



**MIDDLETON TOWN COUNCIL
TOWN HALL – COUNCIL CHAMBERS
MONDAY, JULY 6, 2015
7:00 P.M.**

AGENDA

- 15.07.01 CALL TO ORDER
- 15.07.02 APPROVAL OF THE AGENDA
- 15.07.03 PRESENTATION
 - .01 Facility Assessment Capital Planning Study – Eagle Project Management Inc.
- 15.07.04 APPROVAL OF THE MINUTES
- 15.07.05 NEW BUSINESS
 - .01 Committee of the Whole Recommendations
 - a. RFD 015-2015: Multi-Year Capital Plan Policy
 - b. Recommendation from the Annapolis Partnership Steering Committee - Recreation
 - c. Temporary Borrowing Resolution – Town General Operations
 - d. Appointment – Middleton Fire Department
 - .02 E-Voting Services Bulk Purchase Opportunity for NS Municipalities
 - .03 Request for Permission to Use Town Logo – Rotary Club
 - .04 Approval of Capital Investment Plan Document
 - .05 Correspondence: Comments on Proposed Changes to Liquor Control Act
 - .06 Cancellation of August Council Meeting
- 15.07.06 REPORTS
 - .01 Mayor
 - .02 Valley Waste Resource Management
- 15.07.07 CORRESPONDENCE
- 15.07.08 ANYTHING BY MEMBERS
- 15.07.09 IN-CAMERA (Personnel and Sale of Municipal Property)
- 15.07.10 ADJOURNMENT



REQUEST FOR DECISION
Multi-Year Capital Plan Policy
#015-2015

Date: 11 June 2015	Subject: Multi-Year Capital Plan Policy
Proposal Attached: Yes	Submitted by: Rachel Turner, Chief Administrative Officer

Proposal:	That Committee of the Whole recommend to Council the approval of the Multi-Year Capital Plan Policy as presented.
Background:	The attached policy is the second last in the development of core best practices for financial management that the Municipal Finance Corporation is partnering with the Town of Middleton with. The MFC staff will be presenting the background on the development of the policy. It has been reviewed with both myself and Director of Finance Marianne Daine to ensure that it meets the needs of our organization.
Benefits:	As outlined in the MFC presentation.
Disadvantages:	
Options:	
Required Resources:	
Source of Funding:	
Sustainability Implications: (Environmental, Social, Economic and Cultural)	
Staff Comments/Recommendations:	
CAO's Review/Comments:	

CAO Initials: RLT

Target Decision Date: 6 July 2015



MFC Core Best Practices

Multi-Year Capital
Planning

06.15.2015

What is it?

- Multi-year (min. 5 years)
- Goal oriented
- Project scope and cost
- Funding and sources
- Predicts future operating and maintenance costs
- Monitored and updated

