

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, December 2, 2013, starting at 7 p.m.

PRESENT

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Darren Boates, Gail Smith, John Himmelman, Marc Britney, and Melinda den Haan; Acting Chief Administrative Officer, Brian Smith; Director of Finance, Marianne Daine and Recording Secretary, Sharon McAuley.

Also in attendance were: Geralyn Attree, Kendall Sproule and Director of Recreation and Community Services, Jennifer Coolen.

13.12.01 PRESENTATIONS

.01 Service Recognition Awards

Mayor Eddy presented a plaque and gift to Geralyn Attree, Accounting Clerk, in recognition of her thirty years of service with the Town.

Mayor Eddy presented a plaque, pin and gift to Kendall Sproule, Water and Sewer Technician, in recognition of his fifteen years of service with the Town.

Mayor Eddy presented a plaque to Jennifer Coolen, Director of Recreation and Community Services, in recognition of her five years of service to the Town.

Geralyn Attree and Kendall Sproule left the meeting at 7:05 p.m.

13.12.02 CHANGES TO THE AGENDA

Acting CAO Smith advised that there were no changes to the agenda and submitted a revised staff report for agenda item 13.12.05.03 on the Annapolis Partnership Steering Committee Protocol.

13.12.03 MINUTES

.01 Special Town Council – 13.10.10

It was moved by Councillor Smith, seconded by Councillor Boates, that the minutes of the Special Town Council meeting of October 10, 2013, be approved as circulated. Motion carried.

.02 Town Council – 13.11.04

It was moved by Councillor Britney, seconded by Councillor Himmelman, that the minutes of the regular Council meeting of November 4, 2013, be approved as circulated. Motion carried.

13.12.04 BUSINESS ARISING FROM THE MINUTES**.01 Committee of the Whole Recommendations****a. Request for MPS / LUB Amendment**

It was moved by Councillor Britney, seconded by Councillor Smith, on recommendation of Committee of the Whole, that the application from Stillpoint Properties Ltd., to amend the Municipal Planning Strategy and Land Use Bylaw, be accepted and that Council direct the Planning Advisory Committee to draft a site-specific amendment and undertake a Public Participation Process. Motion carried.

b. Bills

It was moved by Councillor Smith, seconded by Councillor Himmelman, on recommendation of Committee of the Whole, that Council approve the payment of the bills for November 2013, in the amount of \$342,518.72. Motion carried.

c. Position Description and Compensation Review

It was moved by Councillor Himmelman, seconded by Councillor Smith, on recommendation of Committee of the Whole, that Council approves the undertaking of a Position Description and Compensation Review for the Town of Middleton, and accepts the November 13, 2013 proposal from Marathon Human Resources Consulting Group Limited to complete this work at a cost of \$11,000 plus expenses and HST. Motion carried.

13.12.05 NEW BUSINESS**.01 "Middleton in Action" Program**

Director of Recreation and Community Services, J. Coolen, informed Council the "Middleton in Action" (MIA) program was designed to engage the community in an initiative that celebrates physical activity and helps motivate citizens to live a healthy lifestyle. The brand for "Middleton In Action" will be a common fixture on posters and giveaways at a number of events and activities the Town of Middleton offers throughout the year, specifically those promoting having fun while being active in our community.

.02 Advance Posting of Agenda Packages for Council Meetings

Acting CAO Smith reviewed the various approaches available to Council to communicate information about Council sessions, whether regular meetings, Committee of the Whole or Special Meetings. Council agreed to an expanded agenda which would provide more details on each agenda item.

.03 Annapolis Partnership Steering Committee Protocol

It was moved by Councillor Britney, seconded by Councillor den Haan, that Council approves the Revised Annapolis County Partnership Steering Committee Protocol, dated November 19, 2013, and attached to this report. Motion carried.

13.12.06 REPORTS**.01 Mayor**

Mayor Eddy tabled his report for the month of November.

.02 Other Committee Reports**Valley Waste Resource Management (VWRM)**

Councillor Himmelman and Acting CAO Smith advised Council that:

- the Management Minute has been circulated to all members and summarizes VWRM's financial situation quite well;
- the CAOs met with VWRM, and a sub-committee has been struck, to review the budget and report back to the Board;
- projected increases are in the neighbourhood of 20%, and the Board has directed staff to review some items;
- the budget is normally submitted to the municipal units at the end of the year but, due to the sub-committee's work, the budget may not be submitted until April.

Annapolis Partnership Steering Committee

Deputy Mayor Smith and Acting CAO Smith attended a meeting of the Annapolis Partnership Steering Committee and policing and transit were discussed:

- **Policing:** Currently, there are three Police Advisory Boards covering Middleton, Bridgetown and Annapolis County. It is being suggested that the three boards be amalgamated into one Regional Police Advisory Board that would include one council member and one citizen member from each of the municipal units and a provincial representative. Concerns were raised on the impact that a Regional Board would have on the issues faced by the Town of Middleton. Council agreed to table the item to the January Council meeting. Staff will contact Digby Municipalities regarding the makeup of their Regional Police Advisory Board, advise the Chair of the Middleton Police Advisory Board of the proposal and re-submit the letter to the new Minister of Justice regarding Middleton's policing concerns.
- **Transit:** Annapolis County is in the process of collecting data regarding who is utilizing the service.

13.12.07 CORRESPONDENCE

A list of correspondence for the month of November has been circulated to all Council members and posted on SharePoint.

13.12.08 ANYTHING BY MEMBERS

Councillor den Haan informed Council that:

- she had received a complaint that the stop sign at the corner of Victoria and Marshall Streets was quite far back from the corner and if motorists stop at the stop sign, they cannot see the oncoming traffic;
- the Heart of the Valley Festival will be hosting another New Year's Eve Gala, as a fundraiser for the Festival.

Mayor Eddy reminded Council that the:

- annual tree lighting at Centennial Park is taking place on Friday, December 6, at 6:30 p.m.;
- Family Holiday Celebrations will be taking place at the AEES gym on Saturday, December 7;
- Committee of the Whole meeting in December has been cancelled;
- Town Hall will close for the holidays on December 24 at noon and re-open on January 2;
- Christmas luncheon with Council and staff will be taking place on December 19 at the Fire Hall;
- next Council meeting will be on January 6.


Council agreed that the CAO Selection Committee will include Mayor Eddy, Deputy Mayor Smith, Councillor Boates, Councillor Himmelman and Acting CAO Smith.

Council agreed that the Legal Services Request for Proposals (RFP) Committee will include Councillor Britney, Councillor Smith and Acting CAO Smith.

13.12.09

ADJOURNMENT

There being no further business, it was **moved by Deputy Mayor Smith, seconded by Councillor Smith, that the Council adjourn at 8:04 p.m. Motion carried.**


MAYOR


RECORDING SECRETARY