

A special meeting of Middleton Town Council was held at the Town Hall on Thursday, December 4, 2014, starting at 8:31 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Gail Smith, John Himmelman, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Darren Boates and Director of Finance, Marianne Daine.

15.04.01 APPROVAL OF THE AGENDA

150420.08: It was moved and seconded to approve the agenda, as circulated. Motion carried.

15.04.02 RFD # 012-2015 – Facility Assessment & Capital Planning

CAO Turner informed Council that:

- the Town had received ten (10) responses to the Request for Proposals (RFP);
- proposals were from Nova Scotia, Ontario and New Brunswick and ranged in price from \$13,000 to \$75,000;
- an in-depth evaluation was conducted on all proposals.

150420.09: It was moved and seconded, that Council award the tender for a Facility Assessment and Capital Planning Study to Eagle Project Management Inc. Motion carried.

CAO Turner will confirm with the Town Solicitor if the Town has the authority to add additional study items to the contract or if an additional RFP is required.

15.04.03 ADJOURNMENT

150420.10: It was moved and seconded to adjourn the meeting at 8:44 p.m. Motion carried.


MAYOR


RECORDING SECRETARY