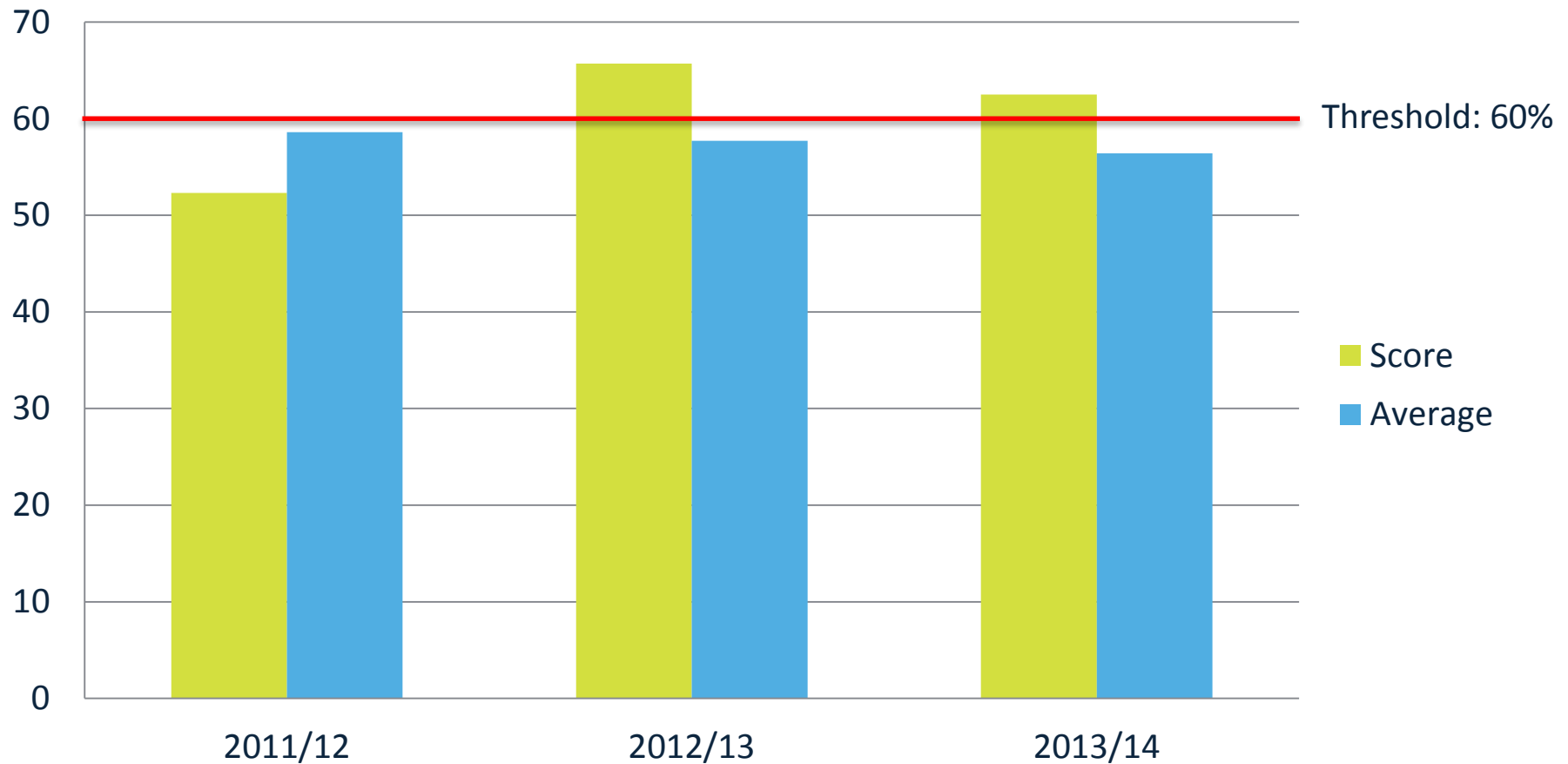


Value

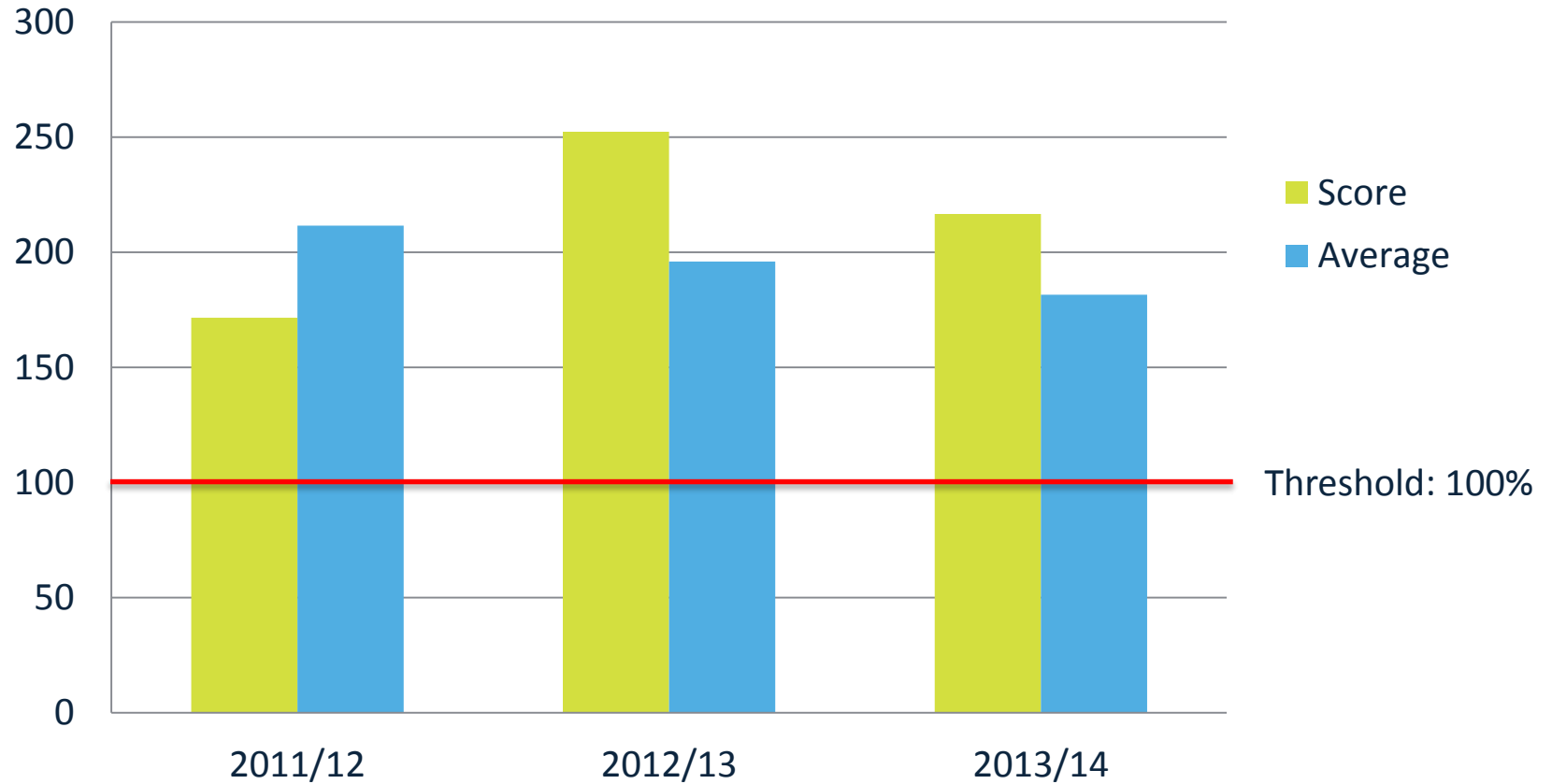
- Public health and safety
- Attractiveness of community
- Avoid higher replacement costs
- Financial sustainability
- Improve collaboration with other governments
- Meet PSAB and Gas Tax Requirements



Undepreciated Assets



5 Year Capital Purchases



Eligibility

- FRAM Criteria
- Eligible under MGA
- Approved by Council



Evaluation Criteria

- Legal requirements
- Asset rehabilitation
- Efficiency improvements
- Revenue producing
- Service improvements
- Service/space expansions



Timing

- Minimum 5 year plan
- Update as part of annual budget process
- Suggested timeline:
 - December– Notice sent to identify new projects
 - January – Council selects projects for further review
 - February – Staff prepare reports; Council prioritizes
 - March – Staff propose final capital budget; Council approves
- Plus any additional meetings required by Council



Oversight

- Management team
 - CAO
 - Director of Finance
 - Other department heads
- Final approval by Council



Questions

Paul Wills, CMA

CEO/Treasurer

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paul.wills@novascotia.ca

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Policy Analyst

(902) 424-3260

kristen.stallard@novascotia.ca

Town of Middleton Multi-Year Capital Plan Policy

Effective Date:

Approval by Council Resolution:

Statement

1. The Town of Middleton is committed to ensuring the effective management of its capital assets. A prudent multi-year capital plan is used to identify and prioritize expected needs based on the municipality's long-term strategic goals.
2. The identification and reporting of tangible capital assets upholds Public Sector Accounting Board (PSAB) standards. Under the Canada-Nova Scotia Agreement on the Transfer of Federal Gas Revenues, municipalities in Nova Scotia must also submit a Capital Investment Plan (CIP) annually to be eligible for funding. The CIP is not a substitute for a multi-year capital plan; rather, it complements the Town's long-term planning for its capital needs.

Policy Objectives

3. The objectives of the Multi-Year Capital Plan Policy are to:
 - a) Support the Town of Middleton's long-term strategic goals;
 - b) Promote good infrastructure management to ensure basic health and safety for citizens;
 - c) Maximize the economic potential and attractiveness of the municipality;
 - d) Reduce future operating costs and avoid higher replacement costs and unforeseen infrastructure failures in the future;
 - e) Improve collaboration on projects with other levels of government and various public and private stakeholders with the aim of maximizing financing, funding, and grants;
 - f) Uphold PSAB standards;
 - g) Meet the requirements of the Canada-Nova Scotia Agreement on the Transfer of Federal Gas Revenues.

Policy Principles

4. A capital plan shall be prepared for all municipal infrastructure for the Town of Middleton, including but not limited to: water, sewer, transportation, sanitation, and other essential public services. It will establish project scope and costs, detail estimated amounts of funding from various sources, and project future operating and maintenance costs.

5. The capital plan shall be developed using the following steps:
 - a) Establish goals and objectives
 - b) Estimate fiscal capacity (ex: using the Debt Affordability Model)
 - c) Prepare information about proposed capital projects
 - d) Evaluate against policy criteria for capital projects
 - e) Create multi-year capital plan
 - f) Finance capital acquisitions
 - g) Assess impact on tax rates
 - h) Implement annual capital budget
 - i) Monitor plan results
6. The plan shall differentiate between capital and operating expenditures. Capital projects are hereby defined as projects, equipment and acquisitions that the meet Financial Reporting and Accounting Manual (FRAM) Guidelines. Eligible projects are any that receive Council approval and are allowed under the Municipal Government Act.
7. The Director of Finance shall coordinate the projection of expenditures and revenues. Department Heads shall be responsible for providing updated forecasts.
8. Final approval of the capital plan shall be the responsibility of Council.
9. The planning period shall be over a minimum period of five years and reviewed annually as part of the budget process. The following timeline is suggested in conjunction with regularly scheduled Council Committee meetings. Council may wish set aside time for other special Council Committee meetings at any stage within the proposed time frame.
 - a) *December* - Send notice to Council and staff of capital budgeting process, with request to identify new projects for January Council Committee of the Whole.
 - b) *January* - Review and discuss status of existing projects at Committee of the Whole. List and identify new projects submitted by Council and staff. At this stage, Council identifies which projects should proceed to be costed by staff and provides direction on which projects are to be brought forward in the budgeting process.
 - c) *February* - Staff reviews the current capital budget approvals and the preliminary capital list of new projects by reporting estimated project costs based on industry standards; length of time to complete these projects; estimated new annual

operating costs, if any; and identification of potential funding sources for each project. Council prioritizes these projects and identifies proposed year of project commencement.

- d) *March* - From direction at the February Council meeting, staff proposes the capital budget for discussion, concentrating on the new projects. At March Council meeting, Council approves the capital budget.

