0.00	0.00	0.00	0.00%	0.00
01-260-340-2310	Professional Fees	0.00	1,500.00	1,500.00	0.00%	1,500.00
01-260-340-2017	Office Expense	197.50	0.00	-197.50	0.00%	428.00
01-260-340-2016	Photocopying/Postage	201.18	500.00	298.82	40.24%	500.00
01-260-340-2015	Telephone	787.51	720.00	-67.51	109.38%	787.51
01-260-340-2018	Office Equip.Prog & Service	0.00	0.00	0.00	0.00%	0.00
01-260-340-2311	Office Rental	521.43	385.00	-136.43	135.44%	641.00
01-260-340-2024	Travel & Meetings	1,850.31	1,585.00	-265.31	116.74%	1,950.00
01-260-340-2031	Advertising Costs	0.00	0.00	0.00	0.00%	0.00
01-260-340-2025	Training & Conferences	225.00	1,225.00	1,000.00	18.37%	225.00
01-260-340-2010	Insurance Expense	6,391.28	7,370.00	978.72	86.72%	7,370.00
01-260-340-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0.00
01-260-340-2312	Other	50.00	0.00	-50.00	0.00%	50.00
<b>Totals:</b>		<b>75,801.33</b>	<b>92,004.00</b>	<b>16,202.67</b>	<b>82.39%</b>	<b>99,197.26</b>

**Community Development**

01-260-341-2002	Administration	33,729.63	45,054.00	11,324.37	74.86%	39,529.00
01-260-341-2004	Fringe Costs	5,780.52	9,408.00	3,627.48	61.44%	7,908.00

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01-260-341-2017	Office Expense	2,065.03	2,000.00	-65.03	103.25%	2,200.00
01-260-341-2016	Copying & Postage	0.00	450.00	450.00	0.00%	450.00
01-260-341-2015	Telephone	3,165.62	4,000.00	834.38	79.14%	4,000.00
01-260-341-2018	Office Equip./Prog.	1,500.25	4,000.00	2,499.75	37.51%	4,000.00
01-260-341-2320	Office Rental	0.00	5,249.00	5,249.00	0.00%	5,249.00
01-260-341-2024	Travel & Education	0.00	0.00	0.00	0.00%	0.00
01-260-341-2031	Advertising & Promotion	3,113.79	4,375.00	1,261.21	71.17%	4,375.00
01-260-341-2321	Special Projects	6,580.30	11,300.00	4,719.70	58.23%	11,300.00
01-260-341-2025	Training & Conferences	100.00	1,800.00	1,700.00	5.56%	1,500.00
01-260-341-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>56,035.14</b>	<b>87,636.00</b>	<b>31,600.86</b>	<b>63.94%</b>	<b>80,511.00</b>

**Other Development Services**

01-260-342-2330	Tourist Bureau	12,249.00	12,249.00	0.00	100.00%	12,249.00
01-260-342-2026	Memberships	0.00	700.00	700.00	0.00%	700.00
01-260-342-2331	Town Crier's Expense	0.00	250.00	250.00	0.00%	0.00
01-260-342-2332	Other Tourism Exp.	0.00	800.00	800.00	0.00%	800.00
01-260-342-2333	Xmas Lighting Expense	2,137.25	2,500.00	362.75	85.49%	2,500.00
01-260-342-2334	Grants Other Organizatio	0.00	0.00	0.00	0.00%	0.00
01-260-342-2335	Oth.Exp(Pins,Adv,Clock)	73.00	573.00	500.00	12.74%	573.00
01-260-342-2336	Communities in Bloom	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>14,459.25</b>	<b>17,072.00</b>	<b>2,612.75</b>	<b>84.70%</b>	<b>16,822.00</b>

**Total Oth Env Dev Services: 146,295.72 196,712.00 50,416.28 74.37% 196,530.26**

**REC & CULTURAL SERV  
Administration-Commission**

01-270-360-2025	Comm.-Training/Confer.	0.00	0.00	0.00	0.00%	0.00
01-270-360-2024	Comm.-Travel & Meals	0.00	0.00	0.00	0.00%	0.00
01-270-360-2026	Membership Fees	0.00	0.00	0.00	0.00%	0.00
01-270-360-2340	Commission-Other	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Management**

