

A special meeting of Middleton Town Council was held at the Town Hall on Monday, July 21, 2014, starting at 7 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney and Melinda den Haan; Director of Finance Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Chief Administrative Officer, Rachel Turner.

Also in attendance were: Director of Recreation and Community Services, Jennifer Coolen; and Auditor Harold Duffett.

14.07.01 PRESENTATIONS

.01 Audited Financial Statements – Harold Duffett

Harold Duffett was present to submit the Audited Financial Statements for the Town's General Operating, Capital, Water Operating and Visitor Information Centre Operating for the year ending March 31, 2014.

Mr. Duffett advised that the Visitor Information Centre statement is a separate audit report. In their opinion, the financial statements present fairly, in all material aspects, the financial position of the Visitor Information Centre as at March 31, 2014, and the results of its operations for the year then ended, in accordance with the Canadian Public Sector Accounting Standards. The account shows a small surplus for the year ending March 31, 2014.

Mr. Duffett then reviewed the Town of Middleton statements in detail and answered questions from the Council. He noted that:

- there were no limitations placed on the scope of the audit, and there were no significant or unusual procedures;
- in his opinion, all municipal units should be dealing with amortization and money should be put into reserves for future capital expenditures;
- the water utility had a deficit this year and that a water rate study would be taking place this fiscal year.

Mayor Eddy thanked Mr. Duffett for his presentation.

.02 Approval of Audited Financial Statements

140721.01: It was moved and seconded that Council approve the Audited Financial Statements for the Town of Middleton for the fiscal year ending March 31, 2014, as presented by the Town's Auditing Firm of Kent & Duffett. Motion carried.

140721.02: It was moved and seconded that Council approve the Audited Financial Statements for the Town of Middleton Visitor Information Centre for the fiscal year ending March 31, 2014, as presented by the Town's Auditing Firm of Kent & Duffett. Motion carried.

Mr. Duffett left the meeting at 7:46 p.m.

14.07.02 APPROVAL OF THE AGENDA

140721.03: It was moved and seconded to approve the agenda, as circulated. Motion carried.

14.07.03 APPROVAL OF THE MINUTES

.01 Town Council Meeting – June 2, 2014

140721.04: It was moved and seconded that the minutes of the regular Council meeting of June 2, 2014, be approved, as circulated. Motion carried.

.02 Special Town Council Meeting – June 16, 2014

140721.05: It was moved and seconded that the minutes of the Special Council meeting of June 16, 2014, be approved, as circulated. Motion carried.

14.07.04 NEW BUSINESS

.01 RFD#009-2014–Repeal Policy D.4.5–Casual Employee Wages & Benefits

140721.06: It was moved and seconded, pursuant to the seven-day notice given at Committee of the Whole, that Council repeals *Policy D.4.5 Casual Employee Wages & Benefit* as presented. Motion carried.

.02 RFD # 011-2014 – Funding of Sink Hole

140721.07: It was moved and seconded that Council approve the expenditure of \$36,343.19 for repair of the sinkhole at the intersection of Bridge and Main Streets, with funding to be a withdrawal from the Town of Middleton Operating Reserve Fund. Motion carried.

Council requested that letters be sent to the:

- Minister of Transportation and Infrastructure Renewal requesting assistance in funding the maintenance of Main Street, as it is a provincial highway;
- Union of Nova Scotia Municipalities (UNSM) requesting an update on the status of their negotiations with the Province on the matter.

.03 RFD # 012-2014 – Award of Tender – Backhoe

140721.08: It was moved and seconded that Council approve the purchase of a Caterpillar 430F Backhoe from Atlantic Cat, in the amount of \$109,248.00 plus HST, including the trade amount for our current backhoe and, further, to fund the additional cost through increased debenture borrowing. Motion carried.

.04 RFD # 014-2014 – Splash Pad

Town Council has approved the construction of a splashpad, to be located in Centennial Park, with construction planned for 2014/15 budget year. The Province has approved funding of \$25,000; the Municipality of the County of Annapolis did not approve the funding request of \$10,000; and the \$11,500 projected for in-kind site preparation was not accounted for in the budget; resulting in a shortfall of \$34,458. Options to address the shortfall are:

- install a smaller park;

- install a smaller park that has the potential to expand and apply for additional monies next year from the Province and/or the County of Annapolis;
- borrow money from our reserve fund, to install the park as originally planned.

140721.09: It was moved and seconded that Council agree to the installation of a smaller Splashpad that has the potential to expand as funding becomes available. Motion carried.

.05 Committee of the Whole Recommendations

a. Temporary Borrowing Resolution – Town General Operating

140721.10: It was moved and seconded that Council, on recommendation of Committee of the Whole, approve a temporary borrowing resolution for Town General Operations for the fiscal year 2014/15, in the amount of \$1,392,074.56. Motion carried.

14.07.05 REPORTS

.01 Mayor

Mayor Eddy tabled his report for the month of June.

.02 Soldiers' Memorial Hospital Foundation

Brian Neville's Report was circulated to all Council members.

.03 Other Committee Reports

Councillor Himmelman advised Council that:

- he had attended a Printed Paper and Packaging (PPP) Summit which provided information to municipal stakeholders about PPP programs in other parts of Canada and initiated discussions about the challenges and opportunities related to a future PPP program in Nova Scotia;
- Valley Waste Resource Management has sent a letter to the Province requesting that the allocations to the Resource Recovery Fund Board (RRFB) and NS Environment be reduced and the monies reallocated to the Waste Management Authorities.

Councillor den Haan updated Council on the Heart of the Valley Festival:

- Yuk Yuks was well attended and the car show had sixty-eight entries;
- attendance was down for the weekend and there was less sponsorship this year;
- the committee appreciated all the work that Town staff did for them;
- next year will be the 125th anniversary of the Fire Department and the 30th Anniversary of the Festival and they are exploring a joint celebration;
- other festivals raise money throughout the year, and the committee is looking at hosting more fundraisers.

.04 Management Reports

The Management Reports were circulated to all Council members.

.05 Planning Services Reports – June 2014

The Planning Services Report for the month of June 2014 was circulated to all Council members.

.06 Accounting Activities Report – June 2014

The Accounting Activities Report for the month of June 2014 was circulated to all Council members.

14.07.06 CORRESPONDENCE

A list of correspondence for the month of June has been circulated to all Council members and posted on SharePoint.

14.07.07 ANYTHING BY MEMBERS

Several Councillors raised concerns regarding the patch paving done on Main Street. Director of Finance Daine will ask Director of Public Works Pearson if anything can be done to rectify the problem.


Compliments were given to Public Works and the Fire Department for the work that was done during Tropical Storm Arthur and the clean-up work done afterwards.

Council inquired about the status of the Smoke-Free Places bylaw.

Mayor Eddy reminded everyone that there will be a Town Council meeting on August 5, 2014, in order to award two tenders.

14.07.08 ADJOURNMENT

**140721.11: It was moved and seconded to adjourn the meeting at 8:37 pm.
Motion carried.**


MAYOR


RECORDING SECRETARY