10. The following acquisition and procurement criteria shall be used to evaluate the capital needs of the Town of Middleton:

- a) *Legal requirements* - These projects are funded based on the need to comply with legally mandated requirements established by the federal, provincial, or the municipal government. They may be required as a result of agreements with other government agencies to meet current codes, ordinances, or health and safety issues.
- b) *Asset rehabilitation* - These types of projects demand funding for improvements necessary to the functioning of facilities or infrastructure. This criterion measures the extent that a facility or infrastructure has deteriorated and needs improvements relative to the overall condition of similar structures. Examples include but are not limited to: bridge repairs, storm water infrastructure improvements and repairs, and roadway resurfacings.
- c) *Efficiency improvements* - This criterion measures whether the completed projects will increase efficiency or result in overall cost savings to the municipality. Such projects may benefit a greater number of people or more efficiently and effectively provide and support the defined functional requirements of the intended use. An example includes but is not limited to: renovation to offices, layout or workspace within a building.
- d) *Revenue producing* - Projects that would fall under this criterion would generate additional revenues to the Town. Projects of this nature show an overall return on investments, and should be measured for the risk involved. The criterion also measures the number of people who will benefit from the project, both directly and indirectly, and the associated costs versus revenues generated. Elements considered in the rating include the project type and overall community needs. Examples include but are not limited to: a community centre or a public park.
- e) *Service improvements* - These types of projects demonstrate an increase in delivery capability when completed. This criterion can also measure the number of people

served and the benefit derived from a project. Projects that involve replacements and renewals that bring facilities up to Council's standards would fall under this category.

- f) *Service/space expansions* - These projects would result in the expansion of space to serve the needs of the community. Examples include but are not limited to: renovations, additions, expansions, or new construction of recreation centres, fire stations or policing facilities.

11. The capital budget will show the sources of funding. Based on priorities, Council may wish to seek Federal and/or Provincial infrastructure funding and make approval of this source of funding a pre-requisite for proceeding on a project. Funding may potentially come from the following sources:

- a) Expended against general operations in one year;
- b) Borrowing from the Nova Scotia Municipal Finance Corporation;
- c) Transfers from operating surplus, operating reserve(s), capital reserve(s), or other special reserves established by Council for capital projects, equipment or acquisitions;
- d) External sources, such as Federal or Provincial infrastructure programs.

Application

12. This policy applies to all long-term capital borrowing of the Town of Middleton.

**NOVA SCOTIA
MUNICIPAL CORPORATION – BORROWING RESOLUTION**

To authorize the borrowing of certain moneys from **THE ROYAL BANK OF CANADA** to meet the current expenditure of the Corporation of the Town of Middleton (hereinafter called "the Corporation") for the year 2015/16.

WHEREAS it is necessary to borrow the sum of \$1,422,498.82 from **THE ROYAL BANK OF CANADA** to meet the now current expenditure of the Corporation until such time as the taxes to be levied therefor can be collected,
BE IT THEREFORE RESOLVED by the Municipal Council of the Corporation as follows:

1. That the MAYOR, with the Treasurer of the Corporation, be and they are hereby authorized under the seal of the Corporation to borrow from **THE ROYAL BANK OF CANADA** the sum of One Million Four Hundred Twenty-Two Thousand Four Hundred Ninety-Eight -----82/xx dollars, as the same may be required from time to time to meet the now current expenditure of the Corporation which said expenditure has been duly authorized by the Council.
2. That the said MAYOR, with the Treasurer aforesaid, be and they are hereby authorized to pay or allow to the said bank interest on the said sum of One Million Four Hundred Twenty-Two Thousand Four Hundred Ninety-Eight -----82/xx dollars at the rate of PRIME per cent per annum, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.
3. That the said sum of \$1,422,498.82 so to be borrowed shall be made payable on or before the 31st day of MARCH next; and the promissory note or notes of the Corporation, if any, given therefor, if made payable before the said 31st day of MARCH may be renewed by the said MAYOR and Treasurer from time to time, but no renewal thereof shall fall due later than the said 31st day of MARCH next.
4. That the promissory note or notes of the Corporation, sealed with the corporate seal and signed by the MAYOR and Treasurer of the Corporation be given from time to time as required, in security for the amounts borrowed from time to time under the provisions of this resolution.
5. That the giving of such renewal note or notes, as aforesaid, shall not be deemed satisfaction to the said bank of the said advance or interest, but as evidence only of indebtedness.

Passed in open council this _____ day of _____ 2015.

Mayor

Clerk

CERTIFICATE

I hereby certify that the foregoing is a true copy of a resolution of the Council of the Municipal Corporation of the TOWN of MIDDLETON passed at a meeting of said Council duly called and held on the _____ day of _____ A.D. 2015 at which a quorum of the Council was present and voting.

Clerk

TEMPORARY BORROWING BALANCES MARCH 31, 2015

01-110-111-1001	Residential Taxation	1517968.33	
01-110-111-1002	Commercial Taxation	660142.00	
01-110-111-1065	Special Tax Legislation	63564.76	
01-110-111-1003	Resource Taxable	3827.02	
01-110-111-1006	Forest Resource	40.75	
01-110-112-1061	Sewer Entrance Fee	0.00	
01-110-112-1062	Sewer Usage Charge	425902.75	
01-110-114-1042	Based on Revenue (MT&T)	13858.88	
01-110-121-1070	Federal (Grant-in-Lieu)	35697.24	
01-110-123-1071	Real Property	99617.91	
01-110-123-1072	Fire Protection (Comm.Coll.)	23923.00	
01-110-124-1074	NSPC	455.00	
		2844997.64	50% 1,422,498.82



Middleton Fire Department

49 Church Street

Middleton, NS

B0S 1P0

May 27, 2015

Members of Town Council,

The members of the Middleton Fire Department have voted in favor of **Kevin Redden of 272 Marshall Road, Middleton** becoming a probationary member of the department on **May 27, 2015.**

Mailing Address:

Respectfully Submitted by the Investigating Committee of the Middleton Fire Department:

2nd Deputy Chief – Neil Freeman

Wednesday, June 10, 2015



Good Day,

On behalf of the Halifax Regional Municipality (HRM) and the E-voting Services Bulk Purchasing Committee this letter serves to update Nova Scotia municipal units on the progress of the E-Voting Services bulk purchase initiative.

The concept of a “bulk purchase” with an e-voting vendor was identified during the Election Review Committee’s discussions post- 2012 election and supported by the Association of Municipal Administrators (AMANS) as a collaborative effort for municipalities in Nova Scotia.

Discussions centered on how best to issue, evaluate, award and develop contracts for these services. After discussions with HRM Legal Services and the Procurement Section of the Finance business unit it was determined the best way forward was to have Halifax follow our procurement process and invite other municipalities to participate, if they choose to negotiate an agreement with the successful proponent.

The current plan is as follows:

- The Halifax Regional Municipality will issue a Non-Binding RFP with respect to E-Voting Services to be posted late summer 2015;
- The RFP will conform to applicable legislation and business practices with respect to conducting a municipal and school board election in Nova Scotia;
- The formation of the RFP and evaluation of proposals will follow the HRM procurement best practices and guidelines, led by HRM and facilitated by HRM’s Procurement Section;
- The RFP requirements have been vetted by HRM IT staff and members of the e-voting Services Bulk Purchasing Committee;
- The RFP will contain language that allows the listed municipalities to enter into their own contractual agreement with the highest scoring proponent, but not require them to do so;
- Two election officers from other municipalities will be invited to participate in the RFP evaluation; and

- Any agreement will be solely between the individual municipality and the vendor. HRM will not be a party to the external agreements.

It is important to assure all participants that, by proceeding with this approach, it in no way commits Halifax or any other municipality to implement e-voting unless directed by their respective Council. The RFP will enable staff to bring an informed recommendation in regard to the conduct of 2016 Municipal and School Board elections to Council at the appropriate time.

Nova Scotia municipalities which are interested in being listed as a participant of the RFP are requested to contact Janice Wentzell, Executive Director, AMANS by 4pm, July 10, 2015 via email at jwentzell@amans.ca.

Thank you,



Lori McKinnon
Election Coordinator
Halifax Regional Municipality

Chair, E-Voting Bulk Purchasing Committee

Tel 902.490.6810
Cell 902.476.2324
Email lori.mckinnon@halifax.ca

ROTARY CLUB OF MIDDLETON

P.O. Box 551, MIDDLETON, NOVA SCOTIA B0S 1P0



11 May, 2015.

Calvin
Dear Mayor Eddy,

The Rotary Club of Middleton is celebrating the 60 th anniversary of receiving its charter this year.

Among other things it is in the process of changing its pendant and request that the Town of Middleton grant permission for the use of the Town logo as part of the new design.

