

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, March 21, 2016, starting at 7 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

16.03.01 CALL TO ORDER

Mayor Eddy called the meeting to order at 7:00 p.m.

16.03.02 APPROVAL OF THE AGENDA

160321.01: It was moved and seconded to approve the agenda as circulated. Motion carried.

16.03.03 PROCLAMATION

.01 Volunteer Week

Mayor Eddy, in recognition of the splendid efforts of Volunteers, designated the week of April 10 – 16, 2016, as Volunteer Week in the Town of Middleton.

The Annapolis County Volunteer Awards and Reception will be taking place on April 13, 2016.

16.03.04 APPROVAL OF THE MINUTES

160321.02: It was moved and seconded that the minutes of the regular Council meeting of February 21, 2016 be approved as circulated. Motion carried.

16.03.05 NEW BUSINESS

.01 Committee of the Whole Recommendations

a. RFD 06-2016: Records Management Policy

160321.03: It was moved and seconded that Council approve the *Records Management Policy*, as presented. Motion carried.

160321.04: It was moved and seconded that Council repeal Policy # *A.5.1 Destruction of Old Records*, as presented. Motion carried.

b. RFD 07-2016: Sidewalk Café Bylaw

160321.05: It was moved and seconded that Council give first reading of *Chapter 10 – Sidewalk Café Bylaw*, as presented. Motion carried.

c. RFD 08-2016: Fees Policy

160321.06: It was moved and seconded that Council approve the *Fees Policy*, as presented. Motion carried.

d. Appointments – Middleton Fire Department

160321.07: It was moved and seconded that Council, on recommendation of the Middleton Fire Department, appoint Ross Acker, Robert Knight and Philip Vincent as members of the Middleton Fire Department. Motion carried.

e. Special Reserve Fund Borrowing - Equipment

160321.08: It was moved and seconded that Council authorize the borrowing of \$13,244.32 from the Equipment Reserve Fund, with repayment over a three year term, at an annual interest rate of 1.51%, to finance the purchase of a plow for the five ton truck. Motion carried.

.02 Draft Capital Budget 2016-2017

160321.09: It was moved and seconded that Council approve the Capital Budget for 2016-17, as submitted. Motion carried.

CAO Turner will contact the Fire Department regarding the overall number of air packs required for the Department.

16.03.06 REPORTS.01 Management

The Management Reports were circulated to all Council members.

CAO Turner informed Council that the website will be upgraded including newer technology, content and design.

.02 Planning Services – February 2016

The Planning Services Report for the month of February 2016 was circulated to all Council members.

.03 Planning Advisory Committee

Councilor Boates advised Council that there was nothing to report.

.04 Valley Waste Resource Management (VWRM)

Councillor Himmelman tabled his report for the month of February 2016.

.05 Mayor

Mayor Eddy tabled his report for the month of March.

16.03.07 CORRESPONDENCE

A list of correspondence for the month of February has been circulated to all Council members and posted on SharePoint.

16.03.08 ANYTHING BY MEMBERS

Mayor Eddy updated Council on the:

- Annapolis Partnership Steering Committee (APSC) meeting including discussions on the delivery of recreation services;

- Legacy 2017 funding application being declined by Heritage Canada and the group reviewing funding options.

Mayor Eddy reminded Council of the following events:

- the Middleton Fire Department Annual Banquet on April 2;
- Committee of the Whole meeting on April 4.

16.03.09

ADJOURNMENT

160321.10: It was moved and seconded to adjourn the meeting at 7:36 p.m. Motion carried.


MAYOR


RECORDING SECRETARY