

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, December 5, 2011 starting at 7 p.m.

### **PRESENT**

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Vera Errington; Councillors Dan Smith, Marc Britney, Melinda den Haan and Gail Smith; Chief Administrative Officer Clayton MacMurtry; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley. Also in attendance was Dave McCoubrey, REMO Coordinator.

Regrets: Councillor Darren Boates and Solicitor Gillis.

#### **11.12.01      CHANGES TO THE AGENDA**

CAO MacMurtry advised that the following item is to be added to the agenda:

##### Action Items

.03      Traffic Tickets

#### **11.12.02      SOLICITOR**

The Solicitor was not present for this meeting.

#### **11.12.03      MINUTES**

It was moved by Councillor Britney, seconded by Councillor den Haan that the minutes of the regular Council meeting of November 7, 2011 be approved as circulated. Motion carried.

#### **11.12.04      PRESENTATIONS BY PUBLIC**

##### **.01      Dave McCoubrey: REMO Coordinator**

REMO Coordinator McCoubrey advised Council that the request for REMO Emergency Fund was to ensure that in the case of an emergency there would be money available for the initial response to the emergency prior to having to go to the advisory committee for authority. The initiative requires approval from all partners. The Municipality of the County of Annapolis voted against the initiative which means the initiative will not go forward. The Town of Annapolis Royal voted for the initiative, this was done prior to the County vote.

The "Operation Ashes" Exercise made recommendations for the Town of Middleton to consider including:

- Putting a line coming directly from Lily Lake to a hydrant situated at Twin Oaks Roads or closer to the Town to augment the water supply for firefighting.
- The Hospital's need to maintain a minimum pressure in its system.
- Looking at a secondary route into the nursing home on North Street.

CAO MacMurtry advised Council that the Town has placed a culvert and gate on the Town's property and the Nursing Home will also be placing a culvert and gate on their property, which would enable an emergency route through the Rotary Park.

Mayor Eddy thanked REMO Coordinator McCoubrey for all the good work he is doing.

REMO Coordinator McCoubrey left the meeting at 7:20 pm.

**11.12.05      BUSINESS ARISING FROM THE MINUTES**

Deputy Mayor Errington and Councillor D. Smith stated that they were very happy with the information supplied in the Business Arising from the Minutes section of the agenda.

.04      Traffic lights: CAO MacMurtry advised Council that he has been talking to the Loblaw's representative, that they are open to cost sharing the traffic lights and require a design and quote. CAO MacMurtry, Development Officer Millier and Public Works Director/Building Inspector Sawchuk are all working on the file.

.06      STP Repair: CAO MacMurtry advised Council that a contractor would be on site December 8, 2011 to price the repair and it may be several weeks before the awarding of the contract.

.02      Loader: CAO MacMurtry advised Council that the Town has been using the Volvo for snow removal. Foreman Richard had repaired the hydraulic leak and the tires would have to be replaced if they were keeping the Volvo. The long term plan is to sell it. CAO MacMurtry will follow up with Public Works Director Sawchuk and Foreman Richard regarding safety issues raised to Councillor D. Smith.

**11.12.06      NEW BUSINESS****Action Items****.01      Tax Accounts Write Off**

It was moved by Councillor Britney, seconded by Deputy Mayor Errington, that Council write off the list of tax accounts in the amount of \$1,367.80 as listed. Motion carried.

**.02      Committee of the Whole Recommendations****.01      Borrowing Resolution – Fire Truck**

It was moved by Councillor Britney, seconded by Councillor D. Smith, on recommendation from the Committee of the Whole, that Council approve a one year renewal for a temporary borrowing resolution, TBR10/11-4 in an amount up to, but not exceeding, five hundred thousand dollars (\$500,000.00) to finance the purchase of a pumper truck for the Town's Fire Department. Motion carried.

**.02      Borrowing Resolution - Loader**

It was moved by Councillor Britney, seconded by Councillor den Haan, on recommendation of the Committee of the Whole, that Council approve a temporary borrowing resolution in an amount up to, but not exceeding, two hundred and forty thousand dollars (\$240,000.00) to finance the purchase of a loader for the Town's Public Works Department. Motion carried.

**.03      Borrowing Resolution – Municipal Accounting Software**

It was moved by Councillor Britney, seconded by Deputy Mayor Errington, on recommendation of Committee of the Whole, that Council approve a temporary borrowing resolution in an amount up to, but not exceeding, one hundred and twenty-seven thousand, six hundred and fifty-five dollars

**(\$127,655.00) to finance the purchase of municipal accounting software from Diamond Municipal Solutions. Motion carried.**

**.04     Bills**

**It was moved by Councillor den Haan, seconded by Councillor D. Smith, on recommendation of Committee of the Whole, that Council approve the payment of bills in the amount of \$823,004.70. Motion carried.**

**.03     Traffic Tickets**

CAO MacMurtry informed Council that the tickets will be issued by the RCMP and payable at Town Hall. Anyone failing to pay a ticket will be issued a summary offence ticket. Town Hall will require copies of the tickets issued and Council would like to have the number of tickets issued as part of their monthly RCMP report.