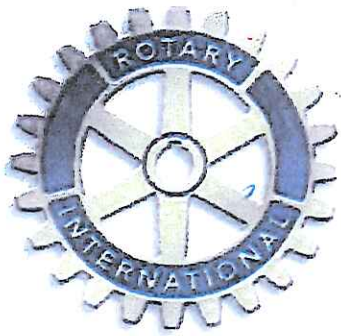
Thank you for your consideration of this matter.

Respectfully yours,

A handwritten signature in cursive script, appearing to read "Sylvester Atkinson".

Sylvester Atkinson, PHF.

The
ROTARY CLUB OF
MIDDLETON



NOVA SCOTIA

CANADA



TOWN OF MIDDLETON CODE A - GENERAL ADMINISTRATION	
Subject: Heart of the Valley Slogan Use	Number: 4.4
Coverage: Staff & Public	Approved by: Council & CAO
Effective Date : July 2, 2002	Revision Date: September 5, 2006 March 2, 2009

Rationale

The following policy establishes guidelines for the use of “Heart of the Valley” slogan.

Policy Statement

- 1) On written request, Council may grant the use of the registered trade mark “Heart of the Valley” for a nominal fee for the following purposes:
 - a) By commercial enterprise, community organizations, and sports groups located within the Town and the immediate area of the Town, in advertising campaigns as a footnote to letterhead and web pages.
 - b) Community and Sports groups may utilize the slogan as part of their legal name for registration as a non-profit organization.
- 2) The registered slogan “Heart of the Valley” shall not be used by private enterprise to form part of the legal name of a business.
- 3) The Council may grant approval, on written request, for use of its registered trade mark “Heart of the Valley” for a nominal fee, which shall be set in accordance with individual requests, for use on a commercial product. The Town reserves the right to cancel approval for use of the slogan and to order removal of any remaining product from sale.
- 4) The Town retains editorial approval on the use of the slogan. Applications for permission shall provide a general outline of their intended use of the slogan and sketches of proposed use on a product where available, when requesting approval.

Previous Policies

The previous policy 6/19 “Policy re “Heart of the Valley” slogan” passed by council July 2, 2002 is hereby amended.

Certification

THIS IS TO CERTIFY that this policy was duly passed by a majority vote of the whole Council at a duly called Council meeting held on the 2nd day of March, 2009.

GIVEN under the hand of the CAO and under the seal of the Town of Middleton this _____ day of _____, 20__.

Clayton MacMurtry
Chief Administrative Officer

Province of Nova Scotia

Canada - Nova Scotia Infrastructure Secretariat

CAPITAL INVESTMENT PLAN

5 Year Capital Investment Plan for the Fiscal Years 2015/2016 to 2019/2020

Municipal Unit:	Town of Middleton
Fiscal Year (Start):	2015
Date Submitted:	Tuesday, July 7, 2015
Director of Finance/Treasurer:	Marianne Daine
Phone Number:	902-825-2502
Email Address:	financedirector@town.middleton.ns.ca
Years Submitted:	5

I, Marianne Daine, representing the

Town of Middleton

Municipality

do certify that this Capital Investment Plan is consistent with the budget approved by Council for the

Town of Middleton

Municipality

for the fiscal year ended March 31, 2016

Director of Finance / Treasurer

Date

CAPITAL INVESTMENT PLAN

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Schedule 1: Capital Investment Plan - Project Summary

Municipality: Town of Middleton

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	Project #	Project Name	Project Location (Street, Community, etc.)	Brief Project Description	Expenditure Code	Estimated Total Project Cost
CIP-S1-1	Project #1	Computer System for Office	131 Commercial Street, Middleton	Annual technology upgrades for municipal office	123 - Computer Systems for Municipal Office	\$25,000
CIP-S1-1	Project #2	Reservoir Upgrades	144 Gates Mountain Road, Middleton	Renew reservoir walls	411 - Reservoirs	\$150,000
CIP-S1-1	Project #3	Surge Tank	411 Hwy 362, Middleton	Construct Surge Tank at Hwy 101 water pumping building	417 - Water Distribution Systems	\$60,000
CIP-S1-1	Project #4	Valve Replacement	462 Main Street, Middleton	Replace main control valves for production wells at hospital pumping station	417 - Water Distribution Systems	\$12,000
CIP-S1-1	Project #5	Pressure Release Valve Upgrade	411 Hwy 362, Middleton	Install pressure release valve at Hwy 101 water pumping building	417 - Water Distribution Systems	\$25,000
CIP-S1-1	Project #6	Pump Controls Upgrade	462 Main Street, Middleton	Install variable speed drives on pump controls at hospital pumping station	417 - Water Distribution Systems	\$15,000
CIP-S1-1	Project #7	Meters	Middleton	Purchase and install 300 5/8" meters	417 - Water Distribution Systems	\$30,000
CIP-S1-1	Project #8	Fire Hydrants	Middleton	Purchase and install fire hydrants	417 - Water Distribution Systems	\$18,500
CIP-S1-1	Project #9	Crosswalk Signs	Main Street & Commercial Street, Middleton	Replace 2 overhead crosswalk signs on Commercial Street and 1 on Main Street	317 - Road Traffic - Signs / Signals	\$44,000
CIP-S1-1	Project #10	Rebuild and Repave Queen Street	Queen Street, Middleton	Rebuild and repave 450 ft of street on Queen Street	314 - Roads / Streets	\$90,000
CIP-S1-1	Project #11	Rebuild and Repave Taylor Drive	Taylor Drive, Middleton	Rebuild and repave 1100 ft of street on Taylor Drive	314 - Roads / Streets	\$110,000
CIP-S1-1	Project #12	Rebuild and Repave Commercial Street	Commercial Street, Middleton	Rebuild and repave 1000 ft of street on Commercial Street from Marshall Street to North Street	314 - Roads / Streets	\$120,000
CIP-S1-1	Project #13	Repave School Street	School Street, Middleton	Repave 1000 ft of street on School Street from brook to Bentley Drive	314 - Roads / Streets	\$40,000
CIP-S1-1	Project #14	Street Light Conversion	Commercial Street, Middleton	Convert 26 decorative street lights in downtown area to LED lights	318 - Street Lights	\$20,000
CIP-S1-1	Project #15	Rebuild and Repave Victoria Street	Victoria Street, Middleton	Rebuild and repave 1500 ft of street on Victoria Street from Marshall Street to Veterans Lane	314 - Roads / Streets	\$180,000
CIP-S1-1	Project #16	Rebuild and Repave Main Street	Main Street, Middleton	Rebuild and repave 600 ft of street on Main Street from Bridge Street to Gates Avenue	314 - Roads / Streets	\$72,000
CIP-S1-1	Project #17	Rebuild and Repave Commercial Street	Commercial Street, Middleton	Rebuild and repave 800 ft of street on Commercial Street from North Street north to brook	314 - Roads / Streets	\$96,000
CIP-S1-1	Project #18	Repave School Street Sidewalk	School Street, Middleton	Repave 650 ft of sidewalk on School street from Main Street to Church Street	315 - Sidewalks / Curbs / Gutters	\$10,000