01-270-361-2002	Mgmt.-Director's Salary	59,706.64	78,104.00	18,397.36	76.45%	72,579.00
01-270-361-2003	Mgmt.-Office Wages Casual	0.00	0.00	0.00	0.00%	0.00
01-270-361-2004	Mgmt.-Fringe Benefits	12,310.49	15,890.00	3,579.51	77.47%	14,390.00
01-270-361-2024	Mgmt.-Travel & Meetings	155.71	1,600.00	1,444.29	9.73%	1,600.00
01-270-361-2025	Mgmt.-Training/Conferen	67.79	1,300.00	1,232.21	5.21%	1,300.00
01-270-361-2026	Mgmt.-Membership Fees	150.00	400.00	250.00	37.50%	400.00
<b>Totals:</b>		<b>72,390.63</b>	<b>97,294.00</b>	<b>24,903.37</b>	<b>74.40%</b>	<b>90,269.00</b>

**Office**

01-270-362-2017	Office Supplies	0.00	0.00	0.00	0.00%	0.00
01-270-362-2016	Photocopying & Postage	0.00	0.00	0.00	0.00%	0.00
01-270-362-2015	Telephone	0.00	0.00	0.00	0.00%	0.00
01-270-362-2031	Printing & Advertising	1,423.82	1,000.00	-423.82	142.38%	1,423.82
01-270-362-2350	Resource Material	0.00	0.00	0.00	0.00%	0.00
01-270-362-2018	Office Equip & Service	0.00	0.00	0.00	0.00%	0.00
01-270-362-2351	Office Rental	0.00	0.00	0.00	0.00%	0.00
01-270-362-2005	WCB	0.00	0.00	0.00	0.00%	0.00
01-270-362-2014	Amortization Expense	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>1,423.82</b>	<b>1,000.00</b>	<b>-423.82</b>	<b>142.38%</b>	<b>1,423.82</b>

**Pool**

01-270-363-2002	Pool-Salary	0.00	0.00	0.00	0.00%	0.00
01-270-363-2003	Pool-Wages	0.00	0.00	0.00	0.00%	0.00
01-270-363-2020	Pool-Water & Sewer	0.00	0.00	0.00	0.00%	0.00
01-270-363-2009	Pool - Lights	0.00	100.00	100.00	0.00%	100.00
01-270-363-2360	Pool-Materials	0.00	0.00	0.00	0.00%	0.00
01-270-363-2361	Pool-Grants	12,000.00	12,000.00	0.00	100.00%	12,000.00
01-270-363-2362	Pool-Other	157.00	157.00	0.00	100.00%	157.00
<b>Totals:</b>		<b>12,157.00</b>	<b>12,257.00</b>	<b>100.00</b>	<b>99.18%</b>	<b>12,257.00</b>

**Rink**



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01-270-364-2002	Rink-Salary	0.00	0.00	0.00	0.00%	0.00
01-270-364-2020	Rink-Water & Sewage	6,860.55	6,900.00	39.45	99.43%	6,860.55
01-270-364-2370	Rink Grants	2,500.00	2,500.00	0.00	100.00%	2,500.00
<b>Totals:</b>		<b>9,360.55</b>	<b>9,400.00</b>	<b>39.45</b>	<b>99.58%</b>	<b>9,360.55</b>

**Recreation Facilities**

01-270-365-2002	Parks-Salary	35,799.97	36,142.00	342.03	99.05%	36,142.00
01-270-366-2002	Parks/PW-Salary	4,171.53	705.00	-3,466.53	591.71%	4,171.53
01-270-365-2003	Parks-Wages	19,418.67	21,033.00	1,614.33	92.32%	19,418.67
01-270-366-2003	Parks/PW-Wages	0.00	0.00	0.00	0.00%	0.00
01-270-365-2004	Parks-Fringe Benefits	9,295.78	8,143.00	-1,152.78	114.16%	9,295.78
01-270-365-2005	Parks-WCB	0.00	0.00	0.00	0.00%	0.00
01-270-365-2025	Parks-Training & Mileage	1,037.49	1,590.00	552.51	65.25%	1,037.49
01-270-365-2020	Parks-Water & Sewer	11,202.49	700.00	-10,502.49	1600.36%	11,202.49
01-270-365-2009	Parks-Lights	1,853.37	1,700.00	-153.37	109.02%	2,265.00
01-270-365-2010	Parks-Insurance	651.00	651.00	0.00	100.00%	651.00
01-270-365-2380	Parks-Equipment	5,007.81	7,808.00	2,800.19	64.14%	7,808.00
01-270-365-2381	Parks-PW Equip.Rental	0.00	3,000.00	3,000.00	0.00%	3,000.00
01-270-365-2382	Parks-Structurres	23,520.65	21,950.00	-1,570.65	107.16%	23,520.65
01-270-365-2015	Parks - Telephone	1,143.69	1,250.00	106.31	91.50%	1,250.00
01-270-365-2383	Parks-Lawn Mgt(Grnds)	20,458.12	21,510.00	1,051.88	95.11%	21,510.00
01-270-365-2384	Parks-Spec.Projects	0.00	0.00	0.00	0.00%	0.00
01-270-365-2385	Parks-Maint.-Grants	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>133,560.57</b>	<b>126,182.00</b>	<b>-7,378.57</b>	<b>105.85%</b>	<b>141,272.61</b>