**It was moved by Deputy Mayor Errington, seconded by Councillor D. Smith, that Council approve the issuance of parking tickets in the amount of twenty-five dollars (\$25.00). Motion carried.**

**.04     REMO Emergency Fund**

**It was moved by Councillor Britney, seconded by Councillor D. Smith, that a REMO emergency fund be permitted to accumulate up to a cap of ten thousand dollars (\$10,000.00) so that funds are available for the initial response to an emergency. Motion carried.**

CAO MacMurtry and Council discussed the recommendations from the "Operation Ashes" Exercise and determined that:

- The expense to put a line from Lily Lake to a hydrant closer to Town would be approximately \$200,000.00 to cover the installation of a twelve inch line from reservoir to the bottom of the hill, installation of a hydrant and required easements.
- At this time they could run pumpers to the river and other hydrants and utilize the foam truck from Greenwood.
- The fire department is cognizant of the capacity of the Town's water lines.
- The recommendations of the Annapolis County Fire Services Study did not mention this.
- The Town should explore placing another dry hydrant at the river behind the hospital.
- The Town should explore blocking the town lines and diverting the Lily Lake water directly to a hydrant.
- CAO MacMurtry should follow up with the Nursing Home administrator regarding timing of placement of the culvert and gate on their property.

**Information/Discussion Items**

**.05     Valley Communications & Phone List**

CAO MacMurtry advised Council that Valley Communications Inc. will be answering the Public Works phone between 5pm and 8am at a cost of eighty dollars (\$80.00) per month.

**.06     Website**

CAO MacMurtry advised Council that Director of Recreation and Community Services Jennifer Coolen and Administrative Assistant Katherine Hayes have been reviewing the website and exploring other websites. They would like to make a presentation to Council on the Town's current website and what could be available. The presentation

would include a questionnaire on expectations concerning the website and changes that Council members would like to see on the website. Council requested that the questionnaire and list of the websites that have been reviewed be sent out ahead of the meeting.

## 11.12.07 REPORTS

### .01 Committee of the Whole

All items from the Committee of the Whole meeting of November 21, 2011 have been dealt with earlier in the meeting.

### .02 Mayor

Mayor Eddy tabled his report for the month of November. A copy of the report will be circulated with these minutes.

### .03 Managers

The management reports have been circulated to all members of Council.

### .04 RCMP

The RCMP report for the month of November was circulated to all members of Council.

## 11.12.08 CORRESPONDENCE

A list of correspondence for the month of November has been circulated to all members of Council.

**It was moved by Deputy Mayor Errington, seconded by Councillor G. Smith, that Council direct the CAO to write a letter to MLA Stephen McNeil, supporting continuance of the Annapolis Valley Exhibition being based in Lawrencetown and the Exhibition's support of the farming communities of the Annapolis Valley. Motion carried.**

## 11.12.09 ANYTHING BY MEMBERS

Deputy Mayor Errington informed Council that:

- There are ruts once again in Riverside Park.
- The meeting of the Neighbourhood Watch Street Captains had an excellent turnout with a good exchange of ideas. Three representatives from the RCMP were in attendance and discussed the recent "break and enters". There is good representation from the main parts of Town and some areas still have to be called upon for participation. Director of Recreation and Community Services Jennifer Coolen will advise them of the areas still requiring participation.

Councillor D. Smith stated that:

- The tree lighting was very well attended and the fire hall was very crowded which showed the need for a larger community centre.
- With the community centre being planned for the west side of Town it will be important to plan how centre of town events will occur.
- A citizen suggested that next year there be wagon rides during the event.
- He will not be able to attend the Police Advisory Panel as the school concert is taking place on the same night.

Councillor den Haan stated that the Town Hall Kiosk looks good and inquired about the location of the Save Easy Kiosk. CAO MacMurtry advised that the Kiosk will be where the Baptist Church sign is currently located. Councillor den

Haan has received compliments about the water clock and that it is nice to have a clock in Town.

Councillor Britney sent his regrets for the Police Advisory Panel as he will be in Halifax that day. He will try to make it back in time.

Councillor G. Smith informed Council that she had attended the fundraiser for the Firehall and was disappointed that there were only five people that attended.

Mayor Eddy advised Council that the:

- Town Christmas Party will take place on December 16, 2011 at 6:30 for 7 and to advise Administrative Assistant Hayes if they will be attending.
- Town Hall will close at noon on December 23 and reopen on January 3 which is the date of the next council meeting.
- Council agenda package will be sent prior to December 23. In the future, the Town may want to explore changing the January Council meeting, which will require changing the bylaw.
- Soldier's Memorial Hospital ER has been closed three times in the past three weeks. The Town has written numerous letters in the past concerning this issue.

CAO MacMurtry, Director of Finance Daine and Recording Secretary McAuley left the meeting at 8:47 p.m.

#### 11.12.06 NEW BUSINESS

##### Information/Discussion Items

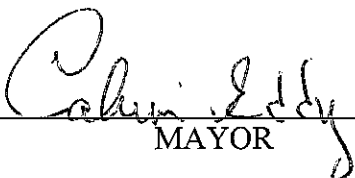
.07 In Camera (Personnel Matters)

It was **moved by Councillor D. Smith, seconded by Councillor den Hann, that the Council adjourn to in-camera at 8:47 p.m. to discuss personal issues.**

It was **moved by Deputy Mayor Errington, seconded by Councillor den Haan, that council return to regular session at 9:15 p.m.**

#### 11.12.10 ADJOURMENT

There being no further business, it was **moved by Councillor G. Smith, seconded by Councillor den Haan that the Council adjourn as 9:16 p.m. Motion carried.**

  
MAYOR

  
SECRETARY