	Project #	Project Name	Project Location (Street, Community, etc.)	Brief Project Description	Expenditure Code	Estimated Total Project Cost
CIP-S1-1	Project #19	Pave West Main Street Sidewalk	Main Street, Middleton	Pave 1000 ft of Sidewalk on West Main Street	315 - Sidewalks / Curbs / Gutters	\$9,000
CIP-S1-1	Project #20	Victoria Street Sanitary Main	Victoria Street, Middleton	Replace 1500 ft of 16" sanitary main on Vicotira Street from Marshall Street to Veterans Lane	418 - Wastewater Collection Systems	\$100,000
CIP-S1-1	Project #21	Commercial Street Sanitary Main	Commercial Street, Middleton	Replace 800 ft of 10" sanitary main on Commercial Street from North Street north to brook	418 - Wastewater Collection Systems	\$100,000
CIP-S1-1	Project #22	Main Street Sanitary Main	Main Street, Middleton	Replace 600 ft of 8" sanitary main on Main Street from Bridge Street to Gates Avenue	418 - Wastewater Collection Systems	\$75,000
CIP-S1-1	Project #23	Main Street Sanitary Main	Main Street, Middleton	Replace 2000 ft of 18" sanitary main on Main Street from Bridge Street to Queen Street	418 - Wastewater Collection Systems	\$946,312
CIP-S1-1	Project #24	Freeman Street Lift Station	143 Freeman Street, Middleton	Complete rebuild of Freeman Street lift station	419 - Wastewater Lift Stations and Force Mains	\$40,000
CIP-S1-1	Project #25	Upgrade STP Auger Monster Building	204 Main Street, Middleton	Install new doors, siding and walkway at auger monster building	420 - Wastewater Treatment	\$4,000
CIP-S1-1	Project #26	Taylor Drive Storm Sewer Main	Taylor Drive, Middleton	Install 500 ft of 15" storm sewer on Taylor Drive	421 - Storm Sewers	\$24,200
CIP-S1-1	Project #27	Main Street Catchpits	241 Main Street, Middleton	Renew 2 catchpits on Main Street in front of Tim Hortons	421 - Storm Sewers	\$30,000
CIP-S1-1	Project #28	Queen Street Storm Sewer Main	Queen Street, Middleton	Install 200 ft of 8" storm sewer on Queen Street	421 - Storm Sewers	\$30,000
CIP-S1-1	Project #29	Recreation Parks Improvements	337 Marshall Street, Middleton	Rotary Raceway Park-construct skateboard surface, install tennis court lights and trail development	714 - Parks / Playgrounds	\$270,000
CIP-S1-1	Project #30	Community Centre/Fire Hall	Lot 10 Middleton Industrial Park, Brooklyn Street, Middleton (AAN 07012381)	Construct a fire hall/community centre	214 - Fire Stations / Buildings	\$3,900,000
CIP-S1-1	Project #31	Swimming Pool	Off Gates Avenue, Middleton	Municipal contribution to new swimming pool	715 - Swimming Pools	\$80,000
CIP-S1-1	Project #32	Fire Hall Roof	49 Church Street, Middleton	Reshingle Fire Hall roof	214 - Fire Stations / Buildings	\$40,000
CIP-S1-1	Project #33	Rosa M Harvey Middleton & Area Library Steps/Wheelchair Ramp	45 Gates Avenue, Middleton	Replace front step and wheelchair ramp	718 - Libraries	\$10,000
CIP-S1-1	Project #34	Plow	295 Marshall Street, Middleton	Purchase of a plow for 5 ton truck	311 - Transportation Machinery / Equipment	\$15,000
CIP-S1-1	Project #35	Jumping Jack	295 Marshall Street, Middleton	Purchase of a jumping jack	311 - Transportation Machinery / Equipment	\$3,700
CIP-S1-1	Project #36	Tackless	295 Marshall Street, Middleton	Purchase of a trackless	311 - Transportation Machinery / Equipment	\$90,000
CIP-S1-1	Project #37	Platoon Boat	204 Main Street, Middleton	Purchase of a platoon boat for sewer lagoons	420 - Wastewater Treatment	\$10,000
CIP-S1-1	Project #38	Job/Traffic Control Trailer	295 Marshall Street, Middleton	Purchase of a job/traffic control trailer	311 - Transportation Machinery / Equipment	\$8,000
CIP-S1-1	Project #39	3/4 Ton Truck and Plow	295 Marshall Street, Middleton	Purchase of a 34/4 ton truck for maintenance and snow plowing	311 - Transportation Machinery / Equipment	\$50,000

	Project #	Project Name	Project Location (Street, Community, etc.)	Brief Project Description	Expenditure Code	Estimated Total Project Cost
CIP-S1-1	Project #40	1/2 Ton Truck	295 Marshall Street, Middleton	Purchase of a 1/2 ton truck for maintenance	311 - Transportation Machinery / Equipment	\$35,000
CIP-S1-1	Project #41	Dump Truck & Plow	295 Marshall Street, Middleton	Purchase of a dump truck and plow	311 - Transportation Machinery / Equipment	\$120,000
CIP-S1-1	Project #42	Fire Radio Tower Upgrade	407 Gates Mountain Road, Middleton	Extend current radio tower 30' to provide further range of radio broadcasting for emergency use in low-lying	214 - Fire Stations / Buildings	\$15,000
CIP-S1-1	Project #43	Air Packs	49 Church Street, Middleton	Purchase of 6 air packs for Fire Department	216 - Fire Fighting Equipment	\$60,000
CIP-S1-1	Project #44	Pumper Truck	49 Church Street, Middleton	Purchase of a pumper truck for Fire Department	215 - Fire Engines / Other Vehicles	\$550,000
CIP-S1-1	Project #45	Air Filling Station	49 Church Street, Middleton	Purchase of an oxygen filling station for Fire Department	216 - Fire Fighting Equipment	\$50,000
CIP-S1-1	Project #46	Top Dresser	337 Marshall Street, Middleton	Purchase of a top dresser for sports fields for recreation facilities	311 - Transportation Machinery / Equipment	\$7,000
CIP-S1-1	Project #47	Mower	337 Marshall Street, Middleton	Purchase of a mower for recreation facilities	311 - Transportation Machinery / Equipment	\$7,000

Additional Comments (Max 4000 Characters):

Schedule 2: Capital Investment Plan - Project Ranking Criteria Form (optional)

Municipality: Town of Middleton

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	Criterion Number	Suggested Criterion	Suggested Criterion Definition	Weight (0-100%)
CIP-S2-1	1	Aesthetic Impacts		
CIP-S2-2	2	Distribution Effects (Local vs. Municipal)		
CIP-S2-3	3	Economic Development Impacts		
CIP-S2-4	4	Environmental Impacts		
CIP-S2-5	5	Environmental Mitigation		
CIP-S2-6	6	Fiscal and Budget Impacts		
CIP-S2-7	7	Health and Safety Impacts		
CIP-S2-8	8	Impact on Deferral		
CIP-S2-8	9	Inter-Municipal Effects		
CIP-S2-10	10	Legal Mandates		
CIP-S2-11	11	Project requires life cycle replacement		
CIP-S2-12	12	Project supports actions of the MCCAP		
CIP-S2-13	13	Public Concern		
CIP-S2-14	14	Relationship to Other Projects		
CIP-S2-15	15	Social Impacts		
CIP-S2-16	16	Sustainability		
CIP-S2-17	17	Uncertainty of Risk		
CIP-S2-18	18	Regulatory Requirements		
CIP-S2-19	19	Other (Please specify)		
CIP-S2-20	20	Other (Please specify)		
Total				0
				**Note: Weightings must sum to equal 100% -->

Additional Comments (Max 4000 Characters):

Schedule 3: Capital Investment Plan - Project Ranking Score Form (optional)

Municipality: Town of Middleton

Criteria and Related Weights (Rank 1 to 10)

[illegible]

[illegible]

Additional Comments (Max 4000 Characters):

Schedule 4: Capital Investment Plan - Budget Year 1 - 2015/2016

Please note: Code 06 (Federal Gas Tax Reserve Fund) and Code 21 (Gas Tax Funds) are Gas Tax funding codes