**Cultural Bldgs & Facilities  
Museums**

01-270-367-2390	Macdonald Mus.Grant	2,500.00	2,500.00	0.00	100.00%	2,500.00
<b>Totals:</b>		<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>100.00%</b>	<b>2,500.00</b>

**Library**

01-270-368-2002	Library-Salary	0.00	0.00	0.00	0.00%	0.00
01-270-368-2003	Library-Wages	0.00	0.00	0.00	0.00%	0.00
01-270-368-2015	Library-Telephone	324.44	500.00	175.56	64.89%	500.00
01-270-368-2020	Library-Water & Sewer	443.90	600.00	156.10	73.98%	600.00
01-270-368-2009	Library-Lights	2,581.57	4,500.00	1,918.43	57.37%	4,500.00
01-270-368-2027	Library-Repairs	508.69	1,000.00	491.31	50.87%	1,000.00
01-270-368-2010	Library- Insurance	434.00	434.00	0.00	100.00%	434.00
01-270-368-2013	Library-Bldg.Sup./Mat.	422.84	775.00	352.16	54.56%	775.00
01-270-368-2012	Library-Janitor	4,294.48	5,174.00	879.52	83.00%	5,174.00
<b>Totals:</b>		<b>9,009.92</b>	<b>12,983.00</b>	<b>3,973.08</b>	<b>69.40%</b>	<b>12,983.00</b>

**Other Rec & Cultural Serv  
Program Development**

01-270-369-2002	Summer Salary	0.00	0.00	0.00	0.00%	0.00
01-270-369-2003	Wages (Casual)	39,986.75	33,134.00	-6,852.75	120.68%	39,986.75
01-270-369-2025	Travel & Training (Casual)	1,955.36	2,100.00	144.64	93.11%	1,955.36
01-270-369-2400	Sports Programs	0.00	1,000.00	1,000.00	0.00%	0.00
01-270-369-2401	Outdoor Programs	0.00	0.00	0.00	0.00%	0.00
01-270-369-2402	Winter Programs	0.00	0.00	0.00	0.00%	0.00
01-270-369-2403	Special Programs	0.00	500.00	500.00	0.00%	500.00
01-270-369-2404	Creative Arts	0.00	250.00	250.00	0.00%	250.00
01-270-369-2405	General Programs	20,411.91	27,500.00	7,088.09	74.23%	27,500.00
01-270-369-2406	MPAL	8,850.03	8,500.00	-350.03	104.12%	8,850.03
<b>Totals:</b>		<b>71,204.05</b>	<b>72,984.00</b>	<b>1,779.95</b>	<b>97.56%</b>	<b>79,042.14</b>

**Leadership Development**

01-270-370-2410	Workshops & Clinics	0.00	500.00	500.00	0.00%	500.00
<b>Totals:</b>		<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00%</b>	<b>500.00</b>

**Rec Grant Programs**

01-270-370-2420	Community Org Grants	0.00	0.00	0.00	0.00%	0.00
01-270-371-2421	Cultural Grants	0.00	500.00	500.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00%</b>	<b>0.00</b>

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**Information Services**

01-270-372-2430	Computer Software	0.00	0.00	0.00	0.00%	0.00
01-270-372-2431	Newsletter	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Special Events & Festivals**

01-270-373-2440	Heart Of The Valley Festival	7,500.00	7,500.00	0.00	100.00%	7,500.00
01-270-373-2441	Apple Blossom Festival	686.07	750.00	63.93	91.48%	750.00
01-270-373-2442	Other	29,025.45	30,650.00	1,624.55	94.70%	30,650.00
01-270-373-2443	Concessions	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>37,211.52</b>	<b>38,900.00</b>	<b>1,688.48</b>	<b>95.66%</b>	<b>38,900.00</b>

**Total Rec & Cultural Serv:**      **348,818.06**      **374,500.00**      **25,681.94**      **93.14%**      **388,508.12**