Municipality: Town of Middleton

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Project #	Project Name	Expenditure Code	Estimated Total Project Cost	Current Year Project Cost	Municipal Source		Provincial Grant		Federal Grant		Other Sources		Long-Term Borrowing		Cumulative Project Cost to Date
Year 1 - 2015/2016						Code		Code		Code		Code		Code	
CIP-S4-1	Project #1	Computer System for Office	123	25,000	5,000	5,000	05								
CIP-S4-1	Project #2	Reservoir Upgrades	411	150,000	150,000					150,000	21				
CIP-S4-1	Project #4	Valve Replacement	417	12,000	12,000	12,000	05								
CIP-S4-1	Project #6	Pump Controls Upgrade	417	15,000	15,000	15,000	05								
CIP-S4-1	Project #7	Meters	417	30,000	30,000	30,000	05								
CIP-S4-1	Project #8	Fire Hydrants	417	18,500	3,700	3,700	05								
CIP-S4-1	Project #19	Pave West Main Street Sidewalk	315	9,000	9,000	9,000	01								
CIP-S4-1	Project #29	Recreation Parks Improvements	714	270,000	220,000	30,000	01	73,000	17	40,000	25	30,000	34		
CIP-S4-1	Project #29	Recreation Parks Improvements	714	270,000								47,000	31		
CIP-S4-1	Project #36	Tackless	311	90,000	90,000										
CIP-S4-1	Project #37	Platoon Boat	420	10,000	10,000	10,000	05							90,000	42
CIP-S4-1	Project #38	Job/Traffic Control Trailer	311	8,000	8,000	8,000	10								
CIP-S4-1	Project #9	Crosswalk Signs	317	44,000	22,000	22,000	01								
CIP-S4-1	Project #24	Freeman Street Lift Station	419	40,000	40,000	40,000	06								
CIP-S4-1	Project #25	Upgrade STP Auger Monster Building	420	4,000	4,000	4,000	01								24,193
CIP-S4-1	Project #23	Main Street Sanitary Main	418	946,312	75,000	25,000	05			50,000	22				
CIP-S4-1	Project #32	Fire Hall Roof	214	40,000	40,000	40,000	10								
CIP-S4-1	Project #33	Rosa M Harvey Middleton & Area Library Steps/ Wheelchair Ramp	718	10,000	10,000	10,000	01								
CIP-S4-1	Project #34	Plow	311	15,000	15,000	15,000	10								
CIP-S4-1	Project #35	Jumping Jack	311	3,700	3,700	3,700	10								
CIP-S4-1	Project #46	Top Dresser	311	7,000	7,000	7,000	01								
Totals					\$769,400	\$289,400		\$73,000		\$240,000		\$77,000		\$90,000	\$24,193

Additional Comments (Max 4000 Characters):

Provincial Grant-Recreation Parks Improvements-\$73,000 Office of Health and Wellness Recreation Development Facility Program Grant.
Federal Grant-Recreation Parks Improvements-\$40,000 ACOA Grant.

Schedule 4: Capital Investment Plan - Budget Year 2 - 2016/2017

Please note: Code 06 (Federal Gas Tax Reserve Fund) and Code 21 (Gas Tax Funds) are Gas Tax funding codes

Municipality: Town of Middleton

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Project #	Project Name	Expenditure Code	Estimated Total Project Cost	Current Year Project Cost	Municipal Source		Provincial Grant		Federal Grant		Other Sources		Long-Term Borrowing		Cumulative Project Cost to Date
Year 2 - 2016/2017						Code		Code		Code		Code		Code	
CIP-S4-1	Project #1	Computer System for Office	123	25,000	5,000	5,000	02								
CIP-S4-1	Project #10	Rebuild and Repave Queen Street	314	90,000	90,000					21			90,000	42	
CIP-S4-1	Project #18	Repave School Street Sidewalk	315	10,000	10,000	10,000	01								
CIP-S4-1	Project #29	Recreation Parks Improvements	714	270,000	30,000	20,000	01	10,000	17						
CIP-S4-1	Project #39	3/4 Ton Truck and Plow	311	50,000	50,000	50,000	10								
CIP-S4-1	Project #5	Pressure Release Valve Upgrade	417	25,000	25,000	25,000	05								
CIP-S4-1	Project #8	Fire Hydrants	417	18,500	3,700	3,700	05								
CIP-S4-1	Project #11	Rebuild and Repave Taylor Drive	314	110,000	110,000					110,000	21				
CIP-S4-1	Project #13	Repave School Street	314	40,000	40,000	40,000	01								
CIP-S4-1	Project #14	Street Light Conversion	318	20,000	20,000	20,000	01								
CIP-S4-1	Project #23	Main Street Sanitary Main	418	946,312	871,312					580,874	22		290,438	42	
CIP-S4-1	Project #26	Taylor Drive Storm Sewer Main	421	24,200	24,200					24,200	21				
CIP-S4-1	Project #28	Queen Street Storm Sewer Main	421	30,000	30,000								30,000	42	
CIP-S4-1	Project #42	Fire Radio Tower Upgrade	214	15,000	15,000	15,000	10								
CIP-S4-1	Project #47	Mower	311	7,000	7,000	7,000	10								
Totals					\$1,331,212	\$195,700		\$10,000		\$715,074		\$0		\$410,438	\$0

Additional Comments (Max 4000 Characters):

Provincial Grant-Recreation Parks Improvements-\$10,000 Office of Health and Wellness Recreation Development Facility Program Grant.

Schedule 4: Capital Investment Plan - Budget Year 3 - 2017/2018

Please note: Code 06 (Federal Gas Tax Reserve Fund) and Code 21 (Gas Tax Funds) are Gas Tax funding codes

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Municipality: Town of Middleton

	Project #	Project Name	Expenditure Code	Estimated Total Project Cost	Current Year Project Cost	Municipal Source		Provincial Grant		Federal Grant		Other Sources		Long-Term Borrowing	Cumulative Project Cost to Date
	Year 3 - 2017/2018						Code		Code		Code		Code		
CIP-S4-1	Project #1	Computer System for Office	123	25,000	5,000	5,000	02								
CIP-S4-1	Project #3	Surge Tank	417	60,000	60,000	60,000	05								
CIP-S4-1	Project #8	Fire Hydrants	417	18,500	3,700	3,700	05								
CIP-S4-1	Project #15	Rebuild and Repave Victoria Street	314	180,000	180,000								180,000	42	
CIP-S4-1	Project #29	Recreation Parks Improvements	714	270,000	20,000	15,000	01	5,000	17						
CIP-S4-1	Project #9	Crosswalk Signs	317	44,000	22,000	22,000	01								
CIP-S4-1	Project #12	Rebuild and Repave Commercial Street	314	120,000	120,000								120,000	42	
CIP-S4-1	Project #16	Rebuild and Repave Main Street	314	72,000	72,000					72,000	21				
CIP-S4-1	Project #20	Victoria Street Sanitary Main	418	100,000	100,000								100,000	42	
CIP-S4-1	Project #22	Main Street Sanitary Main	418	75,000	75,000					75,000	21				
CIP-S4-1	Project #27	Main Street Catchpits	421	30,000	30,000	30,000	01								
CIP-S4-1	Project #30	Community Centre/Fire Hall	214	3,900,000	3,900,000			1,300,000	13	1,300,000	23	650,000	31	650,000	42
CIP-S4-1	Project #43	Air Packs	216	60,000	60,000	20,000	01					40,000	34		
Totals					\$4,647,700	\$155,700		\$1,305,000		\$1,447,000		\$690,000		\$1,050,000	\$0

Additional Comments (Max 4000 Characters):

Provincial Grant-Recreation Parks Improvements-\$5,000 Office of Health and Wellness Recreation Development Facility Program Grant.

Schedule 4: Capital Investment Plan - Budget Year 4 - 2018/2019

Please note: Code 06 (Federal Gas Tax Reserve Fund) and Code 21 (Gas Tax Funds) are Gas Tax funding codes

Municipality: Town of Middleton

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Project #	Project Name	Expenditure Code	Estimated Total Project Cost	Current Year Project Cost	Municipal Source		Provincial Grant		Federal Grant		Other Sources		Long-Term Borrowing		Cumulative Project Cost to Date
Year 4 - 2018/2019						Code		Code		Code		Code			
CIP-S4-1	Project #1	Computer System for Office	123	25,000	5,000	5,000	02								
CIP-S4-1	Project #31	Swimming Pool	715	80,000	80,000								80,000	42	
CIP-S4-1	Project #8	Fire Hydrants	417	18,500	3,700	3,700	05								
CIP-S4-1	Project #17	Rebuild and Repave Commercial Street	314	96,000	96,000				96,000	21					
CIP-S4-1	Project #21	Commercial Street Sanitary Main	418	100,000	100,000				100,000	21					
CIP-S4-1	Project #40	1/2 Ton Truck	311	35,000	35,000	35,000	10								
CIP-S4-1	Project #44	Pumper Truck	215	550,000	550,000								550,000	42	
Totals					\$869,700	\$43,700		\$0		\$196,000		\$0		\$630,000	\$0

Additional Comments (Max 4000 Characters):

Schedule 4: Capital Investment Plan - Budget Year 5 - 2019/2020
Please note: Code 06 (Federal Gas Tax Reserve Fund) and Code 21 (Gas Tax Funds) are Gas Tax funding codes

Municipality: Town of Middleton

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Project #	Project Name	Expenditure Code	Estimated Total Project Cost	Current Year Project Cost	Municipal Source		Provincial Grant		Federal Grant		Other Sources		Long-Term Borrowing		Cumulative Project Cost to Date
Year 5 - 2019/2020						Code		Code		Code		Code		Code	
CIP-S4-1	Project #1	Computer System for Office	123	25,000	5,000	5,000	02								
CIP-S4-1	Project #8	Fire Hydrants	417	18,500	3,700	3,700	05								
CIP-S4-1	Project #41	Dump Truck & Plow	311	120,000	120,000								120,000	42	
CIP-S4-1	Project #45	Air Filling Station	216	50,000	50,000	50,000	01								
Totals					\$178,700	\$58,700		\$0		\$0		\$0		\$120,000	\$0

Additional Comments (Max 4000 Characters):

Schedule 5: Capital Investment Plan - Gas Tax Project Details
Complete For All Current Year Gas Tax Funded Projects (Codes 06 and 21)

Municipality: Town of Middleton Date: 07/07/15 Contact: Marianne Daine Phone: 902-825-2502 Page 16

	Project #	Project Name	Project Category	Total Project Cost	Current Year Planned Gas Tax Expenditure	Gas Tax Project Status	Date Approved by Council	Proposed Project Start Date	Project Outcome	DETAILED Project Description: describe location, scope/ size, measurable outcomes, rationale, benefits (# users, dwelling units, volumes, etc.)	Prior Funding from Gas Tax
CIP-SS-1	Project #2	Reservoir Upgrades	Drinking Water	\$150,000	\$150,000	Not Started	07/04/2015	03/08/2015	Enhanced impact of GTF as a predictable source of funding including incrementality	Renew reservoir walls through a complete resurfacing. This will reduce THM levels in the water and to stop a 20% loss of water leaking through cracks.	No
CIP-SS-1	Project #24	Freeman Street Lift Station	Wastewater	\$40,000	\$40,000	Project Underway	07/04/2014	01/10/2014	Enhanced impact of GTF as a predictable source of funding including incrementality	Upgrade Freeman Street Lift Station. Installing new pumps and electrical panels will make sewer treatment more efficient and prevent backflow of raw sewage into a number of nearby properties.	Yes

Additional Comments (Max 4000 Characters):

Appendix A: Capital Investment Plan

SOURCES OF FINANCING CODES

<i>Municipal Sources</i>	<i>Provincial Grant</i>	<i>Federal Grant</i>	<i>Other Sources</i>	<i>Long-Term Borrowing</i>
01 Operating Fund - General	11 DMA-PCAP	21 Gas Tax Fund	31 Donations from Organizations	41 Municipal Finance Corporation - Utilities
02 Operating Fund - Water	12 DMA-Building Canada Fund (BCF)	22 Building Canada Fund (BCF)	32 Fund Raising	42 Municipal Finance Corporation - General
03 Operating Fund - Electric	13 DMA-New BCF	23 New BCF	33 Charges for Local Improvements	43 Bank
04 Operating Reserve Fund	14 DMA-FRIIP	24 Green Fund	34 Grants/Contributions from Other Municipalities	44 FCM
05 Special Purpose Tax Reserve Fund	15 DMA-ATAP	25 Other**	35 Public - Private Partnership	45 Other**
06 Federal Gas Tax Reserve Fund	16 DMA-Other**		36 Inter-Municipal Partnerships	
07 Capital Lease/Long-Term Commitment	17 Other**		37 Other**	
08 Lease/Long-Term Commitment	** Legislative authority for these expenditures must be approved prior to inclusion in the capital program.			
09 Other**			** Identify the Source of Financing for items coded Other**.	
10 General Capital Reserve				

EXPENDITURE CODES

<i>General</i>	<i>Transportation</i>	<i>Environmental Health</i>	<i>Other Development</i>
121 Municipal Administrative Building	311 Transportation Machinery / Equipment	411 Reservoirs	611 Community Development
122 Office Equipment	312 Garages/Workshops/Yards for Equipment/Vehicles/Construction	412 Water Supply Wells	612 Residential Land Development
123 Computer Systems for Municipal Office	313 Walking Trails and Pathways	413 Water Supply Pipelines	613 Housing - Low Rental
124 Multipurpose Buildings	314 Roads / Streets	414 Water Supply Treatment Facilities	614 Housing - Senior Citizens
125 Capacity Building Projects	315 Sidewalks / Curbs / Gutters	415 Water Supply Treatment Equipment	615 Industrial Park / Commission
126 Broadband Connectivity	316 Bridges	416 Water Storage	616 Other Environmental Developmental Services
127 Community Energy Infrastructure	317 Road Traffic - Signs / Signals	417 Water Distribution Systems	
128 Other General	318 Street Lights	418 Wastewater Collection Systems	
	319 Parking Lot / Meters	419 Wastewater Lift Stations and Force Mains	
	320 Storm Sewers	420 Wastewater Treatment	
	321 Airport / Airfields - Facilities	421 Storm Sewers	
	322 Airport / Airfields - Equipment	422 Solid Waste Landfill	
	323 Transit Garages / Offices / Buildings	423 Solid Waste Transfer Station	
	324 Transit Equipment	424 Solid Waste Material Recovery Facility	
	325 Transit Buses	425 Solid Waste Compost Facility	
	326 Transit for the Disabled Buses / Handi - Vans	426 Brownfield Development	
	327 Transit Shelters / Terminals	427 Disaster Mitigation Projects	
	328 Highways	428 Other Environmental Health Services	
	329 Short-Sea Shipping		
	330 Short-Line Rail		
	331 Other Transportation Services		
		<i>Public Health and Welfare</i>	<i>Recreation and Culture</i>
		511 Cemeteries / Crematoriums	711 Community Centres / Halls
			712 Skating Rinks / Arenas
			713 Recreation Complexes
			714 Parks / Playgrounds
			715 Swimming Pools
			716 Museums / Historic Sites
			717 Art Galleries
			718 Libraries
			719 Sport Infrastructure
			720 Cultural Infrastructure
			721 Tourism Infrastructure
			722 Other Recreational / Cultural Services
			<i>Electric Light Utility</i>
			811 Electrical Generating Equipment / Facilities
			812 Electrical Distribution Systems



Service Nova Scotia
Alcohol, Gaming, Fuel & Tobacco
Executive Director

Torrington Place
2nd Floor
780 Windmill Road
PO Box 545
Dartmouth, NS
B2Y3Y8

902.424.4884 T
TOLL FREE IN NS
1.800.565.0558
902.424.0884 F

June 24, 2015

Dear Municipal Official,

The Alcohol, Gaming, Fuel and Tobacco Division of Service Nova Scotia is proposing making several changes to the Liquor Licensing Regulations which are intended to modernize regulatory practices and to reduce red tape for businesses. Please find attached two proposals which may have an impact on municipalities.

We welcome your feedback with regards to these proposals. Directions for providing feedback are included in each of the proposals.

Thank you for your participation.

Sincerely,

A handwritten signature in black ink, appearing to read "J. MacDonald", with a large, stylized loop at the end.