**FISCAL SERVICES**

**Debt Charges**

**Int Short-Term Borrowing**

01-280-400-2450	Operating Borrowing	675.45	500.00	-175.45	135.09%	675.45
01-280-400-2451	Temp.Cap.Borrowing	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>675.45</b>	<b>500.00</b>	<b>-175.45</b>	<b>135.09%</b>	<b>675.45</b>

**Interest Long-Term Debt**

01-280-400-2460	Debenture Interest	46,741.78	74,440.00	27,698.22	62.79%	74,440.00
01-280-400-2461	Term Loan Interest	406.13	1,133.00	726.87	35.85%	1,133.00
<b>Totals:</b>		<b>47,147.91</b>	<b>75,573.00</b>	<b>28,425.09</b>	<b>62.39%</b>	<b>75,573.00</b>

**Principal Long-Term Debt**

01-280-400-2470	Debenture Principal	272,603.00	272,603.00	0.00	100.00%	272,603.00
01-280-400-2471	Term Loan Principal	9,740.00	15,165.00	5,425.00	64.23%	15,165.00
01-280-400-2472	Sinking Fund Payments	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>282,343.00</b>	<b>287,768.00</b>	<b>5,425.00</b>	<b>98.11%</b>	<b>287,768.00</b>

**Other Debt Charges**

01-280-400-2480	Bank Service Charge	3,317.85	4,000.00	682.15	82.95%	4,000.00
01-280-400-2481	Discount on Debentures	806.00	915.00	109.00	88.09%	806.00
01-280-400-2482	Cash Over / Short	-0.49	0.00	0.49	0.00%	0.00
<b>Totals:</b>		<b>4,123.36</b>	<b>4,915.00</b>	<b>791.64</b>	<b>83.89%</b>	<b>4,806.00</b>

**TRANS TO OWN RESERVES**

**FUNDS & AGENCIES**

**Valuation Allowances**

01-280-401-2490	Uncollectible Taxes	31,334.30	0.00	-31,334.30	0.00%	31,334.30
01-280-401-2491	Other Doubtful Receivables	0.00	0.00	0.00	0.00%	0.00
01-280-401-2492	Unresol.Assmt.Appeals	0.00	0.00	0.00	0.00%	0.00
01-280-401-2493	Defecit Previous Years	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>31,334.30</b>	<b>0.00</b>	<b>-31,334.30</b>	<b>0.00%</b>	<b>31,334.30</b>

**Other Funds**

01-280-401-2500	SRF - Capital	0.00	0.00	0.00	0.00%	0.00
01-280-401-2501	SRF - Equipment	0.00	0.00	0.00	0.00%	0.00
01-280-401-2502	SRF-Operating Reserve	0.00	0.00	0.00	0.00%	0.00
01-280-401-2503	SRF-Operating Recreation	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Gen Capital (Out of Rev)**

01-290-420-2002	C.O.R. Sewers/Mains Salary	839.50	0.00	-839.50	0.00%	839.50
01-290-420-2003	C.O.R. Sewers/Mains Wages	0.00	0.00	0.00	0.00%	0.00
01-290-420-2540	C.O.R. Sewers/Mains Material	0.00	0.00	0.00	0.00%	0.00
01-290-421-2002	C.O.R. Streets-Salary	0.00	0.00	0.00	0.00%	0.00
01-290-421-2003	C.O.R. Streets Wages	0.00	0.00	0.00	0.00%	0.00
01-290-421-2550	C.O.R. Streets Materials	0.00	22,000.00	22,000.00	0.00%	0.00
01-290-422-2002	C.O.R. Land/Bldgs.-Salary	307.11	0.00	-307.11	0.00%	307.11
01-290-422-2003	C.O.R. Land/Bldgs.-Wages	0.00	0.00	0.00	0.00%	0.00
01-290-422-2560	C.O.R. Land/Bldgs.-Material	2,896.70	40,000.00	37,103.30	7.24%	2,896.70
01-290-423-2570	C.O.R. Equipment T.G.	0.00	0.00	0.00	0.00%	0.00



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01-290-423-2571	C.O.R. Equipment - Police	0.00	0.00	0.00	0.00%	0.00
01-290-423-2572	C.O.R. Equipment Public Work	0.00	0.00	0.00	0.00%	0.00
01-290-423-2573	C.O.R. Equipment- Fire	0.00	0.00	0.00	0.00%	0.00
01-290-423-2574	C.O.R. Equipment-Recreation	6,017.30	7,000.00	982.70	85.96%	6,017.30
01-290-423-2575	C.O.R. Equipment.-Econ.Dev.	0.00	0.00	0.00	0.00%	0.00
01-290-423-2576	C.O.R. Equipment Env. Plannin	0.00	0.00	0.00	0.00%	0.00
01-290-424-2002	C.O.R. Sidewalks-Salary	0.00	0.00	0.00	0.00%	0.00
01-290-424-2003	C.O.R. Sidewalks-Wages	0.00	0.00	0.00	0.00%	0.00
01-290-424-2580	C.O.R. Sidewalks-Material	8,134.31	9,000.00	865.69	90.38%	8,134.31
01-290-425-2002	C.O.R. Lift Station-Salary	2,824.58	0.00	-2,824.58	0.00%	2,824.58
01-290-425-2003	C.O.R. Lift Station-Wages	0.00	0.00	0.00	0.00%	0.00
01-290-425-2590	C.O.R. Lift Station-Material	2,088.23	4,000.00	1,911.77	52.21%	2,088.23
<b>Totals:</b>		<b>23,107.73</b>	<b>82,000.00</b>	<b>58,892.27</b>	<b>28.18%</b>	<b>23,107.73</b>

**Transfers to Other Gov't &  
Agencies**

**Unconditional**

01-280-402-2510	Joint Ex Board	0.00	0.00	0.00	0.00%	0.00
01-280-402-2511	Other Local Government	0.00	0.00	0.00	0.00%	0.00
01-280-402-2512	Valley Solid Waste Auth.	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Conditional**

01-280-403-2520	Assessment	23,942.00	23,942.00	0.00	100.00%	23,942.00
01-280-403-2521	Corrections	24,829.00	24,829.00	0.00	100.00%	24,829.00
01-280-403-2522	Regional Housing Corp.	6,146.00	40,000.00	33,854.00	15.37%	40,000.00
01-280-403-2523	Planning(ADPC)	0.00	0.00	0.00	0.00%	0.00
01-280-403-2524	Reg. Industrial Commissi	10,025.48	12,309.00	2,283.52	81.45%	12,309.00
01-280-403-2525	Regional Library	11,528.00	11,528.00	0.00	100.00%	11,528.00
01-280-403-2526	Education (ARSB)	295,550.00	341,884.00	46,334.00	86.45%	341,884.00
<b>Totals:</b>		<b>372,020.48</b>	<b>454,492.00</b>	<b>82,471.52</b>	<b>81.85%</b>	<b>454,492.00</b>

**Extraordinary Expenditures**

01-280-404-2160	Extraordinary Exp.	0.00	0.00	0.00	0.00%	0.00
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Total Fiscal Services:**

**760,752.23      905,248.00      144,495.77      84.04%      877,756.48**

**TOTAL EXPENDITURES:**

**3,061,447.79      3,914,910.00      853,462.21      78.20%      3,873,773.20**

<b>Total Income:</b>	<b>3,745,861.22</b>	<b>3,914,910.00</b>	<b>169,048.78</b>	<b>95.68%</b>	<b>\$3,916,538.79</b>
<b>Total Expenses:</b>	<b>3,061,447.79</b>	<b>3,914,910.00</b>	<b>853,462.21</b>	<b>78.20%</b>	<b>3,873,773.20</b>
<b>Totals:</b>	<b>684,413.43</b>	<b>0.00</b>	<b>-684,413.43</b>	<b>0.00%</b>	<b>\$42,765.59</b>

## **VALLEY WASTE RESOURCE MANAGEMENT**

### **Meeting 20 January 2016**

1. Last re-sort re-use Centre
  - Operates from April to October
  - Selling usable items taken from garbage, minimal cleaning/repair and sold to public on Saturday mornings
  - Has been growing in popularity and is now expanded to Lawrencetown.
2. VWRM Cost Per Serviced Unit (Household) is \$ 189.00 which is lowest in province.
3. RFP for service/facility review closed 21 Jan 2016.
4. The 8<sup>th</sup> Canadian Waste Resource Symposium will be held in Halifax at the Westin, from 27 – 29 April 2016, and Valley Waste will be one of the two tour destinations. This will be the first time for Halifax to hold a waste management event.

## **MAYOR'S REPORT FEBRUARY 2016**

Jan. 18<sup>th</sup>      Chaired monthly Council session

Jan. 21<sup>st</sup>      Attended Valley REN meeting

Jan. 27<sup>th</sup>      Participated in Literacy Day program at AEES

Feb. 1<sup>st</sup>      Chaired monthly Committee of the Whole meeting

I would like to thank Councillor Gail Smith for representing the Town on February 16<sup>th</sup> at the annual Special County Council Session held at the Inglewood Community Center in Bridgetown.