John R. MacDonald
Executive Director

Liquor in Eating Establishments

Background

The two most common types of liquor licenses in Nova Scotia are an Eating Establishment license and a Lounge license. A licensee cannot get a Lounge License without having an adjacent Eating Establishment license.

An Eating Establishment only permits the purchase and consumption of alcohol with a meal. A Lounge license permits the purchase and consumption of alcohol without a meal. Many of the businesses that are considered to be a restaurant have both an Eating Establishment license and a Lounge license and do not take on a lounge-type atmosphere but do allow for the business to serve customers alcohol without a meal in a portion of their business. Businesses which are solely Eating Establishments would like to be able to serve small quantities of alcohol to customers without a meal. An example would be a customer wanting to stop and have a beer on their way home from work.

Issue

- 1) There are 105 dry communities in Nova Scotia where a business can get an Eating Establishment license only if public consultation is held. Public consultation adds delay to the licensing process and is an expense to the government. AGFT rarely receives objections during public consultations for Eating Establishments in dry communities.
- 2) Dry communities cannot get a Lounge license. In order to get a Lounge license a plebiscite must be held. These plebiscites are a considerable expense to the government and add substantial delay to the licensing process.
- 3) There are many municipalities where zoning or bylaws do not allow for a Lounge license. A business can apply for permission to operate a Lounge by going through a Development Agreement process. Depending on the municipality this process can take a year or more and cost thousands of dollars. For this reason businesses rarely engage in this process and for those that do it involves significant red tape for the business and ties up valuable municipal resources.

Proposed Solution

Alcohol, Gaming, Fuel and Tobacco (AGFT) is proposing a minor amendment to the Liquor Licensing Regulations which would allow an Eating Establishment to provide up to two (2) drinks to a customer without the requirement to order food. If a customer would like in excess of two (2) drinks then they would have to order a meal, as is the case under the present regulations.

Benefits

The risk of the establishment taking on a lounge-type atmosphere is mitigated by a two (2) drink maximum without food service. The intent of the provincial legislation and municipal bylaws to control Lounge licenses would be maintained.

This will allow these businesses to attract new customers and grow their business.

Costs and delays resulting from consultation, plebiscites, and municipal requirements intended to control Lounge licenses will be eliminated for licensees who have no intention of operating a lounge.

Businesses will not have to go through a lengthy and costly Development Agreement process in places where that option is open to them.

Municipal staff will not have to tie up valuable resources to facilitate the Development Agreement process.

The government at both the provincial and municipal level will realize cost savings as fewer applications will require consultation, plebiscites, planning processes and development agreements.

Consultation

We welcome your feedback and comments in relation to this proposal.

Please send comments by July 3rd, 2015 to:

Service Nova Scotia
Alcohol, Gaming, Fuel and Tobacco Division
Reference: Liquor in Eating Establishments
Torrington Place, 2nd Floor
780 Windmill Road
PO Box 545
Dartmouth, Nova Scotia
B2Y 3Y8
Email: AGDConsult@novascotia.ca

Removing Dry Areas and Plebiscites

Background

At the end of prohibition the entire province was dry (no alcohol for sale). There could be no liquor stores (NSLC) and no Lounge licenses unless a plebiscite was held to convert the area from dry to wet. An area could have an Eating Establishment (alcohol only when sold with a meal) if a public hearing was held for each individual business.

Areas were originally in alignment with electoral boundaries but some of these boundaries have changed over time. The plebiscite process for NSLC stores and Lounges are separate, although a joint plebiscite is sometimes held.

There are 105 dry areas remaining in the province for Lounges. There is roughly one plebiscite held per year (2 in 6 years). Many of the areas are sparsely populated and would not sustain a Lounge.

For Lounges a vote can only be held once every three years for the same area. For NSLC stores a vote can only be held every five years for the same area. Areas which are unsuccessful in converting from dry to wet hold typically hold successive plebiscites until they are successful.

Nova Scotia is the only province in Canada that restricts the permissible locations of alcohol licenses by provincial legislation; in other provinces where there are restrictions it is accomplished by municipal zoning or by-laws.

The following is a chart showing the participation and costs associated with holding recent plebiscites.

Year	Event	Total Eligible Electors	Turn Out	Total Cost	Cost Per Vote
2012	Kings D 2 Plebiscite	3,111	308	\$ 11,312	\$ 36.73
			10%		
2013	Lockeport Plebiscite	482	166	\$ 10,086	\$ 60.76
			34%		
2013	Advocate Plebiscite	136	30	\$ 6,452	\$ 215.06
			22%		
2013	General Election	720,077	419,091	\$ 6,274,406*	\$ 14.97
			58%		

Issue

The system of restricting the permissible locations of licenses and stores in Nova Scotia is outdated and offside with how the issue is handled in other provinces. The plebiscite process is costly and time consuming and an impediment to the growth of business.

Proposed Solution

Alcohol, Gaming, Fuel and Tobacco (AGFT) and the Nova Scotia Liquor Corporation are proposing making amendments to the Liquor Control Act that would make the entire province wet and remove the requirement for plebiscites. We would recommend that the legislative amendments not be proclaimed for one year to allow municipalities to introduce zoning or by-laws to restrict any areas that are currently dry that they would like to remain dry.

Benefits

This will remove red tape for business and government and harmonize Nova Scotia with other Canadian jurisdictions. It will reduce the cost to government of holding these plebiscites.

Consultation

We welcome your feedback and comments in relation to this proposal.

Please send comments by July 3rd, 2015 to:

Service Nova Scotia
Alcohol, Gaming, Fuel and Tobacco Division
Reference: Removing Dry Areas and Plebiscites
Torrington Place, 2nd Floor
780 Windmill Road
PO Box 545
Dartmouth, Nova Scotia
B2Y 3Y8
Email: AGDConsult@novascotia.ca

MAYOR'S REPORT JULY 2015

June 1 st	Chaired monthly Council Session
June 2 nd	Attended “Award of Merit” presentation to Relay for Life Committee by Annapolis District Women’s Institute
June 3 rd	Spectator interview re: budget
June 4 th	Attended APSC meeting
June 13 th	Attended 13 th “Relay for Life”
June 14 th	Attended annual “Decoration of the Graves” ceremony
June 15 th	Chaired monthly Committee of the Whole session
June 17 th	Met with Anna Clark re: CAPS issue
June 20 th	Attended 7 th Annual Middleton Antique Car Show
June 23 rd	Chaired funding announcement session re: Main St. Infrastructure Project
June 28 th	Attended MRHS Graduation Ceremony
July 1 st	Attended official opening of Splash Pad facility at Centennial Park
July 1 st	Attended Canada Day celebrations at Macdonald Museum

CORRESPONDENCE – JUNE
(for July 6, 2015 Council Meeting)

The following items of correspondence are tabled for the Council's attention. A copy of any correspondence item listed, if not previously circulated, is available on SharePoint for interested members of Council:

1. A letter of resignation from **David McCoubrey**, Regional Management Coordinator for Annapolis.
2. An invitation from **NSCC, Annapolis Valley Campus**, to attend the Convocation for 2015.
3. A copy of the *2014 Annual General Meeting Agenda and Approved Minutes* for the **Soldiers Memorial Hospital Foundation** and presentations for the *2015 Annual General Meeting*.
4. An invitation from the **Municipality of the County of Annapolis** to attend the Official Opening of this year's Canada Day Celebrations on July 1, 2015 in Bridgetown.
5. A copy of the *2014 Annual Report* from **211 Nova Scotia Ltd.**
6. A copy of the audited *Consolidated Statements* for **Valley Region Solid Waste-Resource Management Authority** for the year ended March 31, 2015 as approved at the June 17, 2015 meeting of the Authority.
7. A copy of the audited *Financial Statements* for the **Annapolis Valley Regional Library** for the year ended March 31, 2015.
8. A copy of the June edition of *Sport Quarterly* from **Sport Nova Scotia**.
9. A thank-you from the **Annapolis District Women's Institute** for the use of Town facilities.